



Chartered 1708

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City of Annapolis
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Annapolis, Maryland 21401

To: Mayor Cohen and the City Council
From: Michael D. Mallinoff, Esq., ICMA-CM
Re: Period ending February 28, 2013 - Manager's Monthly Memo
Date: March 28, 2013

Please find the 29th edition of the Manager's Monthly Memo for the month ending February 28, 2013. Included in this month's report is draft material we are currently developing towards an 'Organizational Scorecard'. Discussions with departments about performance measurement data is ongoing; expect to see how that work is unfolding in future Monthly Memos.

The February 6 visit to Annapolis by President Obama in conjunction with the Democratic Caucus went smoothly and without incident. Many thanks to our Police, Fire, and Emergency Preparedness staff who were engaged in that operation with the U.S. Secret Service and U.S. Capitol Police.

I am pleased to acknowledge the hard work and long hours by the Department of Public Works and Office of Law to finalize Contract negotiations for the Water Treatment Plant. The project was approved by the State Board of Public Works in February, and the Design-Build Contract was finalized in March. This important capital project is integral to modernizing the city's water treatment and supply system, and has been the subject of many Council meetings.

At the close of month 8 of the fiscal year, City revenues are 10 percent ahead of projections and revenues exceed City expenditures. Overtime expenditures City-wide are 8 percent over the Overtime budget at this point in the fiscal year. Police department overages from prior months have been brought in line with budget; Transit operations continues to require overtime.

Manager's Monthly Memo
For Period ending February 28, 2013

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* Departmental Monthly Reports are available on request

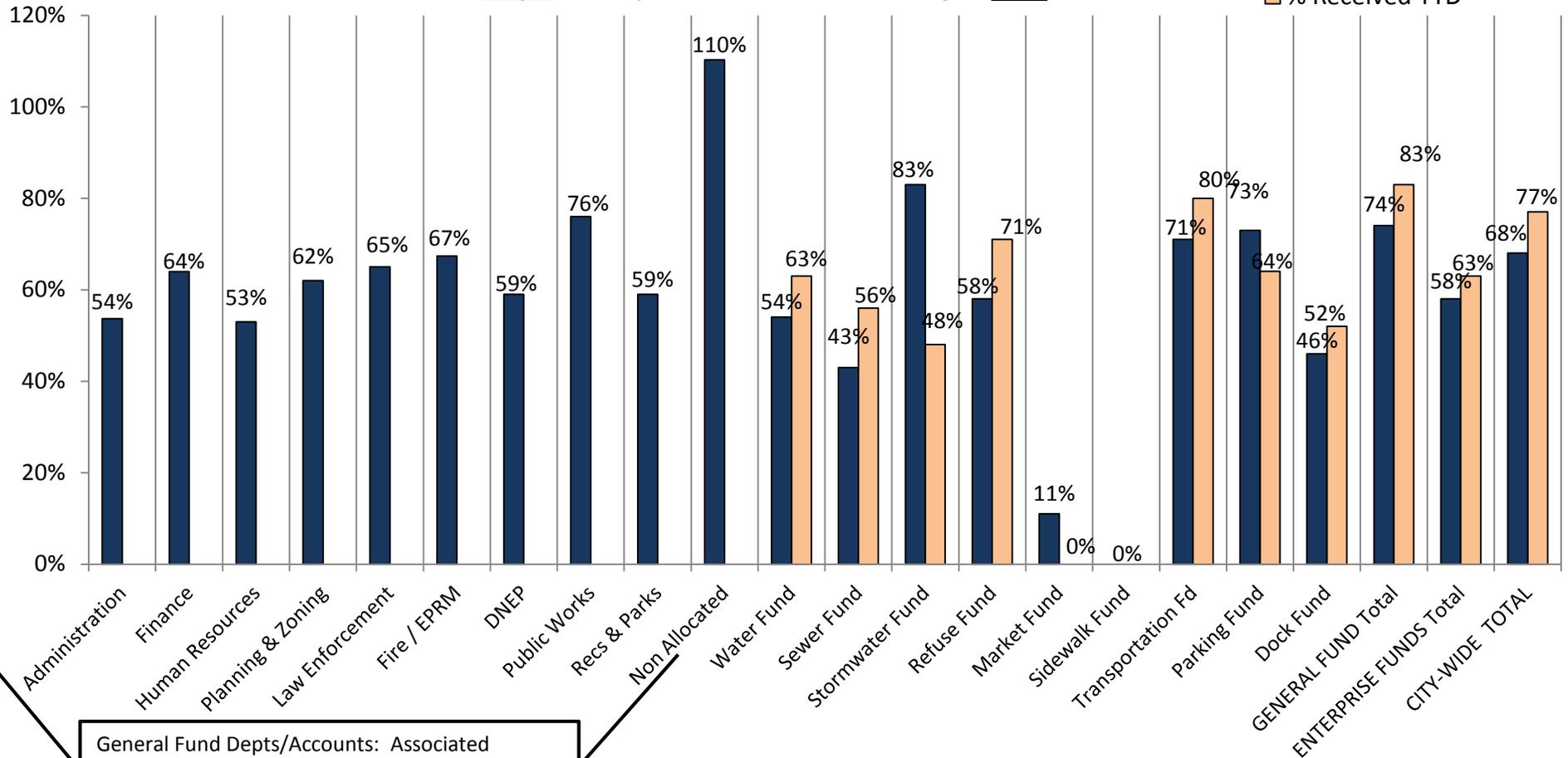
EIGHT months into fiscal year

YTD Percentages: Expenditure and Revenue

Target YTD Expense & Revenue Percentage = **67%**

■ % Expended YTD

■ % Received YTD



General Fund Depts/Accounts: Associated revenues are not accounted by department but are reflected in General Fund Total.

FIRE DEPARTMENT & OFFICE OF EMERGENCY PREPAREDNESS AND RISK MANAGEMENT (EPARM)

- In February, responded to 692 calls for service, completed 119 fire safety building inspections, and completed 4 public education events.
- Gas odor in the vicinity of 80 West Street was resolved - Fire Marshall, BGE and Taylor Ave. FS worked together. Fire & Explosive Unit handled 4 fire investigations with 1 arrest and 5 suspicious package investigations.
- Departmental Risk Control Plans are under development with departments of Transportation, Law, Rec & Parks, Police, Fire, Public Works, and DNEP. Driver safety classes are underway for all employees, with the goal of eliminating preventable collisions.

POLICE DEPARTMENT

- Wanted for the December Homicide in Robinwood, Clarence Johnson turned himself in, and is being held without bond.
- During February the Communications Section processed 2,399 calls for service (an average of 86 calls per day). 809 Emergency 9-1-1 calls. Average emergency response time for the month was 2:38.
- 2/6/13 investigation surrounding a missing 2-yr. old girl on Bens Drive, involving search by members of CIS, Intel, CSS, and 2 cadaver dogs/operators.
- Crime Statistics:

Part One Offenses	February 2013	February 2012	% Change
Homicide	1	0	100
Forcible Rape	0	0	0
Robbery	2	3	33
Aggravated Assault	7	6	14
Total Violent	10	9	10
Burglary	12	7	42
Theft	63	51	24
Stolen Autos	3	2	33
Total Property	76	60	21
Total Part One	86	69	20
YTD 13 vs 12	170	141	17

HUMAN RESOURCES DEPARTMENT

- 3 new hires: Office Associate - Temp (DNEP), Police Officer - Lateral (Police), Assistant Harbor Master (Rec & Parks).
- Recruitment of 8 positions underway in February.

OFFICE OF MIT

- City Smartphones have been moved to a new server; no service interruptions since the move.
- Replacement of PCs and laptops funded in FY13 is on track to be completed in March (PCs) and by June (laptops).

NEIGHBORHOOD AND ENVIRONMENTAL PROGRAMS

- New Businesses: 9 Use & Occupancy / Life Safety Permits were issued:
 1. 88 Maryland Avenue – Navette Clothing
 2. 507-B S. Cherry Grove Avenue – Luxe Hair and Skin
 3. 1927 West Street – Hyatt/Severn Bank Office

4. 121 Hillsmere Drive – Tuesday Morning, Inc.
 5. 115 Hillsmere Drive – Papa John's Pizza
 6. 1933 West Street – Sun & Earth Natural Foods, Inc.
 7. 1981 Moreland Pkwy 3-5 – Crossfit Old Bay
 8. 7 Church Circle – Reynolds Tea Room
 9. 98 Edgewood Road – David Hartcom Photography
- **Neighborhood (Building) Projects:**
 - A. Annapolis Dialysis (1125-1127 West Street)
 - B. Annapolis Elementary (180 Green Street - #BLD12-0160)
 - C. Annapolis Seafood (1308 Forest Drive – #DEM12-0037)
 - D. Arundel Center (44 Calvert Street, 2nd Floor – #BLD13-0087)
 - E. Beacon Light Church (1943 Drew Street - #BLD13-0010)
 - F. Boucher Place (19/20/21/22 Boucher Place – #BLD12-0522 to BLD12-0525)
 - G. Chesapeake Occupational Therapy (1410 Forest Drive, #29–BLD13-0088)
 - H. City Hall (160 Duke of Gloucester Street, 1st Floor – BLD13-0050)
 - I. Compass Rose Theater (49 Spa Road - BLD12-0940)
 - J. Papa John's Pizza (115 Hillsmere Drive – BLD12-0617)
 - K. El Toro Bravo Expansion (44 West Street - #DEM13-0005)
 - M. Phoenix Annapolis Center – (1411 Cedar Park Road - #GRD11-0023)
 - N. St. John's College (60 College Avenue-BLD12-0795)
 - O. Village Greens (S. Cherry Grove Avenue, starting with #BLD10-1220)
 - A more formal enforcement of the Sign Ordinance has begun. Correction notices have been issued for non-compliant real estate and sandwich board signs downtown. Correction notices will also be issued for the feather-shaped signs and other non-compliant signs in business districts: West Street, Forest Drive, Chinquapin Round Road.
 - Judge has signed an order allowing the City to demolish 406 Washington Street.
 - The City's annual Arbor Day Event will be held April 26 at 5:00 pm at Boys & Girls Club of Annapolis.

PLANNING AND ZONING

- 11 CDBG applications were received, totaling \$428,836 in requests. Because of Sequestration, the City can expect 5% cut in its allocation, to approximately \$201,000.
- City Dock Zoning Proposal, pursuant to City Dock Master Plan, is drafted and under review by Office of Law.
- Working with AEDC on revising Food Service categories and processes in Zoning Code.
- Maynard Burgess House: January Pre-application meeting with HPC. Working with DPW on design issues, and with Law on execution of easement pursuant to grant funding. Code amendment for government uses in the C1A zoning district (O-3-13) reviewed by Planning Commission at its March 7 meeting
- With 551 MAP (Mainstreet Annapolis Partnership) members now receiving weekly e-blasts, Facebook and Twitter updates, *mainstreetsannapolis.org* realized appx. 4,500 visits in the past 2-month period.

RECREATION AND PARKS DEPARTMENT & HARBORMASTER OFFICE

- Revenue from memberships, rentals, and the latchkey program at the "Pip Moyer" Recreation Center (PMRC) is comparable to 1 year ago and fiscal year-to-date. Revenue to the Dock Fund is tracking almost 9% higher than 1 year ago and prior fiscal year.
- Pumpout boat "Dahlgren" returned from winter Warranty work in Ontario. Routine daily pumpout boat operations resumed on March 15.
- Relocation of Harbormaster boat operations to Truxtun Park is now completed, freeing up 3 slips at City Dock for the boating public.

PUBLIC WORKS DEPARTMENT

- Water Treatment Plant: Coordination with MDE for technical and funding issues is underway. The MDE procurement package was approved by the State of Board of Public Works on Feb. 6. Design/Build (D/B) Contract award is expected in March. Owner's Representative, Design/Construction Management (D/CM) award is expected to be awarded once the D/B has been awarded.
- City Hall Restoration & Office Relocation: 2nd floor renovation of City Hall is complete.
- In February collected 598 tons of Refuse; 22 tons of Yard Waste; 230 tons of Recycling; 5,000 lbs of e-cycling (electronics for recycling).

TRANSPORTATION DEPARTMENT

- The department will be proposing service adjustments to improve efficiency in the delivery of transit services. This will be the subject of two Public Hearings in April. Service adjustments will include weekday service expansion on the Brown Route; adjustment to span of service on Saturdays; Saturday schedule changes on 4 routes; and adjustments to span of service for the Circulator. Details can be found on the Transportation Department's web pages.
- Total transit fare collection in February was \$35,428. There were 61,451 passenger trips on all routes, including the circulator. Overall, ridership was up by 9.05% in February 2013 as compared to February 2012.

February 2013 Transit Ridership			
<i>Route</i>	<i>February 2013</i>	<i>February 2012</i>	<i>% Change</i>
Red	7,327	8,980	-18.41%
Yellow	2,291	2,431	-5.76%
Green	10,757	12,079	-10.94%
Orange	1,930	1,912	0.94%
Gold	3,789	2,342	61.78%
Brown	8,457	9,189	-7.97%
Purple	2,358	2,673	-11.78%
Circulator (city side)	10,143	3,847	163.66%
Circulator (state)	14,041	12,639	11.09%
Paratransit	358	258	38.76%
Total (system-wide)	61,451	56,350	9.05%

OFFICE OF THE MAYOR

- February saw Annapolis Special Events picking up speed with applications being submitted for the entire year. 7 Events Permits were approved, 26 permits are pending.
- Continued monitoring visits for non-profits receiving Community Grant funding.
- Conducted successful Black History Month *Black Facts* Blast-Email to all employees.



City of Annapolis

Efficient ~ Effective ~ Transparent

Strategic Plan Focus Areas

- ~Matching service delivery to resource constraints
- ~Diversify input to City Council
- ~Promote housing and employment activities for lower/middle income residents

National Citizens Survey Key Drivers

- ~ Drinking Water
- ~Economic Development
- ~Public information

Public Safety
Crime Rate
Fire Containment
Cardiac Arrest Survival Rate
Emergency Management
Risk Management

Public Services
Water Quality
Solid Waste Diversion
Building and Trades Permitting
Wastewater/Stormwater
Report it

Diversity
Diversity Index
Affordable housing
Community services
Community programs

Downtown/Historic District
City Dock Plan
Historic Preservation
Economic Development
Special Events

Service Delivery Support
Public Information
Risk Management
Purchasing
Legal services
Mayor/City Council Support

Economic Development
Economic Growth
Economic Development Corporation
Permit Review and Inspection
Sector Studies
Annexation

Transportation
Mobility Index
Public Transportation
Bicycling
Roadways

Active Lifestyles
Parks and Recreation satisfaction
Neighborhood Health Index
Waterways
Green space



CITY OF ANNAPOLIS, MARYLAND

YOUR CITY GOVERNMENT KEY RESULTS DASHBOARD

INDICATOR	2012 Actual	2013 Target	Meets or Exceeded	2014 Target	Meets or Exceeded
1. Overall Satisfaction					
2. Crime Rate (Part 1)					
3. Overall Value of Services Received (Taxes / Fees)					
4. Bond rating					
5. Percent of Cardiac Arrest Patients Arriving at Hospital with a Pulse					
6. Fire Contained to Room of Origin					
7. Water Quality Meets Regulatory Standards					
8. Satisfaction of Recreation Services and Parks					
9. Neighborhood Health Index					
10. Mobility Index					
11. Solid Waste Recycling Diversion					
12. Diversity Index					
13. Economic Development					

TRANSPORTATION

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Comment: Any key point that we would like to show the citizens.

Comment: Mission or Vision Statement

To provide *mobility* that is safe and convenient throughout the Annapolis area for all transportation system users, including area residents, businesses, institutions, maritime community, and visitors. Provision of viable travel options to the automobile will enhance mobility for all. While mobility is the focus of this plan, the second key element of the vision is to maintain a balance between mobility and the *quality of life* offered in the Annapolis area.

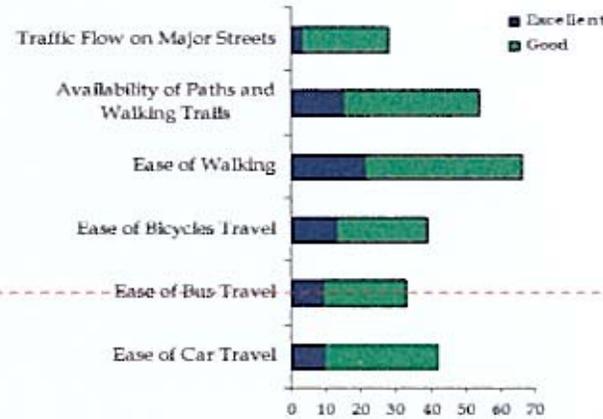
Key Programs in Transportation	Departments in Transportation
<ul style="list-style-type: none"> ▪ Public Transportation ▪ Traffic ▪ Sidewalks ▪ Roadways ▪ Alternative Transportation, Biking ▪ Snow Removal ▪ Signs and Markings ▪ Street Lights ▪ Transportation Planning 	<ul style="list-style-type: none"> ▪ Transportation ▪ Public Works ▪ Planning & Zoning

PERCENT OF CITIZENS HAVE NOT USED A BUS IN PAST 12 MONTHS

The City would like to see a higher ridership of the Free Circulator Trolley

Comment: Main Goal

Rating of Transportation in Community



Comment: Put our achievements from the year

Comment: What we want to do in the future

Comment: We can add another graph if needed.

What we have done: The City launched a free Circulator Trolley Service to help with the ease of travel and parking.

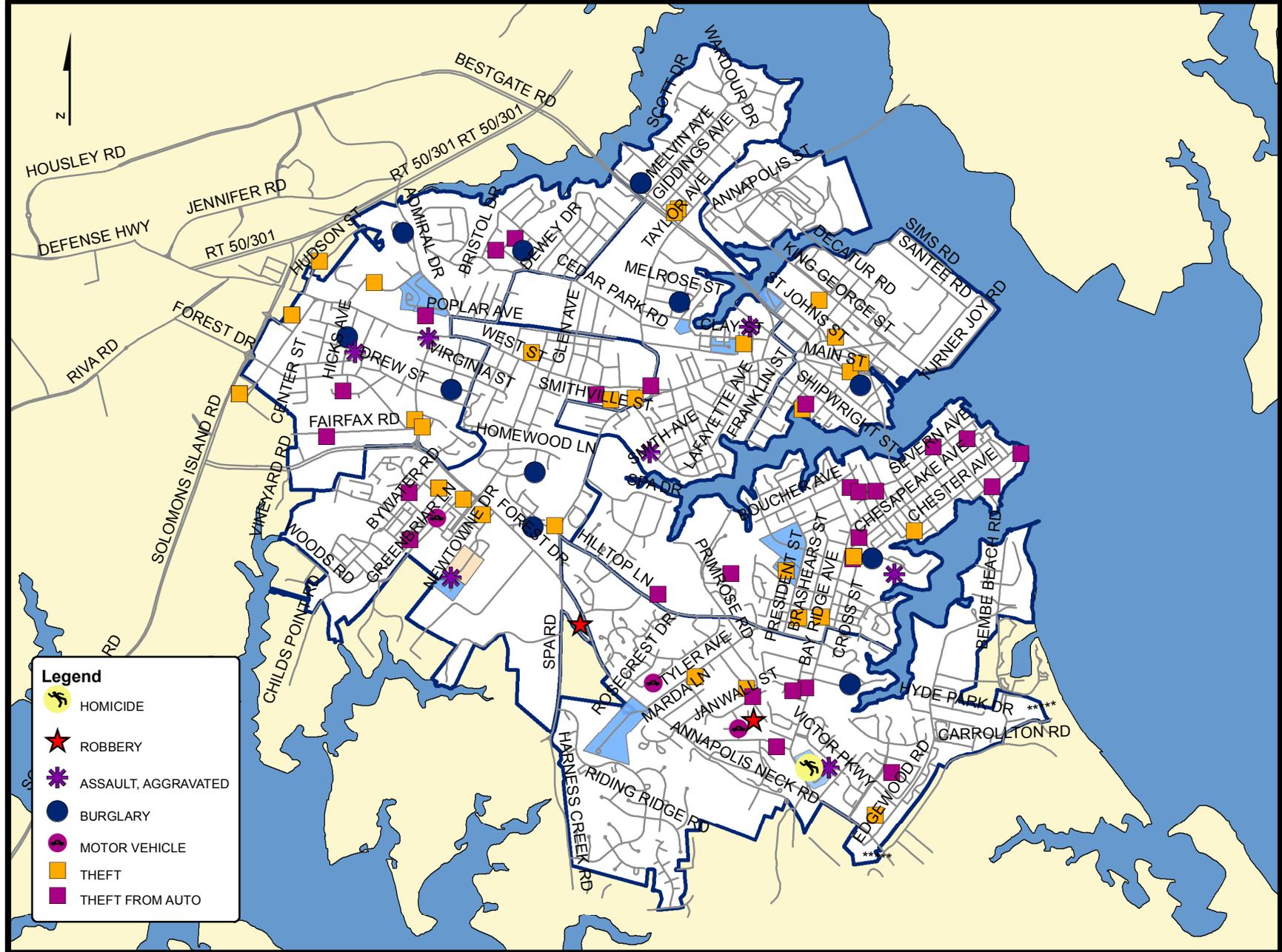
The City is more focused on keeping our downtown historic area clean and in good repair.

Moving Forward: Talk about key points that the city plans to do to improve.





City of Annapolis Reported Part One Crime 1 Feb - 28 Feb, 2013



RMS Data: as of 3/4/2013

Match Rate: 98%

Z:\Chief's Book\Maps\Feb 28_2013.mxd

Manager Monthly Memo - February 2013

0 0.5 1 2 Miles

FY 2013 Summary of Revenues as of February 28, 2013

	FY13 Original Appropriations	2/1/2013 Begin Funds	2/01 - 2/28 Period Total Transactions	2/28/13 Ending Receipts	Remaining Balance (Yet to Receive)	Budget	Actual	Over Under
General Fund								
<u>Taxes</u>								
Real	\$ 37,221,346	\$ 36,261,061	\$ 869,972	\$ 37,131,033	\$ 90,313	67%	100%	33%
Park Place TIF	(800,000)	0	0	0	0	67%	0%	-67%
Personal-Unincorp Business	26,481	18,876	430	19,305	7,175	67%	73%	6%
Personal-Public Utilities	1,045,000	1,381,325	383,094	1,764,419	0	67%	169%	102%
Personal-Corporations	1,500,000	1,042,817	44,435	1,087,252	412,748	67%	72%	5%
Penalties & Interest	166,000	12,968	1,838	14,806	151,194	67%	9%	-58%
<u>Licenses & Permits</u>								
Street Use	376,000	128,479	77,594	206,074	169,926	67%	55%	-12%
Business	478,000	53,902	3,282	57,184	420,816	67%	12%	-55%
Building	800,000	461,504	43,212	504,717	295,283	67%	63%	-4%
Occupancy & Use	16,000	10,850	220	11,070	4,930	67%	69%	2%
Cable TV	750,000	416,923	88,720	505,643	244,357	67%	67%	0%
Other Permits	100,000	33,386	2,658	36,044	63,956	67%	36%	-31%
<u>Intergovernmental</u>								
Federal Revenue ¹	0	67,453	0	67,453	0	67%	NA	NA
State Shared Revenues	5,685,000	3,000,870	1,029,785	4,030,656	1,654,344	67%	71%	4%
State PILOT	367,000	367,000	0	367,000	0	67%	100%	33%
County Operating	310,000	0	0	0	310,000	67%	0%	-67%
County Shared Revenues	2,342,000	1,291,061	(83,494)	1,207,567	1,134,433	67%	52%	-15%
<u>Charges for Services</u>								
Zoning & Subdiv Fees	50,000	76,997	1,470	78,467	0	67%	157%	90%
Public Safety	1,410,000	758,086	123,330	881,416	528,584	67%	63%	-4%
Culture - Recreation	1,900,000	887,880	125,055	1,012,934	887,066	67%	53%	-14%

FY 2013 Summary of Revenues as of February 28, 2013

	FY13 Original Appropriations	2/1/2013 Begin Funds	2/01 - 2/28 Period Total Transactions	2/28/13 Ending Receipts	Remaining Balance (Yet to Receive)	Budget	Actual	Over Under
<u>Fines & Forfeitures</u>								
Other Fines & Forfeitures ²	131,500	160,545	21,351	181,895	0	67%	138%	71%
Red-Light Camera	135,000	21,975	1,125	23,100	111,900	67%	17%	-50%
Speed Camera	200,000	0	0	0	200,000	67%	0%	-67%
<u>Money & Property</u>								
Interest Earnings & Invest.	15,000	11,556	678	12,234	2,766	67%	82%	15%
Rents & Concessions	200,000	97,681	2,586	100,267	99,733	67%	50%	-17%
Pmts in Lieu of Taxes	135,000	158,299	0	158,299	0	67%	117%	50%
Gifts and Donations	50,000	0	0	0	50,000	67%	0%	-67%
Non-Taxable Sales	12,000	7,638	935	8,573	3,427	67%	71%	4%
Pmts for Police & Fire Svcs	256,000	166,342	6,246	172,589	83,411	67%	67%	0%
Miscellaneous	160,000	103,142	9,448	112,590	47,410	67%	70%	3%
Ret. Check Fee & File Fee	9,100	6,090	1,354	7,444	1,656	67%	82%	15%
Sprinkler Loan Payment	0	0	0	0	0	67%	N/A	N/A
<u>Other Financing Sources</u>								
Tranfers In	9,215,558	0	5,461,513	5,461,513	3,754,045	67%	59%	-8%
Transfer f/ Reserves	3,000,000	0	0	0	3,000,000	67%	0%	-67%
Bank Loans	0	928,979	0	928,979	0	67%	N/A	N/A
Bond Issuance Costs 2011	0	(3,127)	0	(3,127)	3,127	67%	N/A	N/A
Total General Fund	\$ 67,261,985	\$ 47,930,559	\$ 8,216,838	\$ 56,147,397	\$ 11,114,588	67%	83%	16%

1 Federal revenue just received as reimbursement for a natural disaster several years ago.

2 Includes Police and U.S. Justice Forfeiture funds that are kept in revolving accounts separate from the General Fund.

FY 2013 Summary of Revenues as of February 28, 2013

	FY13 Original Appropriations	2/1/2013 Begin Funds	2/01 - 2/28 Period Total Transactions	2/28/13 Ending Receipts	Remaining Balance (Yet to Receive)	Budget	Actual	Over Under
Water Fund								
<u>Charges for Services</u>								
Water Charges	7,492,818	4,107,555	403,896	4,511,451	2,981,367	67%	60%	-7%
<u>Money and Property</u>								
Rental Income	55,000	35,188	4,560	39,748	15,252	67%	72%	5%
Interest Earnings	0	187	0	187	0	67%	N/A	N/A
<u>Other Financing Sources</u>								
Capital Facilities	400,000	393,282	6,518	399,800	200	67%	100%	33%
Bank Loans	0	50,511	0	50,511	0	67%	N/A	N/A
Total Water Fund	\$ 7,947,818	\$ 4,586,723	\$ 414,974	\$ 5,001,697	\$ 2,996,819	67%	63%	-4%
Sewer Fund								
<u>Licenses & Permits</u>								
Wstewtr Discharge PreTx	75,000	51,110	5,750	56,860	18,140	67%	76%	9%
<u>Charges for Services</u>								
Sewer Charges	7,177,148	3,692,318	342,709	4,035,028	3,142,120	67%	56%	-11%
<u>Other Financing Sources</u>								
Interest Earnings	0	0	0	0	0	67%	N/A	N/A
Capital Facilities	400,000	118,509	(56)	118,453	281,547	67%	30%	-37%
Bank Loans	0	50,511	0	50,511	0	67%	N/A	N/A
Total Sewer Fund	\$ 7,652,148	\$ 3,912,448	\$ 348,404	\$ 4,260,852	\$ 3,441,807	67%	56%	-11%
Stormwater Management Fund								
<u>Charges for Services</u>								
Stormwater Charges	934,000	384,942	63,863	448,805	485,195	67%	48%	-19%
<u>Money and Property</u>								
Interest Earnings	0	0	0	0	0	67%	N/A	N/A
Total Stomwater Mgmt	\$ 934,000	\$ 384,942	\$ 63,863	\$ 448,805	\$ 485,195	67%	48%	-19%

FY 2013 Summary of Revenues as of February 28, 2013

	FY13 Original Appropriations	2/1/2013 Begin Funds	2/01 - 2/28 Period Total Transactions	2/28/13 Ending Receipts	Remaining Balance (Yet to Receive)	Budget	Actual	Over Under
<i>Refuse Fund</i>								
<u>Charges for Services</u>								
Refuse Charges/Licenses	3,289,568	2,024,137	298,297	2,322,435	967,133	67%	71%	4%
Comm Refuse Recycling	7,500	6,215	163	6,378	1,122	67%	85%	18%
<u>Other Financing Sources</u>								
Interest Earnings	0	1	0	1	0	67%	N/A	N/A
Total Refuse Fund	\$ 3,297,068	\$ 2,030,353	\$ 298,460	\$ 2,328,813	\$ 968,255	67%	71%	4%
<i>Market Fund</i>								
<u>Charges for Services</u>								
Rent	229,000	0	0	0	229,000	67%	0%	-67%
<u>Other Financing Sources</u>								
Interest Earnings	0	169	35	204	0	67%	N/A	N/A
Total Market Operating	\$ 229,000	\$ 169	\$ 35	\$ 204	\$ 228,796	67%	0%	-67%
<i>Sidewalk Revolving Fund</i>								
<u>Other Financing Sources</u>								
Transfers in	277,444	0	0	0	277,444	67%	0%	-67%
Total Sidewalk Revolving	\$ 277,444	\$ -	\$ -	\$ -	\$ 277,444	67%	0%	-67%
<i>Transportation Fund</i>								
<u>Charges for Services</u>								
Transportation Charges	1,330,000	416,228	54,425	470,653	859,347	67%	35%	-32%
<u>Money and Property</u>								
Greyhound Revenue	0	3,213	0	3,213	0	67%	N/A	N/A
<u>Other Financing Sources</u>								
Contibution - AACo.	0	42,568	0	42,568	0	67%	N/A	N/A
Transfers In	2,840,000	0	2,840,000	2,840,000	0	67%	100%	33%
Total Trans. Operation	\$ 4,170,000	\$ 462,009	\$ 2,894,425	\$ 3,356,434	\$ 813,566	67%	80%	13%

FY 2013 Summary of Revenues as of February 28, 2013

	FY13 Original Appropriations	2/1/2013 Begin Funds	2/01 - 2/28 Period Total Transactions	2/28/13 Ending Receipts	Remaining Balance (Yet to Receive)	Budget	Actual	Over Under
<i>Parking Fund</i>								
<u>Charges for Services</u>								
Off-Street Pking Charges	3,510,000	2,255,384	458,192	2,713,576	796,424	67%	77%	10%
Parking Meters (On-Street)	1,350,000	469,026	62,931	531,957	818,043	67%	39%	-28%
Parking Citations ¹	675,000	256,146	44,963	301,109	373,891	67%	45%	-22%
<u>Money and Property</u>								
Interest Earnings	0	2	0	2	0	67%	N/A	N/A
Total Parking Fund	\$ 5,535,000	\$ 2,980,558	\$ 566,086	\$ 3,546,644	\$ 1,988,356	67%	64%	-3%
<i>Dock Fund</i>								
<u>Charges for Services</u>								
Dock Charges	1,196,000	607,730	12,009	619,739	576,261	67%	52%	-15%
<u>Money and Property</u>								
Interest Earnings	0	0	0	0	0	67%	N/A	N/A
Total Dock Operating	\$ 1,196,000	\$ 607,730	\$ 12,009	\$ 619,739	\$ 576,261	67%	52%	-15%
Total General Fund	67,261,985	\$ 47,930,559	\$ 8,216,838	\$ 56,147,397	\$ 11,114,588	67%	83%	16%
Total Enterprise Funds	31,238,478	\$ 14,964,931	\$ 4,598,255	\$ 19,563,187	\$ 11,675,291	67%	63%	-4%
CITY TOTAL	\$ 98,500,463	\$ 62,895,490	\$ 12,815,093	\$ 75,710,583	\$ 22,789,879	67%	77%	10%

FY 2013 Summary of Expenditures by Department / Division as of February 28, 2013

	FY 2013 Appropriations	2/01/2013 Beginning Expenditures	2/01-2/28/2013 Period Transactions	Encumbrances	2/28/2013 Ending Expend. WITH Encumbrance	2/28/2013 Ending Expend. WITHOUT Encumbrance	Remaining Available Balance	Spending Percentages		
								Budget	Actual	(Over) Under
General Fund										
Mayor's Office	\$ 1,372,286	\$ 533,645	\$ 80,488	\$ 18,773	\$ 632,907	\$ 614,134	\$ 739,379	67%	46%	21%
Public Information	251,715	76,073	10,725	34,395	121,194	86,799	130,522	67%	48%	19%
Finance	2,123,997	1,144,265	161,393	26,978	1,332,636	1,305,658	791,361	67%	63%	4%
Central Purchasing	336,439	193,350	27,262	3,367	223,980	220,613	112,460	67%	67%	0%
Mgmt Information Technology	1,564,012	768,510	82,247	166,881	1,017,638	850,756	546,375	67%	65%	2%
City Attorney	1,030,182	559,863	69,016	37,654	666,533	628,879	363,650	67%	65%	2%
Human Resources	907,154	381,184	65,549	31,672	478,405	446,733	428,749	67%	53%	14%
Planning & Zoning	1,518,356	811,044	110,114	15,182	936,340	921,158	582,016	67%	62%	5%
Economic Development	450,000	225,000	0	0	225,000	225,000	225,000	67%	50%	17%
Boards and Commissions	97,794	60,386	9,260	2,874	72,519	69,645	25,275	67%	74%	-7%
Law Enforcement	15,013,271	8,387,649	1,141,613	167,150	9,696,412	9,529,262	5,316,859	67%	65%	2%
Fire	13,193,656	7,720,911	1,102,830	158,492	8,982,233	8,823,741	4,211,423	67%	68%	-1%
Office of Emergency Mgmt	262,136	68,309	16,085	1,943	86,337	84,394	175,798	67%	33%	34%
Neighborhood & Environment	2,435,736	1,223,851	186,577	37,944	1,448,372	1,410,428	987,364	67%	59%	8%
Public Works										
Administration	710,710	363,736	52,747	2,668	419,152	416,484	291,558	67%	59%	8%
Engineering & Construction	837,925	379,409	58,024	13,123	450,556	437,433	387,370	67%	54%	13%
Streets	2,845,919	1,675,885	512,191	343,445	2,531,521	2,188,076	314,398	67%	89%	-22%
Traffic Control and Maint.	281,264	143,832	28,677	15,333	187,843	172,510	93,421	67%	67%	0%
Snow & Ice Removal	88,150	10,352	30,186	16,922	57,460	40,538	30,690	67%	65%	2%
General Govt Buildings	1,529,994	850,172	107,909	313,280	1,271,361	958,081	258,633	67%	83%	-16%
Fleet Maintenance Center	539,471	241,687	36,347	7,050	285,084	278,034	254,388	67%	53%	14%
<i>Public Works Total</i>	6,833,434	3,665,073	826,082	711,820	5,202,976	4,491,156	1,630,458	67%	76%	-9%

FY 2013 Summary of Expenditures by Department / Division as of February 28, 2013

	FY 2013 Appropriations	2/01/2013 Beginning Expenditures	2/01-2/28/2013 Period Transactions	Encumbrances	2/28/2013 Ending Expend. WITH Encumbrance	2/28/2013 Ending Expend. WITHOUT Encumbrance	Remaining Available Balance	Spending Percentages		
								Budget	Actual	(Over) Under
Recreation & Parks										
Recreation	2,488,489	1,025,848	143,511	117,581	1,286,941	1,169,359	1,201,548	67%	52%	15%
Recreation Center Ops	1,605,755	921,705	139,590	65,067	1,126,362	1,061,295	479,393	67%	70%	-3%
<i>Recs & Parks Total</i>	4,094,244	1,947,553	283,101	182,648	2,413,302	2,230,654	1,680,942	67%	59%	8%
<u>Non-Allocated Expenses</u>										
Debt Principal	2,382,600	836,818	0	0	836,818	836,818	1,545,782	67%	35%	32%
Debt Interest										
Bond Interest	1,171,080	1,129,283	0	0	1,129,283	1,129,283	41,797	67%	96%	-29%
Other Debt Interest	60,000	287,363	0	0	287,363	287,363	(227,363)	67%	479%	-412%
Bond Issuance Costs	0	1,873	0	0	1,873	1,873	(1,873)	67%	NA	NA
Community Grants	320,000	76,250	12,250	0	88,500	88,500	231,500	67%	28%	39%
Police & Fire Pension	1,575,000	671,346	121,154	0	792,500	792,500	782,500	67%	50%	17%
Other Employee Benefits	0	1,463,440	1,675	0	1,465,116	1,465,116	(1,465,116)	67%	NA	NA
Other Post-Employment Benefits	675,000	0	0	0	0	0	675,000	67%	0%	67%
Judgements & Settlements	0	85,000	0	0	85,000	85,000	(85,000)	67%	NA	NA
Insurance + Risk Management	0	4,485,700	0	0	4,485,700	4,485,700	(4,485,700)	67%	NA	NA
Contingency Funds ¹	163,211	0	0	0	0	0	163,211	67%	0%	67%
Fleet Replacement	487,350	619,303	0	0	619,303	619,303	(131,953)	67%	127%	-60%
Furlough Abolishment ²	736,965	0	0	0	0	0	736,965	67%	0%	67%
Intergovernmental Expenditures	987,267	24,896	0	0	24,896	24,896	962,372	67%	3%	64%
Transfers Out to Other Funds	3,192,444	75,000	3,042,444	0	3,117,444	3,117,444	75,000	67%	98%	-31%
Internal Administrative Accts.	0	(52,421)	0	72,820	20,399	(52,421)	(20,399)	0%	NA	NA
Total Gen Fund Expend.	63,235,331	37,470,519	7,349,866	1,670,593	46,490,978	44,820,385	16,744,353	67%	74%	-7%

¹ Charges to the Contingency Fund are reflected as budget revisions, not expenditures. Hence, the original Contingency appropriation of \$400,000 has decreased as funds have been transferred to other budgets, but these transfers are not reflected as expenditures in the Contingency Fund. The Furlough Abolishment budget, Transfers Out budget, City Attorney budget, Human Res. budget, Planning & Zoning budget, and Pub. Works (Streets) budget reflect increases according to funds transferred from the Contingency budget.

² Furlough abolishment costs are charged to departmental salary accounts.

FY 2013 Summary of Expenditures by Department / Division as of February 28, 2013

	FY 2013 Appropriations	2/01/2013 Beginning Expenditures	2/01-2/28/2013 Period Transactions	Encumbrances	2/28/2013 Ending Expend. WITH Encumbrance	2/28/2013 Ending Expend. WITHOUT Encumbrance	Remaining Available Balance	Spending Percentages		
								Budget	Actual	(Over) Under
Water Fund										
Water Supply & Treatment	2,196,016	1,012,815	134,348	174,777	1,321,941	1,147,163	874,076	67%	60%	7%
Water Distribution	1,519,184	812,577	14,900	93,210	920,688	827,478	598,496	67%	61%	6%
New Vehicles ³	50,511	0	45,511	0	45,511	45,511	5,000	67%	90%	-23%
Fleet Replacement	93,425	93,425	0	0	93,425	93,425	0	67%	100%	-33%
Debt Principal	361,100	139,085	0	0	139,085	139,085	222,015	67%	39%	28%
Debt Interest	504,400	287,031	0	0	287,031	287,031	217,369	67%	57%	10%
Furlough Abolishment*	34,096	0	0	0	0	0	34,096	67%	0%	67%
General Liability Insurance	108,426	6,279	0	0	6,279	6,279	102,147	67%	6%	61%
Transfers Out	2,632,008	0	1,631,513	0	1,631,513	1,631,513	1,000,495	67%	62%	5%
Depreciation	474,010	(139,085)	0	0	(139,085)	(139,085)	613,095	67%	-29%	96%
Total Water Fund Exp	7,973,177	2,212,128	1,826,272	267,987	4,306,387	4,038,400	3,666,790	67%	54%	13%
Sewer Fund										
Water Reclamation Facility	3,100,000	1,645,294	235,042	0	1,880,336	1,880,336	1,219,664	67%	61%	6%
Wastewater Collection	1,059,177	635,131	141,004	117,417	893,551	776,134	165,626	67%	84%	-17%
Fleet Replacement	77,360	77,360	0	0	77,360	77,360	0	67%	100%	-33%
Debt Principal										
Bond Principal	379,947	56,955	0	0	56,955	56,955	322,992	67%	15%	52%
Other Debt Principal	152,000	131,041	0	0	131,041	131,041	20,959	67%	86%	-19%
Debt Interest										
Bond Interest	219,730	145,918	0	0	145,918	145,918	73,812	67%	66%	1%
Other Debt Interest	17,400	5,024	0	0	5,024	5,024	12,376	67%	29%	38%
Debt Administration Charges	5,500	5,232	0	0	5,232	5,232	268	67%	95%	-28%
Furlough Abolishment*	7,284	0	0	0	0	0	7,284	67%	0%	67%
General Liability Insurance	124,840	6,291	0	0	6,291	6,291	118,549	67%	5%	62%
Transfers Out	1,170,817	0	300,000	0	0	300,000	1,170,817	67%	0%	67%
Depreciation	631,970	(187,996)	0	0	(187,996)	(187,996)	819,966	67%	-30%	97%
Total Sewer Fund Exp	6,946,025	2,520,250	676,046	117,417	3,013,712	3,196,295	3,932,313	67%	43%	24%

* Furlough abolishment costs are charged to salary accounts.

FY 2013 Summary of Expenditures by Department / Division as of February 28, 2013

	FY 2013 Appropriations	2/01/2013 Beginning Expenditures	2/01-2/28/2013 Period Transactions	Encumbrances	2/28/2013 Ending Expend. WITH Encumbrance	2/28/2013 Ending Expend. WITHOUT Encumbrance	Remaining Available Balance	Spending Percentages		
								Budget	Actual	(Over) Under
Stormwater Management Fund										
Stormwater Management	280,080	145,346	14,869	16,628	176,843	160,216	103,236	67%	63%	4%
Bond Principal	1,126	1,210	0	0	1,210	1,210	(84)	67%	107%	-40%
Bond Interest	7,959	5,360	0	0	5,360	5,360	2,598	67%	67%	0%
General Liability Insurance	2,829	0	0	0	0	0	2,829	67%	0%	67%
Transfers Out	633,218	0	590,000	0	590,000	590,000	43,218	67%	93%	-26%
Depreciation and Adjustments	1,629	(1,210)	0	0	(1,210)	(1,210)	2,839	67%	-74%	141%
Total Stormwtr Mgmt Exp	926,840	150,706	604,869	16,628	772,203	755,576	154,636	67%	83%	-16%
Refuse Fund										
Residential Refuse	1,818,210	768,513	148,640	580,646	1,497,799	917,153	320,412	67%	82%	-15%
Curbside Recycling	312,567	109,910	41,715	95,280	246,905	151,624	65,662	67%	79%	-12%
Fleet Replacement	2,500	2,500	0	0	2,500	2,500	0	67%	100%	-33%
Bond Principal	232	0	0	0	0	0	232	67%	0%	67%
Bond Interest	9,704	4,125	0	0	4,125	4,125	5,579	67%	43%	24%
General Liability Insurance	28,076	0	0	0	0	0	28,076	67%	0%	67%
Transfers Out	787,929	0	0	0	0	0	787,929	67%	0%	67%
Depreciation	35,905	0	0	0	0	0	35,905	67%	0%	67%
Total Refuse Fund Exp	2,995,123	885,048	190,355	675,926	1,751,329	1,075,403	1,243,794	67%	58%	9%
Market Fund										
Market House	136,700	24,527	3,127	(25,241)	2,413	27,654	134,287	67%	2%	65%
Bond Principal	18,232	1,460	0	0	1,460	1,460	16,772	67%	8%	59%
Bond Interest	36,089	23,259	0	0	23,259	23,259	12,831	67%	64%	3%
General Liability Insurance	12,791	(331)	0	0	(331)	(331)	13,122	67%	-3%	70%
Transfers Out	0	0	0	0	0	0	0	67%	0%	67%
Depreciation	25,000	(1,117)	0	0	(1,117)	(1,117)	26,117	67%	-4%	71%
Total Market Fund Exp	228,813	47,798	3,127	(25,241)	25,684	50,925	203,129	67%	11%	56%

FY 2013 Summary of Expenditures by Department / Division as of February 28, 2013

	FY 2013 Appropriations	2/01/2013 Beginning Expenditures	2/01-2/28/2013 Period Transactions	Encumbrances	2/28/2013 Ending Expend. WITH Encumbrance	2/28/2013 Ending Expend. WITHOUT Encumbrance	Remaining Available Balance	Spending Percentages		
								Budget	Actual	(Over) Under
<i>Sidewalk Revolving Fund</i>										
Personnel Expenses	277,444	0	0	0	0	0	277,444	67%	0%	67%
Total Sidewalk Fund Exp	277,444	0	0	0	0	0	277,444	67%	0%	67%
<i>Transportation Fund⁴</i>										
Administration	552,252	416,324	62,715	23,405	502,444	479,039	49,808	67%	91%	-24%
Vehicle Operations	1,148,595	1,299,920	269,008	39,603	1,608,531	1,568,928	(459,936)	67%	140%	-73%
Maintenance	762,146	274,371	88,476	131,009	493,856	362,847	268,290	67%	65%	2%
Parking Operations	555,498	361,361	(41,811)	12,002	331,552	319,550	223,946	67%	60%	7%
Fleet Replacement / Vehicles	19,311	10,122	1,322	9,521	20,965	11,444	(1,654)	67%	109%	-42%
Bond Principal	11,406	1,383	0	0	1,383	1,383	10,024	67%	12%	55%
Bond Interest	2,016	1,016	0	0	1,016	1,016	999	67%	50%	17%
Furlough Abolishment*	55,383	0	0	0	0	0	55,383	67%	0%	67%
General Liability Insurance	850	850	0	0	850	850	0	67%	100%	-33%
Transfers Out	724,839	0	0	0	0	0	724,839	67%	0%	67%
Depreciation and Adjustments	335,570	(462)	0	0	(462)	(462)	336,032	67%	0%	67%
Total Transportation Fd Exp³	4,167,867	2,364,885	379,710	215,541	2,960,136	2,744,595	1,207,731	67%	71%	-4%

* Furlough abolishment costs are charged to salary accounts.

FY 2013 Summary of Expenditures by Department / Division as of February 28, 2013

	FY 2013 Appropriations	2/01/2013 Beginning Expenditures	2/01-2/28/2013 Period Transactions	Encumbrances	2/28/2013 Ending Expend. WITH Encumbrance	2/28/2013 Ending Expend. WITHOUT Encumbrance	Remaining Available Balance	Spending Percentages		
								Budget	Actual	(Over) Under
Parking Fund										
Hillman Garage	552,089	281,182	43,223	23,342	347,748	324,405	204,341	67%	63%	4%
Gott's Court Garage	495,364	330,329	46,034	1,532	377,895	376,363	117,469	67%	76%	-9%
Knighton Garage	334,120	151,740	30,986	1,277	184,003	182,726	150,117	67%	55%	12%
Park Place Garage	0	(5,286)	10,050	0	4,764	4,764	(4,764)	67%	NA	NA
Parking Lots	150,929	93,296	14,905	0	108,201	108,201	42,728	67%	72%	-5%
Bond Principal	98,184	85,039	0	0	85,039	85,039	13,145	67%	87%	-20%
Bond Interest	298,465	149,978	0	0	149,978	149,978	148,487	67%	50%	17%
General Liability Insurance	77,120	6,162	0	0	6,162	6,162	70,958	67%	8%	59%
Transfers Out	3,097,487	0	2,840,000	0	2,840,000	2,840,000	257,487	67%	92%	-25%
Depreciation	413,940	(85,039)	0	0	(85,039)	(85,039)	498,979	67%	-21%	88%
Total Parking Fund Exp	5,517,699	1,007,403	2,985,197	26,151	4,018,751	3,992,600	1,498,948	67%	73%	-6%
Dock Fund										
Dock	483,118	304,131	30,170	16,520	350,821	334,301	132,297	67%	73%	-6%
Fleet Replacement	11,905	11,905	0	0	11,905	11,905	0	67%	100%	-33%
Bond Principal	53,498	43,279	0	0	43,279	43,279	10,220	67%	81%	-14%
Bond Interest	129,233	43,661	0	0	43,661	43,661	85,572	67%	34%	33%
Furlough Abolishment*	6,272	0	0	0	0	0	6,272	67%	0%	67%
General Liability Insurance	39,815	3,071	0	0	3,071	3,071	36,744	67%	8%	59%
Transfers Out	177,731	0	100,000	0	100,000	100,000	77,731	67%	56%	11%
Depreciation	215,000	(44,542)	0	0	(44,542)	(44,542)	259,542	67%	-21%	88%
Total Dock Fund Exp	1,116,572	361,506	130,170	16,520	508,195	491,675	608,377	67%	46%	21%
<i>* Furlough abolishment costs are charged to salary accounts.</i>										
Total Gen Fund Expenditures	63,235,331	37,470,519	7,349,866	1,670,593	46,490,978	44,820,385	16,744,353	67%	74%	-7%
Total Enterprise Fund Exp	30,149,559	9,549,723	6,795,746	1,310,928	17,356,397	16,345,469	12,793,161	67%	58%	9%
TOTAL	93,384,890	47,020,242	14,145,611	2,981,522	63,847,375	61,165,854	29,537,514	67%	68%	-1%

3) Funded from the City's \$1 mil Master Lease obtained in FY13. Causes City-wide FY 2013 Budget to increase by \$50,511

Monthly OVERTIME Report: Fiscal Year 2013

Department	Annual Budgeted	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD Total
Police														
Budget	943,170.00	78,598	78,598	78,598	78,598	78,598	78,598	78,598	78,598	78,598	78,598	78,598	78,598	943,170.00
Actual	757,223.09	75,435	65,770	74,827	198,055	85,806	96,227	83,854	77,248	-	-	-	-	757,223.09
(Over)Under Budget	185,946.91	3,163	12,827	3,770	(119,458)	(7,208)	(17,630)	(5,257)	1,349					185,946.91
% Monthly Budget Spent		8.0%	7.0%	7.9%	22.2%	9.1%	10.2%	8.9%	8.2%					80.3%
Target %		8.3%	8.3%	8.3%	8.3%	8.3%	8.3%	8.3%	8.3%	8.3%	8.3%	8.3%	8.3%	66.7%
Fire														
Budget	450,000.00	37,500	37,500	37,500	37,500	37,500	37,500	37,500	37,500	37,500	37,500	37,500	37,500	450,000.00
Actual	251,382.34	44,463	10,719	31,390	50,363	31,875	17,082	29,929	35,560	-	-	-	-	251,382.34
(Over)Under Budget	198,617.66	(6,963)	26,781	6,110	(12,863)	5,625	20,418	7,571	1,940					198,617.66
% Monthly Budget Spent		9.9%	2.4%	7.0%	11.2%	7.1%	3.8%	6.7%	7.9%					55.9%
Target %		8.3%	8.3%	8.3%	8.3%	8.3%	8.3%	8.3%	66.7%	75.0%	83.3%	91.7%	100.0%	66.7%
DNEP														
Budget	5,000.00	417	417	417	417	417	417	417	417	417	417	417	417	5,000.00
Actual	393.93	185	0	0	209	0	0	0	0	-	-	-	-	393.93
(Over)Under Budget	4,606.07	232	417	417	208	417	417	417	417					4,606.07
% Monthly Budget Spent		3.7%	0.0%	0.0%	4.2%	0.0%	0.0%	0.0%	0.0%					7.9%
Target %		8.3%	8.3%	8.3%	8.3%	8.3%	8.3%	8.3%	66.7%	75.0%	83.3%	91.7%	100.0%	66.7%
PW - Streets														
Budget	25,920.00	2,160	2,160	2,160	2,160	2,160	2,160	2,160	2,160	2,160	2,160	2,160	2,160	25,920.00
Actual	27,583.55	5,778	571	3,582	4,378	1,483	3,556	4,257	3,979	-	-	-	-	27,583.55
(Over)Under Budget	(1,663.55)	(3,618)	1,589	(1,422)	(2,218)	677	(1,396)	(2,097)	(1,819)					(1,663.55)
% Monthly Budget Spent		22.3%	2.2%	13.8%	16.9%	5.7%	13.7%	16.4%	15.4%					106.4%
Target %		8.3%	8.3%	8.3%	8.3%	8.3%	8.3%	8.3%	66.7%	75.0%	83.3%	91.7%	100.0%	66.7%
PW - Traffic Control														
Budget	2,810.00	234	234	234	234	234	234	234	234	234	234	234	234	2,810.00
Actual	298.08	0	132	0	0	0	0	100	66	-	-	-	-	298.08
(Over)Under Budget	2,511.92	234	102	234	234	234	234	134	168					2,511.92
% Monthly Budget Spent		0.0%	4.7%	0.0%	0.0%	0.0%	0.0%	3.6%	2.3%					10.6%
Target %		8.3%	8.3%	8.3%	8.3%	8.3%	8.3%	8.3%	66.7%	75.0%	83.3%	91.7%	100.0%	66.7%
PW - Snow and Ice														
Budget	38,350.00	3,196	3,196	3,196	3,196	3,196	3,196	3,196	3,196	3,196	3,196	3,196	3,196	38,350.00
Actual	14,399.45	0	0	0	0	0	0	2,874	11,525	-	-	-	-	14,399.45
(Over)Under Budget	23,950.55	3,196	3,196	3,196	3,196	3,196	3,196	322	(8,330)					23,950.55
% Monthly Budget Spent		0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	7.5%	30.1%					37.5%
Target %		8.3%	8.3%	8.3%	8.3%	8.3%	8.3%	8.3%	8.3%	8.3%	8.3%	8.3%	8.3%	66.7%

Monthly OVERTIME Report: Fiscal Year 2013

Department	Annual Budgeted	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD Total
PW - Fleet Maintenance														
Budget	15,360.00	1,280	1,280	1,280	1,280	1,280	1,280	1,280	1,280	1,280	1,280	1,280	1,280	15,360.00
Actual	8,249.74	2,898	460	290	962	1,573	474	827	765	-	-	-	-	8,249.74
(Over)Under Budget	7,110.26	(1,618)	820	990	318	(293)	806	453	515					7,110.26
% Monthly Budget Spent		18.9%	3.0%	1.9%	6.3%	10.2%	3.1%	5.4%	5.0%					53.7%
Target %		8.3%	8.3%	8.3%	8.3%	8.3%	8.3%	8.3%	8.3%	8.3%	8.3%	8.3%	8.3%	66.7%
Water Plant														
Budget	84,000.00	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	84,000.00
Actual	32,595.97	6,515	1,666	3,722	4,244	5,200	4,017	4,269	2,962	-	-	-	-	32,595.97
(Over)Under Budget	51,404.03	485	5,334	3,278	2,756	1,800	2,983	2,731	4,038					51,404.03
% Monthly Budget Spent		7.8%	2.0%	4.4%	5.1%	6.2%	4.8%	5.1%	3.5%					38.8%
Target %		8.3%	8.3%	8.3%	8.3%	8.3%	8.3%	8.3%	8.3%	8.3%	8.3%	8.3%	8.3%	66.7%
Water Distribution														
Budget	50,376.00	4,198	4,198	4,198	4,198	4,198	4,198	4,198	4,198	4,198	4,198	4,198	4,198	50,376.00
Actual	44,039.38	2,557	(282)	2,303	6,511	7,542	4,040	11,401	9,966	-	-	-	-	44,039.38
(Over)Under Budget	6,336.62	1,641	4,480	1,895	(2,313)	(3,344)	158	(7,203)	(5,768)					6,336.62
% Monthly Budget Spent		5.1%	-0.6%	4.6%	12.9%	15.0%	8.0%	22.6%	19.8%					87.4%
Target %		8.3%	8.3%	8.3%	8.3%	8.3%	8.3%	8.3%	8.3%	8.3%	8.3%	8.3%	8.3%	66.7%
Wastewater Collection														
Budget	35,200.00	2,933	2,933	2,933	2,933	2,933	2,933	2,933	2,933	2,933	2,933	2,933	2,933	35,200.00
Actual	24,552.96	5,510	1,196	2,737	2,608	3,169	3,131	2,667	3,534	-	-	-	-	24,552.96
(Over)Under Budget	10,647.04	(2,577)	1,737	196	325	(236)	(198)	266	(601)					10,647.04
% Monthly Budget Spent		15.7%	3.4%	7.8%	7.4%	9.0%	8.9%	7.6%	10.0%					69.8%
Target %		8.3%	8.3%	8.3%	8.3%	8.3%	8.3%	8.3%	8.3%	8.3%	8.3%	8.3%	8.3%	66.7%
Stormwater														
Budget	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0.00
Actual	328.79	0	0	0	329	0	0	0	0	-	-	-	-	328.79
(Over)Under Budget	(328.79)	0	0	0	(329)	0	0	0	0					(328.79)
% Monthly Budget Spent		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A					N/A
Target %		8.3%	8.3%	8.3%	8.3%	8.3%	8.3%	8.3%	8.3%	8.3%	8.3%	8.3%	8.3%	66.7%
Refuse - Residential														
Budget	10,000.00	833	833	833	833	833	833	833	833	833	833	833	833	10,000.00
Actual	3,089.10	1,207	231	76	184	0	1,207	184	(0)	-	-	-	-	3,089.10
(Over)Under Budget	6,910.90	(373)	602	757	649	833	(374)	649	833					6,910.90
% Monthly Budget Spent		12.1%	2.3%	0.8%	1.8%	0.0%	12.1%	1.8%	0.0%					30.9%
Target %		8.3%	8.3%	8.3%	8.3%	8.3%	8.3%	8.3%	8.3%	8.3%	8.3%	8.3%	8.3%	66.7%
Recreation														
Budget	20,000.00	1,667	1,667	1,667	1,667	1,667	1,667	1,667	1,667	1,667	1,667	1,667	1,667	20,000.00
Actual	1,408.43	507	(167)	0	532	142	71	324	(0)	-	-	-	-	1,408.43
(Over)Under Budget	18,591.57	1,160	1,834	1,667	1,135	1,524	1,596	1,343	1,667					18,591.57
% Monthly Budget Spent		2.5%	-0.8%	0.0%	2.7%	0.7%	0.4%	1.6%	0.0%					7.0%
Target %		8.3%	8.3%	8.3%	8.3%	8.3%	8.3%	8.3%	8.3%	8.3%	8.3%	8.3%	8.3%	66.7%

Monthly OVERTIME Report: Fiscal Year 2013

Department	Annual Budgeted	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD Total
Transit - Vehicle Ops.²														
Budget	50,000.00	4,167	4,167	4,167	4,167	4,167	4,167	4,167	4,167	4,167	4,167	4,167	4,167	50,000.00
Actual	152,128.37	21,796	10,319	19,008	34,789	22,059	23,663	(12,970)	33,465	-	-	-	-	152,128.37
(Over)Under Budget	(102,128.37)	(17,629)	(6,152)	(14,841)	(30,622)	(17,892)	(19,496)	17,137	(29,299)					(102,128.37)
% Monthly Budget Spent		43.6%	20.6%	38.0%	69.6%	44.1%	47.3%	-25.9%	66.9%					304.3%
Target %		8.3%	8.3%	8.3%	8.3%	8.3%	8.3%	8.3%	8.3%	8.3%	8.3%	8.3%	8.3%	66.7%
Transit - Maintenance²														
Budget	34,600.00	2,883	2,883	2,883	2,883	2,883	2,883	2,883	2,883	2,883	2,883	2,883	2,883	34,600.00
Actual	3,632.54	2,208	523	0	208	51	100	(823)	1,366	-	-	-	-	3,632.54
(Over)Under Budget	30,967.46	676	2,360	2,883	2,675	2,832	2,784	3,706	1,517					30,967.46
% Monthly Budget Spent		6.4%	1.5%	0.0%	0.6%	0.1%	0.3%	-2.4%	3.9%					10.5%
Target %		8.3%	8.3%	8.3%	8.3%	8.3%	8.3%	8.3%	8.3%	8.3%	8.3%	8.3%	8.3%	66.7%
Parking Operations														
Budget	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0.00
Actual	1,411.11	726	99	226	111	28	0	140	81	-	-	-	-	1,411.11
(Over)Under Budget	(1,411.11)	(726)	(99)	(226)	(111)	(28)	0	(140)	(81)					(1,411.11)
% Monthly Budget Spent		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Target %		8.3%	8.3%	8.3%	8.3%	8.3%	8.3%	8.3%	8.3%	8.3%	8.3%	8.3%	8.3%	66.7%
Total Citywide														
Budget	1,764,786.00	147,066	147,066	147,066	142,899	147,066	147,066	147,066	147,066	147,066	147,066	147,066	147,066	1,764,786.00
Actual	1,322,716.83	169,786	91,237	138,163	303,483	158,927	153,568	127,032	180,519	-	-	-	-	1,322,716.83
(Over)Under Budget	442,397.96	(22,720)	55,828	8,902	(160,584)	(11,862)	(6,503)	20,034	(33,453)					442,069.17
% Annual OT Budget Spent		9.6%	5.2%	7.8%	17.7%	9.0%	8.7%	7.2%	10.2%					75.0%
YTD Target %		8.3%	8.3%	8.3%	8.3%	8.3%	8.3%	8.3%	8.3%	8.3%	8.3%	8.3%	8.3%	66.7%

¹Includes doubletime expenses

²Showing negative activity in January due to reimbursement from MTA Grant Funds.

% over/under budget: 8.3% OVER