The Historic Preservation Commission (HPC) of the City of Annapolis held its regularly scheduled public hearing as a virtual meeting on January 12, 2021. Chair Leahy called the meeting to order at 7:02pm.

Commissioners Present: Chair Leahy, Vice Chair Collins, Dr. Scott, Finch

Commissioners Absent: Williams

Staff Present: R. Laynor- Chief, Historic Preservation, J. Tower, Assistant Chief, Historic Preservation, Joel Braithwaite-Assistant City Attorney

Chair Leahy introduced the commissioners and staff. He stated the Commission’s purpose pursuant to the authority of the land use articles and administered the oath en masse to all persons intending to testify at the hearing.

C. ANNOUNCEMENTS

Ms. Laynor announced that the City awarded the contract to the consortium AMRP to begin the work at City Dock and the project begins with the replacement of the Hillman garage. She noted that Dr. Nash is working with the Development Team to schedule a presentation on the project. She has requested to meet with the Developer to explain the historic preservation codes and guidelines in addition to the review process. She added that there has been one meeting held in December where the developer is requesting multiple documents from the City and team leaders were assigned for the multiple work groups established with one of the leaders being Michael Johnson, Director of Public Works. Chair Leahy will send the link of the meeting to the HPC for review.

D. APPROVAL OF MINUTES

1. December 8, 2020 Meeting Minutes
The HPC deferred voting on the December 8, 2020 meeting minutes to its February 9, 2021.

E. VIOLATIONS

Ms. Laynor reported that the Department is working through the application details and specifications and all of the current violators have submitted applications.

F. CONSENT DOCKET

2. **1 Acton Place** – Angela Phalen/Alt Breeding Schwarz Architects – Remove attached greenhouse and replace with a one-story sunroom at first floor and balcony above. Repair perimeter brick wall. (HPC2020-236) - **Approved as conditioned in the January 5, 2021 staff memorandum.**

Dr. Scott moved to approve the applications for 182 Duke of Gloucester Street and 1 Acton Place as conditioned on the Consent Docket. Vice Chair Collins seconded the motion. The motion passed unanimously in a vote of 4-0.

Dr. Scott initially had concerns regarding 1 Acton Place but staff’s detailed write up addressed them and the Applicant’s agreement to the conditions. Ms. Laynor expressed appreciation that the Applicant’s Architect on both applications worked closely with staff to provide an analysis of the guidelines that is always helpful when an applicant understand the guidelines.

G. **NEW BUSINESS**

The HPC addressed the New Business applications on the Consent Docket.

H. **ADMINISTRATIVE BUSINESS**

1. **2020 Annual Report**

Chair Leahy noted that Ms. Laynor has prepared and provided the 2020 Annual Report to the HPC for review. Ms. Laynor briefly discussed some of the contents included in the report. She discussed notable activities.

I. **OTHER BUSINESS**

Chair Leahy reported that the City Council reappointed Vice Chair Collins to the HPC.

Chair Leahy reported that he and Ms. Laynor are working on the final edits of the Rules of Procedures.

Chair Leahy reported that the Small Cell Tower legislation is moving through City Council for approval but any applications for cell towers will come to the HPC for approval.

Dr. Scott reported that the Mayor has appointed an Adhoc Committee to review the maritime zoning of which he is a member. He explained that the Committee has been completing work internally but will soon solicit public input around the February timeframe. There will be minimal impacts to the historic district.

Dr. Scott reported that St. John’s College is moving forward with the plans to renovate Mellon Hall that will have an impact on the Mitchell Gallery but was unsure if there has been comments with the Historic Preservation staff. Ms. Laynor noted that she has attended one meeting where there were general comments but she and Mr. Tower will be attending a virtual update on January 27, 2021. She agreed to report back at an upcoming HPC meeting.

J. **ADJOURNMENT**

With there being no further business, Vice Chair Collins moved to adjourn the meeting at 7:31pm. Dr. Scott seconded the motion. The motion passed unanimously in a vote of 3-0.

The next meeting is January 28, 2021 as a virtual meeting.

Tami Hook, Recorder