Historic Preservation Commission
July 9, 2019

The Historic Preservation Commission (HPC) of the City of Annapolis held its regularly scheduled public hearing on July 9, 2019 in City Council Chambers. Chair Zeno called the meeting to order at 7:00pm.

Commissioners Present: Chair Zeno, Phillips, Collins, Finch

Commissioners Absent: Vice Chair Leahy, Dr. Scott

Staff Present: R. Laynor- Chief, Historic Preservation

Chair Zeno introduced the commissioners and staff. She stated the Commission’s purpose pursuant to the authority of the land use articles and administered the oath en mass to all persons intending to testify at the hearing.

C. ANNOUNCEMENTS

There were none.

D. APPROVAL OF MINUTES

1. June 11, 2019 Meeting Minutes
The HPC deferred voting on the June 11, 2019 meeting minutes to its September 10, 2019 meeting.

E. VIOLATIONS

Ms. Laynor reported that there was a new Consent Order Created in court for 102 South Street that gives the applicant until July 23, 2019 to bring the violation into compliance. She reported that there are still a number of outstanding items that need to be addressed. She also reported on the violation at 93 East Street relating to a dispute of responsibility between the owner and contractor as to who should have known that a permit was required so these discussions are ongoing.

F. CONSENT DOCKET

1. 123 Charles Street - John Payne - Raise roof on rear of building. Repair rotten wood on front porch and add a rail and gate (HPC 2019-054)

2. 152 Main Street - T. Averill Architect - Remove existing rooftop mechanical units and replace with smaller units. Add enclosure for code required roof access stair. Patch/repair single ply roofing as required, matching existing. (HPC 2019-015)

Ms. Phillips moved to approve the applications for 123 Charles Street as conditioned in the staff report and 152 Main Street as submitted on the Consent Docket. Ms. Collins seconded the motion. The motion passed unanimously in a vote of 4-0.
G. **NEW BUSINESS**

This was addressed under the Consent Docket.

H. **ADMINISTRATIVE BUSINESS**

Ms. Collins moved to enter the administrative approvals issued for January – March 2019 and April – June 2019 into the record. Ms. Finch seconded the motion. The motion passed unanimously in a vote of 4-0.

I. **OTHER BUSINESS**

*Chair* Zeno announced that the Maryland Annual Statewide Historic Preservation Conference (Old Line State Summit) scheduled for July 24, 2019 is in Frederick Maryland. Anyone interested in attending should contact Ms. Laynor.

*Chair* Zeno announced that Ms. Phillips term has expired so she will not be renewing. She announced that Bill Williams, Architect, has been approved by the Mayor but still needs to go before the Environmental Matters Committee for approval.

*Chair* Zeno asked staff to follow up with the Office of Law on the status of 2 Maryland Avenue.

*Chair* Zeno noted that there two issues raised by members of the public with the first being the removal of a tree across from the Brice House removed by City staff without a permit. Staff will be meeting with Office of Environmental Policy and will report back to the HPC. The second issue was the sidewalk replacement in Murray Hill within the historic district. She suggested meeting with Public Works to determine the guidelines to provide Ms. Laynor with regarding sidewalk replacement. The patchwork of the sidewalk was also discussed and guidance that would be necessary. The handicap grids were also discussed specifically the color.

Ms. Phillips raised the issue about elections and when the next one is scheduled. Chair Zeno agreed to address this at the next meeting.

J. **ADJOURNMENT**

With there being no further business, Ms. Phillips moved to adjourn the meeting at 7:35pm. Ms. Collins seconded the motion. The motion passed unanimously in a vote of 4-0.

**The next meeting is scheduled for Thursday, July 25, 2019, at the City Council Chambers.**

Tami Hook, Recorder