

1 **..Title**

2 **Seasonal Parklet Program Standardized Lease Agreement Template** – For the purpose of  
3 approving a standardized lease agreement template to be used by the City for those businesses  
4 interested in facilitating an outside dining experience within City owned parking spaces, as part of  
5 the City’s Seasonal Parklet Program; acknowledging the City’s Seasonal Parklet Program  
6 Operational Framework; acknowledging the City’s Seasonal Parklet Pricing Model; providing an  
7 effective date for use of said Standardized Lease Agreement Template; and matters generally  
8 relating to said Standardized Lease Agreement Template.

9 **..Body**

10 **CITY COUNCIL OF THE**  
11 **City of Annapolis**

12  
13 **Ordinance 16-22**

14  
15 **Introduced by: Mayor Buckley**  
16 **Co-Sponsored by: Alderwoman Tierney**

17  
18 **Referred to**  
19 **Public Safety**  
20 **Transportation**  
21 **Environmental Matters**

22  
23  
24 **AN ORDINANCE** concerning

25  
26 **Seasonal Parklet Program Standardized Lease Agreement Template**

27  
28 **FOR** the purpose of approving a standardized lease agreement template to be used by the City  
29 for those businesses interested in facilitating an outside dining experience within City  
30 owned parking spaces, as part of the City’s Seasonal Parklet Program; acknowledging the  
31 City’s Seasonal Parklet Program Operational Framework; acknowledging the City’s  
32 Seasonal Parklet Pricing Model; providing an effective date for use of said Standardized  
33 Lease Agreement Template; and matters generally relating to said Standardized Lease  
34 Agreement Template.

35  
36 **WHEREAS,** the City is the fee simple owner of marked parking spaces and related roadways,  
37 throughout the City of Annapolis; and

38  
39 **WHEREAS,** during the COVID -19 Pandemic City Emergency the City established a Seasonal  
40 Parklet Program to allow businesses operating adjacent to City marked parking  
41 spaces and related roadways to use such parking spaces and related roadways to  
42 facilitate an outside dining experience for the safety of their business patrons; and  
43

1 **WHEREAS**, the City having seen the popularity of outside dining and shopping among residents  
2 and visitors wishes to extend the and expand the use of city-owned streets using  
3 Parklets and obtain City Council approval of a Standardized Lease Agreement  
4 Template that would be used for the Seasonal Parklet Program and with each  
5 individual business interested in participating in such Program; and  
6

7 **WHEREAS**, the City is willing to individually lease its marked parking spaces and related  
8 roadways to Seasonal Parklet Program business applicants for the purposes  
9 described and in accordance with the terms and conditions set forth in the  
10 Standardized Lease Agreement Template attached hereto and incorporated herein;  
11 and  
12

13 **WHEREAS**, the Standardized Lease Agreement Template, attached hereto, incorporates the  
14 City's Seasonal Parklet Program Operational Framework and the City's Seasonal  
15 Parklet Pricing Model as exhibits; and  
16

17 **WHEREAS**, Article III, Section 8 of the Charter of the City of Annapolis requires the passage  
18 of an ordinance to authorize any leases.  
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20 **SECTION I: BE IT ESTABLISHED AND ORDAINED BY THE ANNAPOLIS CITY**  
21 **COUNCIL** that the Seasonal Parklet Program Standardized Lease Agreement Template, a copy  
22 of which is attached hereto and made a part hereof, for use between the City of Annapolis and  
23 those businesses participating in the Seasonal Parklet Program for the lease of certain municipal  
24 property, is hereby approved and authorized for use by the City throughout the duration of the  
25 Seasonal Parklet Program; and further that City Council approval shall not be required for any of  
26 the individual leases to be executed as part of the Seasonal Parklet Program provided that the  
27 approved Seasonal Parklet Program Standardized Lease Agreement Template is utilized in the  
28 form as attached hereto.  
29

30 **SECTION II: AND BE IT FURTHER ESTABLISHED AND ORDAINED BY THE**  
31 **ANNAPOLIS CITY COUNCIL** that in accordance with Article III, Section 8 of the Charter of  
32 the City of Annapolis, the proposed leases of City-owned property will better serve the public need  
33 for which the property was acquired.  
34

35 **SECTION III: AND BE IT FURTHER ESTABLISHED AND ORDAINED BY THE**  
36 **ANNAPOLIS CITY COUNCIL** that the City Manager shall, within 60 days from the passage of  
37 this Ordinance, promulgate all necessary rules and regulations to effectuate and implement this  
38 Ordinance.  
39

40 **SECTION IV: AND BE IT FURTHER ESTABLISHED AND ORDAINED BY THE**  
41 **ANNAPOLIS CITY COUNCIL** that this Ordinance shall take effect on \_\_\_\_\_, 2022.  
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**EXPLANATION**

~~Strikethrough~~ indicates matter stricken from existing law.

Underlining indicates matter added to existing law.