



MINUTES

Board of Appeals

January 3, 2023 7:00 pm

Virtual Meeting

The Board of Appeals of the City of Annapolis held its regularly scheduled public meeting on January 3, 2023 as a virtual meeting. **Chair** Gallagher called the meeting to order at 7:00 pm.

Commissioners Present: **Chair** Robert Gallagher, **Vice Chair** Christian Zazzali, Michael Walsh, Dr. Nadine Chien

Commissioners Absent: Robert Hector III

Staff Present: Kim Burke, Planning and Zoning

A. APPROVAL OF AGENDA

Mr. Zazzali moved to approve the agenda as written. Mr. Walsh seconded the motion. The motion passed 4-0.

B. NEW BUSINESS

1. Election of Officers

Chair Gallagher moved to nominate Mr. Zazzali to the position of Vice Chair for the 2023 term. Dr. Chien seconded the motion. The motion passed 3-0.

Mr. Walsh moved to nominate Mr. Gallagher to the position of Chair for the 2023 term. Dr. Chien seconded the motion. The motion passed 3-0.

2. Review and Approval of Annual Report 2022

Deferred.

To View Virtual Meeting:

[Boards and Commissions YouTube Channel](#)

The public may submit comments here:

[Boards and commissions comments page](#)



C. APPROVAL OF MINUTES – December 6, 2022

Dr. Chien moved to approve the minutes of the December 6, 2022 meeting as amended. Mr. Walsh seconded the motion. The motion passed 4-0.

D. PUBLIC HEARINGS

- 1. VAR2022-009: Variance application by Patricia Cousins, property owner, for a 10-foot reduction to the 15-foot corner side yard setback requirement in order to allow the construction of a proposed 3 foot x 11 foot bay window on the side of the existing house, on property located at 60 Southgate Avenue. *PUBLIC HEARING CONTINUED FROM DECEMBER 6, 2022.***

Staff reported that no public comments have been received.

The Board Members had no additional comments, questions or concerns.

Mr. Walsh moved to approve the application, subject to the condition set forth in the Staff Report. Dr. Chien seconded the motion. The motion passed 4-0.

Mr. Zazzali departed the meeting at 7:10 pm.

- 2. VAR2022-010: Variance application by Mary Kirkman, property owner, for a 15 foot reduction to the 30 foot rear yard setback requirement in order to allow the construction of a proposed 14 foot by 14 foot sunroom on the rear of the existing house, on property located at 810 Janice Drive**

Staff introduced the project in brief. No public comments have been received.

Those wishing to testify were sworn in by **Chair** Gallagher. The Applicant and contractor addressed the Board and explained the reason for the variance request.

Chair Gallagher declared the record closed at 7:17 pm.

The Board Members had no questions, comments or concerns.

Dr. Chien moved to approve the application. Mr. Walsh seconded the motion. The motion passed 3-0.

To View Virtual Meeting:

[Boards and Commissions YouTube Channel](#)

The public may submit comments here:

[Boards and commissions comments page](#)



Chair Gallagher admitted the following Applicant exhibits into the record.

EXHIBIT NUMBER	EXHIBIT
A.1	Variance application dated 11/6/22

Chair Gallagher admitted the following Staff exhibits into the record.

EXHIBIT NUMBER	EXHIBIT
C.1	Staff Report dated 12/28/22

E. ADJOURNMENT

With there being no further business before the Board, Mr. Walsh moved to adjourn. Dr. Chien seconded the motion. The motion passed 3-0, and the meeting adjourned at 7:20 pm.

The next meeting of the Board of Appeals is scheduled for February 7, 2023 at 7:00 pm as a virtual meeting.

Kimberly Consoli, Recorder

To View Virtual Meeting:
[Boards and Commissions YouTube Channel](#)
The public may submit comments here:
[Boards and commissions comments page](#)