



City of Annapolis
 Department of Planning and Zoning
 Historic Preservation Division
 145 Gorman Street, 3rd Floor
 Annapolis, MD 21401-2535

FOR CITY USE ONLY	
AGENDA #	_____
PROJECT #	_____
MEETING DATE	_____

HistPres@annapolis.gov • 410-260-2200 • Fax 410-263-1129 • TDD use MD Relay or 711 • www.annapolis.gov

HPC Public Hearing Application for Certificate of Approval

Authority

State of Maryland Land Use Code, Division I, Title 8 Historic Preservation
 City of Annapolis Historic District Zoning Ordinance 21.56
 Secretary of the Interior's Standards for Rehabilitation
 Building in the Fourth Century: Annapolis Historic District Design Manual

Commercial Residential

Building site address 2 Acton Pl. Annapolis md. 21401

Provide complete information below. Mailing addresses and telephone numbers are *required*.

Property Owner Information				Contractor's Information			
Name <u>GREGORY MITCHELL, MARGARET ROGERS</u>				Name <u>LONG FENCE CO.</u>			
Address <u>2 ACTON PL.</u>				Address <u>1910 BETSON CT</u>			
City <u>ANNAPOLIS</u>		State <u>MD</u>		City <u>ANNAPOLIS</u>		State <u>MD</u>	
Zip <u>21401</u>				Zip <u>21113</u>			
Day phone <u>410-703-3717</u>				Day phone <u>410-570-1336</u>			
Cell _____				Cell _____			
E-mail <u>bpcadoctor@yahoo.com</u>				E-mail <u>dpetro@longfence.com</u>			

Authorizing Applicant Information				Architect/Engineer Information			
Name _____				Name _____			
Address _____				Address _____			
City _____		State _____		City _____		State _____	
Zip _____				Zip _____			
Day phone _____				Day phone _____			
Cell _____				Cell _____			
E-mail _____				E-mail _____			

Tax Credit

Will you be applying for the City's Historic Preservation Tax Credit? Yes No

The tax credit is limited to those expenses having to do with the exterior features and limited interior life safety alterations of a contributing historic structure. The total estimate of expenses per application must exceed \$5,000. Applications must be submitted prior to start of work. Please refer to the Annapolis City Code Section 6.04.230 – Historic Preservation Tax Credit.

Easement

Are there any easements or deed restrictions for the exterior of this building or the site? Yes No

If yes, submit a letter from the easement holder stating their approval of the proposed work.

Description of Work Proposed - Please be specific and include as much information as possible in the box below.
Attach an extra sheet if more space is needed.

REMOVE dying HEDGE
INSTALL 183 LF 42" HIGH 1x4 Gothic PICKET FENCE ON 4x4 POST
16 LF 42" HIGH DIP CUT 1x4 Gothic PICKET FENCE ON 6x6 POST
2.4' wide x 42" HIGH ARCHED TOP SINGLE gate ON 6x6 POST.
POST CAPS TO BE PYRAMID / COPPER TOP. (SEE PICTURE)
FENCE TO MATCH EXISTING side lot line fence
ALL FENCE MADE OF PRESSURE TREATED SOUTHERN YELLOW PINE

Project Cost and Fees

Estimated cost of the improvement \$ 4000

Filing Fee

- Public Hearing Application based on 1% of estimated cost. Minimum \$35.00 – Maximum \$1,000.00
- "After the Fact" Public Hearing Application based on 1% of estimated cost. Minimum \$50.00 - Maximum \$2,000.00

Make check payable to *City of Annapolis*.

Signature of owner or authorized agent

The applicant certifies & agrees as follows: (1) that they are authorized by the property owner to make this application; (2) that the information is correct; (3) that they will comply with all regulations of the City of Annapolis which are applicable hereto; (4) that they will only perform work on the above property specifically approved by the Historic Preservation Commission; (5) that they are authorized by the property owner to grant City officials the right to enter onto the property for the purpose of inspecting the work permitted.

A Notice of Public Hearing sign will be made available to the applicant. By signing this application, the applicant acknowledges that it is their responsibility to post the sign 15 days before the hearing.

Owner/Applicant signature *[Signature]* Date 8/18/2020

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Rate x Estimated Cost \$ _____ Application received _____

Date paid _____ Amendment to COA # _____

HPC Approval _____ Date _____



City of Annapolis
 Department of Planning and Zoning
 145 Gorman Street Fl 3
 Annapolis, MD 21401-2529

FOR CITY USE ONLY	
PERMIT #:	_____
ISSUED	_____
EXPIRES	_____

Permitting@annapolis.gov • 410-280-2200 • Fax 410-263-9158 • TDD use MD Relay or 711 • www.annapolis.gov

Fence Permit Application
 Per City Code Section 17.34 and 21.60.070
Fee Schedule

Site Information

Building Site Address 2 Action Place Annapolis, MD 21401

Property Tax ID # 6000-0651-2800 Is this in the Historic District? Yes No

Residential Commercial If commercial, name of business. _____

Is the above address with the

If located within the Historic District, all proposed new fences and walls, and all proposed alterations to existing fences and walls, require the review and approval of the Historic Preservation Commission, prior to submitting for a fence permit.

Property Owner Information

Name Gregory Mitchell
 Address 2 Action Pl
 City Annapolis State MD Zip 21401
 Day phone 410-703-3717 Cell _____
 E-mail _____

Applicant Information

Name MICHELLE CLANCY
 Address PO BOX 310
 City PERRY HALL State MD Zip 21128
 Day phone 443-610-7514 Cell _____
 E-mail MICHELLE@APPLIEDANDAPPROVED.COM

Contractor's Information

Name LONG FENCE MHIC License # 9615-01
 Address 1910 BETSON COURT Expiration Date 3/24/22
 City ODENTON State MD Zip 21113 State of MD Construction License # _____
 Day phone 800-486-4283 Cell _____ Expiration Date _____
 E-mail _____

Submittal Requirements (See page 6, attached). APPLICATION MUST BE SUBMITTED WITH THE ATTACHED CHECK LIST OR THE APPLICATION MAY NOT BE PROCESSED.

Permit Type: New Work Replace Existing Repair Alter Existing

Type of Fence (wood, masonry, stone, wire, metal, plastic, vinyl, etc) wood

Fence Length 212' Height 42" Value of Construction \$4,000

Signature of owner or authorized agent

The applicant certifies & agrees as follows: (1) that they are authorized to make this application; (2) that the information is correct; (3) that they will comply with all regulations of the City of Annapolis which are applicable hereto; (4) that they will only perform work on the above property specifically described in this application; (5) that they grant the City officials the right to enter onto the property for the purpose of inspecting the work permitted and posting notices; (6) if you choose to appeal the issuance, decision, determination or order of this permit, the petition for appeal shall be in writing stating the grounds for appeal and shall be filed with the Building Board of Appeals within 15 calendar days of the issuance, decision, determination or order. Any right to appeal shall be waived if not timely filed.

Owner or Authorized Agent (print) Michelle Clancy
 Signature Date 7/31/2020

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Final Approval _____ Date _____
 App Fee Paid _____ Permit fee _____ Fee due _____



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**Supplement to Fence Permit Application
 Plan Submittal Check List**

Building Site Address 2 Action Place Annapolis, MD 21401 Permit # _____

FIVE (5) COPIES OF THE FOLLOWING must be submitted or application may not be processed. Six (6) copies for commercial.

This permit application shall be accompanied by a scaled drawing showing the proposed location and dimensions of the fence or wall on the subject lot, and its relationship to the property lines, public rights-of-way, easements, utilities, existing structures, existing trees, and steep topography. The permit application shall also include construction drawings, pictures or diagrams sufficient to illustrate the overall design and materials to be used for the proposed fence or wall.

Required Submittal – CONFIRM CORRECT # OF COPIES FOR EACH BELOW.

<u>Attached</u>	<u>Not Applicable</u>	<u>Required Submittal (Confirm correct number of copies for each below)</u>
_____	<input checked="" type="checkbox"/>	1. If located within Historic District – <i>HPC Certificate of Approval</i>
<input checked="" type="checkbox"/>	_____	2. Fence Permit Application
<input checked="" type="checkbox"/>	_____	3. Site Plan – <i>a scaled drawing showing the proposed location and dimensions of the fence or wall (including any gates) on the subject lot, and its relationship to the property lines, public rights-of-way, easements, utilities, existing structures, existing trees, and steep topography.</i>
_____	<input checked="" type="checkbox"/>	4. Construction Drawings – <i>measured drawings showing the overall design and materials to be used, footing details, and architectural elevations of both sides of the proposed fence or wall (the finished side of the fence or wall must face out).</i>
_____	<input checked="" type="checkbox"/>	5. Photographs – <i>in addition to the above documents: pictures showing the existing site conditions, and/or pictures of other fences or walls that are similar to the proposed.</i>
_____	<input checked="" type="checkbox"/>	6. Tree Permit Application – <i>required for the removal of trees ≥ 5" in diameter located within the front or side yard setbacks adjacent to the City right-of-way.</i>
<input checked="" type="checkbox"/>	_____	7. Other – <i>any other additional documentation sufficient to illustrate the overall design and materials to be used for the proposed fence or wall as deemed necessary by the City in order to review the proposed fence or wall for conformity with the City Code. Please describe below.</i>

PLEASE CAREFULLY READ THE ATTACHED REGULATIONS FROM THE CITY CODE CONCERNING FENCES AND WALLS WITHIN THE CITY OF ANNAPOLIS.

ALL FENCES AND WALLS MUST BE CONSTRUCTED AND MAINTAINED IN ACCORDANCE WITH THE PROVISIONS OF THE CITY OF ANNAPOLIS CODES, WHETHER HEREIN SPECIFIED OR NOT.

Signature of owner or authorized agent

I attest that the above plans/drawings are either attached, or are not applicable as noted above.

Owner or Authorized Agent (print) Michelle Clancy

Signature _____ Date 7/30/20

NO WORK MAY BEGIN UNTIL YOU HAVE RECEIVED YOUR FENCE PERMIT CARD FOR POSTING.

2 ACTON PL
ANNAPOLIS MD.



FRONT



FRONT



FRONT LEFT



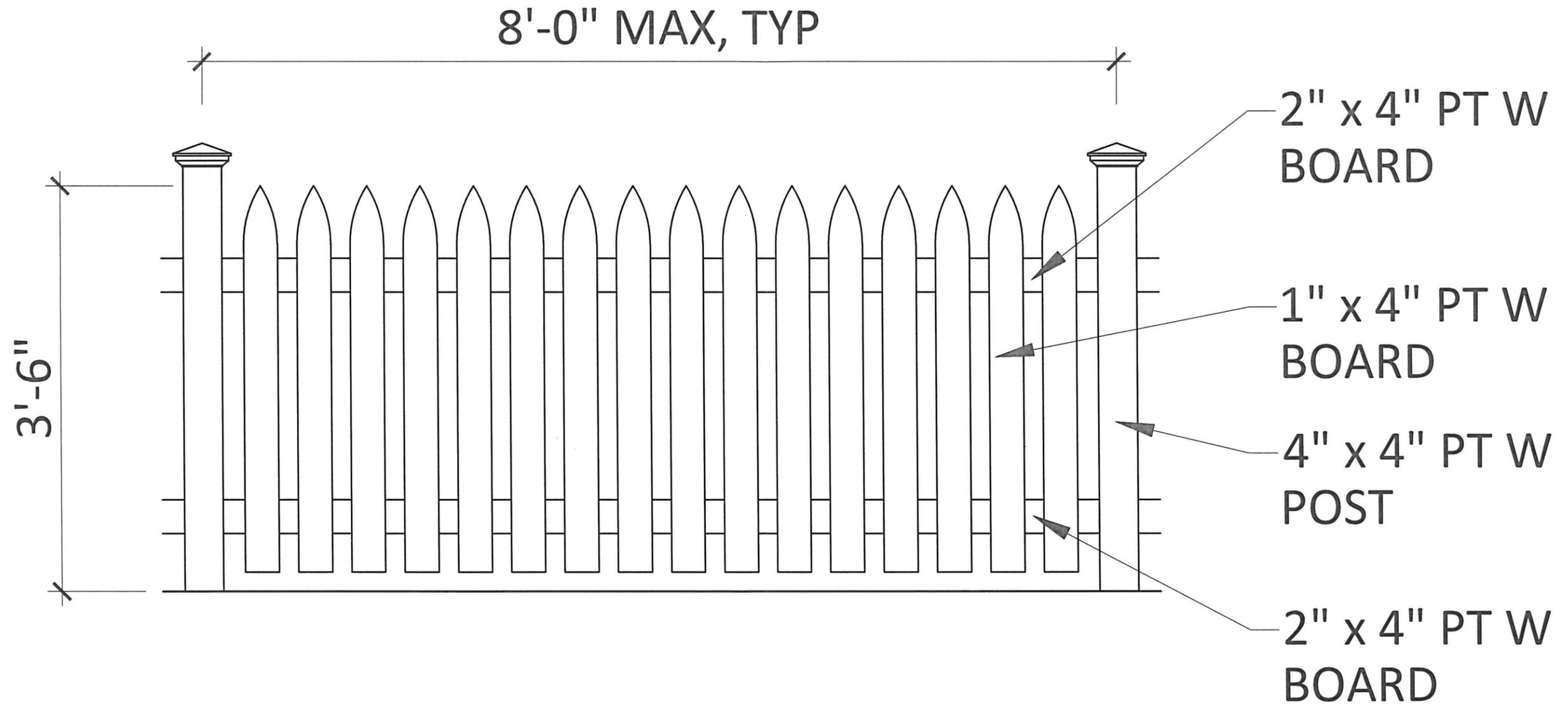
FRONT - LOOKING SOUTH



LEFT SIDE LINE



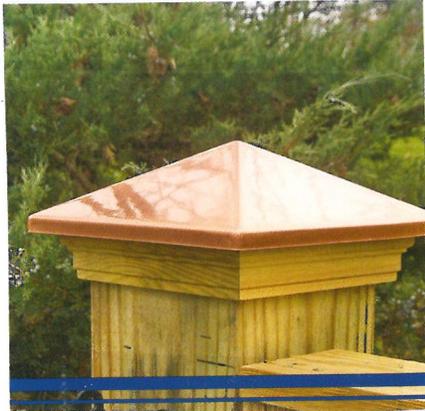
FRONT



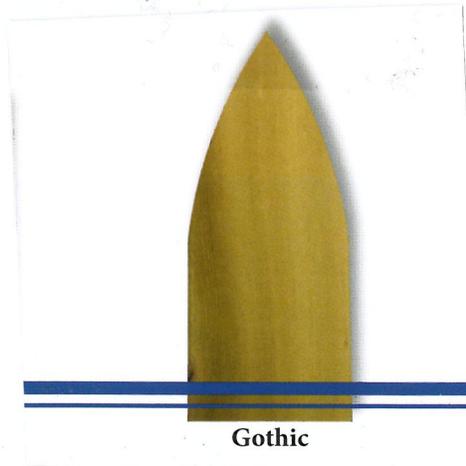
FENCE SECTION, TYPICAL

SCALE: 1" = 1'-0"

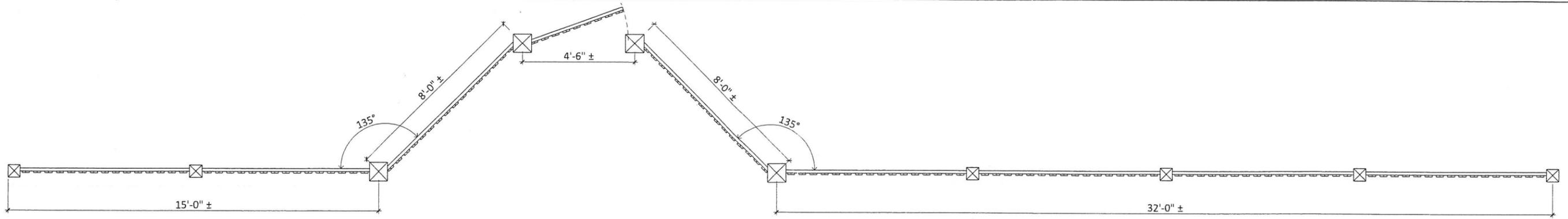
1 1	SALES ASSOCIATE: DAN PETRO		CUSTOMER INFORMATION:		DATE: 08 / 27 / 2020	www.longfence.com 1910 BETSON COURT ODENTON, MD 21113 (301) 261-3444 (410) 793-0600	LONG FENCE
	DRAW: CADIV	SCALE: AS NOTED	GREGORY MITCHELL 2 NORTH ACTON PL. ANNAPOLIS MD 21401		JOB # 20GR		



POST CAPS FOR 4X4'S & 6X6'S

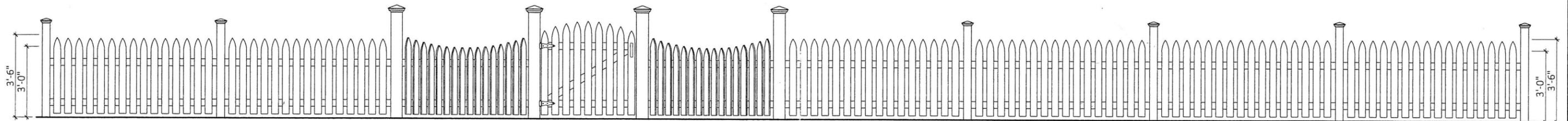


Gothic
PICKETS



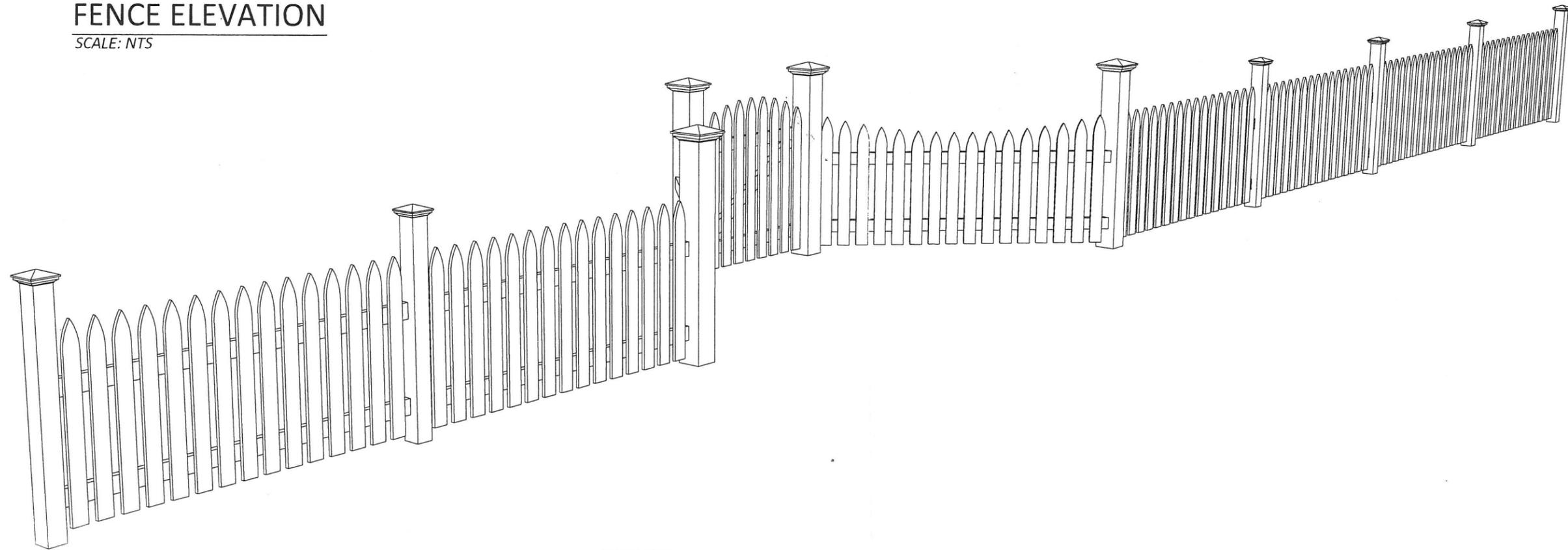
FENCE PLAN VIEW

SCALE: NTS



FENCE ELEVATION

SCALE: NTS



FENCE PERSPECTIVE VIEW DETAIL

SCALE: NTS

1	SALES ASSOCIATE: DAN PETRO		CUSTOMER INFORMATION:		DATE: 08 / 17 / 2020	www.longfence.com 1910 BETSON COURT ODENTON, MD 21113 (301) 261-3444 (410) 793-0600	LONG FENCE
	1	DRAW: CADIV	SCALE: NTS	GREGORY MITCHELL 2 NORTH ACTON PL. ANNAPOLIS MD 21401			

