

CITY OF ANNAPOLIS  
ANALYSIS OF CAMPAIGN FUND REPORTS  
JULY 1, 2010

**TOAL, GRIFFITH, AYERS & KULLMAN, LLC**  
CERTIFIED PUBLIC ACCOUNTANTS

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200 HARRY S. TRUMAN PARKWAY, STE. 300  
ANNAPOLIS, MARYLAND 21401  
Voice: (410) 224-0343, Facsimile: (410) 224-0043

Analysis of Campaign Fund Reports

To the City of Annapolis:

We have performed the procedures enumerated below, which were agreed to by the City of Annapolis, solely to assist you in evaluating the compliance with city law of the Campaign Finance Reports filed by candidates for the election report cycle ending July 1, 2010. This agreed-upon procedure engagement was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. The sufficiency of these procedures is solely the responsibility of those parties specified in this report. Consequently, we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

The agreed-upon procedures are as follows:

1. The period of the report is in accordance with City regulations.
2. The report was filed timely.
3. The beginning balance agrees to the ending balance of the previously filed report.
4. The Report is mathematically correct.
5. The amounts in the Summary of Receipts and Disbursements agree to:
  - Schedule 1
  - Schedule 2
  - Schedule 3
  - Schedule 4
  - Schedule 5
6. Report is signed by all appropriate persons.
7. The detail of Schedule 1 lists all contributors and required information (name, address and coding of receipt).
8. The individual amounts in Schedule 1 do not exceed City regulations.
9. The dates of the receipts are within the reporting period.
10. Loans and transfers activity is properly completed in accordance with City regulations.
11. Loans and transfers are within the reporting period.
12. The detail of Schedule 3 lists all disbursements.
13. Schedule 3 includes all required information (name, address and coding of disbursement) for disbursements in accordance with City regulations.
14. The dates of the disbursements are within the reporting period.
15. The amounts on Schedule 4 are completely detailed in accordance with City regulations.
16. The outstanding obligations at period end reconcile with the period's activity.
17. Schedule 5 details all in-kind contributions and includes all required information in accordance with City regulations.
18. The date of the in-kind contributions is within the reporting period.

## **FINDINGS**

The following findings, detailed by Candidate, were noted based upon the procedures enumerated above:

### **Jennings for Annapolis**

There are no exceptions to the report.

### **Sheila M. Finlayson**

There are no exceptions to the report.

### **Friends of Mike Pantelides**

Item #5        Schedule 5 does not reflect any information regarding the in-kind contribution shown on the Summary of Receipts and Disbursements.

### **Ross Arnett III**

Item #5        Schedule 3 does not include a code for line 3.

### **Annapolis Democratic Central Committee**

Item #4        The Summary of Receipts and Disbursements is mathematically incorrect.  
Item #13       Schedule 3 does not list full addresses for lines 1 through 7.

### **Friends of Richard Israel**

There are no exceptions to the report.

### **Friends of Mat Silverman**

Item #9        The date of the Receipt on Schedule 1 was not within the reporting period.

### **Friends of Kenny Kirby**

There are no exceptions to the report.

### **Annapolis Republican Central Committee**

Item #9        The dates of the Receipts do not include the year the Receipts were received, therefore it is undeterminable as to whether or not the dates of the Receipts are within the reporting period although it appears they are made within the reporting period.  
Item #14       The dates of the Disbursements do not include the year the Disbursement were made, therefore it is undeterminable as to whether or not the dates of the Disbursements are within the reporting period although it appears they are made within the reporting period.

### **Ian Pfeiffer/Pfeiffer for Annapolis**

There are no exceptions to the report.

**David H. Cordle, Sr.**

Item #13 Schedule 3 does not include full addresses for lines 17 and 20. Schedule 3 does not include a code for line 32.

**Cohen for Mayor**

Item #4 Schedule 3 is mathematically incorrect.

Item #5 The total of the Disbursements listed on Schedule 3 is not mathematically correct, which was brought forward to the Summary of Receipts and Disbursements causing the ending cash balance to be incorrect.

**Classic G. Hoyle**

Item #7 The dates of the Receipts do not include the year the Receipts were received, therefore it is undeterminable as to whether or not the dates of the Receipts are within the reporting period although it appears they are made within the reporting period.

Item #13 Schedule 3 does not include an address for line 15.

**Friends of Ellen Moyer**

Item #2 The report was not filed timely. It was due July 1, 2010 and was received July 2, 2010.

**Annapolitans for A Better Community**

Item #2 The report was not filed timely. It was due July 1, 2010 and was received July 8, 2010.

**Friends of Rock Toews**

Item #13 Schedule 3 does not include dates, addresses, or coding for lines 1 and 2 in column 5.

**Friends of Fred Paone**

There are no exceptions to the report.

From our examination of the Campaign Fund Reports, we did not note any other matters of noncompliance with city law or matters we believe warrant further investigation or require additional documentation from candidates.

We were not engaged to, and did not, conduct an audit or review the objectives of which would be the expression of an opinion or limited assurance on the Campaign Fund Reports compliance with City regulations. Accordingly, we do not express such an opinion or limited assurance. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

This report is intended solely for the information and use of the City of Annapolis and is not intended to be and should not be used by anyone other than these specified parties.

  
Toal, Griffith, Ayers & Kullman, LLC

July 1, 2010