



**City of Annapolis**  
Recreation and Parks Department  
**Harbormaster**  
1 Dock Street  
Annapolis, MD 21401-1818



[Harbormaster@annapolis.gov](mailto:Harbormaster@annapolis.gov) • 410-263-7973 • Fax 410-295-9018 • TDD use MD Relay or 711 • [www.annapolis.gov](http://www.annapolis.gov)

## **Winter Dockage Rules and Regulations 2018-2019**

### [City Code Section 15.10](#)

1. The Rules and Regulations of the Winter Dockage Program are effective from noon Thursday, November 1st, 2018 through noon Monday, April 1st, 2019. No extensions are permitted. Any vessels arriving earlier or departing later than the stated period will be charged pursuant to the City's [Fee Schedule](#).
2. Winter Storage customers must abide by all Federal, State and local Maritime laws. Violations may result in written warnings, civil or criminal charges and/or eviction from city waterways.
3. Prior to arrival you **must** provide the Harbormaster with:
  - A copy of your vessel registration/documentation
  - A copy of your insurance policy providing at least \$100,000 coverage per person and \$300,000 coverage per incident covering your vessel (fully paid) through the projected dockage date;
  - A copy of your US drivers license (or foreign national Passport), and;
  - A side view photograph of the vessel.
  - A valid Credit Card
  - Payments will be charged to your credit card
  - Vessels must have a properly-installed working Marine Sanitation Device (Head) and not a porta-potty. Vessels must provide proof of regular pump-out—at least every 2 weeks.
4. You must provide the Harbormaster with contact information for the owner of the vessel and an emergency contact person immediately after acceptance of application and the prior to arrival in order to be permitted dockage.
5. Winter dockage fees and electrical service charges are set pursuant to Annapolis City Code [Section 15.10.020](#). Fees are due and payable in advance and will be charged on a monthly basis. Your credit card will be charged the first of the month. Winter dockage fees, which include the use of the Boater's Showers and Coined-Operated Laundry facilities located at the Harbormaster's Office, and electrical fees, per the current [Annual Fee Schedule Resolution](#).

**Note:** All partial monthly fees will be prorated, however, we will not process refunds. Therefore, please advise us of your plans before the first of every month.

The City Council may change fees at anytime without notice.
6. Commercial activities are prohibited at the City Dock without City Council approval. This includes but is not limited to selling, hawking, advertising or promoting any product or service including boat rides or charters of any sort, including meals or overnight lodging. The only exception to this rule is that if your vessel is for sale, you may install two signs no larger than 16" by 24" advertising that it is for sale.
7. The City reserves the right to cause any boat to be removed from the City Dock for special events, including the Holiday Lights Parade the second weekend in December. This will require boats moored along the bulkhead to be removed by noon Friday, December 7, 2018 through noon on Sunday, December 9, 2018. The City may declare other special events without notice which will require removal from City Dock.
8. In the event of inclement weather, the City may require that all vessels be shifted into the western portion of Market Slip ("Ego Alley"), or may order all boats to relocate elsewhere, or out of port.
9. Owners must attend to any necessary inspections or reinforcements of their mooring lines. The City does not take care of mooring lines for vessels.
11. SP Plus is the parking subcontractor for the City of Annapolis. To inquire about a monthly parking pass, call 443-648-3087. Be sure to mention that you are a Winter Storage customer at Annapolis City Dock. The parking permit is just that--a permit. It does not guarantee a particular parking space or a parking space when all spots are full. What you will generally find, is that there is usually plenty of parking in winter.

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12. Boat awnings are prohibited, but dodgers or other yachting covers over open cockpits are permitted. Covers must be properly installed, free of excessive "flapping" and of a material that compatible with the surrounding area. All covers must be approved in advance with the Harbormaster.
13. Smoke detectors must be installed on vessels that are used for sleeping or residential purposes.
14. Barbeques are not permitted on vessels at the City dock.
15. Only UL Approved marine grade electrical plugs, sockets, and electrical lines rated for the type of service intended are acceptable. All combustible devices must be turned off from the tank when not in use.
16. Gas stoves, ovens, water heaters, furnaces, and other devices that use kerosene, gas, alcohol, propane, butane, diesel or other forms of combustion may not be in operation while a vessel is vacant.
17. Combustible devices that produce an ash residue (such as wood stoves, fireplaces, charcoal heaters, etc.) are prohibited.
18. Un-vented combustion heaters of any sort are prohibited.
19. Heavy snow must be cleared from your vessels as soon as possible.
20. Do not leave a vessel in gear or engines running when unattended.
21. All below water-line through-hull fittings must be closed when not in use.
22. Do not leave skiffs, dinghies, canoes or kayaks in the water.
23. The City does not guarantee electrical supply and is not liable for any damage due to power failure.
24. Any suspected illegal activity aboard a vessel or in the vicinity of the vessel by the owner, passengers, crew, and/or excessive complaints by others at the City dock of disturbances emanating from a vessel, will be grounds for removal of the vessel from the City dock.
25. Other rules and regulations applying to all customers, including winter dockage customers, are located on the back of the receipt you received from the Harbormaster.

### **In an emergency, call the U.S. Coast Guard on your Marine VHF or call 911.**

During the term of your winter dockage at the City dockage, you unconditionally agree that you will take full responsibility and liability for your own safety and the safety of your passengers, crew and guests and for all personal injury and property damages sustained by you and your passengers, crew and guests, and that the City has no responsibility or liability for personal injury or property damage to you, your passengers, crew and guests, or to the heirs and assigns of you, your passengers, crew and guests, and you further agree that you and your heirs and assigns shall indemnify and hold the City harmless from all such responsibility and liability.

I HEREBY ACKNOWLEDGE THAT I HAVE READ AND UNDERSTAND THESE CITY OF ANNAPOLIS WINTER DOCKAGE RULES AND REGULATIONS AND HEREBY AGREE TO COMPLY WITH THEM AND BE BOUND BY THEM, AND THAT I HAVE MADE SUCH ACKNOWLEDGEMENT AND AGREEMENT FREELY AND VOLUNTARILY FOR MYSELF AND MY HEIRS AND ASSIGNS.

Signature \_\_\_\_\_ Date \_\_\_\_\_



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## City Dock Winter Storage Application

City Code [Section 15.10.020](#)

This application requires a non-refundable \$50.00 application fee which will be credited upon approval toward the first week's Dockage Fee.

THIS IS NOT A CONTRACT OR AN AGREEMENT TOWARD WINTER STORAGE.

Date \_\_\_\_\_

**Owner's Information**

Owner's name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ ST \_\_\_\_\_ Zip \_\_\_\_\_

Phone(s) Day \_\_\_\_\_ Evening \_\_\_\_\_

**Boat Information**

Vessel name \_\_\_\_\_

Manufacturer \_\_\_\_\_ Model \_\_\_\_\_

Length \_\_\_\_\_ Beam \_\_\_\_\_ Draft \_\_\_\_\_

Power Requirement      20Amp                  30Amp                  50Amp

Registration or Documentation Number \_\_\_\_\_

NOTES: For city dockage in Ego Alley you need to be a live aboard. This means that you have to be aboard your vessel for at least 10 (ten) days and nights of the 30 (thirty) days.

**Payment Information**

Dock fees are payable on a monthly basis via credit card.

FOR CITY USE ONLY

Arrival Date \_\_\_\_\_ Slip No. \_\_\_\_\_ Bulkhead \_\_\_\_\_

**Payments Being Made By Month**

Month	Days	Date Paid	Receipt #	Amount Charged	Notes
November	1-30				
December	1-31				
January	1-31				
February	1-28				
March	1-31				