



City of Annapolis
Department of Planning and Zoning
145 Gorman Street 3rd Floor
Annapolis, MD 21401-2529

FOR CITY USE ONLY
PERMIT #
ISSUED
BY
EXPIRES

Permitting@annapolis.gov • 410-260-2200 • Fax 410-263-9158 • TDD use MD Relay or 711 • www.annapolis.gov

Application for Small Cell Facilities

Per City Code Section 06.04.190, fees are not refundable.
REFER TO ANNAPOLIS SMALL CELL SYSTEM GUIDELINES

Building site address

Nearest Intersection GPS Coordinates

Pole I.D. # Zone

Is above address within the Historic District area? Yes No Within the floodplain? Yes No

Will any trees be affected by the proposed work? Yes No

Property Owner Information

Contractor's Information

Name

Address

City State Zip

Day phone Cell

E-mail

Value of Work \$ Related Electrical Permit #

Type of Replacement:

- [ ] Install structure and attach small cell system where no structure currently exists.
[ ] Replace existing structure and attachment of a small cell system on the replacement structure.
[ ] Placement of a small cell system on existing structure or modification of existing small cell system that changes the size or configuration of the structure or the small cell system.
[ ] Modify existing small cell system on existing structure that does not change the size or configuration of the structure or the small cell system.

Is the installation a: YES NO

- Mid-span micro cell
Replacement Pole
Wooden Utility Pole
New Pole

- [ ] Street Light Pole- A structure owned, operated, or owned and operated by a public utility, the City, or the State of Maryland designed specifically to support a streetlight, that lights the public right of way (historically called lamp posts)
[ ] Cobra Head Fixture - A Cobra head fixture is a standard lighting fixture, typically attached to a pendant pole, wood pole or 5A pole.
[ ] Stand Alone Poles - Independent poles that antennas are attached to for the purpose of transmitting wireless signals.
[ ] Third Party Pole - Existing pole in public space owned by a party other than the City or the cellular provider installed to provide public utilities and that can accommodate Small Cell infrastructure equipment.

Name \_\_\_\_\_ Phone \_\_\_\_\_

Describe proposed work, including installation interval:

[Empty box for describing proposed work]

Have you provided written notice to abutting property owners and Naval Support Activity?  Yes  No

Contact at:  
Installation Community Planning Liaison Officer  
Naval Support Activity Annapolis  
181 Wainwright Rd., USNA  
Annapolis, MD 21402

Do you have a right-of-way agreement with City?  Yes  No Date of Agreement: \_\_\_\_\_

**Signature of owner or authorized agent**

The applicant certifies & agrees as follows: (1) that they are authorized to make this application; (2) that the information is correct; (3) that they will comply with all regulations of the City of Annapolis which are applicable hereto; (4) that they will only perform work on the above property specifically described in this application; (5) that they grant City officials the right to enter onto the property for the purpose of inspecting the work permitted and posting notices; (6) if you choose to appeal the issuance, decision, determination or order of this permit, the petition for appeal shall be in writing stating the grounds for appeal and shall be filed with the Building Board of Appeals within 15 calendar days of issuance, decision, determination or order. Any right to appeal shall be waived if not timely filed.

Owner or Authorized Agent (print) \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

PERMIT FEES

- For installation of a structure and attachment of a small cell system where no structure currently exists.....\$4,000.00
- For replacement of an existing structure and attachment of a small cell system on the replacement structure ...\$2,100.00
- For placement of a small cell system on an existing structure or modification of an existing small cell system that changes the size or configuration of the structure or the small cell system.....\$2,000.00
- For modification of an existing small cell system on an existing structure that does not change the size or configuration of the structure or the small cell system.....\$1,475.00

**FOR CITY USE ONLY**

P & Z final approval \_\_\_\_\_ Date \_\_\_\_\_

App fee paid \_\_\_\_\_ Permit fee \_\_\_\_\_ Fee due \_\_\_\_\_