



**City of Annapolis**  
**Board of Supervisors of Elections**  
**P.O. Box 788**  
**Annapolis, MD 21404**

[Elections@annapolis.gov](mailto:Elections@annapolis.gov) • 410-263-7929 • Fax 410-280-1853 • TDD use MD Relay or 711 • [www.annapolis.gov](http://www.annapolis.gov)

## **Regular Absentee Voting Information and Application**

(Sections [4.28.010](#), [4.28.020](#) and [4.28.040](#))

*These instructions concern regular absentee ballots. There are special instructions for emergency absentee ballots.*

A registered voter may vote by absentee ballot. The voter shall make application for an absentee ballot as provided in Chapter 4.28 of the Annapolis City Code. The application shall be filed in the office of the City of Annapolis Board of Supervisors of Elections by the dates and times specified below. Upon receipt of the application, the Board shall provide by mail or in person at the Board's office at 160 Duke of Gloucester Street, Annapolis, Maryland 21401, an absentee ballot to the voter entitled to such a ballot.

A registered voter, who is blind, physically disabled or who has impaired vision and is for one of these reasons unable to mark an absentee ballot and sign the required oath, may be assisted in voting by any person selected by the voter. Any person rendering assistance pursuant to this subsection shall execute the certification included with the absentee ballot.

Except for persons who become eligible to cast an emergency absentee ballot, a qualified voter desiring to vote at any election as an absentee voter shall make application in writing to the board for an absentee ballot, and the application must be received by the dates and times specified on back.

1. Fill out and **sign** this form.  
If you want your ballot mailed to you, use this form to tell us where you want the ballot mailed.
2. Return this form to The City of Annapolis Board of Supervisors of Elections Office. You must sign this form by hand.

**Can someone help me with this form?** Yes, if you have a disability or cannot read or write. Anyone can help you, except a candidate on your ballot, your employer or an agent of your employer, or an officer or agent of your union. The person can help you with Steps 1 – 4 and must complete Step 5. If you cannot sign this form, ask the person helping you to print your name in Step 4 and write his or her initials after your name.

**How will I get my absentee ballot?** If your election office has this signed form, the office will issue you an absentee ballot.

**Can someone pick up my absentee ballot and bring it to me?** Yes, if you fill out this form and the *Designation of Agent Form*. The person you want to pick up your ballot must be at least 18 years old and not a candidate on your ballot. This person must sign, under penalty of perjury, that he or she gave you your ballot and if you wish, returned your voted ballot to your election office.

Application and Ballot submission dates continued on back.

## **SUBMIT YOUR ABSENTEE BALLOT APPLICATION**

You must mail or take your absentee ballot application to your **City of Annapolis Board of Supervisors of Elections Office**. You cannot email or fax an absentee ballot application, or take your absentee ballot application to a polling place. **You cannot vote by absentee ballot until you first submit an absentee ballot application.**

- If you **mail** your absentee ballot application to your **City of Annapolis Board of Supervisors of Elections Office, P.O. Box 788, Annapolis, Maryland 21404**, you must mail it **on or before**:

Primary Election September 12, 2017	General Election October 31, 2017
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And it **must be received by 4:30 pm on**:

Primary Election September 15, 2017	General Election November 3, 2017
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- If you **take** your absentee ballot application to your **City of Annapolis Board of Supervisors of Elections Office, located at 160 Duke of Gloucester Street, Annapolis, Maryland 21401**, you **must deliver it by 4:30 pm on**:

Primary Election September 15, 2017	General Election November 3, 2017
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**Overseas mail:** If you mail your absentee ballot application through a foreign mail system, add enough postage to get the application into the U.S. postal system.

**Emergency absentee application:** If you are unable to comply with the deadlines for submitting an absentee ballot application and/or returning a voted absentee ballot for one of the reasons specified in [Section 4.28.030](#) of the City Code, you may apply for an emergency absentee ballot application starting on September 18, 2017 through 8:00 PM on September 19, 2017 for the Primary Election and November 6, 2017 through 8:00 PM on November 7, 2017 for the General Election.

## **RETURN YOUR VOTED ABSENTEE BALLOT**

You must mail or take your voted absentee ballot to your **City of Annapolis Board of Supervisors of Elections Office**. You cannot email or fax a voted absentee ballot, or take your voted absentee ballot to a polling place.

- If you mail your voted absentee ballot to your **City of Annapolis Board of Supervisors of Elections Office, P.O. Box 788, Annapolis, Maryland 21404**, you must mail it on or before:

Primary Election September 18, 2017	General Election November 6, 2017
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And it **must be received by 4:30 pm on**:

Primary Election September 20, 2017	General Election November 8, 2017
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- If you **take** your voted absentee ballot to your **City of Annapolis Board of Supervisors of Elections Office, located at 160 Duke of Gloucester Street, Annapolis, Maryland 21401**, you **must deliver it by 8:00 pm on**:

Primary Election September 19, 2017	General Election November 7, 2017
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**U.S. mail:** Extra postage may be required. Take your voted absentee ballot to the post office to add exact postage or put **two stamps** on it to guarantee delivery.

**Overseas mail:** If you mail your voted absentee ballot from a military post office (APO/FPO) or U.S. embassy or consulate, you do not need to put postage on the envelope. If you mail your voted absentee ballot through a foreign mail system, add enough postage to get the ballot into the U.S. postal system.

**Emergency absentee ballot:** If you are unable to comply with the deadlines for submitting an absentee ballot and/or returning a voted absentee ballot for one of the reasons specified in [Section 4.28.030](#) of the City Code, you may apply for an emergency absentee ballot starting on September 18, 2017 through 8:00 PM on September 19, 2017 for the Primary Election and November 6, 2017 through 8:00 PM on November 7, 2017 for the General Election.



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**2017 City of Annapolis Municipal Election  
Board of Supervisors of Elections  
Regular Absentee Application**

**(Not to be used for applying for an emergency absentee ballot)**

**You must be registered to vote to get an absentee ballot. Read the instructions on how to get an absentee ballot.**

**Under penalty of perjury**

**Step 1: Tell us who you are. Print your information.**

Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Street Address: \_\_\_\_\_ Apt: \_\_\_\_\_

Annapolis, MD Zip: \_\_\_\_\_ Ward: \_\_\_\_\_ Precinct: \_\_\_\_\_ Party Affiliation: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

If you do not live at the address you gave above, print the address where you now live. If your new address is in Maryland, we will update your voter registration information. **Do not** give an address here if you are away for school, work or travel and your address is temporary.

Street Address: \_\_\_\_\_ Apt: \_\_\_\_\_

Annapolis, MD Zip: \_\_\_\_\_ Ward: \_\_\_\_\_ Precinct: \_\_\_\_\_

**Step 2: Tell us the election you want an absentee ballot for:**

Absentee ballot request for (check one or both as applicable):

- Primary Election       General Election       both elections  
September 19, 2017      November 7, 2017

**Step 3: Tell us where you want your ballot sent.**

I want my absentee ballot: **(Check only one)**

- mailed to the above address       mailed to address listed below

For the primary election, I want my absentee ballot mailed to:

Street Address: \_\_\_\_\_ Apt: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

For the general election, I want my absentee ballot mailed to:

Street Address: \_\_\_\_\_ Apt: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

**Step 4: Sign here.** If you do not sign here, we cannot get you a ballot.

X Signature \_\_\_\_\_ Date: \_\_\_\_\_

**Step 5: Certificate of assistance.**

If you need help completing this application because you are blind, physically disabled or have impaired vision and are unable to complete this application alone, the person helping you must complete this "Certificate of Assistance" section.

Under penalty of perjury, I hereby certify that the voter named above, who requires assistance because such person is blind, physically disabled or has impaired vision, authorized me to complete this application for him/her. If the voter was unable to sign this application because such person is blind, physically disabled or has impaired vision, I have printed the voter's name on the Signature of Voter line, followed by my initials.

Signature of Assistant: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name of Assistant: \_\_\_\_\_