



The City of  
**ANNAPOLIS**  
Maryland

## **Housing and Community Development Block Grant Action Plan**

*Federal Fiscal Year (FFY) 2023*

*Local Fiscal Year (FY) 2024*

Submitted to

**The U.S. Department of Housing and Urban Development**

**May 2023**

Prepared by:

Department of Planning and Zoning  
Community Development Office

# City of Annapolis

## Five-Year Consolidated Housing and Community Development Plan

### **Mayor**

**Gavin Buckley**

### **City Council**

Eleanor Tierney, Ward One

Karma O'Neill, Ward Two

Rhonda Pindell Charles, Ward Three

Sheila M. Finlayson, Ward Four

Brooks Schandelmeier, Ward Five

DaJuan Gay, Ward Six

Robert Savidge, Ward Seven

Ross H. Arnett, III, Ward Eight

### **Director, Department of Planning and Zoning**

Michael La Place

### **Community Development Administrator**

Theresa C. Wellman

#### **For more information contact:**

Department of Planning and Zoning  
Community Development Office  
145 Gorman Street 3<sup>rd</sup> Floor  
Annapolis, Maryland 21401  
(410) 263-7961

## Table of Contents

<b>Executive Summary</b> .....	1
<b>AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)</b> .....	1
<b>The Process</b> .....	6
<b>PR-05 Lead &amp; Responsible Agencies 24 CFR 91.200(b)</b> .....	6
<b>AP-10 Consultation - 91.100, 91.200(b), 91.215(l)</b> .....	7
<b>AP-12 Participation</b> .....	16
<b>2021 Annual Action Plan</b> .....	18
<b>AP-15 Expected Resources – 91.220(c)(1, 2)</b> .....	18
<b>AP-35 Projects – 91.220(d)</b> .....	23
<b>AP-38 Project Summary</b> .....	25
<b>AP-50 Geographic Distribution – 91.220(f)</b> .....	32
<b>AP-55 Affordable Housing – 91.220(g)</b> .....	33
<b>AP-60 Public Housing – 91.220(h)</b> .....	34
<b>AP-65 Homeless and Other Special Needs Activities</b> .....	37
<b>AP-65 Homeless and Other Special Needs Activities</b> .....	37
<b>AP-75 Barriers to Affordable Housing – 91.220(j)</b> .....	45
<b>AP-85 Other Actions – 91.220(k)</b> .....	47
<b>AP-90 Program Specific Requirements – 91.220(l)(1,2,4)</b> .....	51



## **Executive Summary**

### **AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)**

#### **1. Introduction**

The City of Annapolis, Maryland is an entitlement community under the U.S. Department of Housing and Urban Development's (HUD's) Community Development Block Grant (CDBG) Program. In compliance with HUD regulations, the City of Annapolis has prepared this Federal Fiscal Year (FFY) 2023 Annual Action Plan (AAP) for the period of July 1, 2023 through June 30, 2024. This plan is a strategic plan for implementing the city's CDBG Program for housing, community, and economic development activities outlined in the city's Five Year Consolidated Plan. The Community Development Office of the Planning and Zoning Department administers the city's CDBG program.

The Five Year Consolidated Plan establishes the city's goals and outlines the specific initiatives the city will undertake to address its needs and objectives by promoting: the rehabilitation and construction of affordable, decent, safe, accessible, and sound housing; homeownership, homeless prevention, rapid rehousing, operations and support services; creating a suitable living environment; public and community facility improvements; infrastructure; public safety; revitalization; promoting fair housing; improving public services; expanding economic opportunities; and principally benefitting low- and moderate-income persons. These goals form the basis of this AAP, which allocates the city's FFY 2023 resources to address the needs of the city's low and moderate-income residents. This is the third AAP included in the city's Five Year Consolidated Plan. This Five Year Consolidated Plan was written as a collaborative effort of the City of Annapolis, Anne Arundel County, the community at large, social service agencies, housing providers, community development agencies, and economic development groups. The planning process was accomplished through a series of public meetings, stakeholder interviews, resident surveys, statistical data, and review of the city's Comprehensive Plan and other community plans. The city expects to allocate \$306, 703 in CDBG entitlement funds in FFY 2023. The city is not an entitlement jurisdiction for Emergency Solutions, HOME, or Housing for People with Aids (HOPWA) grant funds.

#### **2. Summary of the objectives and outcomes identified in the Plan Needs Assessment**

##### **Overview**

The following six (6) priorities and associated goals/strategies have been identified by the City of Annapolis for the period of FFY 2020 through FFY 2024 for the Community Development Block Grant (CDBG) Program. These priorities were based on a needs assessment, market analysis, and information gained through the public participation process.

**A. HOUSING PRIORITY – (High Priority)**

*Increase the amount of decent, safe, sound, and accessible housing for homeowners, renters, and homebuyers that is affordable to low- and moderate-income persons and families by improving the quality of the existing housing stock, increasing the supply of affordable housing, and increasing opportunities for homeownership.*

Goals	Strategies	Unit Measure
<b>HS-1 Improve the Quality of Existing Homeowner Housing</b>	Continue to provide financial assistance to low- and moderate-income homeowners to rehabilitate their existing owner-occupied housing.	Homeowner Housing Rehabilitated: 15 Household Housing Unit
<b>HS-2 Improve the Quality of Existing Affordable Rental Units</b>	Provide support to affordable housing developers/owners, and public housing authorities to rehabilitate housing units that are rented to low- and moderate-income tenants.	Rental Units Rehabilitated: 154 Household Housing Units - Morris Blum; 78 Household Housing Units - Newtowne-Twenty; and 150 Household Housing Units - Robinwood
<b>HS-3 Increase the Supply of Decent Safe and Affordable Rental Units</b>	Provide support for new construction of affordable rental units.	Rental Units Constructed: 42 Household Housing Units – Town Courts
<b>HS-4 Increase Homeownership Opportunities</b>	Provide funds to acquire and rehabilitate vacant buildings for homeownership for low- and moderate-income households. Provide settlement expense assistance to eligible households to purchase a home.	Direct Financial Assistance to Homebuyers: 20 Low-Moderate Households Homeowner Housing Added: 2 Household Housing Units

**B. HOMELESS PRIORITY – (High Priority)**

*Provide housing and support services for homeless persons, and persons who are at-risk of becoming homeless.*

Goals	Strategies	Unit Measure
<b>HO-1 Continue Support for Outreach to Street Homeless</b>	Provide funding for outreach workers that provide services to street homeless.	Other: 50 Persons Assisted
<b>HO-2 Emergency Shelter and Services</b>	Assist providers in the operation of housing and support services for the homeless by providing operating funds for shelter, services, and capital improvements.	Homeless Person Overnight Shelter: 2,000 Persons Assisted  Public Services other than LMI housing benefit: 480 Persons Assisted

**C. OTHER SPECIAL NEEDS PRIORITY - (High Priority)**

*Provide affordable housing, services, and facilities for persons with special needs and the disabled.*

Goals	Strategies	Unit Measure
<b>SN-1 Improve the Quality of Existing Special Needs Housing</b>	Provide funds for the rehabilitation of existing buildings.	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit: 30 Household Housing Units

**D. NON-HOUSING COMMUNITY DEVELOPMENT PRIORITY – (High Priority)**

*Improve the public and community facilities, infrastructure, public services, and the quality of life for all residents in the community.*

Goals	Strategies	Unit Measure
<b>CD-1 Improve the Quality of Community Facilities</b>	Support improvement of public facilities serving low and moderate-income persons.	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 200 Persons Assisted
<b>CD-2 Maintain Support for Public Services</b>	Support Vital Public Services concerned with assisting children and youth, providing persons with office skills training and job training, providing persons with information and referral and other services that promote family stability and self-sufficiency.	Public Services Other Than LMI Housing Benefit: 9,500 Persons Assisted

**E. ECONOMIC DEVELOPMENT PRIORITY – (High Priority)**

*Increase employment and economic empowerment of low and moderate-income residents in the community.*

Goals	Strategies	Unit Measure
<b>ED-1 Employment</b>	Support and encourage job creation, job retention, and job training opportunities.	Public Services Other Than LMI Housing Benefit: 75 Persons Assisted

**F. ADMINISTRATION, PLANNING, AND MANAGEMENT PRIORITY – (High Priority)**

*Implement planning, administration, management, oversight of federal, state, and locally funded programs, and promoting fair housing.*

Goals	Strategies	Unit Measure
<b>AM-1 Administration</b>	Provide program management and oversight for the successful administration of Federal, state, and local	Other: 5 Other

	funded programs, including planning services for special studies, environmental clearance, fair housing, and compliance with all Federal, state, and local laws and regulations.	
--	--	--

### 3. Evaluation of Past Performance

The city’s Annual Action Plan (AAP) for Program Year (PY) 2021 was consistent with the goals and objectives established in the five-year plan, which addresses the city’s housing, and community development needs. The PY 2021 AAP included the following key priority goals and objectives:

1. Continue to provide financial assistance to low- and moderate-income homeowners to rehabilitate their existing owner-occupied housing.
2. Assist providers in the operation of housing and support services for the homeless and persons at-risk of becoming homeless.
3. Increase the supply of affordable, decent, safe, sound, and accessible housing for the elderly, persons with disabilities, and persons with other special needs through rehabilitation of existing buildings and new construction.
4. Support improvement or construction of public facilities serving low- and moderate-income neighborhoods.
5. Support vital Public Services concerned with assisting children and youth, providing persons with office skills training and job training, providing persons with information and referral and other services that promote family stability and self-sufficiency.

The City of Annapolis carried out its CDBG Program in a timely manner, in a manner consistent with the Consolidated Plan and Annual Action Plan, and in substantial compliance with program requirements. The city had no outstanding A-133 or OIG audit findings. During HUD’s review of the city’s PY 2021 Action Plan, HUD accepted the city’s certification to affirmatively further fair housing. The city has no open compliance issues concerning other FHEO areas, Part 58 compliance, Davis-Bacon compliance, or other Federal requirements.

Each year the city prepares its Consolidated Annual Performance Evaluation Report (CAPER). This report is submitted within ninety (90) days after the start of the new program year. Copies of the CAPER are available for review on the city’s website at [www.annapolis.gov](http://www.annapolis.gov).

HUD approved the PY 2021 CAPER, which was the second CAPER for the PY 2020-2025 Five-Year Consolidated Plan. In the PY 2021 CAPER, the city expended 100.00% of its CDBG funds to benefit low- and moderate-income persons. The city complied with the cap on public service (15% max) and administrative funding (20% cap) during the PY 2021 CAPER period.

### 4. Summary of citizen participation process and consultation process

The City of Annapolis has followed its Citizen Participation Plan in the planning and preparation of the Annual Action Plan by holding two (2) public hearings and a 5-day comment period. The first public hearing on the needs of the community and its residents was a virtual hearing held on December 8, 2022. This provided the residents, agencies, and organizations with the opportunity to discuss the city’s CDBG Program and to provide suggestions for future CDBG Program priorities and activities. A second virtual public hearing will held on April 27, 2023 for public comments on the draft FFY 2023 Annual Action Plan.

A copy of the draft FFY 2023 Annual Action Plan was placed on public display for review by the general public agencies and organizations in the community. A newspaper notice announcing that this document was placed on public display was published in the “Capital Gazette,” the newspaper of general circulation in the area. The FFY 2023 Annual Action Plan” will be on public display from April 10, 2023 until May 10, 2023:

Electronic copies will provided by request and are available on the City of Annapolis website, <https://www.annapolis.gov/917/Community-Development-Block-Grant-Progra>.

## **5. Summary of public comments**

All public hearings were held virtually due to the COVID-19 pandemic. The City of Annapolis held its first virtual public hearing on November 18, 2021 at 6:30 PM. The Annual Action Plan was placed on public display from April 10,, 2023 to May 10, 2023. A second virtual public Hearing will be held on April 27, 2023.

## **6. Summary of comments or views not accepted and the reasons for not accepting them**

Annapolis will accept all comments or views expressed by the public at the two public hearings and during the 30-day comment period.

## **7. Summary**

The main goals of the Five Year Consolidated Plan are to improve the living conditions of all residents in the City of Annapolis, create a suitable and sustainable living environment, and to address the housing and community development needs of the city’s residents.

The AAP is a single document which outlines the city’s strategies and goals to address housing needs; establish and maintain a suitable living environment; and to encourage economic opportunities for every resident. The city will use the AAP Plan goals to allocate CDBG funds over the next year and to provide direction to its strategic partners, participating agencies, and stakeholder organizations to address the housing and community development needs of the low and moderate-income residents of the City of Annapolis. HUD will evaluate the city’s performance based on the goals established in the AAP.



# The Process

## PR-05 Lead & Responsible Agencies 24 CFR 91.200(b)

1. Describe agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

The following are the agencies/entities responsible for preparing the AAP and those responsible for administration of each grant program and funding source.

**Table 1 – Responsible Agencies**

Agency Role	Name	Department/Agency
City Of Annapolis	Community Development Administrator	Planning and Zoning

### Narrative

The City of Annapolis' Planning and Zoning Department Office of Community Development is the administrating agency for the CDBG program. This Office prepares the Five Year Consolidated Plans, AAPs, Environmental Review Records (ERR's), the Consolidated Annual Performance Evaluation Reports (CAPER), monitoring, payment requests, contracting, IDIS activities, and oversight of the programs on a day-to-day basis.

### Consolidated Plan Public Contact Information

Theresa C. Wellman  
Community Development Administrator  
City of Annapolis  
Planning and Zoning Department  
145 Gorman Street  
Annapolis, MD 21401  
410-263-7961 x 7798  
tcw@annapolis.gov

## **AP-10 Consultation - 91.100, 91.200(b), 91.215(l)**

### **1. Introduction**

The City of Annapolis has sole responsibility for formulating and administering its community development, housing, and economic development programs. The city interacts with various public and non-profit institutions that provide housing and supportive services to low and moderate income residents. Although the agencies are independent of one another, they work together to ensure that their programs and services are coordinated and that residents are served. The city's primary means of connecting and networking with housing and service providers in Annapolis is through the following organizations:

- Annapolis and Anne Arundel County Partnership to End Homelessness (CoC) (monthly)
- Anne Arundel Affordable Housing Coalition (quarterly)
- Affordable Housing and Community Equity Development Commission (AHCEDC) (monthly)
- Arundel Community Development Services (ACDS) (weekly)
- Housing Authority of the City of Annapolis (HACA) (weekly)
- Community Action Agency (CAA) (monthly)
- Anne Arundel County Department of Social Services (DSS) (monthly)
- Light House Shelter (monthly)

The Community Development Administrator is available to offer technical assistance and assistance with developing applications for funding. The city will provide strong leadership and planning to coordinate activities and functions and facilitate communication between city departments and its staff. Through public meetings and hearings on projects and applications for funding, the City of Annapolis will continue to provide a forum where private and public entities can discuss community development, housing, and other issues. The city will consider its activities in relation to federal, state, and county agencies to ensure that all available programs are taken into account. The city will consider opportunities to work with county and local non-profit agencies to coordinate efforts to provide necessary services. These coordinated efforts will provide affordable housing opportunities to low- and moderate-income persons.

HACA is an important housing provider primarily assisting extremely low-income households. The Mayor appoints HACA's Board and the Chairman of the Board or his/her designee is a member of the city's AHCEDC. HACA hires its own staff and handles all its contracting, procurement, and management issues. Consultation with HACA occurred to obtain data on the public housing inventory and the Section 8/Housing Choice Voucher Program and to discuss HACA's plans for public housing development activities, especially its Rental Assistance Demonstration (RAD) projects.

In 2021, the city and HACA, in a joint application, received a \$450,000 Choice Neighborhoods Initiative Planning Grant to redevelop the Eastport Terrace and Harbour House public housing communities and the surrounding neighborhood. The city and HACA have been working with EJP consulting to solicit community involvement in developing transformation plan.

The county has developed discharge plans and strategies, depending on the population being served, to prevent individuals being discharged from a publicly funded institution – such as foster care, hospitals, mental health programs, and or jail – from becoming homeless. DSS is responsible for implementing

discharge planning for children in foster care. The county's goal is to make sure every child has a permanent supportive connection before aging out of care.

**Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I)).**

The City of Annapolis works with the following agencies to enhance coordination:

- City of Annapolis Planning and Zoning Department - Oversees the CDBG Program.
- HACA – Coordination with the Section 8 Housing Choice Vouchers, Choice Neighborhood Initiative, and improvements to public housing communities.
- Social Services Agencies – Provides funds, coordination and outreach to improve services to low and moderate income persons, particularly homeless individuals and families.
- Housing Providers – Provides funds to rehabilitate and develop affordable housing and provide housing opportunities for low and moderate-income households.
- Anne Arundel County Continuum of Care - Oversees the Continuum of Care funds.

Each year, as part of the CDBG application planning process, local agencies, and organizations are invited to submit proposals for CDBG funds for eligible activities. These groups participate in the planning process by attending the public hearings, and informational meetings.

**Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness**

The City of Annapolis is a member of the Anne Arundel County Continuum of Care (CoC). The CoC, called the Anne Arundel County and Annapolis Coalition to End Homelessness (Homeless Coalition) includes representatives from (i) the State, County, and City of Annapolis agencies administering mainstream resources; (ii) shelter and nonprofit services providers; (iii) organizations representing individuals diagnosed with mental health disorders, substance abuse, HIV/AIDS; and (iv) formerly homeless persons, advocates, and others with roles, interests and responsibilities in addressing issues associated with homelessness in the county. The Coalition meets monthly and develops policies and procedures for operations, including the adoption of a Governance Charter.

The goals and strategies developed by the Homeless Coalition and its planning process served as the basis for the homeless goals within the strategic plan. The Homeless Coalition was an active participant in reviewing and finalizing all of the goals and strategies outlined in this Consolidated Plan. The city's Community Development Office is an active member of the Homeless Coalition and serves on the board of directors.

**Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards and evaluate outcomes, and develop funding, policies and procedures for the administration of HMIS**

The City of Annapolis participates in The Homeless Coalition, the county's CoC planning group, which is involved in determining the needs and setting priorities when allocating ESG funds, developing performance standards and evaluating outcomes, and developing policies and procedures for the administration of the Homeless Management Information System (HMIS).

The Homeless Coalition is involved in determining the needs and setting priorities when allocating ESG funds, developing performance standards, evaluating outcomes, and developing policies and procedures for the administration of the Homeless Management Information System (HMIS). The Homeless Coalition has developed procedures for the operation and administration of the HMIS system, which is funded with county general and CoC dollars. A committee, consisting of Homeless Coalition members currently utilizing the HMIS system, meets on a regular basis to review policies, update users on program changes and to discuss other relevant issues associated with the use and management of the system. Currently, all grantees receiving ESG funds, as well as subrecipients receiving CoC funds, are required to enter data into the HMIS system.

In turn, HMIS data, which has been vetted and evaluated by the Homeless Coalition Board, shows the allocation of ESG funds, which directly influences the development of the goals and strategies outlined within the Consolidated Plan.

**2. Describe Agencies, groups, organizations, and others who participated in the process and describe the jurisdictions consultations with housing, social service agencies and other entities.**

**Table 2 – Agencies, groups, organizations who participated**

1	Agency/Group/Organization	Light House Inc.
	Agency/Group/Organization Type	Housing Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-homeless Services-Health Services-Education Services-Employment Regional organization

	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Economic Development Anti-poverty Strategy
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Representatives of the Light House, Inc. were interviewed to discuss the homeless needs in the City of Annapolis.
<b>2</b>	<b>Agency/Group/Organization</b>	<b>Anne Arundel County Community Action Agency</b>
	<b>Agency/Group/Organization Type</b>	Services - Housing Services-Victims of Domestic Violence Services-Education Regional organization
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs Economic Development Anti-poverty Strategy
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Representatives of the Anne Arundel Community Action Agency were interviewed to discuss the non-homeless special needs individuals in the City of Annapolis.
<b>3</b>	<b>Agency/Group/Organization</b>	<b>Community Preservation &amp; Development Corp</b>
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Services-Education Regional organization
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Representatives from the Community Preservation and Development Corporation were interviewed to discuss the housing needs in the City of Annapolis.

4	<b>Agency/Group/Organization</b>	<b>Arundel Community Development Services, Inc.</b>
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Services-homeless Services-Education Regional organization
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Anti-poverty Strategy
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Representatives of Arundel Community Development Services were interviewed to discuss the needs of low-income individuals and the homeless in the City of Annapolis.
5	<b>Agency/Group/Organization</b>	<b>Seeds 4 Success</b>
	<b>Agency/Group/Organization Type</b>	Services-Children Services-Education Regional organization
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Non-Homeless Special Needs
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Representatives from Seeds 4 Success were interviewed in order to explain the needs of low- and moderate-income children in the City of Annapolis
6	<b>Agency/Group/Organization</b>	<b>Habitat For Humanity of the Chesapeake</b>
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Services-Education Regional organization
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Representatives of Habitat for Humanity of the Chesapeake were interviewed to discuss their projects and the housing needs in the City of Annapolis.
7	<b>Agency/Group/Organization</b>	<b>Legal Aid Bureau</b>
	<b>Agency/Group/Organization Type</b>	Legal Services

	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs Economic Development Anti-poverty Strategy
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Representatives of legal aid were interviewed in order for consultants and city personnel to understand the needs of their clientele which includes LMI residents of the City of Annapolis as well as residents of Public Housing in the city.
<b>8</b>	<b>Agency/Group/Organization</b>	<b>Center of Help, Inc.</b>
	<b>Agency/Group/Organization Type</b>	Services - Housing Services-Health Services-Education Services-Employment Service-Fair Housing Regional organization
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Non-Homeless Special Needs Economic Development Anti-poverty Strategy
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	A representative of Center of Help was interviewed in order to discuss the needs of the Hispanic, and immigrant community members in the City of Annapolis.
<b>9</b>	<b>Agency/Group/Organization</b>	<b>Anne Arundel Department of Social Services</b>
	<b>Agency/Group/Organization Type</b>	Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-homeless Services-Health Services-Education Services-Employment Service-Fair Housing Services - Victims Child Welfare Agency Other government - county

	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs Economic Development Anti-poverty Strategy
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Anne Arundel County Department of Social Services personnel were interviewed in order to understand the needs of their clientele that include homeless individuals and other low- and moderate-income persons.
10	<b>Agency/Group/Organization</b>	<b>Anne Arundel Conflict Resolution Center</b>
	<b>Agency/Group/Organization Type</b>	Services-Victims of Domestic Violence Service-Fair Housing Regional organization
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The Executive Director of the Anne Arundel Conflict Resolution Center was interviewed to discuss the needs of low- and moderate-income residents in the City of Annapolis.
11	<b>Agency/Group/Organization</b>	<b>Housing Authority of the City of Annapolis (HACA)</b>
	<b>Agency/Group/Organization Type</b>	PHA
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Economic Development Anti-poverty Strategy
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Representatives of HACA met with consultants and city personnel to discuss the Authority's clientele and plans moving forward.
12	<b>Agency/Group/Organization</b>	<b>Anne Arundel County Office of Planning &amp; Zoning</b>
	<b>Agency/Group/Organization Type</b>	Other government - County
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Non-Homeless Special Needs Economic Development Market Analysis Anti-poverty Strategy
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Representatives of Anne Arundel County's Office of Planning and Zoning were interviewed in order to explain the policies in place in the City of Annapolis and the effectiveness of various previous programs.



13	<b>Agency/Group/Organization</b>	<b>OIC of Anne Arundel County</b>
	<b>Agency/Group/Organization Type</b>	Services-Education Services-Employment Regional organization
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs Economic Development Anti-poverty Strategy
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The Executive Director of Opportunities Industrialization Center was interviewed to give insight into the role that the organization plays in employment readiness programming for LMI residents of the City of Annapolis.
14	<b>Agency/Group/Organization</b>	<b>Boys And Girls Club Of Annapolis and Anne Arundel County</b>
	<b>Agency/Group/Organization Type</b>	Services-Children Services-Education Regional organization
	<b>What section of the Plan was addressed by Consultation?</b>	Public Housing Needs Non-Homeless Special Needs Anti-poverty Strategy
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Representatives of the Boys and Girls Club of Annapolis and Anne Arundel County were interviewed to explain the needs of their clientele that include LMI residents of the City of Annapolis.
15	<b>Agency/Group/Organization</b>	<b>Fields and Fields Treatment Center, LLC</b>
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Regional organization
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs Anti-poverty Strategy
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Representatives of the Fields and Fields Treatment Center, LLC were interviewed in order to understand the needs of those recovering from substance abuse disorders as well as other non-homeless special needs individuals in the City of Annapolis.

**Identify any Agency Types not consulted and provide rationale for not consulting.**

All agency types were consulted and contacted during the planning process.

**Other local/regional/state/federal planning efforts considered when preparing the Plan**

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Anne Arundel and Annapolis Coalition To End Homelessness CoC	The Anne Arundel and Annapolis Coalition to End Homelessness CoC is the primary provider of housing and supportive services for the City of Annapolis homeless and at risk of being homeless population. The goals of the City and the CoC are complementary.
2022PHA Annual and Five Year Plan	HACA	HACA is the lead agency providing public housing assistance and Section 8 vouchers in the City of Annapolis. The goals of the city and HACA are complementary.
2009 Comprehensive Plan	City of Annapolis	The 2009 Comprehensive Plan was developed by the city to chart the city's direction for the next ten years, respond to relevant State law, and replace the 1998 Comprehensive Plan. The goals of the plans are complementary.

**Table 3 – Other local / regional / federal planning efforts**

**Describe cooperation and coordination with other public entities, including the State and any adjacent units of general local government, in the implementation of the Consolidated Plan (91.215(I))**

The City of Annapolis Office of Community Development is the lead planning and administrating agency for the city's CDBG program. Close coordination is maintained between the Office and other city departments to ensure the needs for affordable housing and community development are being met.

Cooperation extends beyond the city limits to the county and state level. Communication between the city's CDBG program and the county's CDBG program exist to ensure activities are coordinated and efficiently utilize federal funds. In addition, the city is a member of the CoC, which applies for state ESG funds for organizations with the CoC. The City of Annapolis also applies for Community Legacy, Strategic Demolition, Technical Assistance, and Maryland Housing Rehabilitation Program funds through the Maryland Department of Housing and Community Development (DHCD).

**Narrative (optional):**

The city incorporates the needs identified and involves as many individuals and organizations as possible in the development of its Action Plan through regular participation in established groups, including the Anne Arundel Affordable Housing Coalition, the Homeless Coalition, and the Regional Fair Housing Group. Additionally, staff attends HACA Commission meetings and other community meetings to assess revitalization needs.

## **AP-12 Participation**

### **1. Summary of citizen participation process/Efforts made to broaden citizen participation**

#### **Summarize citizen participation process and how it impacted goal-setting**

The City of Annapolis has followed its Citizen Participation Plan in the planning and preparation of the AAP. Two virtual public hearings were held to discuss and assess the housing and community needs of the city and its residents. The FFY 2023 AAP was developed in conjunction with residents and organizations through the city's public participation process. Specific actions taken to encourage citizen participation during the development of the FFY 2023 AAP were public meetings and consultations.

The city held its first public hearing on the needs of the community and its residents on December 8, 2022. This provided the residents, agencies, and organizations with the opportunity to discuss the city's CDBG Program and to provide suggestions for future CDBG Program priorities and activities.

- A copy of the FFY 2023 AAP was placed on public display for review by the general public agencies and organizations in the community on the city's website. A newspaper notice announcing that these documents were placed on public display was published in the "Capital Gazette," the newspaper of general circulation in the area. The "Draft FFY 2023 AAP" will be on public display from April 10, 2023 to May 10, 2023 at the city's website, [www.annapolis.gov](http://www.annapolis.gov).

## Citizen Participation Outreach

Table 4 – Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/ attendance	Summary of Comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Public Hearing	Minorities, Persons with disabilities, Non-targeted/ broad community, Residents of Public and Assisted Housing	A virtual public hearing was held on 12/8/22 to discuss the city progress in addressing its goals to discuss the proposed projects for the AAP.	Comments outlined need for affordable housing as well as specific programs serving low to moderate income persons including the need for new capital projects.	All input accepted	Not Applicable
2	Public Hearing	Minorities, Persons with disabilities, Non-targeted/ broad community, Residents of Public and Assisted Housing	A virtual public hearing to be held on April 27, 2023 to discuss the AAP/	Meeting minutes can be found on the city's web page annapolis.gov	All comments were accepted	Not Applicable
3	News Paper Ad	Minorities, Persons with disabilities, Non-targeted/ broad community, Residents of Public and Assisted Housing	Notice of draft plan 30 day comment period and notice of public hearing	No comments were received		Not Applicable
4	Internet	Minorities, Persons with disabilities, Non-targeted/ broad community, Residents of Public and Assisted Housing	Notice of draft plan comment period and notice of public hearing	N/A	N/A	<a href="https://www.annapolis.gov">https://www.annapolis.gov</a>

## 2021 Annual Action Plan

### AP-15 Expected Resources – 91.220(c)(1, 2)

#### Introduction

Annapolis will receive \$306,306 from CDBG funds for the FFY 2023 program year. The program year goes from July 1, 2023 through June 30, 2024. The city anticipates CDBG funding to remain level over the Five-Year Consolidated Plan period, the city projects the following anticipated resources:

1. FFY 2020 = \$266,251 CDBG
  2. FFY 2021 = \$303,352= CDBG
  3. FFY 2022 = \$306,306CDBG
  4. FFY 2023 = \$306,703 CDBG
  5. FFY 2024 = \$303,703 CDBG
- Total = \$1,489,315 CDBG**

The accomplishments of CDBG funded activities will be reported in the FFY 2021 Consolidated Annual Performance and Evaluation Report (CAPER).

#### Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Reminder of Consolidated Plan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	\$306,703	0	0	303,703	\$306,703	The CDBG entitlement program allocates annual grants to larger cities and urban counties to develop viable communities by providing decent housing, a suitable living

								environment, and opportunities to expand economic opportunities, principally for low- and moderate-income persons. The city is funding fourteen (14) CDBG projects in FFY 2023
--	--	--	--	--	--	--	--	--

**Table 59 - Anticipated Resources**

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied.**

To leverage additional funds from other sources and work toward meeting the goals and objectives of the City of Annapolis Consolidated Plan, the city works with many partners including the county government, the state, nonprofit organizations and other companies and agencies who are able to bring additional resources to desired projects and programs.

Each year the City Council provides operating funds through the city’s General Fund to many city organizations. These are groups that display creative ways of helping people help themselves, provide activities in support of the city's goal of providing a system in which all residents of the City of Annapolis have access to services that sustain and enhance the quality of life and are equitable, effective, accountable, and responsive to changing community needs. This year, the city will allocate approximately \$350,000 to fund organizations, many of which provide services to the city’s low-income residents.

During the Consolidated Plan period, the city and its partners will focus on the following potential sources of leveraged funds:

1. Maryland Housing Rehabilitation funds and Lead Paint funds for the city’s Housing Rehabilitation Program
2. Low Income Housing Tax Credits
3. Anne Arundel County Continuum of Care (CoC)
4. Community Legacy Program
5. Technical Assistance Program
6. Maryland Affordable Housing Trust

- 7. Strategic Demolition Program
- 8. Habitat for Humanity of the Chesapeake

**If appropriate, describe publicly owned land or property located within the jurisdiction that may be used to address the needs identified in the plan.**

The City Council passed a resolution that directed the City Manager to prepare a Request for Proposal for the Spa Road Site to be utilized as a mixed-use development with affordable housing as a key component. The Spa Road Site is located at the headwaters of Spa Creek and comprises West and East parcels: the East parcel is 8.24 acres and includes the Weems-Whalen field at 2.6 acres; the West parcel is 3.73 acres; and was vacated by the Department of Public Works on both sides of Spa Road and is the only city-owned property with significant redevelopment potential having a high likelihood of redevelopment in the next 10 years.

**Discussion**

The city will continue to explore options to leverage its CDBG funds to provide the highest and best use of project/activity funding to address the housing, community development, and economic development needs of the city. The city considers its CDBG allocation as one tool in a toolbox to be used by the city to provide decent housing, a suitable living environment, and expand economic opportunities for low- and moderate-income persons.

AP-20 Annual Goals and Objectives

**Goals Summary Information**

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	HS-1 Improve the Quality of Existing Homeowner Housing	2020	2024	Affordable Housing	citywide	Housing Priority	\$	Homeowner Housing Rehabilitated: 10 Household Housing Unit
2	HS-2 Improve Quality of Existing Affordable Rental Units	2020	2024	Affordable Housing	citywide	Housing Priority	CDBG: 100,000	Rental Units Rehabilitated: 228 Household Housing Units

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
3	HO-2 Emergency Shelter and Services	2020	2024	Homeless	citywide	Homeless Priority	CDBG: \$7,000	Public Services Other Than LMI Housing Benefit: 455 Persons Assisted
4	SN-1 Improve Quality of Existing Special Needs Housing	2020	2024	Non-Homeless Special Needs	citywide	Other Special Needs Priority	CDBG: \$58,270	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit: 6 Households Assisted
5	CD-2 Maintain Support for Public Services	2020	2024	Non-Housing Community Development	citywide	Community Development Priority	CDBG: \$28,500	Public service Activities Other Than Low/Moderate Income Housing Benefit: 2,193 Persons Assisted
6	ED-1 Employment	2020	2024		citywide	Community Development Priority	CDBG: \$10,505	Public Service Activities Other Than Low/Moderate Income Housing Benefit: Persons Assisted 50
7	AM-1 Administration	2020	2024	Administration, Planning, and Management	citywide	Administration, Planning, and Management Priority	CDBG: \$61,341	Other: 1 Other

Table 60 – Goals Summary



## Goal Descriptions

1	<b>Goal Name</b>	<b>HS-1 Improve the Quality of Existing Homeowner Housing</b>
	<b>Goal Description</b>	Continue to provide financial assistance to low- and moderate-income homeowners to rehabilitate their existing owner-occupied housing.
2	<b>Goal Name</b>	<b>HS-2 Improve the Quality of Existing Affordable Rental Units</b>
	<b>Goal Description</b>	Provide support to affordable housing developers/owners, and public housing authorities to rehabilitate housing units that are rented to low- and moderate-income tenants.
3	<b>Goal Name</b>	<b>HO-2-Emergency Shelter and Services</b>
	<b>Goal Description</b>	Assist providers in the operation of housing and support services for the homeless by providing operating funds for shelter, services, and capital improvements.
4	<b>Goal Name</b>	<b>SN-1 Improve the Quality of Existing Special Needs Housing</b>
	<b>Goal Description</b>	Provide funds for the rehabilitation of existing buildings.
5	<b>Goal Name</b>	<b>CD-2 Maintain Support for Public Services</b>
	<b>Goal Description</b>	Support Vital Public Services concerned with assisting children and youth, providing persons with office skills training and job training, providing persons with information and referral and other services that promote family stability and self-sufficiency.
6	<b>Goal Name</b>	<b>ED-1 Employment</b>
	<b>Goal Description</b>	Support and encourage job creation, job retention, and job training opportunities.
7	<b>Goal Name</b>	<b>AM-1 Administration</b>
	<b>Goal Description</b>	Provide program management and oversight for the successful administration of Federal, state, and local funded programs, including planning services for special studies, environmental clearance, fair housing, and compliance with all Federal, state, and local laws and regulations.

**Table 61 – Goals Descriptions**

## AP-35 Projects – 91.220(d)

### Introduction

The City of Annapolis is proposing the following projects for its FFY 2021 Annual Action Plan.

### Projects

#	Project Name
1	Anne Arundel Community Action – Housing Counseling
2	Blessed in Tech – SCAR Foundation “Defeat the Streets”
3	Center of Help – Building Lives for New Americans
4	Light House Shelter – Case Management
5	OIC – Job Preparation Training
6	Restoration Community Development Corporation – H2O Adolescent Recovery Clubhouse
7	Arundel Lodge – Facility Rehab
8	ARC of the Chesapeake – Facility Rehab
9	Rebuilding Together – Owner Occupied Home Repair
10	Housing Authority of the City of Annapolis
11	Administration – Fair Housing and Planning

Table 62 – Project Information

### Describe the reasons for allocation priorities and any obstacles to addressing underserved needs.

The intent of federal CDBG funds is to provide low and moderate-income households with viable communities, including decent housing, a suitable living environment, and expanded economic opportunities. Eligible activities include community facilities and improvements, housing rehabilitation and preservation, affordable housing development activities, public services, economic development, planning, and administration. The City of Annapolis has identified its priorities throughout the plan with

regard to allocating investment geographically.

The city will base its selection of projects on the following criteria:

1. Meets the statutory requirements of the CDBG program
2. Meets the needs of LMI residents
3. Focuses on low and moderate-income areas or neighborhoods
4. Coordinates and leverages resources
5. Responds to expressed needs
6. Is sustainable and/or has long-term impact
7. Demonstrates measurable progress and success

## AP-38 Project Summary

### Project Summary Information

1	<b>Project Name</b>	<b>BLESSED IN TECH, INC.</b>
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	CD-2 Maintain Support for Public Services
	<b>Needs Addressed</b>	Community Development Priority
	<b>Funding</b>	CDBG: \$6,000
	<b>Description</b>	Support Vital Public Services by providing life skills counseling including information and referral services, empowerment, computer skills training and mentoring for homeless, first-time offenders, at risk youth, and other clients in need of the services provided by this organization.
	<b>Target Date</b>	6/30/2024
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	600 LMI persons
	<b>Location Description</b>	80 West Street, Annapolis, MD 21403
	<b>Planned Activities</b>	Matrix Code: 05X Housing Information and Referral Services 24 CFR 570.201(e) National Objective: LMC Low/mod limited clientele benefit: activities that benefit a limited clientele, at least 51% of which are low/mod income 24 CFR 570.208(a)(2)
2	<b>Project Name</b>	<b>CENTER OF HELP, INC.</b>
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	CD-2 Maintain Support for Public Services
	<b>Needs Addressed</b>	Community Development Priority
	<b>Funding</b>	CDBG: \$8,500
	<b>Description</b>	Support Vital Public Services by providing persons with information and referral and other services that promote family stability and self-sufficiency for local Hispanic individuals and families in the Annapolis area.
	<b>Target Date</b>	6/30/2024
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	700 LMI persons
	<b>Location Description</b>	1906 Forest Drive, Suite 2A/2B, Annapolis, MD 21401

	<b>Planned Activities</b>	Matrix Code: 05X Housing Information and Referral Services 24 CFR 570.201(e) National Objective: LMC Low/mod limited clientele benefit: activities that benefit a limited clientele, at least 51% of which are low/mod income 24 CFR 570.208(a)(2)
<b>3</b>	<b>Project Name</b>	<b>THE LIGHT HOUSE SHELTER</b>
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	HO-2-Emergency Shelter and Services
	<b>Needs Addressed</b>	Homeless Priority
	<b>Funding</b>	CDBG: \$7,000
	<b>Description</b>	Assist providers in the operation of housing and support services for the homeless and persons at-risk of becoming homeless by providing case management services which include a comprehensive array of support services to homeless individuals and families, chronically homeless or those at risk of becoming homeless.
	<b>Target Date</b>	6/30/2024
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	455 homeless persons
	<b>Location Description</b>	10 Hudson Street, Annapolis, MD 21401
	<b>Planned Activities</b>	Matrix Code: 03T Homeless/AIDS Patients Programs 24 CFR 570.201(e) National Objective: LMC Presumed Benefit Low/mod limited clientele benefit: activities that benefit a clientele generally presumed to be principally low/mod persons 24 CFR 570.208(a)(2)(i)(A)
<b>4</b>	<b>Project Name</b>	<b>OIC OF ANNE ARUNDEL COUNTY</b>
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	CD-2 Maintain Support for Public Services
	<b>Needs Addressed</b>	Community Development Priority
	<b>Funding</b>	CDBG: \$10,505
	<b>Description</b>	Support Vital Public Services by providing persons with office skills training and job training, and pre-vocational development including, ABE, ESOL, and marketable occupational skills programs to individuals in the Annapolis area.
	<b>Target Date</b>	6/30/2024

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	50 LMI persons
	<b>Location Description</b>	2600 Solomon's Island Road, Edgewater, MD 21037
	<b>Planned Activities</b>	Matrix Code: 05H Employment Training 24 CFR 570.201(e) National Objective: LMC Low/mod limited clientele benefit: activities that benefit a limited clientele, at least 51% of which are low/mod income 24 CFR 570.208(a)(2)
5	<b>Project Name</b>	<b>RESTORATION COMMUNITY DEVELOPMENT CORPORATION, INC.</b>
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	CD-2 Public Services
	<b>Needs Addressed</b>	Community Development Priority
	<b>Funding</b>	CDBG: \$10,000
	<b>Description</b>	Support Vital Public Services concerned with creating an environment that is more attractive and stimulating than the streets. The Clubhouse will provide 8 hours of recovery and life skills for, at least 20 youth and their families each month year around.
	<b>Target Date</b>	6/30/2024
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	20 LMI youth
	<b>Location Description</b>	1469 Tyler Avenue, Annapolis, MD 21403
	<b>Planned Activities</b>	Matrix Code: 05D Youth Services 24 CFR 570.201(e) National Objective: LMC Low/mod limited clientele benefit: activities that benefit a limited clientele, at least 51% of which are low/mod income 24 CFR 570.208(a)(2)
6	<b>Project Name</b>	<b>ANNE ARUNDEL COMMUNITY ACTION AGENCY, INC.</b>
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	CD-2 Maintain Support for Public Services
	<b>Needs Addressed</b>	Community Development Priority
	<b>Funding</b>	CDBG: \$4,000
	<b>Description</b>	Support Vital Public Services by providing services that promote family stability and self-sufficiency by providing financial literacy, credit repair, financial planning, and homeownership training.
	<b>Target Date</b>	6/30/2023

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	300 LMI persons
	<b>Location Description</b>	251 West Street, Annapolis, MD 21401
	<b>Planned Activities</b>	Matrix Code: 05X Housing Information and Referral Services 24 CFR 570.201(e)  National Objective: LMC Low/mod limited clientele benefit: activities that benefit a limited clientele, at least 51% of which are low/mod income 24 CFR 570.208(a)(2)
<b>7</b>	<b>Project Name</b>	<b>ARUNDEL LODGE, INC.</b>
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	SN-1 Improve Quality of Existing Special Needs Housing
	<b>Needs Addressed</b>	Other Special Needs Priority
	<b>Funding</b>	CDBG: \$32,500
	<b>Description</b>	Increase the supply of affordable, decent, safe, sound, and accessible housing for the elderly, persons with disabilities, and persons with other special needs through rehabilitation of existing buildings by improving two residential facilities occupied by seven psychologically disabled individuals.
	<b>Target Date</b>	6/30/2024
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	7 persons with special needs
	<b>Location Description</b>	Address suppressed
	<b>Planned Activities</b>	Matrix Code: 03B Facilities for Persons with Disabilities 24 CFR 570.201(c)  National Objective: LMC Presumed Benefit Low/mod limited clientele benefit: activities that benefit a clientele generally presumed to be principally low/mod persons 24 CFR 570.208(a)(2)(i)(A)
<b>9</b>	<b>Project Name</b>	<b>ARC OF THE CHESAPEAKE REGION</b>
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	SN-1 Improve Quality of Existing Special Needs Housing
	<b>Needs Addressed</b>	Other Special Needs Priority
	<b>Funding</b>	CDBG: \$25,770

	<b>Description</b>	Increase the supply of affordable, decent, safe, sound, and accessible housing for the elderly, persons with disabilities, and persons with other special needs through rehabilitation of existing buildings by improving one residential facility occupied by 2 developmentally disabled individuals.
	<b>Target Date</b>	6/30/2024
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	2 persons with special needs
	<b>Location Description</b>	Address suppressed
	<b>Planned Activities</b>	Matrix Code: 03B Facilities for Persons with Disabilities 24 CFR 570.201(c) National Objective: LMC Presumed Benefit Low/mod limited clientele benefit: activities that benefit a clientele generally presumed to be principally low/mod persons 24 CFR 570.208(a)(2)(i)(A)
<b>10</b>	<b>Project Name</b>	<b>REBUILDING TOGETHER</b>
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	HS-1 Housing Rehabilitation
	<b>Needs Addressed</b>	Housing Priority
	<b>Funding</b>	CDBG: \$41,087
	<b>Description</b>	Provide financial assistance to low- and moderate-income homeowners to repair their existing owner-occupied housing by funding the Rebuilding Together home repair program that provides up to \$10,000 to low-income homeowners for housing repairs.
	<b>Target Date</b>	06/30/2024
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	10 LMI households
	<b>Location Description</b>	Citywide
	<b>Planned Activities</b>	Matrix Code: 14A Rehab: Single-Unit Residential 570.202 National Objective: LMH Low/mod housing benefit: activities that are carried out for the purpose of providing or improving permanent residential structures that will be occupied by low/mod income households. 570.208(a)(3)



11	<b>Project Name</b>	<b>HOUSING AUTHORITY RENTAL REHABILITATION – ROBINWOOD Electrical Upgrades</b>
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	HS-2 Improve Quality of Existing Affordable Rental Units
	<b>Needs Addressed</b>	Housing Priority
	<b>Funding</b>	CDBG: \$100,000
	<b>Description</b>	Provide support to affordable housing developers/owners, and public housing authorities to rehabilitate housing units that are rented to low- and moderate-income tenants by replacement of water heaters and furnaces, and the installation of bath fans, central air conditioners, ductwork, and additional attic insulation.
	<b>Target Date</b>	6/30/2024
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	50 units, 135 persons
	<b>Location Description</b>	1301 – 1468 Tyler Avenue, Annapolis, MD 21401
	<b>Planned Activities</b>	Matrix Code: 14C Rehabilitation: Public Housing Modernization 24 CFR 570.202(a)(2)
12	<b>Project Name</b>	<b>ADMINISTRATION</b>
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	AM-1 Administration
	<b>Needs Addressed</b>	Administration Priority
	<b>Funding</b>	CDBG: 61341
	<b>Description</b>	Provide program management and oversight for the successful administration of federal, state, and local funded programs, including planning services for special studies, environmental clearance, and compliance with all federal, state, and local laws and regulations, and fair housing activities.
	<b>Target Date</b>	6/30/2024
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	City of Annapolis
	<b>Location Description</b>	Citywide

	<b>Planned Activities</b>	<p>Matrix Code: 21A General Program Administration 24 CFR 570.206 and 21D Fair Housing Activities (subject to Admin cap) 24 CFR 570.206(c)</p> <p>24 CFR 570.206 Program administrative costs. General management, oversight, and coordination. Reasonable costs of overall program management, coordination, monitoring, and evaluation. Fair housing activities. Provision of fair housing services designed to further the fair housing objectives of the Fair Housing Act (42 U.S.C. 3601-20), such as housing enforcement, education, and outreach activities; and other activities designed to further the housing objective of avoiding undue concentrations of assisted persons in areas containing a high proportion of low and moderate income persons.</p>
	<b>Target Date</b>	6/30/2024

**Table 63 – Project Summary Information**

## AP-50 Geographic Distribution – 91.220(f)

### Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

Because 70% of the city’s CDBG funds must benefit low and moderate-income persons, the city will spend a significant portion of its CDBG funds in areas with minority and poverty concentrations. The neighborhoods that received priority attention were Eastport, Parole, and Clay Street. These neighborhoods are small, cohesive geographic areas, which have the highest minority concentration, the highest number of people below the poverty level, and the greatest housing rehabilitation needs.

### Geographic Distribution

Target Area	Percentage of Funds
Citywide	100%

Table 64 - Geographic Distribution

### Rationale for the priorities for allocating investments geographically

The intent of federal CDBG funds is to provide low and moderate-income households with viable communities, including decent housing, a suitable living environment, and expanded economic opportunities. Eligible activities include community facilities and improvements, housing rehabilitation and preservation, affordable housing development activities, public services, economic development, planning, and administration. The City of Annapolis has identified its priorities throughout the plan with regard to allocating investment geographically.

The city will base its selection of projects on the following criteria:

1. Meets the statutory requirements of the CDBG program
2. Meets the needs of LMI residents
3. Focuses on low and moderate-income areas or neighborhoods
4. Coordinates and leverages resources
5. Responds to expressed needs
6. Is sustainable and/or has long-term impact
7. Demonstrates measurable progress and success

### Discussion

Annapolis will receive \$306,703 from CDBG funds for the FFY 2023 program year. The city budgeted \$61,341 for fair housing activities under General Administration (20%), \$46,005 for Public Services (15%), \$199,357 for Capital Projects (65%).

## AP-55 Affordable Housing – 91.220(g)

### Introduction

The City of Annapolis will utilize its CDBG funds to rehabilitate existing affordable housing units, support the construction of new affordable housing units, and to provide down payment/closing cost assistance to facilitate housing affordability.

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	163
Special-Needs	3
<b>Total</b>	<b>163</b>

Table 65 - One-Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0
The Production of New Units	0
Rehab of Existing Units	163
Acquisition of Existing Units	0
<b>Total</b>	<b>163</b>

Table 66 - One Year Goals for Affordable Housing by Support Type

### Discussion

The one-year projects for affordable housing funded by the city for FFY 2023 CDBG funds are as follows:

- Arundel Lodge Facility Rehab - Rehab of existing units = 1 units (3 persons with special needs)
- ARC of the Chesapeake – rehab of two existing units with 6 residents with special needs
- Rehabilitation of Owner Occupied units – 10
- HACA –150 rental units – 400 residents
- Rebuilding Together – 10 units – 10 households

## **AP-60 Public Housing – 91.220(h)**

### Introduction

The Housing Authority of the City of Annapolis was founded in 1937 to provide affordable housing in Annapolis, Maryland, for families who lacked the means to purchase or rent housing at market prices. The Authority's mission is to achieve excellence by providing housing and self-sufficiency opportunities and promoting customer satisfaction to enhance the quality of life for low, very low, and moderate-income residents.

The Authority currently owns and manages 712 traditional public housing units, has 223 project-based voucher units in mixed income settings and manages 389 Section 8 vouchers. To improve and preserve housing for public housing residents and others in need of affordable housing in the City of Annapolis, HACA has embarked on an aggressive plan for the revitalization of its traditional public housing developments under the Rental Assistance Demonstration program, (RAD), and potentially other available HUD and state-local affordable programs as determined by HACA.

There are four existing public housing communities totaling 712 units:

1. Harbour House
2. Eastport Terrace
3. Robinwood
4. Bloomsbury Square

These units are aging and are often unable to meet the needs of the population they serve. For this reason, HACA is utilizing the Rental Assistance Demonstration (RAD) Program to redevelop all of its public housing communities. HACA Received a passing score of 74 for the SEMAP program in 2022 and plans to improve score by five points for each program in 2023.

### **Actions planned during the next year to address the needs for housing**

1. RAD conversions at Robinwood and Bloomsbury Square.

Robinwood and Bloomsbury Square: HACA intends to rehabilitate these aging and obsolete public housing sites and implement a one-for-one replacement housing strategy that replaces existing public housing with new or revitalized housing that better serves the residents of Annapolis. The Authority is utilizing RAD for these two sites. Established by HUD in 2011, the program allows PHAs to convert public housing properties at risk of obsolescence or underfunding into project-based vouchers or rental assistance contracts under the Section 8 program. Once the units are converted from public housing (Section 9 of the 1937 Housing Act) to Section 8 housing, housing authorities can leverage private capital to address capital needs. This enables housing authorities to partner with nonprofit and private sector developers and managers as needed to preserve and redevelop their affordable housing stock. HACA has received Commitment for a HAP (CHAP) for these two sites.

2. Develop mixed-income, mixed-finance, mixed use rental communities, that integrate public housing, project-based vouchers, low-income housing tax credits (LIHTC), RAD, Section 18, and market

rate units at Harbor House – Eastport Terrace, a Choice-funding site.

Harbor House and Eastport Terrace: HACA, in partnership with the City of Annapolis, is in the process of completing a transformation plan for this site. This site is being considered for a future Choice Implementation Grant application, but HACA intends to redevelop this site with or without Choice funding. The redevelopment of this site includes the redevelopment of the adjacent administrative building and HACA is actively exploring potential acquisition of additional sites. HACA envisions this multiphase redevelopment plan as a catalyst for empowering the self-development of residents, strengthening HACA, and addressing unmet affordable housing needs in Annapolis. HACA is seeking partners that can help transition the Agency, its mission and clients into a sustainable force of equity and inclusion in the City of Annapolis. HACA expects to select a developer partner that is experienced with Choice Neighborhoods as well as layered financing that involves other HUD programs including Project Based Vouchers (PBVs), Rental Assistance Demonstration (RAD), and/or ACC subsidy.

### **Actions to encourage residents to become more involved in management and participate in homeownership**

The following are programs and activities that are underway to improve the self-sufficiency of HACA residents and encourage greater participation in the community.

- Partnerships on going with Anne Arundel Workforce Development (Career Training); Community Action Agency (Vehicles for Change, Homeownership Counseling, and energy assistance); Anne Arundel Community Development Inc. (Homeownership and Financial Literacy Counseling).
- HACA has resident councils at each of its developments in the city. The resident councils continue to offer input on management operations, modernization needs, family self-sufficiency programs, and the homeownership program through formal public hearings and during formation of its annual Agency Plan.

### **If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance.**

Not applicable.

### **Discussion**

The City of Annapolis has identified that there is a need for decent, safe, and sanitary housing that is affordable and accessible to address the households affected by housing problems, severe housing problems, and housing cost burdens. The largest income group affected by housing problems in the city is extremely low-income households. HACA is a vital part of the city's affordable housing strategy as the primary assisted housing provider of housing for extremely low income, very-low income, and lower income residents of the city. During the past six years, HACA has experienced severe budget cuts but was able to continue to provide services and programs to their clients. Despite these financial challenges, HACA has made steady progress to improve the housing and services provided to its residents. In 2010, HACA was listed on the HUD "Troubled Housing List." Today, HACA is designated as a "Standard Performer." HACA's goal over the coming years is to be designated a "High Performer."



## AP-65 Homeless and Other Special Needs Activities

### AP-65 Homeless and Other Special Needs Activities

#### Introduction

There is a collaborative, well-coordinated, and community-based planning process which seeks to ensure the needs of individuals who are homeless or at-risk of homelessness within the County are being met. The County provides a continuum of housing and services including:

- Prevention
- Outreach
- Supportive services
- Emergency, transitional, and permanent housing,
- Rapid re-housing.

ACDS, with support from the Department of Social Services (DSS), coordinates the Continuum of Care (CoC) planning group, also referred to as the Anne Arundel and Annapolis Coalition to End Homelessness (Homeless Coalition). The Homeless Coalition is responsible for developing the competitive CoC application and for developing the plan to end homelessness in Anne Arundel County.

The Homeless Coalition consists of:

- Over 60 County and City of Annapolis agencies
- Concerned citizens
- Homeless service providers
- Community-based organizations serving the special needs population
- Others with interests and roles in ending homelessness in the County

The Homeless Coalition has continually supported the County's successful applications for federal funds and the development of new programs and services to address the needs of the homeless population. The CoC was awarded a total \$2,484,499 from the federal fiscal year 2022 competition. These funds will primarily be used to provide housing for chronically homeless individuals and families.

#### **Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

The County, in coordination with the members of the Homeless Coalition, has developed a coordinated entry system to facilitate easier access to programs for homeless individuals. This year, the goals of the County are to strengthen and further develop the coordinated entry system for emergency shelter, better coordinate access to other services for people experiencing homelessness, as well as to ensure priority for housing is given to the most vulnerable populations.



The County has a coordinated entry system for both its shelter system and permanent supportive housing programs. The Department of Social Services oversees the County's Coordinated Entry and screens for emergency shelter are conducted via a centralized telephone line. All individuals entering the homeless Continuum of Care (e.g. outreach, shelter, day programs, etc.) are screened with the Coordinated Entry standard assessment and shelter priority is given to the most at-risk based on the results. Assessments are entered into the Homeless Management Information System (HMIS) database in real time to ensure timely services. The coordinated entry system's comprehensive assessment tool prioritizes shelter beds for homeless individuals and households based on:

- Housing situation
- Income
- Safety
- Health
- County residence

Those who seek Permanent Supportive Housing are additionally screened with the VI-SPDAT (Vulnerability Index – Service Prioritization Decision Assessment Tool). Only those individuals with a completed VI-SPDAT and ranking on the ACCESS Housing List can access CoC funded permanent supportive housing programs. If clients are at-risk for homelessness, they are referred to homelessness prevention services.

The continuum of support for the homeless has several outreach teams including the DSS Homeless Outreach Team, the Crisis Response Team, and the Assertive Community Treatment (ACT) program. The DSS Homeless Outreach Team works to build relationships with individuals living in homeless camps in order to link them to services and housing. With ESG-CV funds, the Homeless Outreach Team was expanded from two to five workers during the pandemic. While ESG-CV funds will be fully expended in Local Fiscal Year 2023, the County will seek funding to continue to support the expanded Outreach Team. The Crisis Response Team and ACT Program receive referrals from the police, hospitals, and shelters when a homeless individual is in crisis. In addition, AHOH and The Light House provide outreach services, including case management, a day shelter, meals, and links to mainstream resources.

ACDS is responsible for submitting the consolidated application, on behalf of the County and the Homeless Coalition, for the Maryland State Homelessness Solutions Program (HSP). ACDS anticipates level funding for previous year activities. A total of \$788,327 was awarded to the County in Local Fiscal Year 2023. The County will seek to match this award through competitive funding for Local Fiscal Year 2024. These funds will be used to continue to provide housing stabilization and outreach funding to a number of community partners throughout the County. The services provided include:

- Emergency shelter
- Rapid re-housing
- Case management
- Homelessness prevention and diversion services
- Homeless outreach day center

## Addressing the emergency shelter and transitional housing needs of homeless persons

### *Emergency Shelter*

In a typical year, the County has 53 year-round emergency beds for individuals and 99 year-round emergency beds for families. However, due to the Coronavirus pandemic, all of the County shelters continue operating at a reduced bed capacity to ensure the health and safety of homeless residents. In order to offset this loss of shelter beds, COVID-related funding continues to be allocated towards hotel/motel stays in order to keep households off the street while they are figuring out housing that is more permanent.

Emergency shelters can provide the following:

- Temporary shelter housing for up to 90 days
- Three daily meals
- Case management
- Life skills
- Training
- Housing search assistance
- Supportive services
- Temporary hotel placements for emergency situations

The rotating church shelter, called the Winter Relief Program, typically has 85 beds, and provides transportation, meals, and temporary housing between the hours of 5:00 p.m. and 7:00 a.m. from November through April. An additional 54 freezing weather beds are provided by local shelters and the City of Annapolis. It is anticipated, post-COVID, the County will return to pre-COVID bed numbers. There is generally a shortage of emergency shelter for both families and individuals in the County, especially during the summer months when the rotating shelter and freezing weather beds are unavailable. The County has allocated \$350,000 in local funds to develop a new low-barrier shelter for eight to 12 chronically homeless individuals in Local Fiscal Year 2024.

In Local Fiscal Year 2024, \$85,000 in Emergency Solutions Grant (ESG) funds, as well as State Homeless Solutions Program (HSP) funds and County funds, will be allocated to Sarah's House, operated by Associated Catholic Charities, Inc. Sarah's House provides emergency shelter to the homeless individuals in the County, as well as a wide array of supportive services. It is estimated that Sarah's House will assist 300 homeless persons, including children, during the next year. Additionally, ESG-CV and State COVID funds will continue to be used to address pandemic-related issues to safely serve people experiencing homelessness.

In Local Fiscal Year 2024, \$35,000 in CDBG funds will be used to support the Light House Family Shelter Program serving 10 families experiencing homelessness. A \$200,000 CDBG rehabilitation grant will be provided to the Light House in order to make substantial repairs to its aging building.

### *Transitional Housing*

Arundel House of Hope (AHOH) will continue to provide several transitional housing programs for the homeless in the County. These include the following:

The Fouse Center provides shelter for 10 homeless men;

- Patriot House provides shelter for six homeless veterans; and four transitional housing units for homeless families;
- HOME ARP or County funds will be used to rehabilitate the 16-unit Heritage at Madison Place (formally the Doll Apartments) community in Glen Burnie, which was recently acquired by the Housing Commission utilizing County American Rescue Plan funds. The project will provide transitional housing for families and individuals experiencing homelessness.

**Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

The County is committed to ending chronic homelessness through outreach and developing housing options for this population. The Homeless Coalition has embraced the Housing First Model as its strategy for ending chronic homelessness. As part of the development of the County coordinated entry system, the Homeless Coalition adopted the VI-SPDAT as its assessment tool for Permanent Supportive Housing applicants and has incorporated it into the HMIS system. The VI-SPDAT is a nationally accepted tool, which evaluates and ranks each homeless individual or family based on a number of risk factors and generates a centralized list of the most vulnerable, chronically homeless individuals and families. Those who are ranked as the most vulnerable and who are chronically homeless are given priority for all of the County HUD-funded permanent supportive housing programs and other services. The centralized list – the ACCESS Housing List – is a coordinated waitlist for all HUD funded permanent housing programs in the County.

The County uses a rapid re-housing strategy for homeless families and provides ESG funds for rapid re-housing programs to house over 20 households. The County also utilizes HSP funding to provide rapid re-housing to approximately 10 to 15 families per year. In addition, the County operates a rapid re-housing program targeting unaccompanied homeless youth utilizing State HSP funds. Finally, the County will use HOME ARP funding for rental assistance to support families and individuals to obtain or continue to have rental stability during FY 2024.

Prior year HOME and County funds shall be used to continue the Moving Home Program. The Program provides tenant based rental assistance and case management to help stabilize individuals, families, and veterans who are either homeless or at-risk of homelessness. Additionally, the Partnership for Children, Youth, and Families operates a prevention and diversion program, as well as a rapid re-housing program for families in the County. The program is supplemented with Video Lottery Terminal funds and CDBG funds.

The County seeks to end homelessness among veterans. AHOH operates the Patriot House, a Veteran Administration (VA) funded transitional housing program for homeless Veterans. AHOH works closely with the Baltimore VA Medical Center (VA) to ensure each Veteran receives necessary medical care, services, and access to permanent housing through the HUD Veterans Affairs Supportive Housing (VASH)

Program in the County. Many graduates of this program improve their income and are able to afford unsubsidized housing. Additionally, the County maintains a by-name Veterans list and works actively to ensure all veterans identifying as homeless are connected with housing and services.

Staff in various CoC funded programs work to reduce recidivism. This is due in part to the high cost of housing in the County and the difficulty low-income households face in finding affordable units without a subsidy. Those who enter CoC funded permanent housing seldom return to homelessness. The County incorporates the following strategies to reduce returns to homelessness:

- a. develop an array of housing resources including permanent supportive housing, rapid re-housing, and other permanent housing and target housing intervention through case conferencing meetings and utilizing by-name lists;
- b. provide comprehensive case management and continued after care services once an individual exits the program;
- c. build linkage to all mainstream resources; and
- d. focus on increasing employment and income by linking individuals to employment services and all benefits, such as social security and disability (SSI), for which they may be eligible.

Finally, in Local Fiscal Year 2024, the Housing Commission of Anne Arundel County will open a new 16-unit transitional housing program for individuals and families called Heritage at Madison Park. This program will be a stepping-stone to permanent housing as each family or individual will be provided with a housing voucher upon exit.

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs**

One of the key strategies to end homelessness in the County is to prevent individuals and families from becoming homeless in the first place. A number of County agencies assist households in avoiding homelessness by providing financial assistance to prevent eviction and utility payment assistance to prevent the disconnection of utilities. The County uses CDBG, FEMA, State, and private funds to provide this assistance. In Local Fiscal Year 2024, \$45,000 in CDBG funds will be allocated the Community Action Agency, and \$60,000 in CDBG funds will be allocated to the Partnership for Children, Youth, and Families to provide eviction prevention, utility turn-off assistance, and help pay the first month rent, and \$20,000 in CDBG funds will be allocated to LARS emergency services for the purpose of preventing homelessness and housing instability. Additionally, the County has made \$100,000 available in flexible funding, allowing the Anne Arundel County Mental Health Agency to provide short-term emergency housing, eviction prevention, and other needed housing assistance to individuals to maintain and potentially obtain housing.

The County anticipates receiving Local Fiscal Year 2024 homelessness prevention funding through the Maryland Homelessness Solutions Program (HSP) to continue the following prevention programs. In Local Fiscal Year 2023, the County received approximately \$112,500 in homelessness prevention funds,

which were administered by the Community Action Agency and The Light House. These funds were used to provide short-term rental and utility assistance, as well as financial assistance to divert individuals away from the shelter system and into sustainable housing.

In response to the COVID-19 crisis, the County provided over \$30 million in funding from multiple sources to prevent homelessness in calendar year 2022. In FY24, the County hopes to continue a scaled down version of the Eviction Prevention Program. The County will continue to expend previously awarded funds as well as seek additional funding from the County. This emergency assistance is to prevent evictions and utility turn-off with the goal of the program being to keep families housed. It is estimated that in Local Fiscal Year 2024, the EPP will serve approximately 350 low to moderate income households.

The County has developed discharge plans and strategies to prevent vulnerable individuals being discharged from a publicly funded institution – such as foster care, hospitals, mental health programs, and/or jail – from becoming homeless. DSS is responsible for implementing discharge planning for children in foster care. The goal of the County is to make sure every child has a permanent supportive connection before they age out of care. Although there are no publically funded hospitals or health care facilities in the County, the two privately funded hospitals work with DSS to help ensure individuals leaving these facilities are not released into homelessness. Both, Baltimore Washington Medical Center and Anne Arundel Medical Center employ social workers to link patients to services prior to discharge. The inpatient hospital treatment team completes a needs assessment upon entry into the facility and develops a treatment plan that addresses needs such as mental health, housing, substance abuse, job skills, and life skills. The Mental Health Agency also employs aftercare service workers who provide the local link between psychiatric hospitals, residential treatment facilities and community resources to ensure effective discharge planning.

The Health General Article, 10-809 Annotated Code of Maryland, prohibits discharges from State mental health facilities to homelessness. The County makes every effort to prevent individuals exiting the County detention centers from becoming homeless. The two detention centers in the County provide case management, including discharge planning, to all individuals sentenced for a period of greater than seven days. Detainees are referred to internal GED training, job training, drug treatment, and other life skills courses in order to prepare for their exit from the detention center. Detainees with mental illness are referred to the State funded Mental Health Jail Project, which links inmates to services and housing upon discharge from the jail. The Detention Center hosts on-site community service fairs to link in-mates to programs, services, and housing options upon release.

## **Discussion**

The County has been successfully applying for competitive CoC funds and has built an inventory of approximately 180 permanent supportive housing units, most of which are targeted to the chronically homeless. Additionally, this year, the County will finish developing a HOME ARP Allocation Plan in the amount of \$2,800,473 outlining specific activities targeted to assisting the housing needs for the homeless. Preliminary community assessments demonstrate a need for affordable housing development, rental assistance, and a range of supportive services. During Local Fiscal Year 2024, the County will offer the housing programs to the homeless outlined herein. All of the housing programs listed below will provide intensive case management and supportive services.

*Anne Arundel County Mental Health Agency SHOP Program*

\$393,443 in CoC funds will be provided for a tenant based rental assistance program with supportive services to 26 individuals who are chronically homeless and/or homeless with a diagnosed mental illness.

*Catholic Charities Rapid Re-Housing Program*

\$148,822 in CoC funds will be provided to Catholic Charities for a program to provide rapid re-housing to at least eight homeless families.

*Moving Home Program*

This Program will provide tenant based rental assistance and support services for 30 homeless individuals and families utilizing \$50,000 in FY24 HOME funds plus County funds.

*Arundel House of Hope Rapid Re-Housing and Prevention Program*

\$20,000 in ESG funds will be provided to Arundel House of Hope, Inc. for a rapid re-housing for 15 households and prevention services for eight households.

*The Light House Rapid Re-Housing Program*

\$65,414 in ESG funds will be provided to The Light House to supplement their existing rapid re-housing program for homeless families.

*AHOH Community Housing Program*

\$131,834 in CoC funds will be awarded to provide permanent supportive housing for 11 chronically homeless individuals.

*AHOH Safe Haven Program*

\$128,904 in CoC funds will be provided for permanent supportive housing for 8 chronically homeless men.

*People Encouraging People, Inc. Housing First Program*

\$200,132 in CoC funds will be provided to People Encouraging People, Inc. for tenant based rental assistance and intensive case management services for 13 chronically homeless individuals.

*Shelter Plus Care*

\$445,639 in CoC funds will be provided to the Maryland Mental Hygiene Administration to continue the Shelter Plus Care Program which provides tenant based rental assistance and supportive services to 26 homeless households.

*Anne Arundel Partnership for Permanent Housing Program*

\$922,951 in CoC funds will be provided to ACDS for a permanent housing program. The Program will serve chronically homeless individuals with housing and intensive case management and supportive services to at least 39 households, including families with children.

Finally, Catholic Charities will continue to provide 20 units of affordable permanent housing to homeless families at the Project North Program located at Ft. Meade. The Light House will provide three units of permanent housing to homeless families at the Anchor House location and provide five homeless women with permanent housing at the Willow House Program. These programs will be funded through the federal Project-Based Voucher Program.

## **AP-75 Barriers to Affordable Housing – 91.220(j)**

### **Introduction:**

The City of Annapolis is a participating member in the Baltimore Metropolitan Council's Regional Analysis of Impediments to Fair Housing Choice. The following fair housing issues/impediments were identified in the RAI to address public policies that could discourage affordable housing and residential investment along with the goals and strategies to address those impediments. Impediment #2 addresses public policies and regulations. The city is budgeting \$61,261 in FFY 2023 CDBG funds for fair housing activities and program administration.

**Impediment 1: FAIR HOUSING EDUCATION AND OUTREACH** – There is a need to educate members of the community concerning their rights and responsibilities under the Fair Housing Act and to raise awareness, especially for low-income households.

**Impediment 2: PUBLIC POLICIES AND REGULATIONS** – The city's Zoning Code needs additional definitions, provisions, and revisions to be compliant with the Federal Fair Housing Act, Section 504, and the Americans with Disabilities Act to affirmatively further fair housing.

**Impediment 3: CONTINUING NEED FOR AFFORDABLE AND ACCESSIBLE HOUSING UNITS** – Many households, especially among the low- and moderate-income households in the City of Annapolis are housing cost overburdened.

**Impediment 4: PRIVATE LENDING AND INSURANCE PRACTICES** – The Home Mortgage Disclosure Act (HMDA) data suggests that there is a disparity between the approval rates of home mortgage loans originated from White and those originated from Minority applicants.

**Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment:**

- The City of Annapolis does not impose regulatory barriers to affordable housing. The major problem is excess demand in combination with favorable market conditions that have resulted in large increases in housing costs. The increases have severely reduced the number of units affordable to low and moderate income households in Annapolis. New housing construction in the past 5 years has been market rate. Saving for a down payment and closing costs limits the ability of renter households in purchasing units in the city. Also, households are unable to qualify for mortgages because of credit problems. In recognition of the problem, the city has continued to use its limited resources to assist low and moderate-income households with affordable housing as follows:
- Offers assistance with down payment and closing costs. The city is providing closing cost assistance to 76 potential new homeowners at Homes at the Glen, a 15 year LIHTC lease for purchase project that is now ready for sale.



- Continues to work with Homes for America and Habitat providing assistance with acquisition and rehabilitation of units that have been sold to low and moderate income first time homebuyers.
- Provides funds to the Anne Arundel County Community Action Agency (CAA) to support the agency's Home Ownership Counseling Program that educates first-time homebuyers on the mechanics of the home purchase process from budgeting, resolving credit issues, and negotiating the contract. The program is taught by HUD certified instructors. All households receiving assistance from the city through its home ownership programs are required to successfully complete the program CAA counselors are also available to assist renters.
- Adopted a Moderately Priced Dwelling Units Ordinance, which is applicable to developments containing ten or more dwelling units. The MPDU requires a set-aside of units that are affordable to households at 100 percent of the median income for the MSA. MPDU includes an affordability control ensuring the long-term affordability of the units. In exchange for the set-aside, the city permits a density bonus beyond the minimum density in the zone. There is also an expedited review process. MPDU was adopted in 2004. To date the city has provided 18 rental units and 10 homeownership opportunities. Six four-bedroom town homes are currently for sale and in the next three years there will be 19 additional for sale MPDU units available to eligible buyers. MPDU represents a considerable effort by the city to expand affordable housing stock through the private market.
- Settlement expense help up to \$10,000 is provided as a deferred loan to current MPDU purchasers. The loan is forgiven after ten years.
- Another 48-unit LIHTC project, the Willows, is in the predevelopment phase. In addition, developers were awarded for LIHTC for another 169-unit development in the city.

**Discussion:**

The City of Annapolis has a Human Relations Commission, which enforces the fair housing law and handles formal complaints. The Human Relations Commission continued to provide information on fair housing in their public events and has committed to assist the city in implementing the fair housing strategies in the city's AI.

The city will also fund fair housing activities to address the impediments identified in the Regional Analysis of Impediments with CDBG Administrative funds.

## **AP-85 Other Actions – 91.220(k)**

### **Introduction:**

The City of Annapolis has developed the following actions to address the following city needs: obstacles to meeting underserved needs; fostering affordable housing; reducing lead-based hazards; reducing the number of families living in poverty; developing institutional structures; and enhancing coordination between public and private housing and social service agencies.

### **Actions planned to address obstacles to meeting underserved needs**

Despite city and service provider efforts, there remain a significant number of obstacles to meeting underserved needs. The following are obstacles to meeting those needs in Annapolis.

1. High cost of housing
2. Growing gap between incomes and housing
3. Lack of developable land
4. Increasing physical and mental handicap housing needs
5. Cycle of poverty

### **Actions planned to foster and maintain affordable housing**

To foster and maintain affordable housing, the City of Annapolis proposes to carry out the following activities:

- Anne Arundel Community Action – Housing Counseling
- Arundel Lodge – Facility Rehabilitation
- ARC Facility Rehabilitation
- Choice Neighborhoods Initiative – Harbour House and Eastport Terrace
- HACA-Robinwood Rental Housing Rehabilitation

The city has established an Affordable Housing Task Force charged with assessing the current and projected future landscape of housing affordability in the City of Annapolis; evaluating current programs and initiatives to produce new affordable housing and preserve existing ones; and making recommendations of policy to the Mayor and the City Council.

In addition, the city created the AHCEDC to plan and implement housing and community development projects, exercise all of the powers and functions of redevelopment and urban renewal, to manage and improve the housing stock, and to coordinate federal, state, and private resources toward development activities in the city and other duties as assigned. This commission is currently working with the Department of Planning to make changes to the city's Zoning Code that will make it easier to develop affordable housing.

## **Actions planned to reduce lead-based paint hazards**

The City of Annapolis will undertake activities to reduce the number of lead-based paint hazards in the city through the city's Owner Occupied Housing Rehabilitation Program. The Housing Rehabilitation Program is administered by Arundel Community Development Services, Inc. (ACDS). The city and ACDS will adhere to the following lead based paint hazard reduction policies and procedures:

- The guidelines for the city's Housing Rehabilitation Program comply with the lead based paint hazards at 24 CFR Part 35.
- ACDS staff test for lead contamination and include the containment of lead paint in all housing rehabilitation activities. Lead paint hazard reduction is an eligible rehabilitation activity funded by the Housing Rehabilitation Program.
- ACDS has a certified firm for testing, risk assessment, and clearance. All contractors are lead based paint abatement certified.
- ACDS staff includes information regarding lead paint contamination in all its community outreach efforts.
- The Anne Arundel County Health Department keeps current with changing regulations and keeps updated lists of firms certified in testing and abatement of lead-based paint hazards.

## **Actions planned to reduce the number of poverty-level families**

According to the 2011-2015 American Community Survey, approximately 10.1% of Annapolis' residents live in poverty. Female-headed households with children are particularly affected by poverty at 22.4%. Additionally, 14.2% of city residents under the age of 18 live in poverty.

To address poverty, the city will continue to work with the county to pursue resources and innovative partnerships to support the development of affordable housing, rental assistance, homelessness prevention, emergency food and shelter, health care, children's services, job training and employment development, and transportation. Through the methods described above, the city can positively influence the likelihood of poverty-stricken residents of moving up and out of poverty. Annapolis can reduce the number of residents living in poverty by minimizing threats to individual and family financial stability and by extending services that will provide adequately for those in need. Ultimately, federal and state policies on welfare, health care, and the minimum wage are crucial factors in the fight to address and reduce poverty.

Planned economic development and anti-poverty programs include:

- Anne Arundel Community Action – Housing Counseling
- Blessed in Tech – SCAR Foundation "Defeat the Streets"
- Center of Help – Building Lives for New Americans
- Light House Shelter – Case Management
- OIC – Job Preparation Training
- Restoration Community Development Corporation – H2O Adolescent Recovery Clubhouse

## **Actions planned to develop institutional structure**

The Department of Planning and Zoning Community Development Office is the lead agency for the city's CDBG Program. The Department of Planning and Zoning also applies for and administers other funding sources, ensuring efficient integration and administration of all resources. The Department is responsible for the following:

- Program management and oversight
- Inter-Department/Agency Coordination
- Subrecipient contract administration and monitoring
- Program evaluation
- Report preparation and submission
- Public education and participation
- Special project development
- Consolidated Plan preparation, monitoring, and evaluation
- Housing programs
- Community Revitalization Initiatives
- Planning for development, redevelopment, community development and historic preservation
- Administration of the city's zoning ordinance and subdivision regulations including the Moderately Priced Dwelling Units Ordinance
- Choice Neighborhoods Initiative

Other city agencies that participate with housing, community development, and economic development in Annapolis are:

- Department of Planning and Zoning – Manages planning, land use and code enforcement.
- Department of Recreation and Parks – Manages the "Pip" Moyer Recreation Center and Stanton Community Center that offer community service programs.
- Anne Arundel County – The county provides and shares resources and programs with the city.

Various human services providers, including the Anne Arundel County Continuum of Care, Departments of Social Services, Aging and Disabilities, Health and the Partnership for Children, Youth, and Families, coordinate community development and supportive service programs with the city.

The city will continue to support the coordinated housing and community approach through the following goal and projects:

- Administrative oversight
- Fair Housing activities

## **Actions planned to enhance coordination between public and private housing and social service agencies**

The Community Development Office will continue to act as a coordinator between housing and social service activities provided by the city and activities provided by HACA, the Continuum of Care, private and non-profit housing providers, and social service agencies to address the housing and community

development needs of the city. The Community Development Office will accomplish this coordination by continuing to attend various public and private housing and social service agencies meetings and conference calls, participating in planning correspondence, and providing technical assistance for funding match options and program compliance.

**Discussion:**

The city has identified the following projects to address obstacles to meeting underserved needs, foster and maintain affordable housing, evaluate and reduce lead-based paint hazards, reduce the number of poverty-level families, develop institutional structure, and enhance coordination between public and private housing and social service agencies:

- Anne Arundel Community Action – Housing Counseling
- ARC of the Chesapeake Region – Facility Rehabilitation
- Blessed in Tech – SCAR Foundation “Defeat the Streets”
- Center of Help – Building Lives for New Americans
- Light House Shelter – Case Management
- OIC – Job Preparation Training
- Restoration Community Development Corporation – H2O Adolescent Recovery Clubhouse
- Arundel Lodge – Facility Rehabilitation
- Rebuilding Together – home repair
- HACA –rental rehabilitation
- Administration – Fair Housing

## AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

### Introduction:

Under the FFY 2023 CDBG Program will receive \$306,306 from HUD to commit to CDBG projects in FFY 2023. The program year goes from July 1, 2023 through June 30, 2024.

### Community Development Block Grant Program (CDBG)

#### Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
<b>Total Program Income:</b>	<b>0</b>

### Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%

### Discussion:

Annapolis will receive a CDBG FFY 2023 allocation of \$303,306 to commit for projects of which \$61,341 is targeted for fair housing activities and general under General Administration (20%), \$46,005 for Public Services (15%), and \$199,357 for Capital Projects (65%).

The estimated percentage of CDBG funds that will be used for activities that benefit low- and moderate-income persons over the next year is 100.00% or \$306,703.