

## Staff Meeting Notes: November 9, 2011 CDAC Meeting

### Committee members present:

Kurt Schmoke, chair	Rhonda Pindell-Charles
Gene Godley	Orland Ridout
Joe Budge	Joe Rubino
Anthony Clarke	Gary Schwerzler
Catherine Durkan	NTSharps
Matt Grubbs	Peggy Summers
John Guild	Carol Nethen West
Kitty Higgins	
Ann Jensen	

### City Staff present:

Jon Arason	Michelle LeFurge
Flip Walters	Mary Beth Dreusike (intern)
Virginia Burke	
Lily Openshaw	

3 member of the public in attendance.

### I. Announcements by the Chairman

- This will be the final meeting in 2011
- Two agenda items added to the agenda verbally:
  1. Carol Nethen West –Public Art: final comments before stepping down from committee (Carol is moving to FL)
  2. Proposal: apply for EPA Technical Assistance Grant (Anthony Clark and Cathy Durkan)
- Chair had asked the Mayor for his views on pursuing the idea of a management entity for City Dock. Mayor is giving the idea serious consideration, but will await the final CDAC report before making any decisions.

### II. Jon Arason discussed the Draft Master Plan Work Scope and a proposed 6-month timeline to complete it (handout).

- A new zoning designation for the City Dock area will be evaluated within this work scope.
- CDAC needs help to translate guiding principals into visual form
- Facilitation of public forum (s) to be incorporated into the work scope if CDAC feels this would be helpful to the process
- A comment was made the consultant must have maritime capability, eg. treatment of Ego Alley; use/ design of slips; configuration of docks
- P&Z will move forward and release this RFP. Goal is to have a consulting team or firm on board in January and will then convene the next CDAC meeting to kick it off.

### III. EPA Technical Assistance Grant

- Technical assistance is structured as a 1-2 day workshop to help get past a “tipping point” in planning or implementing more livable/ sustainability initiatives
- Goal of the grant would be to involve public and stakeholders as the CDAC moves forward with Master Plan
- Application due – November 22 (in 7 working days). Cathy and Anthony will help with application.
- CDAC is concerned that this should not go back to the “drawing board” or re-tread the material the CDAC has already covered. The CDAC wants the grant to help propel the design forward.

### III. Michelle LeFurge – Events Policy and Procedure

- Currently there are an average of 147 events per year, with only about 10 being “big impact” events
- What ISSUES should be addressed in creating a policy?
  - Lease vs Ordinance
  - Communication with residents
  - Cost calculation
  - Public Art vs. entrepreneurial art event
- The idea was mentioned for a citizen committee to review proposals

### IV. Gary Schwerzler – Review of Hopkins Plaza Design. Comments:

- City needs to enforce loading zones!
- Paving materials should enhance pedestrian nature of the area
- One concern about moving from angle parking to 90 degree parking in Market Space. DPW has analyzed the geometry of turning movements. 90 degree parking works.
- Gary will make the plans available to the CDAC electronically via DPW/P&Z.

### V. Carol Nethen West – Public Art

- Recommend that three themes should be incorporated into any Public Art and the Master Plan:
  1. Maritime Heritage
  2. Bay Ecology
  3. Community Integration
- Mayor’s Office is sending an invitation to Rocco Landesman of National Endowment for the Arts (NEA) for a speaking engagement.