



Office of Mayor Gavin Buckley
City of Annapolis
160 Duke of Gloucester Street
Annapolis, Maryland 21401

Annapolis Waterways Cabinet

Mayor Gavin Buckley hereby establishes an Annapolis Waterways Cabinet to:

- (1) ensure the effective implementation of the City's goals related to the protection and improvement of the City's watershed and the impacts to and health of the city's rivers and creeks; and
- (2) ensure stakeholder participation and transparency in City government through public engagement and reporting on the City's environmental initiatives.

The Annapolis Waterways Cabinet, comprising "City members" and "stakeholder members," will develop, coordinate, and ensure the implementation of environmental initiatives within the City to protect and improve the City's watershed, rivers, and creeks.

The City members will meet at least quarterly to discuss issues and coordinate activities. The City members will share recommendations and action items identified during these meetings with stakeholder members.

Three times annually, the full membership of the Annapolis Waterways Cabinet will meet to present concerns and ideas and engage in collaborative dialogue on issues of interest. Presentations by City staff, stakeholders, and other members of the public may occur during these meetings.

The Mayor will develop meeting agendas with the assistance of the Director of the Office of Environmental Policy, and meetings will be chaired by the Mayor or the Mayor's designee. The City Manager will coordinate interdepartmental activities, and the Director of the Office of Environmental Policy will maintain records of the meetings and compile written recommendations and reports as appropriate.

Examples of topics that may be considered by the Annapolis Waterways Cabinet are:

- Watershed restoration efforts – public, private, and public/private ventures
- Stormwater fee revenue models and uses of the fee in the Watershed Restoration Fund
- Climate change adaptation and sea level rise resiliency efforts
- Prevention and mitigation of environmental impacts resulting from public and private construction
- Application of the Forest Conservation Act, Critical Area Act, and other environmental regulations
- Transportation initiatives, including electric vehicle, pedestrian, and bicycle infrastructure

- Expenditures and grants related to the above

City Membership

- Mayor
- City Manager
- Director of Office of Environmental Policy
- Director of Public Works
- Director of Planning and Zoning
- Director of Transportation
- Director of Recreation and Parks

Stakeholder Membership

- Environmental Matters Committee designee
- Annapolis Environmental Commission designee
- Annapolis Conservancy Board designee
- Representatives of Annapolis area watershed/environmental organizations:
 - Spa Creek Conservancy
 - Arundel Rivers Federation
 - Severn Riverkeeper
 - Severn River Association
 - Annapolis Green
- Anne Arundel County Watershed Stewards
- Representatives of communities along Weems Creek, College Creek, Spa Creek, and Back Creek
- Additional members as determined by the Mayor

Reports

No later than September 30 of each year, the Annapolis Waterways Cabinet shall publish and submit to the City Council an annual report of its activities for the preceding fiscal year. The Director of the Office of Environmental Policy shall draft the report for the Mayor's approval. The report shall include issues addressed by the Cabinet during the previous fiscal year, which may include:

- A summary of the City's efforts to prevent and mitigate detrimental effects to the health of Annapolis waterways and related outcomes
- A summary of City efforts towards climate change mitigation and environmental resiliency and outcomes related to Annapolis waterways
- An accounting of all revenues and expenditures in the Watershed Restoration Fund for the preceding fiscal year, including expenditures for staff, maintenance, and restoration projects
- Grant funds awarded and expended by the City on the stormwater program, stormwater practices, and other practices included in the City Watershed Implementation Plan
- Implementation of the Forest Conservation and Critical Area Acts
- Progress towards meeting the City's tree canopy goal