Annapolis Environmental Commission

January 2, 2019

The Annapolis Environmental Commission (AEC) held its regularly scheduled meeting on January 2, 2019 at 145 Gorman Street, Conference Room 3. Chair Butler called the meeting to order at 7:09 p.m.

Members Present: Chair Butler, O’Leary, Murphy, Buchheister

Members Absent: Vice Chair Bohanan, Turgeon, Powell

Staff Present: R. Hodo

Guest Present: Michael Gilbin

II. REGULAR BUSINESS BEFORE THE COMMISSION

A. APPROVAL OF MINUTES

1. December 5, 2018 Meeting Minutes

Mr. O’Leary moved approval of the December 5, 2018 meeting minutes as revised. Ms. Buchheister seconded the motion. The motion passed unanimously in a vote of 4-0.

B. ROUND ROBIN UPDATES

- **Central Park- (Pastrana Property)**
  Chair Butler reported that the AEC letter did not make it in time for the Planning Commission meeting. Ms. Hook noted that it did make it into the exhibit list of the Planning Commission December 19, 2018 meeting so it was reviewed by the Planning Commission at the meeting.

- **Eastport Shopping Center**
  Chair Butler reported that the AEC sent a letter to the Planning Commission regarding their concerns relating to the stormwater runoff.

- **Compromise Street Pump House**
  Ms. Buchheister reported that an email was sent to Ms. Grieco regarding the AEC’s support for the option with the stormwater pad and rain garden for the Compromise Street Pump House. She also heard that the Capital Shooting Victims memorial is proposed for the downtown playground area so she has inquired about the actual location and will report back. Mr. Gilbin asked about the requirement for the stormwater treatment and Ms. Buchheister said that this issue was addressed with David Jarrell, Public Works Director. Chair Butler agreed to contact Cal Noling to determine if he could provide any additional information on the required numbers for stormwater treatment to pass onto the AEC.
• **Main Street Permeable Pavers**
  Ms. Buchheister reported that the letter is ready to distribute but because the project is two years out, she delayed sending it for review. The AEC agreed to review and vote on the letter at its February 6, 2019 meeting.

• **Forest Drive Sector Study**
  There was no discussion on this agenda item.

• **AEC Letter to Pittman Transition Team**
  Chair Butler is waiting for an updated status from Ms. Dodge regarding the Key School runoff in order to draft the AEC letter to County Executive Pittman Transition Team.

• **Other Updates**
  a. **Spa Road**
     Ms. Buchheister said that the AEC needs to contact the Planning Director regarding the DPW Spa Road project because of the water soil contamination. She agreed to draft an email to the Planning Director to determine what is happening at this site and if the AEC could part of the review team for this project.

C. **OFFICE OF ENVIRONMENTAL POLICY (OEP) REPORT**

There was no report.

III. **END OF YEAR REVIEW AND 2019 PLANNING**

1. **Election of Officers**
   Chair Butler announced that she has been nominated to serve on the Planning Commission so is waiting appointment. With her departure, this will open up a vacancy on the AEC. The AEC postponed voting on the Election of Officers to its February 6, 2019 meeting.

2. **Update of Reappointments/Appointments**
   There was no report on the reappointments/appointments. However, Ms. Hodo agreed to contact Mr. Rowel regarding the status of reappointments/appointments.

3. **2018 Annual Report**
   In her absence, Vice Chair Bohanan sent an email to the AEC stating that she is in the process of preparing the 2018 Annual Report for review and comment.

4. **Roundtable Brain Storming Session**
   a. **Which items from the 2018 listing should remain?**
      The AEC went through the list to determine the items that were completed; items to be removed or maintained.
   b. **New priorities for 2019**
      This will be discussed at a different location.

5. **Environmental Matters Commission and Planning Commission Meetings**
   Mr. Gilbin and Mr. Murphy have agreed to attend the above meetings. Members were encouraged to attend the Planning Commission meeting if their schedule allows. Chair Butler will attend the Planning Commission meeting at 7:00pm on January 3, 2019. Ms. Buchheister will attend the Crystal Springs
project on behalf of the AEC. Chair Butler agreed to send a copy of the previous comment letter to Ms. Buchheister for editing.

6. **Website**
Mr. O'Leary made some minor changes to the website but do not have access to the “Your Commissioner” subpage under the AEC webpage so need access to update it. Chair Butler expressed interest in the AEC producing a newsletter so agreed to provide some content to Mr. O'Leary to include in the newsletter. Ms. Buchheister suggested using the Annual Report for outreach purposes.

IV. **ADJOURNMENT**

With there being no further business, Mr. O'Leary moved to adjourn the meeting at 9:00pm and moved to a new location to brainstorm its 2019 Priorities. Ms. Buchheister seconded the motion. The motion passed unanimously in a vote of 4-0.

The next AEC meeting is scheduled for Wednesday, February 6, 2019 at 7:00pm at 145 Gorman Street.

Tami Hook, Recorder