



City of Annapolis
DEPARTMENT OF PLANNING AND ZONING

145 Gorman Street, 3rd Floor, Annapolis, Maryland 21401
Annapolis 410-263-7961 • FAX 410-263-1129 • MD Relay (711)

July 7, 2017

Office of the Secretary
Maryland Department of Planning
Attn: David Dahlstrom, AICP
301 W. Preston St.
Baltimore, Maryland 21201-2305

Re: Annual Report Calendar Year 2016

Dear Mr. Dahlstrom:

The City of Annapolis Planning and Zoning Planning Commission approved the following Annual Report for the Reporting Year 2016 as required under §1-207(b) of the Land Use Article on June 1, 2017. In addition, this report has been filed with the local legislative body.

1. Number of new Residential Permits Issued inside and outside of the Priority Funding Area (PFA), §1-208(c)(1)(i) and (c)(3)(ii):

**Table 1: New Residential Permits Issued
Inside and Outside the Priority Funding Area (PFA)**

<u>Residential – Calendar Year 2016</u>	PFA	Non - PFA	Total
# New Residential Permits Issued	46	0	46

2. Is your jurisdiction scheduled to complete a 5-Year Mid-Cycle comprehensive plan implementation review and submit to Planning a 5-Year Report this year, as required under §1-207(c)(6) of the Land Use Article? If yes, please submit the 5-Year Report as an attachment.
Y N

Note: To find out when your jurisdiction is scheduled to submit this report, please consult the Transition Schedule section located at: Planning.Maryland.gov/OurWork/compPlans/ten-year.shtml

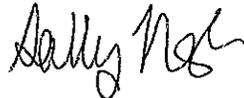
3. Were there any growth related changes, including Land Use Changes, Zoning Ordinance Changes, New Schools, Changes in Water or Sewer Service Area, etc., pursuant to §1-207(c)(1) of the Land Use Article?
If yes, please list below or on separate sheet. Y N

- **BLD15-0846-2000 Capital Drive. Monarch Academy. Approval to convert an 80,000 square foot building to a contract elementary school that will host up to 800 students**
- **Zoning Text Amendment Z/TA2015-002, O-36-15: Adequate Public Facilities - For the purpose of adding review criteria and certification for adequate school facilities to Title 22 of the Code of the City of Annapolis; and matters generally relating to the adequacy of school facilities.**

- **Zoning Text Amendment ZTA2016-004, O-22-16: City of Annapolis Forest Conservation Act - For the purpose of prohibiting certain development projects from cutting or clearing certain forests within the City of Annapolis (the "City") unless a forest stand delineation and a forest conservation plan associated with such projects are in effect.**
 - **Zoning Text Amendment ZTA2016-003, O-19-16: Traffic Impact Analyses- For the purpose of changing the threshold for when a traffic impact analysis is required from four hundred trips to two hundred fifty trips.**
 - **Zoning Map Amendment ZMA2015-001, O-41-15 A: Comprehensive Zoning District Map Amendment and Technical Update - For the purpose of updating the City's Zoning Map; and matters generally relating to technical corrections of the Zoning Map.**
4. Did your jurisdiction identify any recommendations for improving the planning and development process within the jurisdiction? If yes, please list. Y N
5. Have all members of the Planning Commission/Board and Board of Appeals completed an educational training course as required under under §1-206(a)(2) of the Land Use Article? Y N

One member of the Board of Appeals has not yet fulfilled this requirement but is aware of the requirement and is working towards completing the course.

Sincerely,



Sally Nash, Ph.D., AICP
 Chief of Comprehensive Planning
 Department of Planning and Zoning
 City of Annapolis
 145 Gorman St., Third Floor
 Annapolis, MD 21401

City of



Annapolis

PLANNING COMMISSION

(410)263-7961

145 GORMAN STREET, 3RD FLOOR
ANNAPOLIS, MARYLAND 21401

July 6, 2017

To: Annapolis City Council

From: Planning Commission

Re: Findings regarding the 2016 Annual Maryland State Planning Report, prepared in accordance with Annotated Code of Maryland Sections 1-207 and 1-208

SUMMARY

The Land Use Article of the Annotated Code of Maryland, Section 1-207, requires that the City of Annapolis' Planning Commission shall prepare, adopt, and file an annual report for the previous calendar year with the legislative body. If more than 50 building permits for new residential units are issued in a given year, the reporting requirements of Section 1-208 also need to be included. These annual reports should be submitted to the Maryland Department of Planning (MDP) before July 1 of each year. MDP has developed a worksheet template that can be used to submit the required information. In 2016, the City did not issue more than 50 building permits for new residential units, so the short-form report will be submitted.

BACKGROUND AND ANALYSIS

The Maryland General Assembly updated the requirements for annual reports with three legislative bills in 2009. In addition to basic development information and the status of new zoning amendments and Comprehensive Plan elements, local jurisdictions must also report on development restrictions that resulted from an Adequate Public Facilities Ordinance (APFO) in Priority Funding Areas (PFA). The entirety of the City of Annapolis is designated as a PFA, however our APFO did not trigger any development restrictions in the past year.

PUBLIC HEARING AND DELIBERATION

In accordance with the Annotated Code of Maryland, a public hearing was held on June 1, 2017 and the public was invited to comment and review the annual reports for 2016. Staff reviewed the indicators that MDP requires information for and staff additionally summarized the data in the reports. This information was forwarded to the Planning Commission for review in a report dated May 10, 2016.

The draft reports have been available on the Planning and Zoning website as of May 22, 2017.

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RECOMMENDATION

By a vote of 6-0, the Planning Commission approved the Section 1-207 and 1-208 Annual Reports for 2016 and supported the filing of the reports with the City Council and the Maryland Department of Planning.

Adopted July 6, 2017



David Iams, Chair