

**City of Annapolis Public Works Facility Task Force
Meeting Minutes**

**Pip Moyer Rec Center
August 13, 2019 2:00 to 4:20 PM**

Attendees: See attached sheet

Overview: Task force Subcommittees gave a brief overview of their first report, which will be submitted to Mayor and City Council on August 20, 2019.

- Attendance
- Jared Littman, Chair, overview of the task force website, call to order.
- Approval of prior meeting minutes
- Alderwoman Finlayson, opening remarks, thanking task force members for their service.
- Business Subcommittee: Darrell Hale
 - Obtained SoFo members information from Jennifer Balducci, SoFo President.
 - Contacted SoFo and non SoFo local business owners on Forest Drive and Skippers Lane via phone/email.
 - The businesses owners along South Forest Drive are the stakeholders.
 - Created a survey on Survey Monkey to gauge responses on moving the facility to Forest Drive. Ranking benefits from highest to lowest.
 - A preset list was used:
 - The benefits: a) more customers, b) improved roads, c) more job opportunities, d) more revenue for the city, e) more business growth along South Forest Drive, f) other (were not allowed to write in).
 - The detriments: a) fewer customers, b) more traffic congestion, c) more noise pollution, d) more safety concerns, e) less business growth along Forest Drive, f) other (were not allowed to write in).
 - Sent email to SoFo and non-SoFo members to make them aware of the land swap proposal needing their input, gave link to Public Works website to read information
 - Fifty invites were sent to SoFo and non SoFo business owners, 18 completed responses

- Does the location of the DPW facility Spa Road or Forest Drive affect the cost of operations in a material way?
 - All information has been provided by the City of Annapolis and LaTerra Homes
 - Property descriptions for Spa Road and Forest Drive
 - Land transaction will result in one-time net proceeds to the City of Annapolis
 - Cost of Remediation: The City will be liable for cost for Spa Road.
 - Relocation from Spa Rd to Forest Drive: all functions will be moved exception the fueling operations
 - Waiting on the City for cost for abandonment of fuel tanks at Spa Road
 - Cost to maintain Weems-Whalen Field
 - Looking into net cost of Community Services
- Community Subcommittee, Kathy Ebner:
 - The subcommittee consists of representatives of Wards 1,4 and 5 and the group met twice to assess the quality of life impact on residents.
 - Bridges: Lacking information
 - Enhancement of American Legion: lacking information
 - Preliminary Benefits Forest Drive:
 - New Homes to Spa Road
 - More revenue city tax rolls
 - Enhance the gateway to the West Street Corridor
 - Preliminary Detriments Forest Drive:
 - Commercial industrial facility adjacent to homes in the area
 - Homes at the Glen is a first-time home buyer community will have a negative impact on home value
 - Architectural inconsistency with the surrounding area
 - Construction will take more time
 - Perpetuates long standing pattern of undervaluing low-income communities and government taking action to make less desirable
 - Traffic and commute times
 - Extension on Skippers Lane
 - Preliminary Benefits Spa Road:
 - Forest Drive will remain the same
 - Improve the appearance of the existing site
 - Facility will be completed quickly (designed)
 - Preliminary Detriments Spa Rd:
 - Retains the commercial industrial facility
 - Retains the Public Works vehicles
 - Retains the 247 operations
- Environmental Subcommittee, Bill Davidson for Jessie Illif:
 - No immediate substantial increase in vehicular traffic
 - Disturbance in soils no matter where the site is

- Will be enforcement of storm-water management while during construction
 - Emissions: City Fleet; Diesel trucks the intention to change the trucks to natural gas
 - Weems-Whalen known contamination no matter the outcome it will be remediated
 - Environmental concerns storm-water management during and after construction
 - Environmental justice
- Traffic/Connectivity/Recreation Subcommittee, Joel Campbell:
 - Stakeholder are pedestrians, residents and visitors of Forest Drive
 - Current locations is the center of City of Annapolis boundary for calls of service
 - Making Hill Top and Forest Drive a 4-way stop, is off the table
 - Concerns about Skippers Lane
 - Still waiting on reply for questions on Weems-Whalen
 - Tom Baum, LaTerra Homes: responded to environmental proposal concerns at the Spa Road site.

Action Items

Action Item	Assigned	Due Date
Send comments to Preliminary First Draft Report to Subcommittee	Jared Littman	8/14/19
Send additional comments to Preliminary First Draft	Subcommittees	8/19/19
Final First Report to Council and Mayor	Jared Littman	8/20/19

Next meeting/Public Hearing will be held Tuesday, September 3, 2019 at Pip Moyer 7:00 to 9:00 P.M.