City of Annapolis
Department of Public Works
145 Gorman Street, 2nd Fl
Annapolis, MD 21401-2535

RCM@annapolis.gov • 410-263-7949 • Fax 410-263-3322 • TDD 410-263-7943 • www.annapolis.gov

Sidewalk Permit

Instructions

This permit, for repairs, replacement or new construction, is required to insure the public safety when blocking or diverting vehicular or pedestrian traffic in a public street, alley, sidewalk or assembly area.

1. Complete the upper portion of the form and be sure to include a site plan or sketch detailing the work area. Normally, you will be called the next business day by the Public Works inspector.

2. If the work is in the Historic District, your application must be approved by a representative of the Historic District Commission.

3. A fee is required at the time the permit is *issued*:
   Residential $ 25.00 or
   Non-residential $150.00

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Bureau of Engineering & Construction

Sidewalk Permit Application

Contact Inspector Rodger McAlister

Application date _____

Applicant information

Name _____

Address _____

Phone(s), day _____

Contractor information

Name _____

Address _____

Phone(s), day _____

I hereby make application for a permit to ____ install a sidewalk, ____ replace an existing sidewalk, or ____ repair an existing sidewalk at _____

The dimensions of the work are _____ (length) by _____ (width) and the type of material to be used will be ____ concrete ____ brick. Traffic Control (Vehicular and Pedestrian) shall be in accordance with the latest Manual on Uniform Traffic Control Devices (MUTCD). If within the Historic District, City Specification R8.0 may be required. Work should begin on or about _____

A sketch plan must be attached showing proposed work, street, driveway, building(s), property lines, etc.
You may use a print of the Annapolis utility maps for this purpose.

Inspection requirements

The contractor doing the work must call the Public Works Inspector 24 hours prior to starting work. The work must be inspected before concrete is poured and a final inspection must be performed when the work is complete. Contact Rodger McAlister, Public Works Inspector, at above numbers between the hours of 8:30 - 9:00 a.m. or 4:00 - 4:30 p.m. daily to schedule inspections.

_____ _____

Applicant or authorized agent Date

Bureau of Engineering & Construction

Sidewalk Permit Application

FOR CITY USE ONLY

Approved _____ Yes _____ No

Date issued _____ Fee _____ Permit # _____

Dept of Public Works _____ Date _____

HDC if applicable _____ Date _____

Conditions