



City of Annapolis

Department of Planning & Zoning
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Historic Preservation Commission VIRTUAL PUBLIC HEARING April 14, 2020

The Historic Preservation Commission (HPC) of the City of Annapolis held its regularly scheduled public hearing as a virtual meeting on April 14, 2020. **Chair** Leahy called the meeting to order at 7:06pm.

Commissioners Present: **Chair** Leahy, **Vice Chair** Collins, Scott, Williams, Zeno

Commissioners Absent: Finch

Staff Present: R. Laynor- Chief, Historic Preservation, J. Braithwaite-Assistant City Attorney

Chair Leahy introduced the commissioners and staff. He stated the Commission's purpose pursuant to the authority of the land use articles and administered the oath en masse to all persons intending to testify at the hearing.

C. ANNOUNCEMENTS

Ms. Laynor announced that because the P&Z office is considered essential services; staff has been adjusting to regulations and technologies so are teleworking from home during the pandemic. She discussed her work schedule along with the remaining staff from the Historic Preservation group. She explained that the emails occupy a majority of the time since offices are closed to the public and have doubled since the COVID-19 event. She noted some statistics from a monthly report provided to Planning and Zoning specifically in March the Department approved 14 administrative approvals at estimated total of \$328,000 and two public hearing applications estimated at \$347,000. The Department continues to study historic buildings so the project of inventorying the artifacts are still ongoing.

D. APPROVAL OF MINUTES

1. February 27, 2020 and March 10, 2020 Meeting Minutes

Vice Chair Collins moved to approve the February 27, 2020 and March 10, 2020 meeting minutes as submitted. Dr. Scott seconded the motion. The motion passed unanimously in a vote of 5-0.

E. VIOLATIONS

There were none.

F. CONSENT DOCKET

Mr. Williams recused himself from participating on the application.

1. **206 Prince George Street** – Jay Schwarz/Alt Breeding Schwarz Architects – Remove existing rear spiral staircase and construct new wood deck and stairs; replace sunroom windows, roofing and siding; replace a window and install new gutters and downspouts on north side elevation; construct new third floor roof to accommodate ceiling height per code for bathroom addition; replace HVAC unit with two

new rooftop units and a smaller condenser unit for mini-split at side yard; and remove and restore bay windows on front elevation and reinstall (HPC 2020-039) – **Approved as conditioned in the staff memorandum.**

Vice Chair Collins moved to approve the application for 206 Prince George Street on the Consent Docket as submitted. Dr. Scott seconded the motion. The motion passed unanimously in a vote of 5-0.

G. NEW BUSINESS

This was handled under the Consent Docket.

H. PRE APPLICATION

- 1. 99 Cathedral Street** – Shelly Rentsch/Annapolis Landscape Architects – Proposed curb-cut, fence and gate - **WITHDRAWN**

I. ADMINISTRATIVE BUSINESS

Chair Leahy briefly discussed some of the issues relating to the Rules of Procedures that at some point in the future need to be discussed.

J. OTHER BUSINESS

There were none.

K. ADJOURNMENT

With there being no further business, **Vice Chair** Collins moved to adjourn the meeting at 7:31pm. Ms. Zeno seconded the motion. The motion passed unanimously in a vote of 5-0.

The next meeting is scheduled for Tuesday, May 12, 2020, at the City Council Chambers.

Tami Hook, Recorder