



City of Annapolis
Recreation and Parks Department
Harbormaster
1 Dock Street
Annapolis, MD 21401-1818



Harbormaster@annapolis.gov • 410-263-7973 • Fax 410-295-9018 • TDD use MD Relay or 711 • www.annapolis.gov

Dock Reservation Request Form

Per [City Code Section 15.10.020](#)

Dear Customer:

In preparation for your stay at Annapolis City Dock please be advised of the following procedures and City rules during your stay:

- Check-in time is 1:00 pm and check-out time is not later than **noon** on the scheduled day of departure.
- If you do not plan to arrive until late afternoon or later, please call us no later than 6:00 PM with an expected time of arrival.
- Please call the Harbormaster's office at 410-263-7973 or on VHF Channel 17 when you are approximately 10-15 minutes from Annapolis Harbor so that we can provide you docking instructions and have a Dock Assistant on site to assist you upon arrival.
- We will try to accommodate any special requests of dock locations or proximity to other vessels if possible, but we reserve the right to assign dock.
- The power pedestals are not spaced evenly on the dock, so if you have extensions and/or splitters, please bring them along, just in case they're needed.
- If your stay is for a day or more, you may leave the dock and go day sailing or out for a cruise, and we will reserve your dock position until your return. Please let us know if you plan to day sail and your expected time of return. Again, please call 10-15 minutes out.
- It is the responsibility of the boater/captain to have proper fenders prepared for all weather conditions.

During your stay, please be aware of the following City rules:

- No fueling or repair work in the dock area.
- No barbecues or open fires.
- Use only UL approved electrical fittings at the dock.
- If you have a dinghy or jet ski in the water, it must be paid for by its length or docked at the Dinghy Dock at the end of "Ego Alley" and be under 17'.
- *The Harbormaster reserves the right to move your vessel by hand and line, with or without your presence, during your stay if needed to accommodate other vessels or in case of emergency.*

We wish you a pleasant and relaxing stay in Annapolis. Let us know if there's anything you need during your visit.

Form Instructions

You may download this form and fill out, saving to your device. Then email or print and mail it to the addresses above.



Dock Reservation Request Form

Per [City Code Section 15.10.020](#)

Check-in Time is 1:00 PM

Check-out Time is 12:00 Noon

Date of Request _____ Arrival Date _____ Departure Date _____

Boat Information

Name of boat _____

USCG/Registration _____ Hailing Port _____

Overall Length _____ Beam _____ Draft _____ Power _____ Sail _____

If power, what type? 30 amp 50 amp Other _____

Are you traveling with other Vessels? Yes No

If yes, list accompanying vessels:

Owner Information

Owner _____

Owner's cell _____ Home _____ Captain's cell _____

Owner's email address _____

Cancellation Policy

For ALL vessels: Full refund if cancelled more than 3 days in advance of arrival, half refund if cancelled between 1 and 3 days of arrival, no refund if cancelled less than 24 hrs. before arrival.

The cancellation policy is waived for all vessels scheduled to arrive on a day when the USCG closes the Port of Baltimore or restricts navigation on the Chesapeake Bay.

**Once we receive your request, we will check availability and contact you with the total price.

FOR CITY USE ONLY

\$3.25 x _____ ft. x _____ days = \$ _____

\$3.75 x _____ ft. x _____ days = \$ _____

30 amp @ \$ 8.00 x _____ days = \$ _____

50 amp @ \$15.00 x _____ days = \$ _____

Total \$ _____

Approved by _____ Harbor # _____ Date _____