



**City of Annapolis**  
**Planning and Zoning Department**  
 145 Gorman Street, 3rd Fl  
 Annapolis, Maryland 21401-2535

<b>FOR CITY USE ONLY</b>
APPROVED

Phone 410-263-7961 • Fax 410-263-1129 • TDD 410-263-7943 • [www.annapolis.gov](http://www.annapolis.gov)

### Simplified Critical Area Buffer Management Plan

*A permit for tree removal from the Department of Neighborhood and Environmental Programs must be obtained after this form is approved and before any trees are removed*

Owner of property \_\_\_\_\_

Property address \_\_\_\_\_

Phone(s) \_\_\_\_\_

Other contact \_\_\_\_\_

Phone(s) \_\_\_\_\_

Critical Area designation \_\_\_\_\_

Proposed buffer disturbance

The tree is dead, dying or diseased, such that fifty percent or more of the crown area is visibly dead.

The tree is damaged or injured to the extent that it is likely to die or become diseased.

The removal of the tree will avoid or alleviate, mitigate, or reduce a substantial hardship or damage to the property or any structure located hereon.

Number of trees to be removed \_\_\_\_\_ Tree species \_\_\_\_\_

Diameter of tree, measured at 4.5 ft above ground level \_\_\_\_\_

Replacement tree plantings will be required at a 1:1 ratio.

Replacement trees (minimum requirements: native, 2" caliper)

Number of trees \_\_\_\_\_ Location \_\_\_\_\_

You must indicate location of tree(s) to be removed and tree(s) to be replaced on site plan to be submitted with application.

Owner signature \_\_\_\_\_

If your tree is located in the *Historic District*, you must show an approved tree permit to Patricia M. Blick, Chief of Historic Preservation. The Historic Preservation division may have additional requirements.

No machinery or work shall start prior to 7:00 a. m. and shall finish no later than dusk and there shall be no outside work on Sunday unless otherwise authorized.

**\* Please contact the Department of Planning and Zoning at 410-263-7961 when the trees have been planted. The trees must be planted by the expiration date. \***

Planning & Zoning authorization \_\_\_\_\_