



# **Housing and Community Development Block Grant Action Plan**

*Federal Fiscal Year (FFY) 2019  
Local Fiscal Year (FY) 2020*

Submitted to

**The U.S. Department of Housing and Urban Development**

**June 11, 2019**

Prepared by:

Department of Planning and Zoning  
Community Development Division



# City of Annapolis

## Housing and Community Development Block Grant Action Plan

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## **Executive Summary**

### **AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)**

#### **1. Introduction**

The City of Annapolis, Maryland is an entitlement community under the U.S. Department of Housing and Urban Development's (HUD's) Community Development Block Grant (CDBG) Program. In compliance with HUD regulations, the City of Annapolis has prepared this Federal Fiscal Year (FFY) 2019 Annual Action Plan (AAP) for the period of July 1, 2019 through June 30, 2020. This plan is a strategic plan for implementing the City's CDBG Program for housing, community, and economic development activities outlined in the City's Five Year Consolidated Plan. The Community Development Division of the Planning and Zoning Department administers the city's CDBG program.

The Five Year Consolidated Plan establishes the City's goals and outlines the specific initiatives the City will undertake to address its needs and objectives by promoting: the rehabilitation and construction of affordable, decent, safe, accessible, and sound housing; homeownership, homeless prevention, rapid rehousing, operations and support services; creating a suitable living environment; public and community facility improvements; infrastructure; public safety; revitalization; promoting fair housing; improving public services; expanding economic opportunities; and principally benefitting low- and moderate-income persons. These goals form the basis of this AAP, which allocates the city's FFY 2019 resources to address the needs of the city's low and moderate-income residents. This is the final AAP included in the City's Five Year Consolidated Plan.

This Five Year Consolidated Plan was written as a collaborative effort of the City of Annapolis, Anne Arundel County, the community at large, social service agencies, housing providers, community development agencies, and economic development groups. The planning process was accomplished through a series of public meetings, stakeholder interviews, resident surveys, statistical data, and review of the City's Comprehensive Plan and other community plans. The city expects to allocate approximately \$441,916 in CDBG entitlement, program income and funds available from the previous year. The City is not an entitlement jurisdiction for Emergency Solutions, HOME, or Housing for People with Aids (HOPWA) grant funds.

#### **2. Summary of the objectives and outcomes identified in the Plan**

The following six (6) priorities and subsequent goals/strategies were identified for the City of Annapolis for the period of FFY 2019 for the CDBG. These priorities are based on a needs assessment, market analysis, and information gained through the public participation process.

**A. HOUSING PRIORITY – (High Priority):** *Increase the amount of decent, safe, sound, and accessible housing for homeowners, renters, and homebuyers that is affordable to low- and moderate-income persons and families by improving the quality of the existing housing stock and increasing the supply of affordable housing.*

Goals	Strategies
HS-1 Housing Rehabilitation	Continue to provide financial assistance to low- and moderate-income homeowners to rehabilitate their existing owner-occupied housing.
HS-2 Rental Rehabilitation	Provide support to affordable housing developers/owners to rehabilitate housing units that are rented to low- and moderate-income tenants.
HS-3 Housing Construction	Increase the supply of decent, safe, sound, and accessible housing that is affordable to owners and renters in the community through rehabilitation of vacant buildings and new construction.
HS-5 Home Ownership	Assist low- and moderate-income households to become homeowners by providing down payment assistance, closing cost assistance, and requiring housing counseling training.
HS-6 Public Housing	Support the local public housing authority in its efforts to improve and maintain the existing public housing communities, and promote homeownership programs using Section 8 Vouchers for home purchase.

**B. HOMELESS PRIORITY – (High Priority):** *Provide housing and support services for homeless persons, and persons who are at-risk of becoming homeless.*

Goals	Strategies
HO-1 Support the Continuum of Care (CoC)	Support the local CoC's efforts to provide emergency shelter, transitional housing, and permanent supportive housing to persons and families who are homeless or who are at risk of becoming homeless.
HO-2 Homeless Operation/Support	Assist providers in the operation of housing and support services for the homeless and persons at-risk of becoming homeless.
HO-3 Prevention and Housing	Continue to support the prevention of homelessness and programs for Rapid Re-Housing.
HO-4 Permanent Housing	Support the development of permanent supportive housing for homeless individuals and families.

**C. OTHER SPECIAL NEEDS PRIORITY - (High Priority):** *Provide affordable housing, services, and facilities for persons with special needs and the disabled.*

Goals	Strategies
SN-1 Housing	Increase the supply of affordable, decent, safe, sound, and accessible housing for the elderly, persons with disabilities, and persons with other special needs through rehabilitation of existing buildings and new construction.
SN-2 Accessibility	Improve the accessibility of renter occupied housing by making reasonable accommodations for the physically disabled.

**D. COMMUNITY DEVELOPMENT PRIORITY – (High Priority):** *Improve the public and community facilities, infrastructure, public services, and the quality of life for all residents in the community.*

Goals	Strategies
CD-1 Community Facilities	Support improvement or construction of public facilities serving low and moderate-income neighborhoods.
CD-2 Public Services	Support Vital Public Services concerned with assisting children and youth, providing persons with office skills training and job training, providing persons with information and referral and other services that promote family stability and self-sufficiency.

**E. ECONOMIC DEVELOPMENT PRIORITY – (High Priority):** *Increase employment and economic empowerment of low and moderate-income residents in the community.*

Goals	Strategies
ED-1 Employment	Support job creation and economic development by assisting microenterprises.

**F. ADMINISTRATION, PLANNING, AND MANAGEMENT PRIORITY – (High Priority):** *Implement planning, administration, management, oversight of federal, state, and locally funded programs, and promoting fair housing.*

Goals	Strategies
AM-1 Overall Coordination	Provide program management and oversight for the successful administration of Federal, state, and local funded programs, including planning services for special studies, environmental clearance, fair housing, and compliance with all Federal, state, and local laws and regulations.

### 3. Evaluation of Past Performance

According to HUD’s End-of the Year Review letter, dated December 12, 2018, the City administered its CDBG program funding for Program Year (PY) 2017 in a timely manner, in a manner consistent with the Consolidated Plan and AAP, and in substantial compliance with program requirements. The City does not have any outstanding A-133 or OIG audit findings. HUD accepted the City’s certification to affirmatively further fair housing. There are no open compliance issues concerning other FHEO areas, Part 58 compliance, Davis Bacon compliance or other Federal requirements.

The City’s AAP for Program Year (PY) 2017 was consistent with the goals and objectives established in the five-year plan, which addresses the City’s housing, and community development needs. The PY 201 AAP included the following key priority goals and objectives:

- Provide for additional affordable housing to address the growing gap between housing costs and local incomes;
- Provide programs that improve recreation facilities and services particularly in low-income areas;
- Provide a network of shelter, housing and support services to prevent homelessness, move the homeless to permanent housing and independence and to eliminate chronic homelessness;

- Provide programs that promote economic development, create decent jobs and increase the job skills level of potential employees; and
- Provide supportive services that increase the ability of seniors, persons with disabilities and others with special needs to live.

HUD's review of the City's most recently submitted CAPER determined that Annapolis followed its five-year plan and the FFY 2017 AAP. The activities undertaken during the year were consistent with the goals, objectives, and priorities established in the five-year Consolidated Plan.

The city was able to make significant progress in improving the quality of the existing housing stock and increasing the supply of affordable housing. Seven families received owner occupied housing rehabilitation services in FFY 2017.

The Light House Shelter provided case management services to 73 individuals in this program year. The Light House also provided homeless prevention services, which included eviction assistance to 29 households, utility assistance to 55 households and pantry bag distribution to 1,115 families.

Arundel Lodge used its CDGB funds to renovate four residential facilities that house 12 mentally ill individuals thus, providing affordable housing, services, and facilities for persons with special needs and the disabled.

With respect to community facilities, the Samaritan House completed its renovations to its facility, which now serves 99 persons and the Housing Authority of the City of Annapolis (HACA) used its CDBG funds to make renovations its playgrounds.

The Center of Help, which provides information and referral services to the city's Hispanic community, served 1069 individuals. OIC, a job skills program that provides GED and computer training served 66 individuals and Blessed in Tech and Restoration Community Development Corporation, both mentoring organizations, served 149 and 25 individuals respectively. The Newtowne Community Development Corporation assisted five new businesses and five existing businesses in FFY 2017.

The FFY 2017 CAPER includes more details on the City's housing and community development accomplishments. The report may be found on the City's website at [annapolis.gov](http://annapolis.gov).

#### **4. Summary of citizen participation process and consultation process**

The City of Annapolis has followed its Citizen Participation Plan in the planning and preparation of the AAP by holding two public hearings and a 30-day comment period. The first public hearing on the needs of the community and its residents was held on February 13, 2019. This provided the residents, agencies, and organizations with the opportunity to discuss the City's CDBG Program and to provide suggestions for future CDBG Program priorities and activities.

A copy of the "Draft FFY 2019 AAP" was placed on public display for review by the general public agencies and organizations in the community. A newspaper notice announcing that these documents were placed on public display was published in the "Capital Gazette," the newspaper of general circulation in the area. The "Draft FFY 2019 AAP" was on public display from April 22, 2019 to May 23, , 2019 at the following locations:

- City of Annapolis Department of Planning and Zoning, 145 Gorman Street, 3rd Floor, Annapolis, Maryland 21401
- HACA, 1217 Madison Street, Annapolis, MD 21403
- City of Annapolis website, Annapolis.gov

## **5. Summary of public comments**

The City of Annapolis held its first public hearing on February 13, 2019 at 7:00 PM. The hearing provided citizens with an overview of the budget process, the amount of funds expected to be available for Local Fiscal Year 2019, a review of the accomplishments achieved in Local Fiscal Year 2017, and an opportunity for public comment. Representatives from organizations that provide services to low and moderate income persons made presentations to the Housing and Community Development Committee and spoke about what they believed were the needs of the community and priorities for investment for FFY 2019. The organizations presented information on how their programs and services could meet those needs.

The FFY 2019 AAP was placed on public display from April 22, 2019 to May 23, 2019. A second public Hearing was held on May 8, 2019 . No comments were received during the 30-day public comment period or at the public hearing.

## **6. Summary of comments or views not accepted and the reasons for not accepting them**

Annapolis accepted all comments or views expressed by the public at the two public hearings and during the 30-day comment period.

## **7. Summary**

The main goals of the Five Year Consolidated Plan are to improve the living conditions of all residents in the City of Annapolis, create a suitable and sustainable living environment, and to address the housing and community development needs of the City's residents.

The AAP is a single document which outlines the City's strategies and goals to address housing needs; establish and maintain a suitable living environment; and to encourage economic opportunities for every resident. The City will use the AAP Plan goals to allocate CDBG funds over the next year and to provide direction to its strategic partners, participating agencies, and stakeholder organizations to address the housing and community development needs of the low and moderate-income residents of the City of Annapolis. HUD will evaluate the City's performance based on the goals established in the AAP.

## The Process

### PR-05 Lead & Responsible Agencies 24 CFR 91.200(b)

**1. Describe agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.**

The following are the agencies/entities responsible for preparing the AAP and those responsible for administration of each grant program and funding source.

**Table 1 – Responsible Agencies**

Agency Role	Name	Department/Agency
City Of Annapolis	Community Development Administrator	Planning and Zoning

#### Narrative

The City of Annapolis' Planning and Zoning Department Community Development Division is the administrating agency for the CDBG program. This Division prepares the Five Year Consolidated Plans, AAPs, Environmental Review Records (ERR's), the Consolidated Annual Performance Evaluation Reports (CAPER), monitoring, payment requests, contracting, and oversight of the programs on a day-to-day basis.

#### Consolidated Plan Public Contact Information

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## **AP-10 Consultation - 91.100, 91.200(b), 91.215(l)**

### **1. Introduction**

The City of Annapolis has sole responsibility for formulating and administering its community development, housing, and economic development programs. The City interacts with various public and non-profit institutions that provide housing and supportive services to low and moderate income residents. Although the agencies are independent of one another, they work together to ensure that their programs and services are coordinated and that residents are served. The City's primary means of connecting and networking with housing and service providers in Annapolis is through the following organizations:

- Annapolis and Anne Arundel County Partnership to End Homelessness (monthly)
- Anne Arundel Affordable Housing Coalition (quarterly)
- City Housing and Community Development Committee (monthly)
- Arundel Community Development Services (ACDS) (weekly)
- Housing Authority of the City of Annapolis (HACA) (weekly)
- Community Action Agency (monthly)
- Anne Arundel County Department of Social Services (DSS) (monthly)
- Light House Shelter (weekly)

The Community Development Administrator is available to offer technical assistance and assistance with developing applications for funding. The City will provide strong leadership and planning to coordinate activities and functions and facilitate communication between City departments and its staff. Through public meetings and hearings on projects and applications for funding, the City of Annapolis will continue to provide a forum where private and public entities can discuss community development, housing, and other issues. The City will consider its activities in relation to federal, state, and county agencies to ensure that all available programs are taken into account. The City will consider opportunities to work with county and local non-profit agencies to coordinate efforts to provide necessary services. These coordinated efforts will provide affordable housing opportunities to low- and moderate-income persons.

HACA is an important housing provider primarily assisting extremely low-income households. The Mayor appoints HACA's Board and the Chairman of the Board or his/her designee is a member of the City's Housing and Community Development Committee. HACA hires its own staff and handles all its contracting, procurement, and management issues. Consultation with HACA occurred to obtain data on the public housing inventory and the Section 8/Housing Choice Voucher Program and to discuss HACA's plans for public housing development activities, especially its Rental Assistance Demonstration (RAD) projects.

The County has developed discharge plans and strategies, depending on the population being served, to prevent individuals being discharged from a publicly funded institution – such as foster care, hospitals, mental health programs, and or jail – from becoming homeless. DSS is responsible for implementing discharge planning for children in foster care. The County's goal is to make sure every child has a permanent supportive connection before aging out of care.

**Provide a concise summary of the jurisdiction’s activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I)).**

The City of Annapolis works with the following agencies to enhance coordination:

- City of Annapolis Planning and Zoning Department - Oversees the CDBG Program.
- HACA – Coordination with the Section 8 Housing Choice Vouchers, RAD, and improvements to public housing communities
- Social Services Agencies – Provides funds to improve services to low and moderate income persons, particularly homeless individuals and families
- Housing Providers – Provides funds to rehabilitate and develop affordable housing and provide housing opportunities for low and moderate-income households.
- Anne Arundel County Continuum of Care - Oversees the Continuum of Care funds.

Each year, as part of the CDBG application planning process, local agencies, and organizations are invited to submit proposals for CDBG funds for eligible activities. These groups participate in the planning process by attending the public hearings, and informational meetings.

**Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness**

The City of Annapolis is a member of the Anne Arundel County Continuum of Care (CoC). The CoC, called the Anne Arundel County and Annapolis Coalition to End Homelessness (Homeless Coalition) includes representatives from (i) the State, County, and City of Annapolis agencies administering mainstream resources; (ii) shelter and nonprofit services providers; (iii) organizations representing individuals diagnosed with mental health disorders, substance abuse, HIV/AIDS; and (iv) formerly homeless persons, advocates, and others with roles, interests and responsibilities in addressing issues associated with homelessness in the County. The Coalition meets monthly and develops policies and procedures for operations, including the adoption of a Governance Charter.

The goals and strategies developed by the Homeless Coalition and its planning process served as the basis for the homeless goals within the strategic plan. The Homeless Coalition was an active participant in reviewing and finalizing all of the goals and strategies outlined in this Consolidated Plan. The City’s Community Development Division is an active member of the Homeless Coalition and serves on the board of directors.

**Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards and evaluate outcomes, and develop funding, policies and procedures for the administration of HMIS**

The City of Annapolis participates in The Homeless Coalition, the County's CoC planning group, which is involved in determining the needs and setting priorities when allocating ESG funds, developing performance standards and evaluating outcomes, and developing policies and procedures for the administration of the Homeless Management Information System (HMIS). The Homeless Coalition Board

meets monthly the entire membership meets bi-monthly. The Homeless Coalition has developed procedures for the operation and administration of the HMIS system, which is funded with County general funds, state ESG funds and CoC funding. A committee, consisting of Homeless Coalition members currently utilizing the HMIS system, meets on a bi-monthly basis to review policies, update users on program changes and discuss other relevant issues associated with the use and management of the system. Currently, all grantees receiving ESG funds, as well as subrecipients receiving CoC funds, are required to enter data into the HMIS system. In turn, this HMIS data, which has been vetted and evaluated by the Homeless Coalition Board and membership, informs the allocation of ESG funds and directly influences the development of the goals and strategies outlined within the Consolidated Plan, as well as directs annual planning efforts.

**2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdictions consultations with housing, social service agencies and other entities.**

**Table 2 – Agencies, groups, organizations who participated**

1	<b>Agency/Group/Organization</b>	OIC
	<b>Agency/Group/Organization Type</b>	Services-Education
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Non-Homeless Special Needs Economic Development Anti-poverty Strategy
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	OIC was consulted for information regarding housing and community development in the City of Annapolis.
2	<b>Agency/Group/Organization</b>	Anne Arundel County Community Action Agency
	<b>Agency/Group/Organization Type</b>	Services - Housing Services-Education
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Economic Development Anti-poverty Strategy

	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Anne Arundel County Community Action Agency was consulted for information regarding housing and community development in the City of Annapolis.
3	<b>Agency/Group/Organization</b>	Anne Arundel Department of Social Services
	<b>Agency/Group/Organization Type</b>	Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-homeless Services-Health Services-Education Services-Employment Services - Victims Other government - County
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs Economic Development Anti-poverty Strategy
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The Department was consulted for information regarding housing and community development in the City of Annapolis.
4	<b>Agency/Group/Organization</b>	Center of Help, Inc.
	<b>Agency/Group/Organization Type</b>	Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-homeless Services-Health Services-Education Services-Employment Service-Fair Housing

	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Economic Development Anti-poverty Strategy Hispanic/Latino issues
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Center of Help/Centro de Ayuda was consulted for information regarding housing and community development in the City of Annapolis.
5	<b>Agency/Group/Organization</b>	Light House Inc.
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-homeless Services-Health Services-Education Services-Employment
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs Economic Development Anti-poverty Strategy
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Light House was consulted for information regarding housing and community development in the City of Annapolis.
6	<b>Agency/Group/Organization</b>	Newtowne Community Development Corporation
	<b>Agency/Group/Organization Type</b>	Employment Neighborhood Organization

	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs Economic Development Market Analysis Anti-poverty Strategy
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Newtowne CDC was consulted for information regarding housing and community development in the City of Annapolis.
7	<b>Agency/Group/Organization</b>	ACDS
	<b>Agency/Group/Organization Type</b>	Services - Housing Services-homeless Planning organization CoC lead agency.
	<b>What section of the Plan was addressed by Consultation?</b>	Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Anti-poverty Strategy
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	ACDS was consulted for information regarding housing and community development in the City of Annapolis.
8	<b>Agency/Group/Organization</b>	Housing Authority of the City of Annapolis
	<b>Agency/Group/Organization Type</b>	PHA
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Economic Development Anti-poverty Strategy
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	HACA was consulted for information regarding housing and community development in the City of Annapolis.
9	<b>Agency/Group/Organization</b>	Anne Arundel Partnership for Children, Youth, and Families

	<b>Agency/Group/Organization Type</b>	Services - Housing Services-Children Services-homeless Services-Health Services-Employment
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Economic Development Anti-poverty Strategy
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The Partnership was consulted for information regarding housing and community development in the City of Annapolis.
10	<b>Agency/Group/Organization</b>	Bowman Community Development Corp.
	<b>Agency/Group/Organization Type</b>	Planning organization Neighborhood Organization
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Economic Development Anti-poverty Strategy
11	<b>Agency/Group/Organization</b>	Maryland Department of the Environment
	<b>Agency/Group/Organization Type</b>	Other government - State
	<b>What section of the Plan was addressed by Consultation?</b>	Lead-based Paint Strategy
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	MD Dept. of Environment was consulted for information regarding LBP.

**Identify any Agency Types not consulted and provide rationale for not consulting.**

Legal Aid was not consulted, as legal issues, particularly fair housing, were not an issue during the public participation and plan preparation process. However, issues relating to corrections, foster cares etc. were addressed in the Continuum of Care section.

**Other local/regional/state/federal planning efforts considered when preparing the Plan**

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Anne Arundel and Annapolis Coalition To End Homelessness CoC	The Anne Arundel and Annapolis Coalition to End Homelessness CoC is the primary provider of housing and supportive services for the City of Annapolis homeless and at risk of being homeless population. The goals of the City and the CoC are complementary.
2019 PHA Annual and Five Year Plan	Housing Authority of the City of Annapolis	The Housing Authority of the City of Annapolis is the lead agency providing public housing assistance and Section 8 vouchers in the City of Annapolis. The goals of the City and HACA are complementary.
2009 Comprehensive Plan	City of Annapolis	The 2009 Comprehensive Plan was developed by the City to chart the City's direction for the next ten years, respond to relevant State law, and replace the 1998 Comprehensive Plan. The goals of the plans are complementary.

**Table 3 – Other local / regional / federal planning efforts**

**Describe cooperation and coordination with other public entities, including the State and any adjacent units of general local government, in the implementation of the Consolidated Plan (91.215(l))**

The City of Annapolis Community Development Division is the lead planning and administrating agency for the City's CDBG program. Close coordination is maintained between the Division and other City departments to ensure the needs for affordable housing and community development are being met.

Cooperation extends beyond the City limits to the county and state level. Communication between the City's CDBG program and the County's CDBG program exist to ensure activities are coordinated and efficiently utilize federal funds. In addition, the City is a member of the CoC and applies for state ESG funds for organizations with the CoC. The City of Annapolis also applies for Community Legacy, Strategic Demolition and Maryland Housing Rehabilitation Program funds through the Maryland Department of Housing and Community Development.

**Narrative (optional):**

The City incorporates the needs identified and involves as many individuals and organizations as possible in the development of its Action Plan through regular participation in established groups, including the Anne Arundel Affordable Housing Coalition, the Homeless Coalition, and the Regional Fair Housing Group. Additionally, staff attends HACA Commission meetings and other community meetings to assess revitalization needs.

## AP-12 Participation

### 1. Summary of citizen participation process/Efforts made to broaden citizen participation

#### Summarize citizen participation process and how it impacted goal-setting

The City of Annapolis has followed its Citizen Participation Plan in the planning and preparation of the AAP. Two public hearings were held to discuss and assess the housing and community needs of the City and its residents. The FFY 2019 AAP was developed in conjunction with residents and organizations through the City’s public participation process. Specific actions taken to encourage citizen participation during the development of the FFY 2019 AAP were public meetings and consultations.

The City held its first public hearing on the needs of the community and its residents on February 13, 2019. This provided the residents, agencies, and organizations with the opportunity to discuss the City’s CDBG Program and to provide suggestions for future CDBG Program priorities and activities.

A copy of the FFY 2019 AAP” was placed on public display for review by the general public agencies and organizations in the community. A newspaper notice announcing that these documents were placed on public display was published in the “Capital Gazette,” the newspaper of general circulation in the area. The “Draft FFY 2019 AAP” was on public display from April 22, 2019 to May 23, 2019 at the following locations:

- City of Annapolis Department of Planning and Zoning, 145 Gorman Street, 3rd Floor, Annapolis, Maryland 21401
- HACA, 1217 Madison Street, Annapolis, MD 21403
- City’s website, Annapolis.gov

#### Citizen Participation Outreach

Table 4 – Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/ attendance	Summary of Comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Public Hearing	Minorities, Persons with disabilities, Non-targeted/ broad community, Residents of Public and Assisted Housing	A public hearing was held on February 13, 2019 to discuss the City progress in addressing its goals to discuss the proposed projects for the AAP.	Comments outlined need for affordable housing as well as specific programs serving low to moderate income persons including the need for new capital projects.	All input accepted	Not Applicable

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/ attendance	Summary of Comments received	Summary of comments not accepted and reasons	URL (If applicable)
2	Public Hearing	Minorities, Persons with disabilities, Non-targeted/ broad community, Residents of Public and Assisted Housing	A public hearing was held on May 8_2019 to discuss the AAP/	Meeting minutes can be found on the City's web page annapolis.gov	All comments were accepted	Not Applicable
3	News Paper Ad	Minorities, Persons with disabilities, Non-targeted/ broad community, Residents of Public and Assisted Housing	Notice of draft plan comment period and notice of public hearing	No comments were received		Not Applicable
4	Internet	Minorities, Persons with disabilities, Non-targeted/ broad community, Residents of Public and Assisted Housing	Notice of draft plan comment period and notice of public hearing	N/A	N/A	<a href="https://www.annapolis.gov">https://www.annapolis.gov</a>

# AAP

## AP-15 Expected Resources – 91.220(c)(1,2)

### Introduction

The City of Annapolis was allocated \$284,361 in CDBG Entitlement funds for the FFY 2019 program year. The program year is July 1, 2019 through June 30, 2020.

The accomplishments of these projects/activities will be reported in the FFY 2019 Consolidated Annual Performance and Evaluation Report (CAPER).

### Anticipated Resources

Table 5 - Expected Resources – Priority Table

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Reminder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	\$284,361	\$110,466	\$47,089	\$441,916	\$284,361	Funding will be allocated to various local projects. The City expects to expend all this year's allocation within the current 5 yr. consolidated Plan

### Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied.

To leverage additional funds from other sources and work toward meeting the goals and objectives of the City of Annapolis AAP, the City works with many partners including the county government, the state, nonprofit organizations and other companies and agencies who are able to bring additional resources to desired projects and programs.

During the Consolidated Plan period, the City and its partners will focus on the following potential sources of leveraged funds:

- ESG from the Maryland Department of Housing and Community Development through the CoC
- Low Income Housing Tax Credits
- Anne Arundel County Continuum of Care (CoC)

- Community Legacy Program
- Technical Assistance Program
- Maryland Affordable Housing Trust
- Strategic Demolition Program
- Habitat for Humanity
- Homeownership Assistance Trust Fund

**If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan.**

Not applicable

## **Discussion**

The city will continue to explore options to leverage its CDBG funds to provide the highest and best use of project/activity funding to address the housing, community development, and economic development needs of the city. The city considers its CDBG allocation as one tool in a toolbox to be used by the city to provide decent housing, a suitable living environment, and expand economic opportunities for low- and moderate-income persons. The following additional financial resources will be utilized by the city:

### **Federal Resources**

#### ***Section 8***

HACA expects to receive \$3,952,657 in Tenant Based Rental Assistance and \$624,000 in Section 8 Administrative Fees in FFY 2019.

Bowman Community Development Corporation received funding from the Anne Arundel Housing Commission for \$825,000 in Project Based Housing Choice Vouchers.

#### ***Federal Low-Income Housing Tax Credit (Tax Credit) LIHTC***

The LIHTC was created by the Tax-Reform Act of 1986 and extended by the revenue Reconciliation Acts of 1989 and 1992 to encourage the private sector to invest in the construction and rehabilitation of housing for low and moderate-income families. The law gives states an annual tax credit allocation based on population. Tax Credits are awarded on a competitive basis to nonprofit and for-profit sponsors of eligible housing projects. Awards are based on the criteria outlined in the State's Allocation Plan. Projects financed with tax-exempt bonds may be eligible for Tax Credits outside of the competitive process. Project sponsors or investors claim the Tax Credit on their federal income tax return.

In PY 2016, DHCD awarded Pirhl Development \$15,748,425 LIHTC for Town Court, a 42 unit affordable housing development on West Street in Annapolis. Pirhl will set aside eight units for the disabled. Rents will be targeted to households at 30%, 40%, 50%, and 60% of Area Median Income. Among the 34 three-bedroom units, five units will have no income restrictions. The city recently approved the site plan for the development. Pirhl expects construction on this project to begin this summer.

HACA and Pennrose LLC have applied for a bond allocation of over \$740,000 making Newtowne 20 eligible for almost \$7 million in 4% Low income Housing Tax Credits (LIHTC). Closing on the project is expected in 2020 once the other funds necessary to complete the project are assembled. These include CDBG, HOME, and various state funds.

### ***Rental Assistance Demonstration Projects (RAD)***

The Housing Authority of the City of Annapolis (HACA) submitted a portfolio application for the Rental Assistance Demonstration (RAD) on October 23, 2018. HACA's entire public housing inventory is included in the portfolio application for RAD conversion and divided into two Parts. Part 1 consists of Newtowne 20, Blum High Rise (Glenwood), Obery 1, Obery 3, and Annapolis Gardens. This application will be amended to include a combination of RAD and Section 18 Demo/Dispo units at Newtowne 20. Part 2 consists of Harbor House, Eastport Terrace, Robinwood, and Bloomsbury Square.

### ***McKinney-Vento Homeless Assistance Act Funds***

The McKinney Act consists of several programs that provide a range of services to homeless people, including the Continuum of Care Programs the Supportive Housing Program, the ShelterPlus Care Program, and the Emergency Solutions Grant Program. The City of Annapolis participates in the Anne Arundel County Continuum of Care Program, which administers the Continuum of Care Programs, the Supportive Housing Program, and the ShelterPlus Program.

Anne Arundel County applied through HUD's federal competitive application process and received \$2,472,691 in competitive Continuum of Care (CoC) funds. Specifically, in CoC funds were awarded in order to continue funding permanent supportive housing programs and will be used to fund.

The City can no longer apply to DHCD for ESG funding. ESG funds will now be administered by the CoC.

## **State Resources**

### ***Community Legacy Funds***

The City of Annapolis will apply for \$200,000 in rehabilitation funds for the Universal Lodge located in the Clay Street Neighborhood. The Lodge is listed on the National Register for Historic Places.

## **HOME Initiatives**

The state DHCD opened its HOME Initiative Program for FY 2019 only to CHDOs.

### ***Multifamily Rental Program (DHCD)***

HACA and Pennrose LLC are applying to DHCD for \$3,000,000 in Rental Housing Funds and \$1,875,000 in Partnership Rental Housing funds for the redevelopment of the Newtowne 20 public housing community. Newtowne 20 redevelopment will also be requesting \$1,000,000 in State of MD Housing Trust funds.

## **County Resources**

City residents also participate in Anne Arundel County's Homeownership Counseling Program and the County's Mortgage Assistance Program. The County's Homeownership Counseling Program helps prepare low and moderate-income renters for homeownership. The County uses CDBG and general funds for the program. The County also provides up to \$20,000 of mortgage assistance to low and moderate income first-time homebuyers.

## **Local Resources**

Each year the City Council provides operating funds through the City's General Fund to many city organizations. These are groups that display creative ways of helping people help themselves, provide activities that support the City's goal of providing all residents with access to services that sustain and enhance the quality of life and are equitable, effective, accountable, and responsive to changing community needs. This year, the city will allocate approximately \$350,000 to fund organizations, most of which provide services to the city's low-income residents.

### ***Housing Assistance Trust Fund***

The Homeowner Assistance Trust Fund is funded from fees developers pay to the City in lieu of building Moderately Priced Dwelling Units. The City uses these funds for

1. Purchase land and or buildings for other affordable housing that would be provided to persons that meet the eligibility criteria for purchasing or renting MPDUs;
2. Provide settlement expense, down payment and mortgage write down assistance to eligible persons or households;
3. Construct for sale housing units;
4. Purchase and or rehabilitate rental housing for conversion to homeownership;
5. Rehabilitate residential units including owner occupied residential units;
6. Provide funds to match other State or Federal homeownership programs;
7. Provide funds for administrative costs; or
8. Contract with nonprofit developers for development of housing units for sale to eligible low or moderate-income buyers.

In FY 2020, the city plans to use funds from this trust to continue its work with Habitat of the Chesapeake to acquire and renovate single-family rentals to owner-occupied property. The City will also provide down payment and settlement expenses assistance to the homeowners who purchase Habitat homes. The City also plans to continue providing homeownership assistance to residents of Homes at the Glen, a lease to purchase tax credit project, which is ready for residents to begin the purchase process.

### ***Clay Street Assistance Fund (Community Legacy)***

The city is also providing predevelopment assistance to Universal Lodge #14, a building in the Clay Street Revitalization Neighborhood, which is on the National Register of Historic Places and is badly in

need of repair. In addition to its use as a Lodge, the building will provide additional space for community meetings and recreational activities for neighborhood residents.

## AP-20 Annual Goals and Objectives

### Goals Summary Information

Table 6 – Goals Summary

	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	HS-1 Housing Rehabilitation	2019	2020	Affordable Housing	Citywide	Housing Priority	CDBG: \$164,921	Homeowner Housing Rehabilitated: 4 Household Housing Units
2	HS-2 Rental Rehabilitation	2019	2020	Affordable Housing	Citywide	Housing Priority	CDBG: \$76,572	Rental Units Rehabilitated:
3	HS- Public Housing	2019	2020	Affordable Housing	Citywide	Housing Priority	CDBG: \$100,000	New Housing Units:78
4	HO-2 Operation/Support	2019	2020	Homeless	Citywide	Homeless Priority	CDBG: \$9,000	Homelessness Prevention: 80 Persons Assisted
5	CD-2 Public Services	2019	2020	Non-Housing Community Development	Citywide	Community Development Priority	CDBG: \$50,224	Public service activities other than Low/Moderate Income Housing Benefit: 1752 Persons Assisted
6	CD-1 Community Facilities	2019	2020	Non-Housing Community Development	Citywide	Community Development Priority	CDBG: \$12,375	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 1,250 Persons Assisted
7	SN-1 Housing	2019	2020	Non-Homeless Special Needs	Citywide	Other Special Needs Priority	CDBG: \$28,824	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 21 Persons Assisted

## Goal Descriptions

Goals	Strategies
HS-1 Housing Rehabilitation	Continue to provide financial assistance to low- and moderate-income homeowners to rehabilitate their existing owner-occupied housing.
HS-2 Rental Rehabilitation	Provide support to affordable housing developers/owners to rehabilitate housing units that are rented to low- and moderate-income tenants.
HS-6 Public Housing	Support the local public housing authority in its efforts to improve and maintain the existing public housing communities, and promote homeownership programs using Section 8 Vouchers for home purchase.
HO-1 Support the Continuum of Care (CoC)	Support the local CoC's efforts to provide emergency shelter, transitional housing, and permanent supportive housing to persons and families who are homeless or who are at risk of becoming homeless.
HO-2 Homeless Operation/Support	Assist providers in the operation of housing and support services for the homeless and persons at-risk of becoming homeless.
HO-3 Prevention and Housing	Continue to support the prevention of homelessness and programs for Rapid Re-Housing.
SN-1 Housing	Increase the supply of affordable, decent, safe, sound, and accessible housing for the elderly, persons with disabilities, and persons with other special needs through rehabilitation of existing buildings and new construction.
CD-1 Community Facilities	Support improvement or construction of public facilities serving low and moderate-income neighborhoods.
CD-2 Public Services	Support Vital Public Services concerned with assisting children and youth, providing persons with office skills training and job training, providing persons with information and referral and other services that promote family stability and self-sufficiency.

## AP-35 Projects – 91.220(d)

### Introduction

The City of Annapolis is proposing the following projects for its FFY 2019 AAP:

### Projects

**Table 7 – Project Information**

#	Project Name
1	Blessed in Tech, Inc.
2	Center of Help, Inc.
3	The Light House, Inc.
4	OIC of Anne Arundel County, Inc.
5	Restoration Community Development Corporation, Inc.
6	Arundel Lodge, Inc.
7	Anne Arundel County Community Action Agency, Inc.
8	Organization of Hispanic/Latin Americans of Anne Arundel County
9	Owner Occupied Housing Rehabilitation Program
10	Owner Occupied Housing Rehabilitation Program Administration
11	Housing Authority of the City of Annapolis – Newtowne 20 Development
12	Housing Authority of the City of Annapolis – Robin Wood
13	Housing Authority of the City of Annapolis – Harbour House
14	Homes for America, Inc.- Bay Forest Senior Apartments

**Describe the reasons for allocation priorities and any obstacles to addressing underserved needs.**

The intent of Federal CDBG funds is to provide low and moderate-income households with viable communities, including decent housing, a suitable living environment, and expanded economic opportunities. Eligible activities include community facilities and improvements, housing rehabilitation and preservation, affordable housing development activities, public services, economic development, planning, and administration. The City of Annapolis has identified its priorities throughout the plan with regard to allocating investment geographically.

The City will base its selection of projects on the following criteria:

- Meets the statutory requirements of the CDBG program
- Meets the needs of LMI residents
- Focuses on low and moderate-income areas or neighborhoods
- Coordinates and leverages resources
- Responds to expressed needs
- Is sustainable and/or has long-term impact; and
- Demonstrates measurable progress and success

## AP-38 Project Summary

### Project Summary Information

1	<b>Project Name</b>	<b>Blessed in Tech Ministries, Inc.</b>
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	CD-2 Public Services
	<b>Needs Addressed</b>	Community Development Priority
	<b>Funding</b>	CDBG: \$4,000
	<b>Description</b>	Support Vital Public Services by providing life skills counseling including information and referral services, creation of Individual Development Plans, computer skills training and mentoring for homeless, first-time offenders, at risk youth, and other clients in need of the services provided by this organization.
	<b>Target Date</b>	6/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	100 LMI persons
	<b>Location Description</b>	80 West Street, Annapolis MD 21401
	<b>Planned Activities</b>	Matrix Code: 05 Public Services (General) 570.201(e) National Objective: LMC Low/mod limited clientele benefit: activities that benefit a limited clientele, at least 51% of which are low/mod income. 570.208(a)(2)
2	<b>Project Name</b>	<b>Center of Help, Inc.</b>
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	CD-2 Public Services
	<b>Needs Addressed</b>	Community Development Priority
	<b>Funding</b>	CDBG: \$13,000
	<b>Description</b>	Support Vital Public Services by providing persons with information and referral and other services that promote family stability and self-sufficiency for local Hispanic individuals and families in the Annapolis area.
	<b>Target Date</b>	6/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	775 LMI persons
	<b>Location Description</b>	1906 Forest Drive, Annapolis, MD
	<b>Planned Activities</b>	Matrix Code: 05 Public Services (General) 570.201(e) National Objective: LMC Low/mod limited clientele benefit: activities that benefit a limited clientele, at least 51% of which are low/mod income. 570.208(a)(2)
3	<b>Project Name</b>	<b>The Light House, Inc.</b>
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	HO-2 Operation/Support
	<b>Needs Addressed</b>	Homeless Priority

	<b>Funding</b>	\$9,000
	<b>Description</b>	Assist providers in the operation of housing and support services for the homeless and persons at-risk of becoming homeless by providing case management services which include a comprehensive array of support services to homeless individuals and families, chronically homeless or those at risk of becoming homeless.
	<b>Target Date</b>	6/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	35 homeless persons
	<b>Location Description</b>	10 Hudson Street, Annapolis, MD
	<b>Planned Activities</b>	Matrix Code: 05 Public Services (General) 570.201(e) National Objective: LMC Presumed Benefit Low/mod limited clientele benefit: activities that benefit a clientele generally presumed to be principally low/mod persons. 570.208(a)(2)(i)(A)
4	<b>Project Name</b>	<b>OIC of Anne Arundel County, Inc.</b>
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	CD-2 Public Services
	<b>Needs Addressed</b>	Community Development Priority
	<b>Funding</b>	CDBG: \$12,974
	<b>Description</b>	Support Vital Public Services by providing persons with office skills training and job training, and pre-vocational development including, ABE, ESOL, and marketable occupational skills programs to individuals in the Annapolis area.
	<b>Target Date</b>	6/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	17 LMI persons
	<b>Location Description</b>	2600 Solomon's Island Road, Edgewater, MD
	<b>Planned Activities</b>	Matrix Code: 05H Employment Training 570.201(e) National Objective: LMC Low/mod limited clientele benefit: activities that benefit a limited clientele, at least 51% of which are low/mod income. 570.208(a)(2)
5	<b>Project Name</b>	<b>Restoration Community Development Corporation, Inc.</b>
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	CD-2 Public Services
	<b>Needs Addressed</b>	Community Development Priority
	<b>Funding</b>	CDBG: \$12,750
	<b>Description</b>	Support Vital Public Services concerned with assisting children and youth, that promote family stability and self-sufficiency by providing an Adolescent Clubhouse that is easily accessible, clean, and welcoming place for ages 12-17, with chronic co-occurring disorders
	<b>Target Date</b>	6/30/2020

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	9 LMI youth
	<b>Location Description</b>	Tyler Avenue, Annapolis MD
	<b>Planned Activities</b>	Matrix Code: 05D Youth Services 570.201(e) National Objective: LMC Low/mod limited clientele benefit: activities that benefit a limited clientele, at least 51% of which are low/mod income. 570.208(a)(2)
<b>6</b>	<b>Project Name</b>	<b>Arundel Lodge, Inc.</b>
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	SN-1 Housing
	<b>Needs Addressed</b>	Other Special Needs Priority
	<b>Funding</b>	CDBG: \$28,824
	<b>Description</b>	Increase the supply of affordable, decent, safe, sound, and accessible housing for the elderly, persons with disabilities, and persons with other special needs through rehabilitation Arundel Lodge of four group homes, which serve twelve psychologically disabled adults.
	<b>Target Date</b>	6/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	12 persons with special needs
	<b>Location Description</b>	2600 Solomon's Island Rd., Edgewater MD
	<b>Planned Activities</b>	Matrix Code: 03B Handicapped Centers 570.201(c) National Objective: LMC Presumed Benefit Low/mod limited clientele benefit: activities that benefit a clientele generally presumed to be principally low/mod persons. 570.208(a)(2)(i)(A)
<b>7</b>	<b>Project Name</b>	<b>Anne Arundel Community Action Agency, Inc.</b>
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	CD-2 Public Services
	<b>Needs Addressed</b>	Community Development Priority
	<b>Funding</b>	CDBG: \$6,000
	<b>Description</b>	Support Vital Public Services by providing services that promote family stability and self-sufficiency by providing financial literacy, credit repair, financial planning, and homeownership training.
	<b>Target Date</b>	6/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	80 LMI persons
	<b>Location Description</b>	251 West Street, Annapolis MD 21401
	<b>Planned Activities</b>	Matrix Code: 05 Public Services (General) 570.201(e) National Objective: LMC Low/mod limited clientele benefit: activities that benefit a limited clientele, at least 51% of which are low/mod income. 570.208(a)(2)

<b>8</b>	<b>Project Name</b>	<b>Organization of Hispanics/Latin Americans of Anne Arundel County</b>
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	CD-2 Public Services
	<b>Needs Addressed</b>	Community Development Priority
	<b>Funding</b>	CDBG: \$1,500
	<b>Description</b>	Support Vital Public Services by providing persons with information and referral and other services that promote family stability and self-sufficiency for local Latino individuals and families in the Annapolis area.
	<b>Target Date</b>	6/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	1,250 LMI persons
	<b>Location Description</b>	80 West Street, Annapolis, MD
	<b>Planned Activities</b>	Matrix Code: 05 Public Services (General) 570.201(e) National Objective: LMC Low/mod limited clientele benefit: activities that benefit a limited clientele, at least 51% of which are low/mod income. 570.208(a)(2)
<b>9</b>	<b>Project Name</b>	<b>Owner Occupied Housing Rehabilitation Program - Construction</b>
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	HS-1 Housing Rehabilitation
	<b>Needs Addressed</b>	Housing Priority
	<b>Funding</b>	CDBG: \$124,921
	<b>Description</b>	Continue to provide financial assistance to low- and moderate-income homeowners to rehabilitate their existing owner-occupied housing by funding the City's Owner Occupied Housing Rehabilitation Program that provides up to \$30,000 to low-income homeowners for housing repairs. Arundel Community Development Services, Inc. administers the program on a first come first served basis. The city provides a \$30,000 deferred loan without payments or interest over 15 years at which time the note is forgiven.
	<b>Target Date</b>	6/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	3 LMI Households
	<b>Location Description</b>	Citywide
	<b>Planned Activities</b>	Matrix Code: 14A Rehab: Single-Unit Residential 570.202 National Objective: LMH Low/mod housing benefit: activities that are carried out for the purpose of providing or improving permanent residential structures that will be occupied by low/mod income households. 570.208(a)(3)
<b>10</b>	<b>Project Name</b>	<b>Owner Occupied Housing Rehabilitation Program Administration</b>
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	HS-1 Housing Rehabilitation
	<b>Needs Addressed</b>	Housing Priority
	<b>Funding</b>	CDBG: \$ \$40,000

	<b>Description</b>	Continue to provide financial assistance to low- and moderate-income homeowners to rehabilitate their existing owner-occupied housing through the City's Owner Occupied Housing Rehabilitation Program by providing funds to Arundel Community Development Services, Inc. for staff costs associated with administering the program for the City.
	<b>Target Date</b>	6/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	3 LMI Households
	<b>Location Description</b>	Citywide
	<b>Planned Activities</b>	Matrix Code: 14H Rehabilitation Administration 570.202 National Objective: LMH Low/mod housing benefit: activities that are carried out for the purpose of providing or improving permanent residential structures that will be occupied by low/mod income households. 570.208(a)(3)
	<b>Target Date</b>	6/30/2020
<b>11</b>	<b>Project Name</b>	<b>Housing Authority of the City of Annapolis – Harbour House</b>
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	CD-1 Community Facilities
	<b>Needs Addressed</b>	Community Development Priority
	<b>Funding</b>	CDBG: \$9,575
	<b>Description</b>	Support improvement or construction of public facilities serving low and moderate-income neighborhoods by updating and repairing community building at Harbor House
	<b>Target Date</b>	6/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	622 public housing residents
	<b>Location Description</b>	President St., Annapolis, MD
	<b>Planned Activities</b>	Matrix Code : 03E Neighborhood Facilities 570.201(c) LMC Presumed Benefit Low/mod limited clientele benefit: be of such nature and be in such location that it may be concluded that the activity's clientele will be low/mod income. 570.208(a)(2)(i)(D).
<b>12</b>	<b>Project Name</b>	<b>Housing Authority of the City of Annapolis - Robinwood</b>
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	CD-1 Community Facilities
	<b>Needs Addressed</b>	Community Development Priority
	<b>Funding</b>	CDBG: \$2,800
	<b>Description</b>	Support improvement or construction of public facilities serving low and moderate-income neighborhoods by increasing lighting in Robinwood.
	<b>Target Date</b>	6/30/2020

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	628 public housing residents
	<b>Location Description</b>	Tyler Ave., Annapolis, MD
	<b>Planned Activities</b>	Matrix Code: 03E Street Improvements 570.201(c) LMC Presumed Benefit Low/mod limited clientele benefit: be of such nature and be in such location that it may be concluded that the activity's clientele will be low/mod income. 570.208(a)(2)(i)(D).
13	<b>Project Name</b>	<b>Housing Authority of the City of Annapolis - Newtowne</b>
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	CD-1 Community Facilities
	<b>Needs Addressed</b>	Housing Priority
	<b>Funding</b>	CDBG: \$100,000
	<b>Description</b>	Support the local public housing authority in its efforts to improve and maintain the existing public housing communities by providing resources for demolition of substandard public housing to construct new public/private affordable housing.
	<b>Target Date</b>	6/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	149 public housing residents
	<b>Location Description</b>	Betsy Court, Brooke Court, Newtowne Drive, Annapolis MD
	<b>Planned Activities</b>	Matrix Code: 04 Clearance and Demolition 570.201 (d) National Objective: LMH Low/mod housing benefit: activities that are carried out for the purpose of providing or improving permanent residential structures that will be occupied by low/mod income households. 570.208(a)(3)
14	<b>Project Name</b>	<b>Homes for America - Bay Forest Senior Apartments</b>
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	HS-2 Rental Rehabilitation
	<b>Needs Addressed</b>	Housing Priority
	<b>Funding</b>	CDBG: \$76,572
	<b>Description</b>	Provide support to affordable housing developers/owners to rehabilitate housing units that are rented to low and moderate income tenants by replacing the light fixtures in Bay Forest Senior Apartments, a senior community (62 or older) that consists of 120 rental units in two separate buildings.
	<b>Target Date</b>	6/30/2020
<b>Estimate the number and type of families that will benefit from the proposed activities</b>	130 low and moderate income seniors	

	<b>Location Description</b>	930 and 940 Bay Forest Court, Annapolis MD
	<b>Planned Activities</b>	Matrix Code: 14B Rehabilitation: Multiunit Residential 570.202 (a)(1) National Objective: LMH Low/mod housing benefit: activities that are carried out for the purpose of providing or improving permanent residential structures that will be occupied by low/mod income households. 570.208(a)(3)

## AP-50 Geographic Distribution – 91.220(f)

### Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

Because 70% of the City’s CDBG funds must benefit low and moderate-income persons, the City will spend a significant portion of its CDBG funds in areas with minority and poverty concentrations. The neighborhoods that received priority attention were Eastport, Parole, and Clay Street. These neighborhoods are small, cohesive geographic areas, which have the highest minority concentration, the highest number of people below the poverty level, and the greatest housing rehabilitation needs.

### Geographic Distribution

Table 8 - Geographic Distribution

Target Area	Percentage of Funds
Citywide	100%

## **Rationale for the priorities for allocating investments geographically**

The intent of Federal CDBG funds is to provide low and moderate-income households with viable communities, including decent housing, a suitable living environment, and expanded economic opportunities. Eligible activities include community facilities and improvements, housing rehabilitation and preservation, affordable housing development activities, public services, economic development, planning, and administration. The City of Annapolis has identified its priorities throughout the plan with regard to allocating investment geographically.

The City will base its selection of projects on the following criteria:

- Meets the statutory requirements of the CDBG program
- Meets the needs of LMI residents
- Focuses on low and moderate-income areas or neighborhoods
- Coordinates and leverages resources
- Responds to expressed needs
- Is sustainable and/or has long-term impact; and
- Demonstrates measurable progress and success

## **Discussion**

The geographic locations and areas of public benefit for FFY 2019 are as follows:

- Clay Street: Habitat for Humanity
- Eastport: Arundel Lodge, Homes for America-Bay Forest Senior Apartments, Housing Authority (Robinwood and Harbor House)
- Parole: Housing Authority (Newtowne 20)

The City's Housing Rehabilitation Program and all public services projects are available citywide.

## AP-55 Affordable Housing – 91.220(g)

### Introduction

The city of Annapolis will utilize its CDBG funds to rehabilitate existing affordable housing units, both ownership and rental units.

**Table 9 - One-Year Goals for Affordable Housing by Support Requirement**

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	133
Special-Needs	4
Total	137

**Table 10 - One-Year Goals for Affordable Housing by Support Type**

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0
The Production of New Units	0
Rehab of Existing Units	137
Acquisition of Existing Units	0
Total	137

### Discussion

The one-year project for affordable housing funded by the city for FFY 2019 CDBG funds is as follows:

- Housing Rehabilitation - Owner Occupied Rehabilitation – 3 units
- Bay Forest Senior Apartments Rehabilitation -130 units
- Arundel Lodge – Group Homes – 4 units

## **AP-60 Public Housing – 91.220(h)**

### **Introduction**

FFY 2020 PHA goals and objectives.

Goal I: Revitalize and Enhance our Communities through Rental Assistance Demonstration (RAD):

The Housing Authority of the City of Annapolis (HACA) submitted a portfolio application for the Rental Assistance Demonstration (RAD) on October 23, 2018. HACA's entire public housing inventory is included in the portfolio application for RAD conversion and divided into two Parts. Part 1 consists of Newtowne 20, Blum High Rise (Glenwood), Obery 1, Obery 3 and Annapolis Gardens. Part 2 consists of Harbor House, Eastport Terrace, Robinwood, and Bloomsbury Square.

- HACA received Commitments for a Housing Assistance Payment (CHAPs) from HUD for the Part 1 projects on February 14, 2019. HACA will not apply for CHAPs for the Part 2 projects until 2020. With the CHAPs for Part 1 properties, HACA has begun the RAD conversion process in the following ways:
  - HACA has selected a developer partner for Newtowne 20. HACA was not successful in receiving a 9% tax credit allocation, yet with broad community support, including CDBG, has put together a financing plan that will make the project feasible using 4% tax credits and tax-exempt bonds. The plan includes amending the RAD CHAP and including Section 18 demo/dispo units. Newtowne 20 redevelopment plans include demolition and rebuilding.
- By the end of May, 2019 HACA expects to have submitted a development partner to provide substantial rehabilitation at Blum.
- HACA is working with its existing developer partners to convert Obery Court I, Obery Court III, and Annapolis Gardens to RAD Project Based Vouchers (PBV.). No immediate physical changes are contemplated for these properties as part of the RAD conversion of these properties. The conversion will stabilize the funding of subsidy for the properties.

Goal II: Continue to Improve Processes and Performance

- Continue to improve maintenance Work Order management, response, and completion.
- Reduce vacancies by increasing timely turnaround of vacant units
- Develop and implement strategic capital expenditure plan, based on current physical needs assessments and RAD redevelopment schedule.
- Ensure properties meet all obligations under HUD's Real Estate Assessment Center (REAC) evaluations.
- Improve utilization rate of Housing Choice Vouchers Program

Goal III: Promote Efficiency and Fiscal Responsibility

- Improve usage of Asset Management process at all HACA properties
- Utilize asset management tracking at each property to improve financial performance per property
- Meet all HUD requirements for fiscal responsibility under REAC

### **Actions planned during the next year to address the needs of public housing**

1. Increase use of contractors to improve the turnaround time and occupancy rate of vacant units on HACA properties.
2. Utilize CDBG and HACA funding to refurbish community center amenities at Eastport Terrace/Harbour House communities, and refurbish playgrounds and lighting at Robinwood. HACA was successful in receiving a Kaboom grant as a match for the CDBG funds for the

- refurbishment of the Robinwood playground.
3. Use CDBG funding to defray part of the demolition costs for the redevelopment of Newtowne 20.
  4. HACA will select developer for RAD conversion of Morris H. Blum Senior Apartments and develop a scope of work and financing plan. The City will review the plan and determine the extent to which it can provide financial support.
  5. Continue utilizing Maryland Energy Administration, as funds are available to upgrade Robinwood with new heating, ventilation and air-conditioning systems, and energy-efficient appliances.
  6. Strategically deploy Capital Fund dollars based on current Physical Needs Assessments and redevelopment strategies to provide preventative maintenance at HACA properties and steadily improve property conditions, pending out year redevelopment.
  7. Increase resident services available at all properties, especially those undergoing redevelopment, including partnering with social service providers, development partners, and City partners to identify and meet resident needs.

**Actions to encourage public housing residents to become more involved in management and participate in homeownership.**

1. Family Self Sufficiency (FSS) Coordinator to continue to work with families in the FSS program to implement their self-sufficiency plans resulting in enhanced earnings and earnings potential.
2. Work with interested families relocating because of RAD activities and FSS participants to become qualified for homeownership and organize necessary resources.
3. Improve communication between all levels of staff at HACA and HACA clientele, including regular participation by Senior Management, including the Executive Director, in meetings with residents, Resident Councils and RAB and community walk through.

**If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance to improve the agency's operations and to remove such designation.**

N/A

## **AP-65 Homeless and Other Special Needs Activities – 91.220(i)**

### **Introduction**

The City of Annapolis is a member of Anne Arundel County's Continuum of Care (CoC), which is a collaborative and well-coordinated community-based planning process. The goal of the process is to ensure the needs of persons who are homeless or at-risk of homelessness within the City and the County are being met. The CoC makes a continuum of housing and services available including prevention, outreach, and supportive services, as well as emergency, transitional, and permanent housing. ACDS, with support from the Anne Arundel County Department of Social Services (DSS), coordinates the Continuum of Care Planning Group, referred to as the Anne Arundel and Annapolis Coalition to End Homelessness (Homeless Coalition). The Homeless Coalition is responsible for developing the competitive Continuum of Care application and for developing the plan to end chronic homelessness in Anne Arundel County. The Homeless Coalition consists of over 50 County and City of Annapolis agencies, concerned citizens, nonprofit homeless service providers, private nonprofit organizations serving special needs clientele, as well as others with interests and roles in ending homelessness in the County.

The Homeless Coalition has continually supported the County's successful applications for federal funds and the development of new programs and services to address the needs of the homeless population. For example, Anne Arundel County applied through HUD's 2018 federal competitive application process and was awarded a total of \$2,472,691 in competitive CoC funds. The funds will be used to provide housing for chronically homeless persons and families. The Homeless Coalition is in the process of strengthening the County's Coalition and overall Continuum of Care for the homeless. Homeless Coalition members play an active role in the implementing the Anne Arundel County Consolidated Plan: FY 2016 – FY 2020, as well as providing input in the development of the LFY 2020 Annual Action Plan.

The City will also continue to address the housing needs of other special needs population, such as those with diagnosed with HIV/AIDS, the disabled, and elderly. At a minimum, the following actions will be taken (i) The county will acquire one unit through the CHDO Housing acquisition/Rehab Program; (ii) 35 households will be assisted through the Housing Commission's HOPWA funded Rental Assistance Program, which includes City of Annapolis residents; and (iii) 4 homes will be rehabilitated for persons with psychological disabilities.

**Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs.**

The Anne Arundel CoC has adopted a coordinated entry and assessment process, thereby helping homeless persons to more easily access programs. This year, the County will continue to strengthen and develop the coordinated entry system. The goal is to improve access to services, and to ensure that priority for housing is given to the most vulnerable. The Department of Social Services (DSS) is the coordinated entry point for the County's emergency shelter system, and houses the Emergency Shelter Gatekeeper who manages shelter access and maintains the emergency shelter list. Clients can be screened at: Sarah's House, Arundel House of Hope, and the Light House as well as at both DSS locations in Annapolis and Glen Burnie. The CoC process gives priority for shelter to homeless persons assessed as vulnerable and on the street or other place not fit for human habitation.

Additionally, all homeless persons entering the County's homeless Continuum of Care (through outreach, shelter, or day programs, etc.), must be screened with the VI-SPDAT, a standardized tool, to assess their vulnerability. Individuals with a completed VI-SPDATs are scored and ranked by vulnerability on the Access Housing list, the CoC's by-name list, and can access CoC and HOME funded permanent supportive housing programs.

The County's continuum for the homeless has several outreach teams including the Homeless Outreach Team, the Crisis Response Team and Assertive Community Treatment (ACT) program. The Homeless Outreach Team funded with \$20,000 in CDBG funds and County general funds work to build relationships with individuals living in homeless camps throughout the County in order to link them to services and housing. The ACT Program receives referrals from the police, hospitals, and shelters when a homeless person is in crisis. In addition, Arundel House of Hope and The Light House provide outreach services, case management, a day shelter, meals, and links to mainstream resources. The CoC also hosts an annual Homeless Resource Day, which allows service providers to successfully reach out to the homeless and those at-risk of homelessness. This event is well publicized to the entire community. The Homeless Resource Day, offering comprehensive services, allows service providers to offer their services in a concentrated manner on one day, as well as to set up appointments for follow-up visits.

In May 2018, ACDS submitted a consolidated application on behalf of the Anne Arundel County Continuum of Care for the newly formed Maryland State Homelessness Solutions Program (HSP). In July 2018, ACDS was awarded \$419,337 to continue to provide housing stabilization and outreach funding to a number of community partners in the county. The services provided include: emergency shelter, Rapid Re-Housing, permanent supportive housing case management, homelessness prevention and diversion services, and a homeless outreach day center.

**Addressing the emergency shelter and transitional housing needs of homeless persons**

Emergency Shelter – Anne Arundel County has 53 year-round emergency beds for individuals, 85 seasonal emergency beds for individuals, and 99 year-round emergency beds for families. Typically, emergency shelters can provide temporary housing for up to 90 days, along with three meals, case management, life skills, training, housing search assistance and other supportive services. The rotating

church shelter, called the Winter Relief Program, provides transportation, meals, and temporary housing between the hours of 5:00 p.m. and 7:00 a.m. from October through April. Local shelters and the City of Annapolis provide an additional 54 freezing weather beds. There is generally a shortage of emergency shelter for both families and individuals in the County, especially during the summer months when the rotating shelter and freezing weather beds are unavailable.

In Local Fiscal Year 2020, Sarah's House, operated by Associated Catholic Charities, Inc., will receive \$85,000 in Emergency Solutions Grant (ESG) funds, State HSP funds, and County funds. Sarah's House provides emergency shelter to the County's homeless population, as well as a wide array of supportive services. It is estimated Sarah's House will assist 425 homeless persons, including children, during the next year.

Transitional Housing – Arundel House of Hope (AHOH) will continue to provide several transitional housing programs for the homeless in the County including the Fouse Center for 10 homeless men, the Patriot House for six homeless veterans, and four transitional housing units for homeless families. The Fouse Center is funded with \$100,000 in County funds.

**Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

The Homeless Coalition is committed to ending chronic homelessness by outreaching and developing housing options for this population. The Homeless Coalition has embraced the Housing First Model as its strategy for ending chronic homelessness. As part of the development of the County's Coordinated Assessment process, the Homeless Coalition adopted the VI-SPDAT as its assessment tool and incorporated it into the HMIS system. The VI-SPDAT is a nationally accepted and recommended survey tool, which evaluates and ranks each homeless individual or family based on a number of risk factors and generates a centralized list of most vulnerable, chronically homeless individuals and families. Those who are ranked as the most vulnerable and chronically homeless are given priority for all of the County's HUD-funded permanent supportive housing programs and other services. The centralized list is a coordinated waitlist for all HUD funded permanent housing programs in the County.

The County uses a Rapid Re-Housing strategy for homeless families and provides ESG funded Rapid Re-Housing to approximately 15 households. Additionally, last year the County received a new CoC funded rapid re-housing grant to re-house approximately 15 homeless families as well as State HSP funds for another new Rapid Re-Housing Program. The County is allocating \$100,000 in HOME and \$400,000 County funds for several-targeted tenant based rental assistance initiative including the Operation Program to house homeless veterans, TBRA program for chronically homeless families. Additionally, the United Way of Central Maryland has funded a prevention and diversion program, including a rapid re-housing strategy for families in the County. The County's family shelters also work to help families increase their incomes so that they can afford housing. Given the high cost of housing, many homeless families stay with other family members after they leave the shelter.

The County also seeks to end homelessness among Veterans. AHOH operates Patriot House, a Veteran's Administration (VA) per diem funded transitional housing program for homeless Veterans. AHOH works closely with the Baltimore VA Medical Center to ensure each veteran receives necessary medical care, services, and access to permanent housing through the HUD Veterans Affairs Supportive Housing (VASH) Program. Many graduates of the program improve their income enough to afford unsubsidized housing as well. Additionally, outreach workers from the Baltimore VA Medical Center come to the AHOH Homeless Resource Center on a monthly basis to link homeless Veterans to other supportive services. As mentioned previously, the County has allocated County general funds for the Operation Home program, which provides TBRA for homeless veterans, as well as funds allowing AHOH to help locate housing and provide case management to five homeless Veterans per year receiving the TBRA assistance through the Operation Home Program.

Staff in the various shelters all work to reduce recidivism. Currently, approximately 28 percent of sheltered homeless individuals and families experience more than one episode of homelessness and return to a shelter. This is due in part to the high cost of housing in Anne Arundel County and the difficulty low-income individuals face in finding units they can afford without a subsidy. Those who enter CoC funded permanent housing seldom return to emergency shelters. The County incorporates the following strategies to reduce returns to homelessness: (1) provide comprehensive case management and continued aftercare service once a participant exits program; (2) build linkage to all mainstream resources; and (3) focus on increasing employment and income by ensuring the homeless are linked to employment services or receive all benefits, such as SSI, for which they may be eligible.

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.**

One of the key strategies for ending homelessness is to prevent individuals from becoming homeless in the first place. A number of agencies assist households in avoiding homelessness by providing financial assistance to prevent eviction, as well as to help with preventing the disconnection of utilities. The County uses CDBG, FEMA, State, and private funds to provide this assistance. Additionally, the United Way has funded a prevention and homeless diversion program. In Local Fiscal Year 2020, \$40,000 in County CDBG funds will be allocated to Anne Arundel County Community Action Agency, \$20,000 in County CDBG funds will be allocated Calvary Economic Development Corporation, and \$20,000 in County CDBG funds will be allocated to Anne Arundel County Partnership for Children, Youth, and Families to provide eviction prevention, utility turn-off assistance and help with first month's rent.

Additionally, the County has made available \$100,000 in flexible funding to support the Anne Arundel County Mental Health Agency to provide short-term emergency housing, eviction prevention, and other needed housing assistance to individuals to maintain and potentially obtain housing. The County will also receive FY2020 homelessness prevention funding through the Maryland Homelessness Solutions Program (HSP). In FY19, the County received approximately \$70,000 in homelessness prevention funds through the program, which were administered by the Community Action Agency and the Light House. These funds were used to provide short-term rental and utility assistance as well as financial assistance to divert people away from the shelter system and into sustainable housing.

The County has developed discharge plans and strategies, depending on the population being served, to prevent individuals being discharged from a publicly funded institution – such as foster care, hospitals, mental health programs, and or jail – from becoming homeless. DSS is responsible for implementing discharge planning for children in foster care. The County’s goal is to make sure every child has a permanent supportive connection before aging out of care.

Although there are no publically funded hospitals or health care facilities in the County, the two privately funded hospitals work with DSS to help ensure individuals leaving these facilities are not released to homelessness. Both the Baltimore Washington Medical Center and the Anne Arundel Medical Center employ social workers to link patients to services prior to discharge. The inpatient hospital treatment team completes a needs assessment upon entry into the facility and develops a treatment plan addressing needs such as mental health, housing, substance abuse, job skills, and life skills. Anne Arundel County Mental Health Agency also employs aftercare service workers who provide the local link between psychiatric hospitals, residential treatment facilities and community resources to ensure effective discharge planning.

The Health General Article, 10-809 Annotated Code of Maryland, prohibits discharges from State mental health facilities to homelessness. The County makes every effort to prevent individuals exiting the County Detention Centers from becoming homeless. The Detention Centers provide case management, including discharge planning, to all individuals sentenced for a period of greater than seven days in the County's two detention facilities. Detainees are referred to internal GED training; job training, drug treatment, and other life skills type courses in order to prepare for their exit from the detention center. Mentally ill detainees are referred to the State funded Mental Health Jail Project which link inmates to services and housing upon discharge from the jail. The Detention Center hosts on-site Community Service Fairs to help link in-mates to programs, services and housing options upon release.

## **Discussion**

The County has been successful at applying for competitive CoC funds and has built an inventory of 180 permanent supportive housing units, most targeted to chronically homeless. During Local Fiscal Year 2020, the County will offer the following housing programs to the homeless. All of these housing programs will provide intensive case management and supportive services. This year many of the CoC grants were consolidated – meaning programs with the same administrator were combined –, which will increase the efficiency of grant administration and help us better serve our clients.

AACMHA SHOP Program Consolidated Grant (CHES, SHOP, Samaritan)– \$401,418 in COC funds was awarded to provide: tenant based rental assistance to eight chronically homeless persons diagnosed with a mental illness through the CHES program; tenant based rental assistance and intensive support services for eight homeless households through the SHOP program; and tenant based rental subsidies and supportive services to five chronically homeless individuals through the Samaritan program.

Catholic Charities Rapid Re-Housing Program – \$153,761 in CoC funds was awarded to Catholic Charities for a new program to provide rapid re-housing to 15 homeless families.

Housing for Chronically Homeless Families and Homeless Veterans – \$100,000 in HOME and \$400,000 in County general funds is provided to the Housing Commission to house up to 20 chronically homeless families and/or homeless veterans.

AHOH Rapid Re-Housing Program – \$61,620 in ESG funds is provided to Arundel House of Hope, Inc. (AHOH) to help 15 homeless households.

AHOH Community Housing Program Consolidated Grant (Women in Safe Haven (WISH), and Community Housing Program) AHOH was awarded \$129,838 in CoC funds to operate the WISH Program to provide permanent supportive housing for 11 chronically homeless women and men.

AHOH Safe Haven Consolidated Grant (Safe Haven I and II)– AHOH was awarded \$127,103 in CoC funds to provide permanent supportive housing to eight (8) chronically homeless men.

Housing First I and II Consolidated Grant– People Encouraging People, Inc. (PEP) was awarded \$203,944 in CoC funds to provide tenant based rental assistance and intensive case management services to 13 chronically homeless persons.

Shelter Plus Care – The Maryland Mental Hygiene Administration was awarded \$447,391 in CoC funds to continue the Shelter Plus Care Program providing tenant based rental assistance and supportive services to 26 homeless households.

Anne Arundel Partnership for Permanent Housing Program Consolidated Grant (ACDS Partnership Grant and HCAAC Permanent Supportive Housing Program) – ACDS was awarded \$939,236 in CoC funds to administer a permanent housing program, which is operated through a partnership between the Housing Commission, AHOH and Community Residences, Inc. The Program serves participants who are chronically homeless and provides intensive case management and supportive services to 61 households, including children.

Finally, Catholic Charities will continue to provide 20 units of affordable housing to homeless families at the Project North program site at Ft. Meade and The Light House will provide three units of permanent housing to homeless families. These programs will be funded through the Housing Commissions Housing Choice Voucher program.

## **AP-75 Barriers to Affordable Housing – 91.220(j)**

### **Introduction:**

In recognition of the financial barriers that limit affordable housing opportunities among low-income households, the City of Annapolis has devised a strategy for expanding housing opportunities as follows:

- Offer closing cost and mortgage write-down assistance through a First Time Homebuyer Program. All participants in the program are required to attend homeownership-counseling classes that educate first-time homebuyers on the mechanics of the home purchase process including budgeting, resolving credit issues, and negotiating the contract. The City has used CDBG funds to support the Housing Counseling Program at the Community Action Agency, which has HUD-certified instructors. ACDS, also, HUD certified, provides homeownership-counseling services to City residents. The City will also use funds from its Homeownership Trust Fund to assist households with MHI of 100% or below.
- Provide assistance with improvements through its Housing Rehabilitation Program, ACDS administers for Annapolis.
- Continue to work with nonprofit housing providers providing assistance with acquisition and rehabilitation of units sold to low and moderate income first-time homebuyers.
- Provide funds to the Community Action Agency to support the agency's Homeownership Counseling Program that educates first-time homebuyers on the mechanics of the home purchase process including budgeting, resolving credit issues, and negotiating the contract. HUD certified instructors teach the program. Successful completion of the program is required from all households receiving assistance from the City through its homeownership programs. CAA's counselors are also available to assist renters.
- Provide financial support to affordable housing developments by providing Payment in Lieu of Taxes (PILOT) to appropriate projects.
- Continue the Moderately Priced Dwelling Unit (MPDU) Program that is applicable to developments containing ten or more dwelling units. The MPDU requires that at least 12% of the units in for-sale residential developments, and at least six percent of the units in for-rent residential developments, be affordable to households at 80% of the median income for the MSA. To ensure the long-term affordability of the units, for-sale units require affordability controls for up to 10 years from initial occupancy and for-rent units require 20 years. In exchange for the set-aside, the City permits a density bonus beyond the minimum density in the zone. The density bonus is 15% in for-sale housing and 10% in for-rent housing. The City adopted the MPDU ordinance in 2004. The city currently has 18 rental MPDUs and the potential create 45 affordable for-sale units and 10 new rental units. MPDU represents a considerable effort by the City to expand affordable housing stock through the private market.
- The City's Fair Housing Ordinance is equivalent to both the state and federal law. The City added the following protected classes to its Fair Housing Ordinance: disability, familial status, sexual orientation, marital status, sex, lawful income. At this time, the city is reviewing legislation to

add “Immigrant Status” as a protected class.

- The City also participates as a member of the Anne Arundel Affordable Housing Coalition, and the Anne Arundel Continuum of Care Planning Group, which are responsible for funding decisions that affect residents of Annapolis. The City of Annapolis has a Human Relations Commission, which enforces the fair housing law and handles formal complaints. The Human Relations Commission continues to provide information on fair housing in their public events. There are no court orders, consent decrees, or sanctions against the City of Annapolis from HUD or any other organization regarding housing and related services. The City of Annapolis will continue to promote, foster, and maintain affordable housing throughout the city.

**Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment**

The city of Annapolis updated its Analysis of Impediments to Fair Housing Choice in conjunction with the preparation of the Five Year Consolidated Plan. The city of Annapolis’ FFY 2015-2020 Analysis of Impediments to Fair Housing Choice has identified the following impediments, along with the goals and strategies to address those impediments. Impediment #2 addresses public policies and regulations.

**Impediment 1: FAIR HOUSING EDUCATION AND OUTREACH** – There is a need to educate members of the community concerning their rights and responsibilities under the Fair Housing Act and to raise awareness, especially for low-income households, that all residents of the city have a right under federal law to fair housing choice.

Goal: Improve the public’s knowledge and awareness of the Federal Fair Housing Act, and related laws, regulations, and requirements to affirmatively further fair housing in the city. Strategies: In order to meet this goal, the following activities and strategies should be undertaken:

- 1-A: Continue to promote Fair Housing awareness through the media and with assistance from local/regional social service agencies, by providing educational awareness/opportunities for all persons to learn more about their rights and requirements under the Fair Housing Act and Americans with Disabilities Act.
- 1-B: Continue to make available and distribute literature and informational material, in English and Spanish, concerning fair housing issues, an individual’s rights, and landlord’s responsibilities to affirmatively further fair housing.
- 1-C: Improve the information on the city’s website about whom to contact and how to file a fair housing complaint, as well as general Fair Housing information for homeowners and renters.
- 1-D: Strive for better intergovernmental cooperation between federal, state, county, and local partners, as well as community groups and developers, to effectively identify and address potential barriers to affordable housing choice.
- 1-E: Continue to support the efforts of the city’s Human Relations Commission.

**Impediment 2: PUBLIC POLICIES AND REGULATIONS** – The city’s Zoning Code needs additional definitions, provisions, and revisions to be compliant with the Federal Fair Housing Act, Section 504, and the Americans with Disabilities Act to affirmatively further fair housing.

Goal: Revise the city Zoning Code to affirmatively further fair housing. Strategies: In order to meet this

goal, the following activities and strategies should be undertaken:

- 2-A: The Planning and Zoning Department should review the existing ordinances and zoning regulations for compliance with the Fair Housing Act, as amended.
- 2-B: Revise the definitions and add new definitions for the words: “Family,” Handicap (Disabled),” “Fair Housing Act,” “Accessibility,” “Visitability,” etc.

**Impediment 3: CONTINUING NEED FOR AFFORDABLE AND ACCESSIBLE HOUSING UNITS** – The cost of rent for apartments in the city has increased over the past ten years to the point that 50.6% of all renter households in Annapolis are paying more than 30% of their monthly incomes on the cost of their housing and 35.4% of owner households with a mortgage in Annapolis are paying more than 30% of their monthly incomes on the cost of their housing, which means that these households are considered cost overburdened.

Goal: Promote and encourage the construction and development of additional affordable rental and owner occupied housing units in the area, especially for households whose income is less than 80% of the median income.

- 3-A: Support and encourage both private developers and non-profit housing providers to develop plans for the construction of new affordable and accessible renter occupied and owner occupied housing that would be located in areas that provide access to employment opportunities, transportation, amenities, and services throughout the region.
- 3-B: Support and encourage the rehabilitation of existing housing units in the city to become decent, safe, and sound renter occupied and owner occupied housing that is affordable and accessible to lower income households.
- 3-C: The Housing Authority of the city of Annapolis should collaborate with private and non-profit housing developers to continue to construct affordable rental housing utilizing Low Income Housing Tax Credits and other financing tools through federal, state, and local units of government.
- 3-D: Continue to enforce the ADA and Fair Housing requirements for landlords to make “reasonable accommodations” to their rental properties so they become accessible to tenants who are disabled, as well as educating the disabled how to request special accommodations.

**Impediment 4: PRIVATE LENDING AND INSURANCE PRACTICES** – The Home Mortgage Disclosure Act (HMDA) data suggests that there is a disparity between the approval rates of home mortgage loans originated from White and those originated from Minority applicants.

Goal: Approval rates for all originated home mortgage loans and insurance coverage should be fair, risk based, unbiased, and impartial, regardless of race, familial status, and location.

- 4-A: Federal, state, local, and private funding should be used to provide a higher rate of public financial assistance to potential homebuyers in lower income neighborhoods to improve loan to value ratios, so that private lenders will increase the number of loans made in these areas.

## **AP-85 Other Actions – 91.220(k)**

### **Introduction:**

The city of Annapolis has developed the following actions to address the following city needs: obstacles to meeting underserved needs; fostering affordable housing; reducing lead-based hazards; reducing the number of families living in poverty; developing institutional structures; and enhancing coordination between public and private housing and social service agencies.

### **Actions planned to address obstacles to meeting underserved needs**

Despite city and service provider efforts, there remain a significant number of obstacles to meeting underserved needs. The following are obstacles to meeting those needs in Annapolis.

- High cost of housing
- Growing gap between incomes and housing
- Lack of developable land
- Increasing physical and mental handicap housing needs
- Cycle of poverty

### **Actions planned to foster and maintain affordable housing**

To foster and maintain affordable housing, the city of Annapolis proposes to carry out the following activities:

- Arundel Lodge – Facility Rehabilitation
- Housing Rehabilitation - Owner Occupied Rehabilitation
- Bay Forest Senior Apartments – Rental Rehabilitation

### **Actions planned to reduce lead-based paint hazards**

The city of Annapolis will undertake activities to reduce the number of lead-based paint hazards in the city through the city's Owner Occupied Housing Rehabilitation Program. The Housing Rehabilitation Program is administered by Arundel Community Development Services, Inc. (ACDS). The city and ACDS will adhere to the following lead based paint hazard reduction policies and procedures:

- The guidelines for the city's Housing Rehabilitation Program comply with the lead based paint hazards at 24 CFR Part 35.
- ACDS staff test for lead contamination and include the containment of lead paint in all housing rehabilitation activities. Lead paint hazard reduction is an eligible rehabilitation activity funded by the Housing Rehabilitation Program.
- ACDS has a certified firm for testing, risk assessment, and clearance. All contractors are lead based paint abatement certified.
- ACDS staff includes information regarding lead paint contamination in all its community outreach efforts.
- The Anne Arundel County Health Department keeps current with changing regulations and keeps updated lists of firms certified in testing and abatement of lead-based paint hazards.

## **Actions planned to reduce the number of poverty-level families**

According to the 2016 American Community Survey, approximately 10.9% of Annapolis' residents live in poverty. Female-headed households with children are particularly affected by poverty at 33.9%. Additionally, 19.4% of city residents under the age of 18 live in poverty.

To address poverty, the city will continue to work with the County to pursue resources and innovative partnerships to support the development of affordable housing, rental assistance, homelessness prevention, emergency food and shelter, health care, children's services, job training and employment development, and transportation. Through the methods described above, the city can positively influence the likelihood of poverty-stricken residents of moving up and out of poverty. Annapolis can reduce the number of residents living in poverty by minimizing threats to individual and family financial stability and by extending services that will provide adequately for those in need. Ultimately, federal and state policies on welfare, health care, and the minimum wage are crucial factors in the fight to address and reduce poverty.

Planned economic development and anti-poverty programs include:

- Blessed in Tech - Counseling
- Center of Help - Referral and Information
- Light House Shelter - Case Management
- OIC - Job Preparation Training
- Restoration Community Development Corporation - Mentoring Project
- Community Action Agency – Counseling
- Organization of Hispanic/Latin Americans of Anne Arundel County (OHLA) – Referral and Information
- Housing Rehabilitation - Owner Occupied Rehabilitation

## **Actions planned to develop institutional structure**

The Department of Planning and Zoning Community Development Division is the lead agency for the City's CDBG Program. The Department receives guidance from the City's Housing and Community Development Committee to administer the CDBG grant. The Department of Planning and Zoning also applies for and administers other funding sources, ensuring efficient integration and administration of all resources. The Department is responsible for the following:

- Program management and oversight
- Inter-Department/Agency Coordination
- Subrecipient contract administration and monitoring
- Program evaluation
- Report preparation and submission
- Public education and participation
- Special project development
- Consolidated Plan preparation, monitoring, and evaluation
- Housing programs
- Community Revitalization Initiatives

- Planning for development, redevelopment, community development and historic preservation
- Administration of the City's zoning ordinance and subdivision regulations including the Moderately Priced Dwelling Units Ordinance
- Manages code enforcement and environmental oversight

Other City agencies that participate with housing, community development, and economic development in Annapolis are:

- Department of Recreation and Parks – The Stanton Community Center is located in the Clay Street neighborhood offers community service programs.
- Housing and Community Development Committee – The Committee oversees all the housing and community development activities in the City. The Committee has seven members, including the members of the Aldermanic Housing and Human Welfare Committee, the Chair of the Housing Authority or his/her designee, and three residents who have a demonstrated interest in advancing housing and community development activities in the City. These members recommend all CDBG projects to the City Council before they are included in the AAP.
- Anne Arundel County – The County provides and shares resources and programs with the City.

Various human services providers, including the Anne Arundel County Continuum of Care, Departments of Social Services, Aging and Disabilities, Health and the Partnership for Children, Youth, and Families, coordinate community development and supportive service programs with the City.

The City will continue to support the coordinated housing and community approach through the following goal and projects:

- Overall Coordination - Provide program management and oversight for the successful administration of Federal, state, and local funded programs, including planning services for special studies, environmental clearance, fair housing, and compliance with all Federal, state, and local laws and regulations.
- Housing Rehabilitation Administration

### **Actions planned to enhance coordination between public and private housing and social service agencies**

The Community Development Department will continue to act as a coordinator between housing and social service activities provided by the City and activities provided by the Housing Authority, the Continuum of Care, private and non-profit housing providers, and social service agencies to address the housing and community development needs of the City. The Department will accomplish this coordination by continuing to attend various public and private housing and social service agencies meetings and conference calls, participating in planning correspondence, and providing technical assistance for funding match options and program compliance.

### **Discussion:**

The City has identified the following projects to address obstacles to meeting underserved needs, foster and maintain affordable housing, evaluate and reduce lead-based paint hazards, reduce the number of poverty-level families, develop institutional structure, and enhance coordination between public and

private housing and social service agencies:

Center of Help - Referral and Information

Light House Shelter - Case Management

OIC - Job Preparation Training

OHLA- Referral and Information

Arundel Lodge – Special needs housing

Community Action Agency- Housing Counseling

Restoration Community Development Corporation - Mentoring Project

Housing Rehabilitation - Owner Occupied Rehabilitation

Housing Rehabilitation Administration

Bay Forest Senior Apartment-Rental Rehabilitation

## AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

### Introduction:

The city of Annapolis receives an annual allocation of CDBG funds. Since the city receives these federal allocations, the questions below have been completed, as they are applicable.

### Community Development Block Grant Program (CDBG)

#### Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	\$110,466
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	
5. The amount of income from float-funded activities	0
<b>Total Program Income:</b>	<b>\$110,466</b>

### Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate-income persons Overall Benefit - A consecutive period of one, two, or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this AAP.	100%

### Discussion:

Under the FFY 2019 CDBG Program, the City of Annapolis expects to receive \$284,361 in entitlement funding and have available \$157,555 in program income. Of that amount, the City will budget \$59,224 in Public Services (15%) and, \$382,692 for Capital Projects (85%). The percentage of CDBG funds that will be used for activities that benefit low- and moderate-income persons over the next year is 100%.



## **APPENDIX**

The following are included in the appendix:

1. SF 424 Form
2. Certifications
3. Citizen Participation
4. Assurances



**CERTIFICATIONS**

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

**Affirmatively Further Fair Housing** --The jurisdiction will affirmatively further fair housing.

**Uniform Relocation Act and Anti-displacement and Relocation Plan** -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.

**Anti-Lobbying** --To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

**Authority of Jurisdiction** --The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

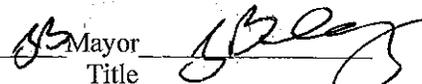
**Consistency with plan** --The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS funds are consistent with the strategic plan in the jurisdiction's consolidated plan.

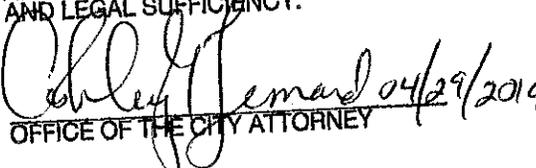
**Section 3** -- It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) and implementing regulations at 24 CFR Part 135.

\_\_\_\_\_  
Signature of Authorized Official

05/01/2019  
Date

ATTEST:  
  
Regina C. Watkins-Eldridge, MMQ  
City Clerk

  
\_\_\_\_\_  
Mayor  
Title

APPROVED FOR FORM AND LEGAL SUFFICIENCY:  
  
04/29/2019  
OFFICE OF THE CITY ATTORNEY

## Specific Community Development Block Grant Certifications

The Entitlement Community certifies that:

**Citizen Participation** -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

**Community Development Plan** -- Its consolidated plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that have been developed in accordance with the primary objective of the CDBG program (i.e., the development of viable urban communities, by providing decent housing and expanding economic opportunities, primarily for persons of low and moderate income) and requirements of 24 CFR Parts 91 and 570.

**Following a Plan** -- It is following a current consolidated plan that has been approved by HUD.

**Use of Funds** -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include CDBG-assisted activities which the grantee certifies are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available (see Optional CDBG Certification).

2. Overall Benefit. The aggregate use of CDBG funds, including Section 108 guaranteed loans, during program year(s) 2019 [a period specified by the grantee of one, two, or three specific consecutive program years], shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period.

3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108 loan guaranteed funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

In addition, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

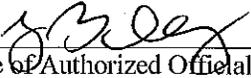
**Excessive Force** -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

**Compliance with Anti-discrimination laws** -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) and the Fair Housing Act (42 U.S.C. 3601-3619) and implementing regulations.

**Lead-Based Paint** -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, Subparts A, B, J, K and R.

**Compliance with Laws** -- It will comply with applicable laws.

  
\_\_\_\_\_  
Signature of Authorized Official

5/21/19  
Date

GAVIN BUCKLEY, MAYOR  
Title

## **APPENDIX TO CERTIFICATIONS**

### **INSTRUCTIONS CONCERNING LOBBYING CERTIFICATION:**

#### **Lobbying Certification**

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

**Application for Federal Assistance SF-424**

\* 1. Type of Submission:

- Preapplication
- Application
- Changed/Corrected Application

\* 2. Type of Application:

- New
- Continuation
- Revision

\* If Revision, select appropriate letter(s):

\* Other (Specify):

\* 3. Date Received:

4. Applicant Identifier:

5a. Federal Entity Identifier:

5b. Federal Award Identifier:

B19MC240014

State Use Only:

6. Date Received by State:

7. State Application Identifier:

**8. APPLICANT INFORMATION:**

\* a. Legal Name:

City of Annapolis

\* b. Employer/Taxpayer Identification Number (EIN/TIN):

52-6000764

\* c. Organizational DUNS:

0749222460000

d. Address:

\* Street1:

160 Duke of Gloucester Street

Street2:

\* City:

Annapolis

County/Parish:

Anne Arundel

\* State:

MD: Maryland

Province:

\* Country:

USA: UNITED STATES

\* Zip / Postal Code:

21401

e. Organizational Unit:

Department Name:

Planning and Zoning

Division Name:

Community Development

f. Name and contact information of person to be contacted on matters involving this application:

Prefix:

Ms.

\* First Name:

Theresa

Middle Name:

Coluzzi

\* Last Name:

Wellman

Suffix:

Title:

Community Development Administrator

Organizational Affiliation:

City of Annapolis

\* Telephone Number:

410-263-7961

Fax Number:

410-263-1129

\* Email:

tcw@annapolis.gov

**Application for Federal Assistance SF-424**

**\* 9. Type of Applicant 1: Select Applicant Type:**

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

\* Other (specify):

**\* 10. Name of Federal Agency:**

U.S. Department of Housing and Urban Development

**11. Catalog of Federal Domestic Assistance Number:**

14.218

CFDA Title:

Community Development Block Grant Entitlement Program

**\* 12. Funding Opportunity Number:**

\* Title:

**13. Competition Identification Number:**

Title:

**14. Areas Affected by Project (Cities, Counties, States, etc.):**

Add Attachment

Delete Attachment

View Attachment

**\* 15. Descriptive Title of Applicant's Project:**

Housing and Community Development Activities

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

**Application for Federal Assistance SF-424**

**16. Congressional Districts Of:**

\* a. Applicant

\* b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

**17. Proposed Project:**

\* a. Start Date:

\* b. End Date:

**18. Estimated Funding (\$):**

* a. Federal	<input type="text" value="284,361.00"/>
* b. Applicant	<input type="text"/>
* c. State	<input type="text"/>
* d. Local	<input type="text"/>
* e. Other	<input type="text"/>
* f. Program Income	<input type="text" value="157,555.00"/>
* g. TOTAL	<input type="text" value="441,916.00"/>

**\* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- a. This application was made available to the State under the Executive Order 12372 Process for review on
- b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- c. Program is not covered by E.O. 12372.

**\* 20. Is the Applicant Delinquent On Any Federal Debt? (if "Yes," provide explanation in attachment.)**

- Yes  No

If "Yes", provide explanation and attach

21. \*By signing this application, I certify (1) to the statements contained in the list of certifications\*\* and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances\*\* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)

\*\* I AGREE

\*\* The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

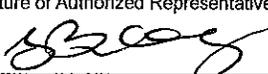
**Authorized Representative:**

Prefix:  \* First Name:   
Middle Name:   
\* Last Name:   
Suffix:

\* Title:

\* Telephone Number:  Fax Number:

\* Email:

\* Signature of Authorized Representative: 

\* Date Signed:



## ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4040-0009  
Expiration Date: 02/28/2022

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

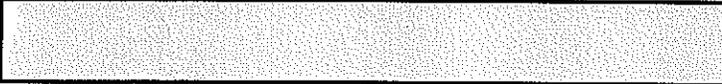
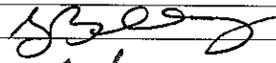
**PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.**

**NOTE:** Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681 1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL  	TITLE Mayor  5/20/19
APPLICANT ORGANIZATION City of Annapolis	DATE SUBMITTED 

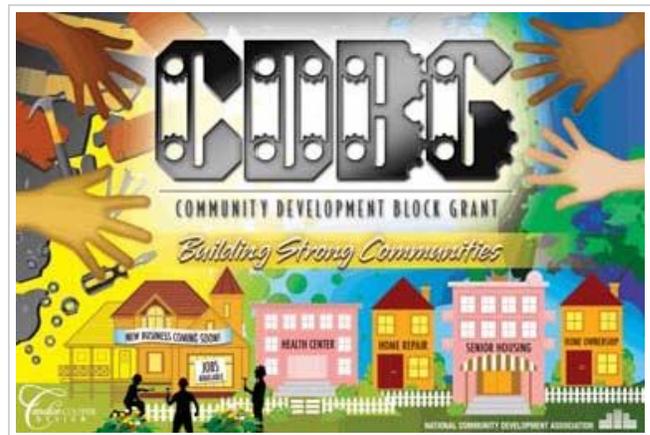


# ANNAPOLIS | MD

## Community Development Block Grant Program

The primary objective of the Community Development Block Grant Program (CDBG) is the development of viable urban communities, by *providing decent housing and a suitable living environment*, and *expanding economic opportunities*, principally for low and moderate-income persons.

Each year, the U.S. Department of Housing and Community Development (HUD) allocates funds to cities for their local community development projects. The City of Annapolis distributes these funds to local organizations through the CDBG program, based on its goals and objectives outlined in its Five Year Housing and Community Development Consolidated Plan. For the past 30 plus years, the City has used its CDBG funds to provide homeownership opportunities, housing rehabilitation services, and support for various human service activities.



The City's Community Development Division in the Planning and Zoning Department administers the CDBG program. The City's Housing and Community Development Committee has oversight responsibility for the CDBG program and the use of CDBG funds. Each year, the Committee recommends the funding to the City Council, which approves all CDBG-funded projects. The approved projects then become the basis for the annual CDBG Action Plan.

The **FY 2020 DRAFT Action Plan** is available for review and comment by the public from April 22, 2019 through May 23, 2019. The draft plan is available at the Community Development Office (third floor), Planning and Zoning Department, 145 Gorman Street, Annapolis, MD 21401 and the Housing Authority of the City of Annapolis, 1217 Madison Street, Annapolis. Please contact Theresa Wellman, Community Development Administrator at 410-263-7961 ext. 7798, to obtain a copy or to submit comments.

The Housing and Community Development Committee will hold a public hearing to review the draft FY 2020 Action Plan on:

Date: Tuesday May 8, 2019

Time: 7:00 p.m.

Location: City Council Chambers

160 Duke of Gloucester St., Annapolis, MD.

### Consolidated Annual Performance and Evaluation Report (CAPER)

The Consolidated Annual Performance and Evaluation Report (CAPER) is a U.S. Department of Housing and Urban Development (HUD) mandated report for all communities receiving Community Development Block Grant (CDBG) funding. The CAPER reports the City of Annapolis success in meeting the housing and community development goals and objectives contained in its Five-year Consolidated Housing and Community Development Plan and FY 2018 Annual Action Plan.

## Fair Housing

As an entitlement community under the U.S. Department of Housing and Urban Development's (HUD) Community Development Block Grant Program (CDBG), Annapolis is required, in accordance with the Housing and Community Development Act of 1974, as amended, to "affirmatively further fair housing." To show that the entitlement community is "affirmatively furthering fair housing," it must conduct a fair housing analysis, which identifies any impediments to fair housing choice and the steps it will take to meet this requirement. HUD advises communities that this Analysis of Impediments to Fair Housing (AI) should also address "Visitability," the Section 504 Rehabilitation Act, the Americans with Disabilities Act, as well as the Fair Housing Act.

The HUD Fair Housing and Equal Opportunity (FHEO) Office is now advising Federal entitlement communities to update its Analysis of Impediments (AI) to Fair Housing Choice to coincide with its Five Year Consolidated Plan, and then every five (5) years thereafter. In addition, each year the City, as part of its Annual Action Plan, must sign certifications that the City will affirmatively further fair housing. Consequently, the City is currently working on its AI for FY 2020 to identify the appropriate actions to overcome the effects of any identified impediments. The city must then maintain records reflecting what analysis and corrective actions were taken.

The City of Annapolis currently has a Fair Housing Law, which the Annapolis Human Relations Commission oversees and takes complaints. Please visit <https://www.annapolis.gov/1398/Fair-Housing> to learn more about fair housing rights in the City of Annapolis.

## Resources

- [City of Annapolis Annual CDBG DRAFT Action Plan FY 2020 \(PDF\)](#)
- [City of Annapolis Annual CDBG Action Plan FY 2019 \(PDF\)](#)
- [2018 Fiscal Year Consolidated Annual Performance and Evaluation Report \(CAPER\) Final \(PDF\)](#)
- [City of Annapolis Consolidated Plan and Annual Action Plan Final \(PDF\)](#)
- [Annapolis Analysis of Impediments to Fair Housing - FY 2016 - FY 2020 \(PDF\)](#)

### HELPFUL LINKS

[Bus Schedules](#)

[Do I Need a Permit?](#)

[Online Bill Pay](#)

[Online Permit Tracking](#)

[Refuse Schedule](#)

### CONTACT AND CONNECT

[Connect With the City](#)

[Employee Directory](#)

[Parkmobile's mobile app](#)

[Prepare Me Annapolis Application](#)

[Police Department Mobile App](#)

[Website Feedback](#)

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***PUBLIC NOTICE***  
CITY OF ANNAPOLIS  
NOTICE OF HOUSING AND COMMUNITY DEVELOPMENT BLOCK GRANT  
PUBLIC HEARING AND COMMENT PERIOD  
ACTION PLAN FY 2020

The City of Annapolis is preparing to submit the annual Housing and Community Development Action Plan to the U.S. Department of Housing and Urban Development (HUD). The annual Action Plan outlines the projects and programs the City will support during fiscal year 2020 to further the goals of the Consolidated Plan. Funding of these projects and programs comes from the City's annual entitlement allocation of Community Development Block Grant funds from HUD and CDBG Program Income. The total amount of funds available is \$447,716 which includes the City's FY 2020 CDBG allocation of \$284,361 and \$163,355 in program income.

The annual Action Plan requires citizen participation in developing policies and strategies regarding discrimination in housing, management of subsidized housing, affordable housing opportunities, rehabilitation of existing housing units, services for disadvantaged segments of the population, revitalization of low and moderate-income neighborhoods, and other community development issues. The allocation of funding and resources shown in the FY 2020 Action Plan takes into consideration input provided earlier this year by citizens and community service organizations, primarily at a public hearing conducted by the City's Housing and Community Development Committee on February 13, 2019.

The FY 2020 Action Plan is available for review and comment by the public from April 22, 2019 through May 23, 2019 at the Community Development Office (third floor), Planning and Zoning Department, 145 Gorman Street, Annapolis, MD 21401, the Housing Authority of the City of Annapolis, 1217 Madison Street, Annapolis, MD 21403 and on the City's web site at [www.annapolis.gov](http://www.annapolis.gov). Please contact Theresa Wellman, Community Development Administrator at 410-263-7961 ext. 7798, to obtain a copy or to submit comments.

A public hearing to review the draft FY 2020 Action Plan will be held:

Date: Wednesday, May 8, 2019  
Time: 7:00 p.m.  
Location: City Council Chambers  
160 Duke of Gloucester St., Annapolis, MD.

The public hearing is being conducted in a handicapped accessible location. Persons who are unable to attend this hearing are invited to direct questions or comments to Theresa Wellman, 410-263-7961 ext. 7798. Any handicapped person requiring an interpreter for the hearing impaired or the visually impaired should contact Ms. Wellman at least five (5) calendar days prior to the meeting and an interpreter will be provided. In addition, hearing-impaired persons may call Maryland Relay at 711. Any non-English speaking person wishing to attend the public hearing should contact Ms. Wellman at least five (5) calendar days prior to the meeting and a language interpreter will be provided.

HOUSING & COMMUNITY DEVELOPMENT MEETING  
PUBLIC HEARING  
FEBRUARY 13, 2019

ATTENDEES: Chair Shaneka Henson, Alderwoman Elly Tierney, Alderman Marc Rodriguez, H&CD Members Jackie Wells, Terri Bond, Colby Peters, Staff Liaison Theresa Wellman, Recorder Maria Brown. Jackie Wells recused herself, as she is associated with the Housing Authority.

The meeting was called to order at 7:12 pm. The Committee approved The Minutes of December 12, 2018 and January 15, 2019.

Today's hearing is for the Board to receive presentations by non-profit organizations who have filed applications to receive FY2020 Community Development Block Grants. The Community Development Division received 14 applications. One organization, the ARC, withdrew its application.

1) **Arundel Lodge** - Representatives: Michael Drummond, Executive Director and Ahmed Kapata, Facilities Director.

The Arundel Lodge is requesting \$28,824 to renovate the residential kitchen in four group homes in four townhomes where 12 clients live, located at 1790-1796 Bay Ridge Avenue. The total to complete the project is \$30,054.

2) **OIC (Opportunities Industrialization Center)** - Representative Ed Greene, Executive Director

The OIC is a job readiness program. They are requesting \$25,000 in grant funds to address the un-met needs of approximately 24,335 who are officially impoverished largely due to lack of education. These funds will allow OIC to build the educational and confidence level they need to obtain and maintain employment that will allow them to live decent, normal lives and contribute to the greater community.

3) **AACCAA (Anne Arundel County Community Action Agency)** – Representatives Arlene Jackson, Director, Housing Programs at AACCAA and Charlestine Fairley, PHD, Interim CEO.

The AACCAA is requesting \$10,000 to offer counseling to approximately 300 families. They offer monthly workshops for households exploring the option of purchasing their first homes. Counseling topics include, but are not limited to, credit repair, rental housing counseling, financial planning, delinquent/default counseling, and post-purchase education for homebuyers.

4) **Habitat for Humanity** - Representative Gregory Mitchell

This organization is requesting \$20,000 to rehabilitate the foundation and porch at 123 Clay Street, a vacant and abandoned three-bedroom property that sits within walking distance to the

State's capitol. This work will provide access to affordable home ownership for a deserving and dedicated family. Habitat has recently built or renovated 23 homes in the Clay Street area.

**5) Housing Authority of City of Annapolis-Eastport** - Representatives Patrick Stewart of Pennrose and Francisco Castellanos, Director of Development and Modernization for HACA

HACA requested \$9,575 for renovations that will include industrial grade equipment in the kitchen at the Eastport Terrace/Harbor Housing Community Center. These upgrades will include a refrigerator, stand-alone freezer, dishwasher, ice machine, microwave and second oven. At least 622 residents will benefit from these upgrades.

**6) Housing Authority of City of Annapolis-Newtowne 20** - Representatives Patrick Stewart and Francisco Castellanos, Director of Development and Modernization

This neighborhood is going through a \$24 million redevelopment effort. They are requesting \$100,000 to help support the funding of the construction of a new community center building. The total cost of the building is a little over \$700,000. The building will consist of a teen room, multipurpose room, computer room and management offices. There will also be a basketball court with restricted access connected to the center.

**7) Housing Authority of City of Annapolis-Robinwood**- Representatives Patrick Stewart and Francisco Castellanos, Director of Development and Modernization

They are requesting \$2,800 for exterior lighting at 1435 Tyler Avenue to increase visibility and safety for the Robinwood community at night. They will purchase "wall packs" which are lighting systems that can be installed on the outside walls of buildings in the darker areas of the community.

**8) Center of Help** - Representative Sean Schneider

The Center provides public services for new Americans. They are requesting \$25,000 to help support the 900 additional cases they have served in FY18. The program objectives include providing conflict resolution, translation, health, citizenship, and education and employment services to immigrants in Annapolis and Anne Arundel County.

**9) Homes for America** - Representative Kathy Ebner, President

Homes for America requested \$76,572.75 to upgrade lighting in the common areas at the senior apartments located at 930 & 940 Bay Forest Court. The interior light fixtures are old and outdated. These upgrades will enhance the appearance of the common areas and hallways and provide residents with brighter, more pleasant lighting. The energy efficient fixtures will also reduce utility and bulb replacement costs.

**10) Lighthouse Shelter** – Representative Joanne Matson, Executive Director

The Light House requested \$10,000 to pay one quarter of a case manager's salary. The Lighthouse Shelter provides homeless prevention and support for 45 individuals and 5 families. They also have a job-training program, a culinary arts track that feeds into the Bistro Restaurant, and are developing a building trades program.

11) **Blessed in Tech Ministries** – Representatives Willie Bullock, Founder & CEO and Delores Bullock, Executive Director

Blessed in Tech requested \$7,000 to assist with their "Defeat the Streets" crime prevention program. CDBG funds will help this non-profit organization provide resources to at-risk youth, homeless individuals, homeless families, and returning citizens their ability to defeat the streets through empowerment seminars, counseling and mentorships. They are seeking funding for one instructor.

12) **OHLA – Organization of Hispanics/Latin Americans of Anne Arundel County** - Representative Tony Gamboa, President

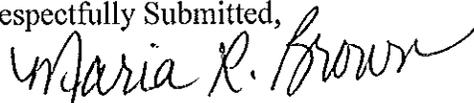
OHLA requested \$2,000 to be used to pay the salary for OHLA's office manager/case worker. The caseworker is there every day for four hours and runs the office providing continuity and stability. Six volunteers come in sporadically, but not every day. Twenty percent of the Annapolis population is Hispanic and 7.6% of the Anne Arundel County population is Hispanic. This organization assists 2,000 clients with taxes, legal matters, and completing applications for benefits for DSS for their children, social security, and health department. They assist with immigration matters and offer translation services as well.

13) **RCDC – Restoration Community Development Corps** - Representative Sheryl Menendez, Executive Director for RCDC and H2O for Life

H2O for Life Clubhouse provides services for children affected by the drug culture. They are requesting \$20,000 to open a music studio in the Robinwood community. With help from Behavioral Health, they have hired a full-time Peer Support Specialist for Annapolis so these funds can be used to help with the music studio. Studies have shown that music dramatically increases positive behavior in children. Some instruments have already been purchased.

The meeting adjourned at 9:38 p.m. The next meeting is scheduled for March 13, 2019.

Respectfully Submitted,



Maria R. Brown  
Transcriber





Order ID: 6099574

Printed: 1/18/2019 1:25:35 PM

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\* Agency Commission not included

**GROSS PRICE \* :** \$69.52

**PACKAGE NAME: ACG Capital Single**

**Product(s):** The Capital, classified.capitalgazette.com, classified.MDDC.com\_ACG

**AdSize(s):** 2 Column (8TAB)

**Run Date(s):** Wednesday, January 23, 2019

**Color Spec.** B/W

### Preview

**NOTICE OF PUBLIC HEARING  
CITY OF ANNAPOLIS  
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)  
ACTION PLAN FY 2020**

The City of Annapolis Housing and Community Development Committee (HCDC) will conduct a public hearing at its regular meeting on Wednesday, February 13, 2019, at 7:00 p.m. in the City Council Chamber, 160 Duke of Gloucester Street, Annapolis MD 21401. The purpose of the hearing is to inform the public of the city's CDBG program progress and to receive testimony on CDBG project proposals submitted for local FY 2020 CDBG funds. Copies of project proposals are available for review during normal business hours, 8:30 a.m. – 4:30 p.m., in the Department of Planning and Zoning, 145 Gorman Street 3rd floor, Annapolis, MD 21401.

The location of this hearing is accessible to persons with mobility disabilities. If interpreters for persons with hearing impairment and non-English speaking persons or other accommodations are needed, please contact the Planning and Zoning Department at 410-263-7961 extension 7798 no later than January 30, 2019. Persons who are unable to attend this hearing may direct questions or comments to Theresa Wellman in the Department of Planning and Zoning, 145 Gorman Street, 3rd floor, Annapolis, MD 21401, Telephone 410-263-7961 extension 7798; FAX 410-263-1129 or telephone for the hearing impaired at MD relay (711).

CAP6099574 1/23/2019



**HOUSING & COMMUNITY DEVELOPMENT COMMITTEE  
MEETING  
MAY 8, 7:00 PM**

IN ATTENDANCE: Chairman Marc Rodriguez; Committee Members - Ald. Elly Tierney, Terri Bond, Nancy Libson; City Liaison-Theresa Wellman; Recorder - Maria Brown.

The meeting was called to order at 7:08 p.m. The minutes of March 10, 2019 were unanimously approved.

Public Hearing CDBG Action Plan

A public hearing was held on the Action Plan. Ms. Sheri Downs attended the hearing and wanted to get more information on the CDBG Program and how it works. Public comments on the Plan will be allowed until May 23, 2019. The plan is due to HUD by 6/11/19.

Approval of Action Plan by HCDC

The Committee approved the Action Plan subject to public comment and the correction of some typographical errors.

Fair Housing Discussion and Planning

Theresa Wellman presented 3 documents: 2006 Impediments Chart, an Impediments Plan, and Strategies that will address a fair housing need in the City of Annapolis. In the 2006 Analysis of Impediments to Fair Housing, the City identified two impediments to fair housing that directly relate to the City's zoning and building codes. Strategies for 2020 were presented to address the City's housing needs.

The Committee reviewed and discussed these strategies. They also highlighted possible ways to be proactive in educating our residents of the Fair Housing Laws, including possible changes to our Rental License application and quarterly workshops for the community. There will be a public hearing June 12, 2019 to discuss them further.

The meeting adjourned at 8:09 p.m.

Respectfully submitted,

Maria R. Brown  
Recorder