Annapolis Environmental Commission
February 6, 2019

The Annapolis Environmental Commission (AEC) held its regularly scheduled meeting on February 6, 2019 at 145 Gorman Street, Conference Room 3. Vice Chair Bohanan called the meeting to order at 7:01 p.m.

Members Present: Vice Chair Bohanan, Buchheister, O’Leary, Turgeon, Murphy

Members Absent: Powell

Staff Present: J. Guild, D. Jarrell, B. McKeown, R. Hodo

Guest Present: Michael Giblin

II. REGULAR BUSINESS BEFORE THE COMMISSION

A. APPROVAL OF MINUTES

1. January 2, 2019 Meeting Minutes
   Mr. Murphy moved approval of the January 2, 2019 meeting minutes as written. Mr. Turgeon seconded the motion. The motion passed unanimously in a vote of 5-0.

B. INTRODUCTION OF GUESTS

The AEC introduced Mr. Jarrell and Ms. McKeown who were invited to discuss the new GreenVest contract, the associated costs and the scope of work. Mr. Jarrell provided background on the GreenVest explaining that the process began in 2016 with a request for proposal in October 2016. There were two firms selected and GreenVest was awarded the contract in October 2018. He explained that GreenVest will focus on the 16 projects identified in the WIP but will look at additional projects as well as look for grant opportunities. He explained that this will be a 20-year contract and costs will be negotiated based on the work to be completed. The Council has committed to $1M per year for the MS4 projects so there is already $2M available in the budget for these projects and another $1M in FY20 budget for a total $3M to complete projects. Ms. McKeown added that there will be tasks that will help with identifying the budget needs. The hope is to execute projects in the next few years based on priority. Ms. Buchheister suggested incorporating public outreach to solicit comments from the public.

Ms. McKeown provided copies of the scope of work and identified that the first task is to update the stormwater database that will cost $70,000 to update 741 records and to ensure that the GIS database is consistent with the Trak-It program. Additionally, to also ensure that iWorQ which is the City’s Asset Management Program is communicating with the GIS database. Ms. Hodo added this effort will include maintenance of Best Management Practice (BMP) data points so these are being cleaned up as part of the process. GreenVest will help with the existing inspections as well. Ms. McKeown explained that the next data lift would be looking at some of the project that AECOM identified to develop prioritization. She discussed the two projects that have been identified as priority specifically Spa Creek Watershed Improvement Project (Truxtun Heights) and Back Creek Watershed Improvement Program (Timber Creek).
C. SUBCOMMITTEE REPORTS

1. Development Review
Ms. Hodo provided a copy of the Development Review spreadsheet for AEC review. She also provided a copy of the letter distributed by Ms. Buchheister regarding the permeable pavers and a copy of the AEC functions as well as their 2018 priorities.

Ms. Buchheister attended the Preserve at Providence Point aka Crystal Springs meeting to restate the AEC concerns that the stormwater should all be treated onsite and that the City has the authority to make them treat more than required by State law. She explained that the developer agreed to submit the preliminary forest conservation plan which Ms. Guild said they provided. Ms. Guild added that the developer submitted their new plan that concludes that they do not have to reforest anything. She has requested a meeting with the City Manager to discuss this matter further.

2. Recycling
There was no report.

3. Outreach
Mr. O’Leary made updates to the website and also prepared the newsletter. He will be working with Ms. Young to upload the position description form to the website as well as to update or remove the “Your Commissioner” page.

4. Water Quality/Stormwater
Ms. Buchheister discussed the letter requesting Public Works to consider the feasibility of pervious pavers for the Main Street Rebricking project. She explained that Public Works said that the grade would not allow it but Campion Hruby said that the grade is sufficient. Ms. Hodo will send out an electronic version of the letter for AEC’s review and members were asked to submit any edits/changes to Ms. Buchheister. Ms. Guild said that Campion Hruby will be making a presentation to staff on February 13, 2019 and the public meeting on a conceptual drawing presentation will be February 27, 2019 from 6:00-8:00 in Council Chambers.

5. Renewable Energy
Mr. Murphy reported that Harvey Blonder’s property has a permit for a new roof so he will be reaching out to him regarding solar panels. Alderwoman Tierney said that solar in not allowed in Ward 1 without HPC approval. He will be pursuing several options for renewable energy.

6. Green Space
Vice Chair Bohanan reported that the Forest Drive Sector Study came up in Council meeting and the AEC sent a letter. Mr. Giblin noted that the Sector Plan is on the next Council agenda. Vice Chair Bohanan will follow up. Mr. Turgeon still plans to contact Ms. Ogburn to partner with the ACB regarding the work on the Greenway Plan. Mr. Giblin said that Georgetown will be cutting their carbon footprint and there are two bills in front of the legislature protecting natural resources preserving natural farms. These bills are intended to protect trees.

D. DEPARTMENT OF ENVIRONMENTAL POLICY REPORT
Ms. Guild reported that the Department intern is doing some research on the plastic bag ban so there may be an upcoming presentation.

III. OLD BUSINESS

1. 2018 Annual Report
Vice Chair Bohanan reported that the 2018 Annual Report was completed and Mr. O’Leary was asked to post it on website when he is able to do.
IV. NEW BUSINESS

1. Election of Officers – 2019
   Vice Chair Bohanan noted that there is no update on the reappointments/appointments.

   Ms. Buchheister nominated Vice Chair Bohanan to serve as Chair of the AEC. Mr. O'Leary seconded the motion. The motion passed unanimously in a vote of 4-0. (Vice Chair Bohanan abstained from the vote)

   Chair Bohanan nominated Ms. Buchheister to serve as Vice Chair of the AEC. Mr. Turgeon seconded the motion. The motion passed unanimously in a vote of 4-0. (Ms. Buchheister abstained from the vote)

2. Review of Standing Committees
   This agenda item was deferred to the March 6, 2019 meeting.

3. Environmental Summit – Sunday, February 17, 2019
   Chair Bohahan noted that the AEC has been invited to attend an Environmental Summit scheduled for February 17, 2019 from 1:00-4:00 at the Recreation Center. She encouraged members to attend if their schedules allowed.

   Ms. Guild noted that the Annapolis Waterways Cabinet will be established and part of the membership will include a designee from the AEC so the AEC needs to determine who will represent them at these meetings.

V. ADJOURNMENT

With there being no further business, Mr. O'Leary moved to adjourn the meeting at 8:45pm. Vice Chair Buchheister seconded the motion. The motion passed unanimously in a vote of 5-0.

The next AEC meeting is scheduled for Wednesday, March 6, 2019 at 7:00pm at 145 Gorman Street.

Tami Hook, Recorder