



City of Annapolis
Department of Planning & Zoning
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Planning Commission

January 2, 2020

The Planning Commission (PC) of the City of Annapolis held its regularly scheduled meeting on January 2, 2020 in City Council Chambers. **Chair** Waldman called the meeting to order at 7:00p.m.

Commissioners Present: **Chair** Robert Waldman, **Vice Chair** Ben Sale, Alex Pline, Diane Butler, William Herald

Commissioners Absent: David Iams, George Matthews

Staff Present: Dr. Sally Nash

B. APPROVAL OF THE AGENDA

Mr. Herald moved approval of the agenda as revised to remove Ordinance #O-19-19-Adequate Public Facilities. Mr. Pline seconded the motion. **Passed 5-0.**

C. APPROVAL OF MINUTES

1. November 7, 2019 Meeting Minutes

Vice Chair Sale moved approval of the November 7, 2019 minutes as amended. Mr. Pline seconded the motion. **Passed 5-0.**

2. November 14, 2019 Meeting Minutes

Ms. Butler moved approval of the November 14, 2019 meeting minutes as amended. **Vice Chair** Sale seconded the motion. **Passed 5-0.**

D. APPROVAL OF FINDINGS

There were none.

E. NEW BUSINESS

1. Annual Report

Mr. Herald moved to approve the Annual Report as amended to remove the Commissioners' Ward designation. **Vice Chair** Sale seconded the motion. **Passed 5-0.**

F. PUBLIC HEARINGS

1. Ordinance #O-19-19: Adequate Public Facilities – WITHDRAWN

2. Ordinance #O-28-19: Tattoo Parlors

Dr. Nash explained that Ordinance #O-34-19 proposes to allow tattoo parlors as a permitted use in the Business Enhancement District (BCE) and Mixed Use (MX) zoning districts. She recommends approval of the ordinance as submitted.

Public testimony opened at 9:21pm and no one from the public spoke in favor or opposition so **Chair Waldman** declared the public testimony closed.

Mr. Herald moved to recommend approval of the Ordinance as submitted to City Council. The motion failed due to lack of a second.

Chair Waldman moved to recommend to City Council to deny the Ordinance as submitted. **Vice Chair Sale** seconded the motion. **Passed 4-1.** (Herald dissent)

Mr. Pline was assigned to prepare the findings.

Chair Waldman accepted the following exhibits into the record.

Exhibit Number	Exhibit Types
A	Staff Memorandum dated 12/16/19 with attachments

3. Ordinance #O-11-19: R2-NC District – Demolitions – WITHDRAWN

4. Ordinance #O-39-19: Accessory Dwelling Units

Dr. Nash presented Ordinance, #O-39-19 that proposes to allow accessory dwelling units in all zoning districts that allow single-family detached dwelling units. The purpose of the Ordinance is to increase housing affordability; create a wider range of housing options within the community and to allow seniors to remain near family as they age. The ordinance also defines attached and detached accessory dwelling units. She recommended approval of the ordinance as presented and responded to questions from the PC regarding the changes.

Public testimony opened at 8:29pm and those speaking on the application are noted below.

Name	Address	In Favor	In Opposition	Commented On
Stephen Rogers	515 Fourth Street		X	
Heidi Halleck	512 Fourth Street			X
Alderman Arnett	Ward 8			X

Mr. Herald moved to table the discussion on Ordinance #O-39-19 and to allow the public testimony portion to remain open. Ms. Butler seconded the motion. **Passed 5-0.**

Chair Waldman accepted the following exhibits into the record.

Exhibit Number	Exhibit Types
A	Staff Memorandum dated 12/17/19 with attachments

Dr. Nash discussed upcoming events as noted below

- January 23, 2020: Comprehensive Plan
- February 5, 2020: Attend the Annapolis Environmental Commission
- February 6, 2020: Resiliency Workgroup Presentation
- February 18, 2020: Form Based Codes Meeting
- February 20, 2020: Reconvening of the Chairs of Boards and Commissions
- February 20, 2020: Work Session with City Council Update on Comprehensive Plan

G. ADJOURNMENT

With there being no further business, Mr. Pline moved to adjourn the meeting at 9:30pm. Ms. Butler seconded the motion. **Passed 5-0.**