

# City of Annapolis



## Consolidated Annual Performance and Evaluation Report

*Local Fiscal Year 2013*  
(Federal Fiscal Year 2012)

Submitted to  
The U.S. Department of Housing and Urban Development  
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Prepared by:

Department of Planning and Zoning  
Community Development Division



# City of Annapolis

## Consolidated Annual Performance and Evaluation Report Fiscal Year 2013

### Mayor

**Joshua J. Cohen**

### City Council

Joe Budge, Ward One  
Frederick M. Paone, Ward Two  
Classie Gillis Hoyle, Ward Three  
Sheila M. Finlayson, Ward Four  
Jarred Littman, Ward Five  
Kenneth A. Kirby, Ward Six  
Ian Pfeiffer, Ward Seven  
Ross H. Arnett, III, Ward Eight

### Director, Department of Planning and Zoning

Jon L. Arason, AICP

For more information contact:

Department of Planning and Zoning  
Community Development Division  
145 Gorman Street 3<sup>rd</sup> Floor  
Annapolis, Maryland 21401  
410-263-7961



**Housing and Community Development Committee**  
**FY 2013**

Classie Gillis Hoyle, Ward Three

Jared Littman, Ward Five

Kenneth A. Kirby, Ward Six

Cynthia Carter, Housing Authority Designee

Theresa Von Adelung Bond

Jonette Hahn

**Community Development Administrator**

Theresa C. Wellman



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# **I. General Narrative**



## INTRODUCTION

The Consolidated Annual Performance and Evaluation Report (CAPER) is a U.S. Department of Housing and Urban Development (HUD) mandated report for all communities receiving Community Development Block Grant (CDBG) funding. The CAPER reports the City of Annapolis' success in meeting the housing and community development goals and objectives contained in its Five-year Consolidated Housing and Community Development Plan and FY 2013 Annual Action Plan. The Consolidated Plan is a five-year planning document which: 1) identifies housing needs and problems; 2) analyzes market conditions and resources; 3) sets priorities and adopts strategies; 4) allocates resources; and, 5) contains an annual action plan. The Annual Action Plan identifies the amount of CDBG funds the City expects to use, the activities that the City will fund, and the goals the City set for the number and type of households the City expects to assist. The City's Action Plan for the Program Year 2013 prioritized activities to be undertaken based on housing and community development needs identified in the City's Consolidated Plan:

1. Provide assistance to low-income homeowners for housing rehabilitation.
2. Preserve and expand the supply of affordable housing through acquisition with rehabilitation and/or new construction.
3. Provide opportunities for first-time homebuyers.
4. Support housing counseling for first-time low and moderate-income homebuyers and other housing issues.
5. Continue financial support to homeless shelter programs.
6. Continue financial support for prevention of homelessness.
7. Support improvement or construction of public facilities serving low and moderate-income neighborhoods.
8. Continue planning efforts in Clay Street Neighborhood by continued participation in organizations in the neighborhood.
9. Support programs that assist children with mentoring, persons with office skills training and persons with information and referral.
10. Support job creation and economic development by assisting microenterprises.
11. Provide assistance to supportive housing providers.

Annapolis is a CDBG entitlement community and is required to complete a CAPER annually. The following report is the City of Annapolis' CAPER for CDBG Program Year 2013 (July 1, 2012 to June 30, 2013), the third year of the Five Year Consolidated Plan FY 2011 – 2015. The narrative section of the report contains three basic elements: 1) a summary of resources and programmatic accomplishments; 2) the status of actions taken during the year to implement the City's overall strategy; and, 3) a self-evaluation of progress made during the past year in addressing identified priority needs and objectives. Also, included in the CAPER are the required Integrated Disbursement and Information System (IDIS) reports, which provide data on the City's accomplishments for FY 2013.



## I. GENERAL NARRATIVES

### A. ASSESSMENT OF FIVE-YEAR GOALS AND OBJECTIVES

The following narrative addresses the City's progress in meeting the goals and objectives established in the Five Year Consolidated Housing and Community Development Plan and the FY 2013 Action Plan. **Table 3** on page 39 shows the City's proposed versus actual outcomes for each outcome submitted with the consolidated plan and the areas of high priority.

#### 1. Affordable Housing Activities

***Priority Activity #1: Provide assistance to low income homeowners for housing rehabilitation. The one-year objective is to assist 4 homeowners.***

Actual: Arundel Community Development Services, Inc. (ACDS) rehabilitated nine owner-occupied homes during the twelve-month program year. Of the nine homes, one is owned by persons whose income is less than 30% Median Family Income (MFI), five were less than 50%, three were owned by persons whose income is less than 60% of MFI and one was less than 80% MFI

ACDS leveraged \$112,760 in state Maryland Housing Rehabilitation funds and Lead Paint funds. Of the nine households helped, four were elderly.

***Priority Activity #2: Preserve and expand the supply of affordable housing through acquisition with rehabilitation and/or new construction. The one-year objectives are to rehabilitate at least 1 unit for homeownership; and continue aggressive code enforcement.***

Actual: Habitat for Humanity of the Chesapeake purchased one home in the Clay Street neighborhood. Habitat has selected a family and plans to rehabilitate the property in the next program year. The funding for the acquisition and rehabilitation of this property came from the City's Community Legacy Homeownership Revolving Loan Fund.

***Priority Activity #3: Provide opportunities for first-time homebuyers. The one-year objective is to assist 1 LMI household with first-time home buying assistance.***

Actual: The City did not have accomplishments for this activity in this program year. The city has exceeded its goal for this objective and has expended all funds for this activity. The funding for this activity came from the state HOME Program (\$250,000).

***Priority Activity #4: Support housing counseling for first-time low-income homebuyers for homeownership and other housing issues. The one-year objective is to assist 100 LMI households.***

Actual: During this Fiscal Year, the City awarded CDBG funds to the Community Action Agency to provide housing counseling, including first-time homebuyer-counseling program for low and moderate-income persons. The agency provided housing counseling services to 179 households. Twenty-nine (29) Annapolis residents attended the agency's homebuyer classes.

## 2. Homeless Activities

### ***Priority Activity #5: Continue financial support to homeless shelter programs. The City will support approximately 100 persons.***

Actual: The Maryland Department of Housing and Community Development (DHCD) awarded the City \$50,625 in Emergency Shelter Grant (ESG) funds for operating expenses for the Light House Emergency Shelter. Additionally, the Shelter received \$50,000 County general funds, \$3,000 in CDBG funds and \$20,400 in City General Funds. The Shelter housed 443 individuals in this program year. The City has submitted an application to DHCD for \$143,000 in ESG funds for the upcoming program year.

### ***Priority Activity #6: Continue support for prevention of homelessness. The City will support approximately 100 households.***

Actual: Homeless prevention services at the Light House consist primarily of financial aid to halt utility discontinuation and evictions and to pay for other documented emergencies such as the cost of prescription medication. To receive these services, clients must provide documentation such as court ordered eviction notices, discontinuation notices from the gas and electric company and written documentation from the pharmacy on prescription costs. The shelter provided financial assistance to 1,000 individuals.

The shelter maintains a fully stocked food pantry open to those individuals and families who are unable to afford groceries and other necessities. Local churches and other civic organizations stock the pantry. In addition, the Light House offers a bag lunch program, hot lunch program and fresh market program Mondays through Fridays from 11am-12 pm available to any person in need of a midday meal. In this program year Light House:

- Distributed 4,800 community clients received free bags of groceries;
- Served 10,700 hot breakfasts, 13,000 hot lunches and 8,500 hot dinners;
- Distributed 43,454 bag lunches;
- Utilized 10,000 volunteer hours to help run programs; and
- Made payments to 1,000 individuals and families to prevent evictions, assist with growing utility bills, purchase emergency and unaffordable medicine, and provide financial support for other one-time expenses such as last minute day care with the ultimate goal to prevent homelessness

In addition to ESG funds, the City received approximately \$25,893 from the DHCD Maryland Rental Allowance Program (RAP), which provided rental assistance to 11 households. The Community Action Agency administers the RAP program for the City. The Light House received \$21,500 in ESG funds for homeless prevention as part of Maryland's amended FY 2008 ESG program.

### 3. Community Development Activities

***Priority Activity # 7: Providing improvement or construction of public facilities serving low and moderate-income persons: public facilities in Annapolis are important to supporting the health, safety, and livability of neighborhoods.***

Actual: The City provided the CDBG funds to rehabilitate the Parole Community Health Center that has water infiltration issues. The project is 99 percent completed.

The City is correcting water infiltration at the Stanton Community Center, a recreation center, in the Clay Street neighborhood. The improvements included new windows, masonry work, and new roofing. The project is underway.

***Priority Activity # 8: The City will continue with its planning efforts in the Clay Street neighborhood by continued participation in organizations in the neighborhood.***

Actual: In FY 2002, the City designated the Clay Street Neighborhood as a Community Legacy Area and developed the Clay Street Community Legacy Plan. The Plan updated the Clay Street Revitalization Plan adopted by the City Council in 1996. Since then, the City has received over \$1.5 M in Community Legacy funds from DHCD for revitalization efforts in the neighborhood. A Community Legacy award of \$80,000 is helping the city correct water infiltration problems in the Stanton Center.

HACA demolished 123 public housing units and constructed 63 new units as part of Phase II in the Redevelopment of Obery Court and College Creek Terrace in the Clay Street neighborhood. Fifty-three of those units are project based Section 8 units and 10 are tax credit units. All units are occupied. HACA will apply for CDA Tax Credit funds to build the remaining 61 units of Phase III in Fall 2013.

City Staff continues to provide technical assistance to the Bowman Community Development Corporation (BCDC), which is proposing to include four affordable rental-housing units on the second floor and two units on the first floor of a vacant building they purchased in the Clay Street neighborhood. The City approved a text amendment to the city's zoning code to allow the two residential units on the first floor in that zone.

City staff continues to assist the Clay Street Public Safety Team, Town Pines Court Homeowners Association, and the newly formed Habitat homeowners association on an as needed basis.

***Priority Activity #9: Support varied public services. Outstanding service needs expected to be addressed include mentoring, job skills, computer training, and information, referral, for the Hispanic community and all low and moderate-income persons.***

Actual: During FY 2013, the City continued support for job training programs, such as those offered by OIC, which provided academic and job skills training to 125 clients. OIC's programs included vocational assessment, job search counseling, life skills training, and training linked to industry specific skills and experience. These programs, along with those sponsored by the County's Business and Workforce Development Center provided a safety net for the jobless in Annapolis.

CDBG funds supported youth intervention and prevention programs, such as the Restoration Community Development Corporation's (RCDC) "Reconnecting Youth" mentoring program (151) and the Annapolis Youth Services Bureau (40). These programs provide a variety of services, which include youth counseling, youth programs, computer training, after-school activities, mediation services, and life skills counseling. The City provided CDBG funds to OHLA (2,482 clients) and Center of Help (2,330 clients) which provide services to the City's Hispanic Community.

Besides CDBG funds, the city contributes general funds to organizations that provide services to its low-income residents. These agencies include the Center of Help (\$9,700), RCDC (\$13,333), "We Care and Friends" (27,040), Eastport Girls Club (\$20,600), Box of Rain (\$1,750), Boys and Girls Club (\$5,000), Light House Shelter (\$20,400), Mt. Olive Community Development Corporation (\$2,233), OIC (\$13,667) to help with operating expenses.

Volunteer Center established The Treasure Hunters Clearinghouse (Clearinghouse) to connect caring adult volunteers to existing academic enrichment, tutoring and mentoring programs. The initiative recruits, screens, trains, matches, and supports these volunteers. The Clearinghouse is based on the Kids at Hope philosophy that says "all children are capable of success, No Exceptions!"

The initiative is administered through the Volunteer Center for Anne Arundel County. The program works to coordinate efforts and increase the number and quality of caring adult volunteer mentors, tutors and role models for youth in the City of Annapolis. The volunteers recruited through the clearinghouse mentored 25 young people this program year.

***Priority Activity #10: Support job creation and economic development by assisting one microenterprise.***

Actual: Newtowne Community Development Corporation provided assistance to seven (7) micro businesses that have participated in this program. The participants reside in Woodside Gardens, Newtowne 20, and Homes at the Glen.

**4. Special Needs Activities**

***Priority Activity #11: Provide assistance to supportive housing providers. The City will provide assistance to rehabilitate four homes housing 12 persons with mental illness.***

Actual: This year, Arundel Lodge renovated six group homes that provided housing and supportive services to 18 adults diagnosed with mental illness and somatic/physical issues. The City also provided funds to the ARC to rehabilitate a group home occupied by four developmentally disabled adults.

Four Annapolis residents received assistance through Anne Arundel County's Housing Opportunities for People with AIDS (HOPWA) program.

## **B. AFFIRMATIVELY FURTHERING FAIR HOUSING**

According to certifications made in the Consolidated Plan, the City of Annapolis continues to further fair housing in the private and public housing sectors. The following is a summary of the impediments identified in the Analysis of Impediments completed in FY 2006:

### **1. Impediments**

- a. Lack of education and increasing awareness regarding fair housing.
- b. Lack of outreach to protected classes and referral to assistance.
- c. City Fair Housing Law not as inclusive as State and Federal Fair Housing Laws. While City's Human Relation Commission can accept complaints related to all members of the protected classes covered by Maryland's Fair Housing Law, to further show the City's commitment to fair housing choice, its Fair Housing Law should cover all those classes as covered by Federal and State laws. Providing same protected classes locally avoids confusion and delay in addressing fair housing problems.
- d. Zoning Ordinance definition of family is narrow, limiting it to persons related by blood, marriage, or adoption, potentially limiting groups of unrelated individuals from sharing housing. This potentially prevents group homes for the disabled.
- e. Zoning Ordinance limits location of group homes for persons with disabilities to primarily non-residential zoning districts. The City's zoning code regulates the use as a special exception requiring additional noticing and public hearing that draw unwarranted attention to the use. The special exception standards are broad and not easily quantified making regulation subjective. The City's regulation of group homes for the disabled may impede the creation of group homes, limiting housing choices for the disabled in Annapolis.
- f. There is overlap between census tracts containing high percentages of low-income households and large numbers of members of the protected classes indicating that the lack of affordable housing has a disproportionate impact to members of the protected classes making their affordability problem a fair housing problem.

### **2. Actions Taken**

The following are actions taken during the program year to overcome the effects of the preceding impediments:

- a. Office of the Mayor completed the Limited English Proficiency (LEP) Plan for City of Annapolis. Staff will take the Plan to the City Council for adoption in FY 2013.
- b. The Annapolis Human Relations Commission engaged in the following activities related to fair housing during this period:

October 2012 -- The Commission had a table at a housing conference sponsored by the Housing Authority of the City of Annapolis. Hundreds attended this event, and the Commission distributed many of its brochures, including the one on fair housing.

January 2013 -- Members of the Commission's Outreach Committee distributed

copies of the Commission's brochures, including the one on fair housing, throughout the community with emphasis on the City's public housing developments.

May 2013 -- The executive director of Baltimore Neighborhoods Inc., made a presentation at a Commission meeting about the work of his organization, which seeks to promote justice in housing for Maryland residents through fair housing, tenant-landlord programs, and public information activities. The program director at BNI, appeared on the Commission's cable television show, Annapolis Mosaics.

- c. The City's Fair Housing Ordinance is "substantially equivalent" to both the state and federal law and includes "Source of Income" and "Sexual Orientation" as protected classes.
- d. The City has an inclusionary zoning law, which requires all developers of more than 10 units must also provide moderately priced dwelling units (MPDUs). The City has 18 occupied rental MPDUs in its inventory. Four units of the nine properties for sale were sold to work force households in this program year
- e. The City used CDBG and state rehabilitation funds to rehabilitate nine LMI owner-occupied residences.
- f. This year, Arundel Lodge used CDBG funds to renovate six groups home that provide housing and supportive services to adults diagnosed with mental illness and somatic/physical issues.
- g. The County-funded Homeownership Counseling Program and the Mortgage Assistance Program provides direct assistance to make homeownership possible for low and moderate-income families. To further help individual buyers, ACDS continues to apply for and use State funds for below market-rate mortgages to encourage homeownership for all County residents, including the City.
- h. The City also participates in the Anne Arundel County Affordable Housing Coalition, which is an advocacy group for affordable housing in the County.
- i. During this Fiscal Year, the City awarded CDBG funds to the Community Action Agency to support a first-time homebuyer-counseling program for low and moderate-income homebuyers.
- j. Group homes licensed by the Maryland Department of Health and Mental Hygiene are exempt from local zoning. The City currently has 15 residences owned by Arundel Lodge, which provides help to the mentally disabled and two residences owned by the ARC, which provides assistance to the developmentally disabled.

#### *Fair Housing Complaints*

No fair housing complaints were filed with the Human Relations Commission in this program year.

#### *Dialogue Project*

The Commission has an ongoing project designed to engage residents of the City's

public housing developments in a conversation with their neighbors in surrounding communities. The goals of these "dialogue sessions", which are two hours in length and facilitated by members of the Commission, are to identify issues of common concern and develop collaborative activities to resolve problems. Participation is to be limited and equally balanced to keep the conversation manageable and to ensure that everyone has an opportunity to offer their views.

#### *Signs on Annapolis Transit Buses*

Signs in English and Spanish, advertising the availability of the Commission to assist residents who believe that they may be the victim of discrimination, were developed by the Commission's Outreach Committee, and posted on City buses that serve each of the routes.

## C. AFFORDABLE HOUSING

### 1. Specific Housing Objectives

The City worked hard to provide affordable housing assistance to owners at various income levels throughout the year. In reporting affordable housing accomplishments for the year, the City of Annapolis counts the number of extremely low-income, low-income, and moderate-income homeowners and home purchasers assisted with City funds, State HOME funds, and local CDBG funds. The table below (Table 1) provides an overview of the actual affordable housing accomplishments by income level during this program year.

Assistance Provided by Income Group	Rehabilitation Assistance	Settlement Expense/Mortgage Write Down Assistance	Acquisition/Rehab/New Construction Assistance	Total
Extremely Low 0-30% MFI	4	0	0	4
Very Low 31 - 60% of MFI	4	0	0	4
Low 61 - 80% MFI	1	0	0	1
Total	9	0	0	9

### 2. Section 215

The following table (Table 2) shows the City's progress in providing affordable housing that meets the Section 215 definition of affordable housing. It compares actual accomplishments with proposed goals during the program year. All City federally funded activities met the Section 215 definition of affordable housing. Section 215 refers to the HOME definition of affordable housing found in HUD's regulations for rental and homeownership housing. These regulations state that affordable *rental* housing is that which does not exceed the fair market rents in the area, or which does not exceed 30 percent of household income for a household earning 65 percent of the area median income. The regulations also define affordable *owner-occupied* housing as that which has an initial purchase price that does not exceed 95 percent of the median purchase price for a comparable unit for the jurisdiction, or has an estimated appraised value at acquisition that does not exceed this limit.

Activity	Type	Proposed FY 2013	Actual FY 2013
Housing Rehabilitation	owners	4	9
Settlement Expense/Mortgage Help	owners	3	0
Acquisition/Rehabilitation/New	owners	3	0
Total		10	9

### **3. Efforts to Address Worst Case Needs**

Worst-case housing needs arise when households pay more than 50 percent of their income for rent, reside in seriously substandard and/or overcrowded rental units, or are involuntarily displaced. It is difficult to find out the number of low-income renter households who spend more than half their income on rent, unless those households offer that information. However, the City is able to gather data on households being involuntarily displaced when HUD - assisted projects prepay their loans or opt out of Section 8 project contracts. Such displacement did not occur in the City's Section 8 projects.

Because the City licenses and inspects all rental units annually, most of the rental units are considered in good repair. Specifically, all Section 8 properties are inspected twice; since both the City and the Annapolis Housing Authority inspect the Section 8, existing and project based units. Thus, the City's affordable housing stock is generally considered not to be substandard in nature.

### **4. Efforts to Address Needs of Persons with Disabilities**

The City provided funding to Arundel Lodge to rehabilitate six residences occupied by the mentally ill. Arundel Lodge provides supervised housing, supportive counseling, social rehabilitation, 24-hour crisis intervention and case management services to persons with mental illnesses. The City also provided funds to the ARC to rehabilitate a group home for the developmentally disabled.

During FY 2013, County Housing Opportunities for People with AIDS (HOPWA) funds were used to provide rental subsidies to both City and County households. The County also has a security deposit program for low-income persons to help with obtaining affordable housing. Four (4) individuals received HOPWA assistance from the Anne Arundel County Housing Commission during this reporting period.

## **D. CONTINUUM OF CARE NARRATIVE**

### *Organization and Process*

The City of Annapolis is part of Anne Arundel County's collaborative and well-coordinated community based planning process that seeks to ensure the needs of persons who are homeless within the County are being met. The continuum of care planning group, known as the Anne Arundel and Annapolis Community Coalition to End Homelessness (Homeless Coalition), is responsible for planning, policy, and program development.

The Homeless Coalition includes representatives from State, County, and City of Annapolis agencies administering mainstream resources, homeless shelter, and nonprofit service providers, members of the County's Affordable Housing Coalition, the FEMA Board, representatives from organizations serving the HIV/AIDS population, formerly homeless persons, advocates, and others with roles, interests, and responsibilities in addressing issues associated with homelessness in the County.

The Homeless Coalition meets monthly to discuss key topics and to learn about new services and programs that can be of benefit to the homeless. These meetings are supplemented with committee meetings designed to further the Partnership's goals and objectives. During the past fiscal year, members of the Homeless Coalition has worked to address the new HEARTH Act requirements, including beginning the discussion of the creation of a coordinated assessment for Anne Arundel County.

In brief, the Anne Arundel County continuum of care process involves a planning cycle to ensure that a comprehensive system of care is in place and to provide outreach, prevention, supportive services, emergency and transitional shelter or interim housing, and permanent supportive housing with the goal of making homelessness rare and brief. Additionally, the County works to address the needs of subpopulations including chronically homeless persons, persons with substance abuse, serious mental health issues, co-occurring disorders, physical disabilities, persons with HIV/AIDS, veterans, victims of domestic violence and youth.

### *Nature and Extent of Homelessness*

To identify the service and housing needs of the County's homeless population, the County conducts an annual point-in-time count, analyzes data collected through the County's Homeless Management Information Systems (HMIS), and obtains and reviews other relevant data. This information is the foundation of the County's planning process and is used to develop new projects and programs, as well as to evaluate the ongoing need of established programs.

On January 30, 2013, the County completed its yearly count of homeless clients in all of the County's emergency shelter facilities and transitional housing programs using the County's HMIS system. In addition, the County counted as many of the unsheltered homeless as possible on this same date. The purpose of the survey was not only to obtain a point-in-time count of the sheltered and unsheltered homeless population, but also to identify various sub-populations. The survey was designed to reduce duplication, as well as to ensure those counted met HUD's definition of homeless.

As identified in the following table, on Wednesday, January 30, 2013, 350 homeless persons in need of housing related assistance were identified in the County. Two hundred and six (206) persons, including children, were housed in emergency shelters and 59 persons, including children, were housed in transitional shelters. Approximately 85 homeless individuals were

identified as residing on the street, in cars, or living in other places not meant for human habitation. Further, of those individuals sheltered in either emergency or transitional housing programs, 63 persons were identified as mentally ill, 40 persons were identified with chronic substance abuse issues, 16 persons were identified as veterans, two individuals were identified with HIV/AIDS, and 37 persons were identified as victims of domestic violence. Of the total, approximately 48 would meet HUD's definition of chronically homeless.

### Homeless Point-in-Time Count, January 30, 2013

HOMELESS POPULATION	SHELTERED		UNSHELTERED	TOTAL
	Emergency	Transitional		
Families with Children	19	15	2	36
Persons in Families with Children	58	48	8	114
Single Individuals and Persons in Households without Children	148	11	77	236
<b>Total</b>	<b>206</b>	<b>59</b>	<b>85</b>	<b>350</b>
HOMELESS SUBPOPULATIONS	SHELTERED		UNSHELTERED	TOTAL
Chronically Homeless	26		22	48
Seriously Mentally Ill	63			
Chronic Substance Abuse	40			
Veterans	16			
Persons with HIV/AIDS	2			
Victims of Domestic Violence	37			
Unaccompanied Youth (Under 18)	0			

As this count reflects a specific point in time, it is only a simple snapshot of the homeless population on that date (a day that happened to be rainy and cold). It is not a total count of the number of homeless in the County, as it is limited to HUD's definition of homelessness. For instance, the Anne Arundel County Public School's Homeless Coordinator continues to serve children that are living doubled up with family or friends, and are not in the County's shelter system. This number also does not include the many extremely low-income households paying more than 50 percent of their income for housing costs and at risk of homelessness.

Based on the annual point-in-time count and other relevant data, the County has developed a continuum of services and housing to address the unique needs of the homeless population, including the needs of various subpopulations such as the chronically homeless, mentally ill, chemically dependent, victims of domestic violence, veterans, youth runaways, and persons with HIV/AIDS. The County's action steps for reducing and ending homelessness are outlined in both the City's and County's Action Plans for Local Fiscal Year 2014.

#### 1. Actions Taken to Prevent Homelessness

In Local Fiscal Year 2013, the County also awarded CDBG funds to the Calvary Economic Development Corporation and the Community Action Agency to provide emergency financial assistance and counseling to households who were in danger of losing their housing. One Hundred and forty one (141) households were assisted by the Calvary Economic Development Corporation and 67 households were assisted by the Community Action Agency with funds to prevent eviction or loss of utilities. In addition, DSS continued to assist families and individuals with eviction prevention and/or utility cut off assistance through their emergency services

division. The Family Investment Administration, the child welfare division of DSS, also assisted with many households with eviction prevention and utility payments. Additionally, a number of faith based organizations continued to provide financial assistance to prevent homelessness in the County.

### *Outreach Services*

The County's Mental Health Agency continues to administer several programs that are critical to the County's outreach efforts. The major outreach program for the County is the Assertive Community Treatment Program together with Consumer Outreach, Entitlements, & Care Coordination (COOECC), which engages and provides services to 110 mentally ill persons at a time. The Assertive Community Treatment Program receives referrals from all of the County's shelters and homeless providers in addition to other sources. The Mental Health Agency's other outreach vehicle, the COOECC, works in collaboration with the mobile crisis teams as part of the comprehensive Crisis Response System (CRS). The CRS has contact with all of the County's shelters and the drop in center. The Community Outreach Team primarily targets individuals living with mental illness or with a dual diagnosis, but will also provide referral services to any homeless individuals needing linkage to community resources. PDG is contracted by the Mental Health Agency to operate the mobile crisis team. PDG offers case management, crisis case management, a psychiatric rehabilitation program, benefits counseling including the SOAR Program (PATH), and vocational rehabilitation services.

Arundel House of Hope, Inc. (AHOH) operates the Homeless Resource and Day Center, which offers case management, day shelter, information and referral services, housing search, and links to mainstream resources.

### *Supportive Services*

In addition to needing affordable housing, individuals, and families experiencing homelessness also, need an array of services to support their transition from homelessness to permanent housing and independent living. These essential supportive services include case management, assistance in paying for security deposits/first month rent, alcohol and drug abuse treatment, mental health care, AIDS related treatment and services, educational and employment programs, childcare, transportation services, medical services, and food. The County works with many nonprofit organizations to ensure these services are available to homeless persons.

In Local Fiscal Year 2013, AHOH continued operation of the Homeless Day and Resource Center. The Day and Resource Center provides case management, day shelter, information and referral services, housing search, and helps link the homeless to mainstream resources. The Center also acts as the intake center for the Winter Relief Shelter program. During the past year, the program served 645 homeless persons. AHOH also opened a free health clinic for the homeless and other low-income persons at a site next to the Homeless Day and Resource Center.

Anne Arundel County also hosted its sixth Homeless Resource Day on March 16, 2013. The Homeless Resource Day provided a wide variety of services to over 555 persons, including children. Services included assisting individuals obtain photo identification from the Motor Vehicle Administration, Social Security cards, birth certificates, health and dental services, jobs, credit counseling, legal services, and hair cuts. The Homeless Resource Day also streamlined applying for benefits such as housing, Temporary Cash Assistance, Food Stamps, Medical Assistance, and Veterans assistance by providing on-site staff from DSS, the County Department of Health, and the Veterans Administration.

## **2. Actions Taken To Address Emergency Shelter and Transitional Housing Needs**

Agencies providing emergency shelter and services for the general population include Sarah's House, the Light House Shelter, North County Winter Relief, and the YWCA. Sarah's House, which is located at Fort Meade, is operated by Catholic Charities on behalf of the County. Sarah's House, supported with Emergency Solutions Grant (ESG), County, State and private funds, has 66 emergency beds. Sarah's House expended \$87,313 in county ESG funds in Local Fiscal Year 2013. Referrals are accepted 24 hours a day, seven days a week and residents may stay up to 90 days. During Local Fiscal Year 2013, Sarah's House emergency shelter served 394 persons, including children.

The Light House continued the operation of their 65 bed homeless shelter in the City of Annapolis. In Local Fiscal Year 2013, the Light House served 261 homeless persons.

North County Winter Relief is operated on a rotating basis by a consortium of churches and provides up to 50 emergency beds for single men and women between October and early April for as many nights as needed during the winter. The North County Winter Relief shelter served 163 unduplicated homeless persons this past year.

Finally, the YWCA operates a shelter for victims of domestic violence. In Local Fiscal Year 2013, the YWCA provided shelter and services for up to 180 women and children.

Several transitional housing programs are available in Anne Arundel County. These programs serve families with children, as well as individuals with substance abuse problems and mentally ill individuals. Transitional housing programs provide a secure housing situation in addition to supportive services to help stabilize a family or individual and thus assist them with the process of moving into permanent housing.

Catholic Charities operates Sarah's House Transitional Housing Program, which accommodates up to 22 households for six to 18 months stays. Catholic Charities was awarded renewal funding for Sarah's House through the 2012 Continuum of Care NOFA competition. In FY 1013, SHP funds totaling \$322,127 were expended to operate Sarah's House transitional housing program, which, served 126 homeless persons. Sarah's House will apply for renewal funding through the 2013 Continuum of Care NOFA competition, which will maintain the current supply of transitional housing.

The Light House, Inc. operates Anchor House, a transitional housing program for families in the City of Annapolis. Anchor House has two apartments and one single-family home serving three families. During Local Fiscal Year 2013, the transitional program assisted 20 homeless persons, including children. A total of \$39,488 in SHP funds was expended during the program year. Anchor House will also apply for renewal funding through the 2013 Continuum of Care NOFA competition, which will help maintain the current supply of transitional housing.

AHOH operates the Fouse Center, the only transitional housing program for single, homeless men in the County. The Fouse Center, which houses up to 10 individuals, is funded with SHP funds and provides housing, case management, life skills assistance, addictions assessment and counseling, and employment assistance for up to 12 months. The Fouse Center served 21 men and expended \$125,443 in SHP funds in Local Fiscal Year 2013. AHOH will apply for renewal funds as part of the 2013 Continuum of Care NOFA competition. In Local Fiscal Year 2013, AHOH continued to operate the Patriot House, located in Brooklyn Park, which is the only housing program serving veterans in Anne Arundel County. Patriots House opened in the fall of 2011 and served seven homeless veterans during the last year.

### **3. Actions in Support of Homeless Subpopulations**

Within the homeless population, several special needs populations require additional resources beyond which would be provided as part of the general programs and services available throughout the homeless service network. These homeless populations include the chronically homeless, seriously mentally ill, chronic substance abusers, victims of domestic violence, veterans, youth, and persons diagnosed with HIV/AIDS.

#### *Chronically Homeless Persons*

This year the county also continued to identify the needs of chronically homeless persons, defined briefly as unaccompanied homeless individuals with a disabling condition who are residing on the streets or in other locations not fit for human habitation or having multiple episodes of homelessness. Because of this planning, the County has increased and maintained the number of permanent supportive housing beds for the chronically homeless from zero in 2005 to 68 in 2013.

Services for the chronically homeless are also offered by the Homeless Day and Resource Center, located in Glen Burnie, which provides case management, day shelter, information and referral services, housing search, and links to mainstream resources. The Center also serves as the Winter Relief intake center between October and April.

In addition to the Homeless Day and Resource Center, AHOH operates the four housing programs for the chronically homeless including: the Safe Haven I, WISH, Safe Haven II, and the Community Housing programs. These programs provide permanent supportive housing in a group home setting. In the past year, these programs served 21 chronically homeless men and women. People Encouraging People, Inc. (PEP) provided tenant based rental assistance and supportive services to 13 chronically homeless persons in their Housing First Program I and II.

The Anne Arundel Mental Health Agency continued the Samaritan Housing Program this fiscal year. This program covers the leasing costs of five units for chronically homeless men or women with mental illnesses. The Shelter Plus Care Program also provides tenant based rental assistance to the chronically homeless. Finally, all of the SHP funded tenant based rental assistance programs give priority to the chronically homeless population on their waitlists so that when new slots become available, they are first to be served.

#### *Persons Diagnosed With a Mental Illness*

There are several service providers assisting mentally ill residents of Anne Arundel County including Partnership Development Group, Inc. (PDG), Arundel Lodge, Inc., Omni House, Inc., Vesta, Inc., Community Residences, Inc., and Psychotherapeutic Services Inc. Services from these providers include the following: psychiatric rehabilitation, day programs, case management and vocational services; benefits counseling and special programs for mentally ill persons who are also chemically addicted, elderly, or deaf; life skills training in personal care, housekeeping, budgeting, use of public transportation, shopping and medication monitoring; family counseling; and an outpatient psychiatric clinic.

Community Residences, Inc. operates the Shelter Mental Health Assistance Program. This program, funded with SHP funds, provides mental health services to clients at AHOH and Catholic Charities facilities. The advocates assess all clients and work with their case managers to assist those clients exhibiting signs of mental illness to access appropriate resources and services. In the past year, the program assessed and served 203 unduplicated homeless adults.

### *Persons with Addiction Issues*

The County also has several programs for individuals with chronic substance abuse issues. This group often consists largely of homeless individuals living on the streets or doubled up with family or friends. Residential treatment facilities include Hope House, Samaritan House, Damascus House, Chrysalis House, and Second Genesis. These treatment facilities provide intensive group and individual counseling, referrals to outside community sources, employment training and location assistance, health care, and life skills training. These programs are available for adults over the age of 18.

### *Victims of Domestic Violence*

The YWCA of Annapolis and Anne Arundel County operates both a Domestic Violence Counseling Program and a Battered Women's Shelter. The YWCA offers their clients counseling, transportation, childcare, employment training services, and legal services. Women and children may also be referred to Sarah's House and other shelters while male victims are given motel placement.

### *Persons Diagnosed With HIV/AIDS*

During Local Fiscal Year 2013, Anne Arundel County received \$491,410, in HOPWA funding through the Baltimore Eligible Metropolitan Statistical Area. The County funded the Rental Subsidy Program administered by the Housing Commission of Anne Arundel County. The program provided permanent housing for 52 households. The program provided permanent housing for four Annapolis households.

## **4. Actions Taken To Address the Transition to Permanent Housing and Independent Living**

Permanent affordable housing is a continuing challenge for those individuals and families who have been homeless and are ready for independent living. The cost of housing in Anne Arundel County remains a barrier for extremely low and low-income households. Although the Housing Commission gives priority to those households who are homeless, the waiting lists for public and subsidized housing are substantial. The County continually works to increase the supply of affordable housing options, especially for households facing a housing crisis or homelessness.

### *Permanent Supportive Housing Programs*

AHOH was awarded ESG funds to develop a rapid re-housing program. This program began operation in October 2012. The rapid re-housing program provides short-term rental assistance funds in order to assist homeless household move quickly into their own unit. Case management is also provided. In Local Fiscal Year 2013, 13 households have been assisted.

The Housing Commission received SHP funding for a permanent supportive housing program, which provides rental subsidies and support services to homeless families and individuals living with disabilities. In Local Fiscal Year 2013, the Housing Commission served 21 homeless households.

The Supportive Housing Opportunity Program (SHOP), operated by the Anne Arundel County Mental Health Agency, provides tenant based rental assistance and targeted case management services. All of the households have an adult member who is diagnosed with a severe mental illness and substance abuse issue. SHOP provided housing to nine households in FY 2013.

The Anne Arundel Partnership for Permanent Housing serves homeless families and individuals with disabilities. During Local Fiscal Year 2013, the Housing Commission and Community Residences, Inc. worked together to provide tenant based rental assistance and intensive case management to 20 homeless households. AHOH utilized a portion of these SHP funds to rent three supportive group homes to house single disabled homeless men. Ten (10) men were provided with permanent supportive housing through these group homes.

The Shelter Plus Care Program, administered by the Maryland Department of Health and Mental Hygiene and operated by the Anne Arundel County Mental Health Agency, continued to provide tenant based rental assistance to 48 participants during Local Fiscal Year 2013. The program targets the chronically homeless and individuals with a mental illness who are exiting the detention center and would otherwise become homeless.

In Local Fiscal Year 2013, AHOH continued the Women in Safe Haven (WISH) Program, which provides permanent supportive housing for five chronically homeless women. Each participant signs a lease and is provided a private room, sharing common space, kitchen, and bathrooms. The program also has a live-in resident manager to provide additional support. Five (5) chronically homeless women were served by the program during this fiscal year.

AHOH also continued operation of its Safe Haven I Program and served four homeless men in Local Fiscal Year 2013. The Safe Haven I Program provides permanent supportive housing for four homeless individuals with disabling conditions who have either been continuously homeless for more than a year or have had multiple episodes of homelessness. Each participant signs a lease and is provided a private room while sharing common space in the home. A live-in resident manager provides additional support. The program also offers client driven case management services.

AHOH also continued to operate Safe Haven II for four chronically homeless men in Severna Park. The Safe Haven II provides each participant a private room with a shared bathroom, kitchen, and other living space as well as intensive case management. The program is also staffed with a live-in resident manager. In the past fiscal year, the program served five chronically homeless men.

The County Mental Health Agency continued operation of a tenant based rental assistance program for chronically homeless individuals diagnosed with a mental illness. The program, called the Samaritan Housing Program, also provides intensive case management, counseling, and support services. Six chronically homeless individuals were assisted.

AHOH continued operation of the Community Housing Program during the program year. The Community Housing Program received funding to lease two three-bedroom apartments to provide six homeless men and women with permanent housing and client-driven case management and support services. Seven homeless individuals were assisted.

People Encouraging People, Inc. (PEP) began operation of the Housing First I Program in Local Fiscal Year 2013. The Housing First I Program provides tenant based rental assistance to chronically homeless men and women. During the first year of operation, five chronically homeless individuals were provided housing and supportive services. All of those served have been diagnosed with a severe mental illness.

Additionally, PEP developed and began operation of a new permanent housing program called the Housing First II Program. This program provided tenant based rental assistance and intensive case management services to eight chronically homeless persons.

The Light House, Inc. also continued to operate Willow House, a permanent supportive housing program for homeless women. In the past fiscal year, six women were served by the program.

#### *Other Housing Programs for Low and Moderate Income Households*

The Housing Commission operates the County's Public Housing Program and the Housing Choice Voucher Program. These programs address the housing needs of low-income residents. Additionally, ACDS provides several programs, which seek to increase housing options for low and moderate-income residents of the County. The Rental Housing Production Program, funded with County HOME funds, provides funding for the development or rehabilitation of affordable rental housing projects. The Mortgage Assistance Program provides deferred repayment loans for down payments, mortgage write-down, and closing costs for first time homebuyers. Furthermore, the Affordable Housing Program encourages the acquisition and rehabilitation of housing affordable to limited income households. Recognizing the increasing need for affordable housing, Anne Arundel County will continue to seek ways to increase the supply of affordable, permanent supportive housing.

### **5. Actions Taken To Address the Special Needs Of Persons That Are Not Homeless but Require Supportive Housing**

#### *Removal of Architectural Barriers*

To enable individuals with disabilities to remain in housing of their choice, the County continued to offer the Accessibility Modifications Program. Twelve households received financial assistance for improving accessibility within their homes and for correction of code and health violations.

Resident Services caseworkers are available to all public housing residents to provide counseling, information, and referrals to services, which address the social, health, emotional and economic problems of households. This assistance helps to prevent financial and personal problems from becoming unmanageable.

#### *Supportive Services to Public Housing Residents*

Resident Services caseworkers are available to all public housing residents to provide counseling, information, and referrals to services, which address the social, health, emotional and economic problems of households. This assistance helps to prevent financial and personal problems from becoming unmanageable.

#### *Housing for Individuals with Disabilities Exiting Institutions*

The Housing Commission continued the Project Dignity Program during Local Fiscal Year 2013. This program offered tenant based rental assistance to nine persons with disabilities who transitioned out of assisted care facilities and re-entered the community.

#### *Housing Opportunities for Persons with Special Needs*

Housing opportunities for special needs populations is among one of the highest priorities for investment of funds, as outlined in Anne Arundel County's Consolidated Plan. The County uses CDBG and HOME funds to maintain, rehabilitate, and make accessible the existing supply of group homes. In Local Fiscal Year 2013, one group home was rehabilitated through the Group Home Rehabilitation Program and seven group homes in the city were rehabilitated with CDBG

funds. Additionally, the County seeks to expand the availability of housing for special needs. In this fiscal year, one group home was acquired and rehabilitated through the CHDO Group Home Acquisition and Rehabilitation Program.

### *Housing Services for Youth*

To prevent homelessness among youth, the County's Department of Social Services continued to implement the Independent Living Preparation Program, as defined by the Maryland Department of Human Resources. Through this program, foster care caseworkers begin working with youth in the foster care system at age 14 to initiate independent living skills training and begin permanency planning. Caseworkers attempt to keep their clients in the foster care system until they are 21 by working to ensure they remain eligible to participate. This requires that the youth maintain employment and enroll in courses at a college/ university, trade school, or employment program. If a youth leaves the program, they are eligible to return for services as needed. After care services are also provided to youth once they leave foster care.

Additionally, County service providers and shelters assisting homeless youth include the Pascal Youth and Family Service Center, Safe Haven, and Mary's Mount Manor.

## **6. Continuum of Care Application**

Anne Arundel County applied through the competitive application process and was awarded a total of \$2,360,347 in Continuum of Care (CoC) funds. Specifically, the funds were awarded to: (i) continue to fund eleven permanent supportive housing programs, (ii) continue to fund a supportive services program, and (iv) continue funding three transitional housing programs for the homeless. The County plans to apply for approximately \$2,000,000 in CoC program funds through the competitive 2013 Continuum of Care NOFA.

## **E. OTHER ACTIONS**

### **1. Actions to Address Obstacles to Meeting Under-served Needs**

Unfortunately, local resources are insufficient to address all the City's housing needs. The City has been supporting housing rehabilitation for extremely low and low-income homeowners for more than 30 years. Since 1998, the City has been providing homeownership opportunities by collaborating with local nonprofit housing developers and has supported new lease purchase housing. In addition to this assistance, the City implemented its MPDU legislation to provide more affordable rental and for-sale housing for low and moderate-income residents. Moreover, the City continued to leverage federal and State funds to serve its low and moderate-income households.

Despite its efforts, the City's housing needs will continue to outstrip its resources. Thus, Annapolis continues to develop partnerships and seek additional sources of funds to increase rehabilitation services and homeownership opportunities and, continue to provide accessibility improvements, housing counseling, down payment, and closing cost assistance to its citizens.

### **2. Actions to Foster and Maintain Affordable Housing**

Even with the current housing problems, the housing prices in Annapolis continue to be relatively high. The City did not experience a high foreclosure rate and housing prices did not decline at the same rate as they did in the northern and southern part of Anne Arundel County. In fact, the City was not eligible to apply for funding through the Neighborhood Stabilization Program (NSP) because the foreclosure rate in Annapolis was low. Coupled with the lack of vacant land, which causes land prices to remain high, expanding the new housing options available to City residents, is still difficult. Despite this difficulty, the City has a considerable stock of affordable housing, which it maintains and expands.

Approximately 48 percent of the City's total housing stock is rental in nature. Forty-three percent of the multi-family rental units (more than 20 units) in the City are subsidized. Of the 4,694 multifamily rental units, approximately 16 percent (790) are public housing units owned by HACA. An additional 1,272 apartment units are occupied by tenants who receive Section 8 housing assistance or other assistance. The City requires that all market-rate apartment complexes accept Housing Choice Vouchers and other vouchers as a source of income. Currently, more than half of the developments either have residents with Housing Choice Vouchers or are willing to accept the vouchers. Several apartment complexes have rents that are too high for vouchers to be used.

The City of Annapolis has been working with HACA to support their efforts to improve their housing stock. In FY 2008, HACA and Landex Corporation formed a public private partnership to rehabilitate 150 public housing units in Annapolis Gardens and Bowman Court developments. The City provided CDBG-R funds to HACA to help with the renovation, which was completed in 2010 and is fully occupied.

The City also provided support to HACA to demolish and rebuild 164 public housing units in the Clay Street neighborhood (Obery Court and College Creek Terrace). HACA in partnership with Pennrose LLC demolished 164 units and rebuilt 113 of the units. In Phase III, they will rebuild the remaining 61 units for 174 new units. Because of zoning allowances, they will be able to add an additional 10 rental units. Combined with the 10 completed Habitat homeownership units previously mentioned, the city has 20 additional new affordable housing units. These developments are further discussed in the public housing section on page 22.

The City has an inclusionary zoning program which requires developers of 10 or more units to provide moderately priced dwelling units (MPDU's) for households with incomes equal to or less than of 100 percent of the area median family income adjusted for household size. This action is expected to increase the amount of affordable rental and for sale housing in the City.

### **3. Actions to Eliminate Barriers to Affordable Housing**

The major barriers to affordable housing in Annapolis are the inability of applicants to qualify for mortgages because of credit problems, high down payment and closing costs, unwillingness of landlords to accept rental vouchers, and the high cost of land and construction. The City continues to support activities that address these issues.

Credit problems and lack of knowledge concerning the home buying process are two of the most prominent barriers to affordable homeownership in the City. Consequently, the Homeownership Counseling Program, offered through ACDS to both City and County residents, continues to help first-time homebuyers understand the mechanics of the home purchase process from budgeting, resolving credit issues, negotiating the contract, though moving in. Besides the ACDS program, the City supports the Community Action Agency housing counseling and homeownership program which offers similar services as ACDS.

In our current housing market, even with the economic downturn, high down payment, closing costs, and mortgages continue to be barriers to renters attempting to become homeowners. ACDS offers financial assistance to those households that have attended their homeownership program and wish to purchase a home in the City of Annapolis. Because of the lack of affordable inventory, the City discontinued its acquisition/rehabilitation/sale program with Homes for America. However, it continues to offer down payment, closing cost, and mortgage write-down assistance to Habitat Homebuyers when funds are available.

Although, some renters are fortunate enough to receive rental vouchers, they have had problems finding a landlord who would accept the voucher to enable them to live in a market-rate apartment. During the current strong rental market, some landlords did not accept rental vouchers since many other potential renters do not need a housing voucher to supplement their income. In response to this problem, the City changed its Fair Housing Law to make it illegal to discriminate against persons based on their "source of income". In addition, the City's Human Relations Commission sent letters to all market rate multifamily developments advising them of the change in the city's law.

The City's land prices and construction costs continue to be a barrier. Even with the current housing market crisis, house prices in Annapolis have not decreased to the point of being affordable to low and moderate-income families. Simultaneously, these residents saw their incomes remain fixed or decreased, so that they had to pay a greater percentage of their income for housing as costs rose. Consequently, in FY 2004, the City passed inclusionary zoning legislation, which requires developers of more than 10 rental or for-sale units to provide affordable housing units to households of with income up to 100% of MHI. So far, the City has added 18 new rental units to its inventory since the inception of the program. All of the current tenants have incomes below 80% MHI. In addition, four of the nine available for sale units were sold to moderate and workforce income individuals.

### **4. Actions to Overcome Gaps in Institutional Structure and Enhance Coordination**

The Department of Planning and Zoning staff, with guidance from the City's Housing and Community Development Committee, is responsible for the administration of the CDBG program.

The CDBG staff also is responsible for the administration of the housing rehabilitation program, along with the administration of public service activities. This key staff person is charged with the continuing responsibility to forge new partnerships with other public agencies at the State and County level as well as with private housing developers and nonprofit organizations. The successes of many strategies and objectives detailed within this Plan are dependent upon the energy and creative efforts of the City's Department of Planning and Zoning staff members.

The City works regularly with the Maryland Department of Housing and Community Development (DHCD) to help meet its housing and community development priorities. Additionally, the City works closely with nonprofit organizations, such as Habitat for Humanity of the Chesapeake, to provide first-time homebuyer opportunities. These creative partnerships have and will continue to yield the City access to resources, which may not otherwise be available.

City staff also participates regularly as a member of the Anne Arundel Affordable Housing Coalition and the Anne Arundel County and Annapolis Coalition to End Homelessness (Continuum of Care Planning Group). These committees are directly responsible for program and funding decisions that directly affect the residents of the City of Annapolis. Continued participation is necessary to ensure that needed resources are available to eligible City residents.

Although the Mayor appoints the members of the HACA Board, HACA is a legal entity, separate from the City of Annapolis, which hires, contracts, and procures services separately from the City government. The Housing Authority's Board Chairperson or designee is a member of the City's Housing and Community Development Committee.

No serious gaps in the institutional delivery system of the City have been identified. However, there is a need for continued development of viable nonprofit organizations to carry out community development activities. The City continues to provide general technical assistance and capacity building activities to developing organizations, such as the Clay Street Public Safety Team, the Bowman CDC, and the Town Pines Court Homeowners Association as needed.

The City CDBG staff coordinates regularly with the following agencies, as discussed above in Section I.E.4, Institutional Structure, and other sections:

- Anne Arundel County and Annapolis Coalition to End Homelessness (bi-monthly)
- Maryland Department of Housing and Community Development (monthly)
- Anne Arundel Affordable Housing Coalition (quarterly)
- City Housing and Community Development Committee (monthly)
- ACDS (weekly)
- HACA (weekly)
- Community Action Agency (monthly)
- Clay Street Public Safety Team (as needed)
- Bowman CDC (as needed)
- Town Pines Court HOA (as needed)

In addition to the CDBG staff, Mayor Cohen has two Community Relations Specialists (CRS) who are responsible for ensuring quality of community related programs and services to Annapolis City residents, including low income and the homeless. One of the CRS has been assigned to work with the Housing Authority of the City of Annapolis to assist in resolving city constituent issues and providing leadership training to the HACA Tenant Councils and Resident Advisory Board members. The second CRS provides constituent services to all other communities of the city and keeps community leaders updated on issues of importance to

residents, attends community association meetings in order to provide support and assistance and keeps the Mayor updated on issues of concern. Also collaborated with the Planning and Zoning Community Development Chief in chairing a Working Group to address and develop a plan to improve language assistance to LEP individuals, which included compiling a database of translation/interpretation service providers and community resources as well as chairing the Community Grants Review Committee. The Mayor's Office provides residents with a gateway to connect to all social services and financial support being provided by Local, State, and federal government agencies, as well as private and charitable agencies, and helps to facilitate the development of programs to empower communities to strengthen families and neighborhoods.

Director of Services oversees the Community Relations Specialists, serves as the Mayor's liaison to the Housing Authority City of Annapolis Board of Commissioners and Administration; Anne Arundel County Commission on Disability Issues; Healthy Anne Arundel Coalition Steering Committee and Co-Chair of the Community Outreach Subcommittee (obesity prevention and substance abuse and co-occurring disorders as priorities); Annapolis Light House Shelter; and the Emergency Operation Center's Annapolis Call Center.

## **5. Actions to Improve Public Housing and Resident Initiatives**

### **a. Improvements**

#### *Capital Improvements*

Using the Capital Fund Program funding, from July 1, 2012 – June 30, 2013, the Housing Authority of the City of Annapolis (HACA) accomplished and achieved the following:

- Installation of Air Conditioner Sleeves at Newtowne 20
- Installation of Air Conditioner Sleeves at Robinwood
- Installation of Air Conditioner Sleeves at Eastport Terrace
- Demolition of Phase II Obery Court
- Repaired Deck for Morris H. Blum Senior Apartments
- Repaired Roofs at Newtowne Twenty, Robinwood and Harbour House
- Repaired major plumbing deficiency at Harbour House
- Repaired grounds to reduce trip and falls hazards at Bloomsbury Square, Robinwood, Newtowne-Twenty and Morris H. Blum
- Updated Pool for most recent safety requirements
- Agency-Wide site improvement: sidewalks, hallways, trees, and shrubs

#### *Revitalization*

HACA continues to work in partnership with Winn Management, the Property Manager for Annapolis Gardens and Bowman Court, which was developed in partnership with the Landex Corporation. Landex completed renovation and re-occupancy of 150 rental units (75 public housing and 75 tax credits) on schedule. Site improvements include a new laundry facility, newly paved parking lot, security cameras, and playgrounds. The community center has been expanded and renovated to include Resident Services activities. The Head Start Center was renovated and is operational in partnership between the City, School District of Anne Arundel County, Winn Management, and HACA.

HACA and Pennrose Properties, LLC continued the redevelopment with primary funding from the Community and Development Administration (CDA) with 53 Project Based Vouchers under HACA's Administration and Ten Tax Credit units for Phase II of College Creek, which consists of

63 rental units. Both Phase I, 50 units (40 public housing units and 10 Tax Credit units) and Phase II, (63 units) are reconstructed and occupied.

Phase III of College Creek will comprise of 61 rental units, which will consists of 40 public housing units, 11 Tax Credit units and 10 Project Based units. Project Planning, Permanent Financing, and Public Meetings will begin in September 2013. The total number of rental units will be 174 upon completion of Phase III (an increase of 10 rental units.) The City provided a Community Legacy Program grant to demolish twelve (12) units at College Creek to make room for ten (10) Home-Ownership Housing, built by Habitat for Humanity of the Chesapeake as HACA's Homeownership Partner. HACA public housing residents purchased the homes. The Project will conclude with 174 rental units and 10 Homeownership units for an increase of 20 units (10-rental and 10-homeownership.)

### *Employment*

HACA has employed 21 staff during the fiscal year July 1, 2012 thru June 30, 2013. Of those, eight are residents of Annapolis, including one Public Housing residents. Most of these positions were temporary and covered the summer camp activities including pool and food services. Other positions of employment included executive management, maintenance, finance, information technology, and food services.

### **b. Resident Services**

HACA hosted the Second Resident—Pathways to Opportunities Family Self-Sufficiency Conference on November 5 2012 in partnership with the City of Annapolis, Anne Arundel County Partnership for Children, Youth and Families and a host of Signature Partners (25.) The overall goal of the conference was to share resource information and connect families to social and supportive services to begin or initiate a process of self-sufficiency. Over 400 public housing residents, elected officials, approximately 100 local volunteers, and 40 resource providers attended the conference.

Program and initiatives during the period July 1, 2012 through June 30, 2013, consists of the following services:

- Adult Computer Classes-Harbour House, Robinwood, Newtowne-Twenty and Morris H. Blum Senior Apartments (Morris H. Blum)
- Annapolis Drum and Bugle Corps Performance Training
- Annual Senior Wellness Flu Shot Clinic at Morris H. Blum
- Arundel Lodge Senior Service-Morris H. Blum
- Annual Food Drop Program—Feed the Children
- Annual Sojourner Douglass Free Scholarship Partnership for Public Housing Residents
- Sojourner Douglass Phlebotomy Training and Certification Program Partnership for Public Housing Residents
- Annual Family Case Management-Anne Arundel County Partnership for Children, Youth and Families
- BGE Cut-Off Assistance Referral
- Being A Parent In Today's World, Anne Arundel County Public Schools
- Bingo and Karaoke Night, Sponsored by Resident Council Morris H. Blum
- Best Practices to Strengthen Families, Anne Arundel County Community Action Agency and Anne Arundel County Public Schools
- Budgeting for Families and Seniors, Johnson's Business Support Services and Strategic Economic Solutions, LLC

- Chemically Dependent Anonymous, Rosalie E. Mitchell Community Center
- Congregate Housing Services Program for Morris H. Blum
- Food Link Food Surplus Program
- Habitat Homeownership Program
- HACA-Housing Choice Voucher Homeownership Program
- Healthy Mind, Healthy Body, Anne Arundel County Health Department
- Medicare and You, Anne Arundel County Department of Aging and Disabilities
- Never Too Late to Earn Your High School Diploma, Anne Arundel Community College
- Owning Your Own Home, Arundel Community Development Services, Inc.
- Resident Opportunity Self Sufficiency Grants-Eastport, Harbour House, Robinwood and Morris H. Blum Senior Apartments
- Short Term Job Training, Anne Arundel Community College
- Supported Health Fair Day for Robinwood with Former MVP Doug Williams
- Supported Health Fair Day for Harbour House/Eastport Terrance and Newtowne-Twenty.
- Tips to Help My Children be Successful in School and Life, Annapolis Recreation and Parks and Annapolis Middle School
- Trauma Coping Skills, Arundel Lodge

#### Youth Services

- Arts and Crafts, David Harris Community Center
- Book Club, Elizamae Robinson Community Center
- Community Ambassadors, Office of Equity Assurance and Human Relations
- Computer Lab, Elizamae Robinson, David Harris and Rosalie E. Mitchell Community Centers
- Delta Academy Social and Emotional Development, Delta Sigma Theta
- Delta Gems Mentoring Program, Delta Sigma Theta
- “Embodi” Boys, S.T.E.M. Academy
- Family Night Out, Eastport United Methodist and Mount Zion Luke’s Church
- Friday Fitness, Elsie V. Clark Community Center
- Gems and Jewels-Kids of Hope, Restoration Community Development
- Health Eatery Club, Elsie V. Clark Community Center
- Homework and Snack Club, David Harris Community Center
- Homework and Snack Club, Elizamae Robinson Community Center
- Homework and Snack Club, Elsie V. Clark Community Center
- Homework and Snack Club, Rosalie E. Mitchell Community Center
- Junior Optimist Club, David Harris Community Center
- Junior Optimist Club, Elizamae Robinson Community Center
- Junior Optimist Club, Rosalie E. Mitchell Community Center
- Kids@Hope, Office of Equity Assurance and Human Relations
- Mentoring 101 Training, Treasure Hunters Clearing House
- Midshipmen Volunteers Community Center for After School Programs
- Movie Night, Elizamae Robinson Community Center
- Open Gym, Rosalie E. Mitchell Community Center
- PEEC Out, Anne Arundel County School District, Elizamae Robinson Community Center
- PEEC Out, Anne Arundel County School District, Rosalie E. Mitchell Community Center
- Reading for Life, David Harris Community Center
- Reading for Life, Elsie V. Clark Community Center
- Roller Skating, Rosalie E. Mitchell Community Center

- Seeds for Success Inc. Rosalie E. Mitchell Community Center
- Sewing Class, Elsie V. Clark Community Center
- St. Martin Church Homework Club, Elizamae Robinson Community Center
- STAIR Reading Program sponsored by the First Presbyterian Church for 2nd grade students from the Robinwood Community at Hillsmere Elementary School at the David Harris Community Center
- Teen Club, Elizamae Robinson Community Center
- Wacky Moving Night, David Harris Community Center
- YES Program, Restoration Community Development
- Youth Sport Activity Fundamental Basketball League, Stanton Center and HACA
- Youth Sport Activity Baseball League, Stanton Center and HACA (2013 Champions)
- Sponsored a summer fun camp that provided educational, recreational activities and a nutritious breakfast and lunch for resident youth, ages 6 to 14
- Provided transportation to the children participation in the After-School Programs
- Sponsored the Summer Food Service Program, provided breakfast and lunch to at –risk youth for the duration of the summer fun camp, in partnership with the State Department of Education.

To strengthen the City of Annapolis/HACA partnership, the Mayor includes the HACA Executive Director in the Mayor's monthly cabinet meetings. The City Council, chaired by the Mayor holds a quarterly HACA Board of Commissioners and Executive Staff agency progress update and work session. The Mayor assigned his Community Services Specialist to work with HACA to strengthen and build the capacity of HACA Resident Council Leadership throughout the HACA communities. In summary, the City also provided continued support for public safety.

## **6. Actions to Evaluate and Reduce Lead-Based Paint Hazards**

The City comes under the auspices of Anne Arundel County, which continued to address the existence of lead-based paint hazards in both its single-family and multifamily housing stock and the contaminated soil it generates. Anne Arundel County continued to address the existence of lead-based paint hazards in both its single-family and multifamily housing stock and the contaminated soil it generates. Based on data from the Childhood Blood Lead Surveillance in Maryland 2009 Annual Report, released in August 2010 by the Maryland Department of the Environment, of the 7,333 children tested in the County in 2009, only seven children had elevated blood lead levels. This was a decrease from data based on testing in 1998, which reported 104 children with elevated blood lead levels and two children with lead poisoning. Even though there continues to be a decrease in the number of elevated blood levels in children between 1998 and 2009, the County continued its many efforts to further decrease the number of children affected by lead.

First, the County continued to educate the public about lead-based paint hazards. The Department of Health's community outreach includes a variety of activities in high-risk areas of the County and is aimed at the business community, parents, tenants, and property owners. This program includes a community health nurse who provides targeted outreach to pediatric providers in the County by distributing information and answering questions about risk factors, prevention, screening, and treatment of lead poisoning.

The Department of Health also continued to inspect multifamily residences during the course of the biennial, multifamily licensing program. The inspectors are trained and certified in identifying and properly abating lead based paint. The Department of Health is equipped with an X-Ray Fluorescence (XRF) analyzer to test surfaces on sites that appear to be peeling. A majority of

lead-based paint cases are in the northern part of the County, where older housing stock is most prevalent. Housing which contains lead-based paint is most often found in such areas as Brooklyn Park, Glen Burnie, Pasadena, and Annapolis.

ACDS, which is responsible for administering federal and State funded housing rehabilitation programs in the County and the City of Annapolis, continued monitoring for lead-based paint hazards associated with all rehabilitation work performed for single-family residential housing built prior to 1978, in accordance with the Lead- Based Paint Hazard Reduction Act of 1992, or Title X, which took effect in September 2000. In compliance with these regulations, ACDS has established procedures for all homes rehabilitated with federal, State and/or County funds. The homes are assessed by an ACDS Construction Specialist who has received professional training in the identification of lead-based paint hazards and the safe and proper procedures for its removal. In addition, ACDS utilizes the services of a qualified Risk Assessor to test properly each applicable residence for the existence of lead-based paint and to prepare a risk assessment report, which dictates the required methods for the abatement, stabilization, or encapsulation of any identified lead-based paint hazard. If a lead-based paint hazard is identified, the Construction Specialist incorporates the abatement or other approved methods of treatment into the scope of work and the cost is added to the cost of the rehabilitation loan. At the completion of work, a clearance test is performed to ensure that the residence is lead-safe.

Additionally, the County's Homeownership Counseling Program, which includes the City of Annapolis, administered by ACDS, addresses lead-based paint hazards. During the course of the program, participants are made aware of the hazards presented by the acquisition of a property containing lead-based paint. Participants are also educated about the seller's responsibilities for disclosing the existence of lead based paint and the implications to the buyer if they choose to purchase the property.

Graduates of the Homeownership Counseling Program are eligible to apply for assistance as first time homebuyers in purchasing a property through the County's Mortgage Assistance Program that offers down payment, closing cost, and mortgage write-down assistance. If the graduate utilizes the Mortgage Assistance Program in the purchase of a home, an ACDS Construction Specialist will inspect the property to be purchased and prepare a housing quality inspection report that will indicate whether there is visual evidence of loose, peeling or flaking paint. The inspection report is provided to the seller who is responsible for the abatement or stabilization of the deteriorated surfaces in a safe manner. A reinspection of the property is required to ensure all noted deficiencies have been repaired and to certify the property meets County property standards. After the property passes inspection, ACDS staff will discuss with the purchaser the repairs completed and provide a lead-based paint information pamphlet.

## **7. Actions to Ensure Compliance with Program and Comprehensive Planning Requirements**

### **a. Monitoring**

CDBG staff reviews each project to ensure compliance with all federal and state regulations and to insure that the City and its subrecipients meet project goals during implementation. Staff also reviews projects upon completion for proper documentation and compliance with federal and state regulations. The City also has an annual audit of all federal dollars as required by OMB circular A-133. This audit reviews all financial expenditures and assesses whether the City has complied with all federal laws and regulations governing the CDBG program. After completing its risk assessment, CDBG staff determined that the public service and capital projects for this year were low risk and therefore conducted desk monitoring of all projects.

Staff monitors to address statutory and regulatory requirements associated with national objective/eligibility, program progress, overall management systems, financial management/audits, allowable costs, program income and disbursements, records maintenance and activity status reporting, and anti-discrimination/equal opportunity matters.

## **b. Program and Comprehensive Planning Requirements**

The City followed the procedures listed in its Consolidated Plan to develop the Action Plan for 2013. The City's planning process requires the following activities:

- Announce proposal solicitations or amendments in the newspaper
- Mail project applications to interested community organizations
- Post CDBG information on city's web site
- Solicit ideas for the Action Plan and review the City's performance
- Announce (via newspaper) a public hearing where applicants may discuss their proposed projects with the Housing and Community Development Committee, and
- Hold a Public Hearing on the Action Plan.

The City held two public hearings to obtain citizens' views, to respond to proposals and questions and to review the City's progress. The City held a hearing in November 2012 to review City's progress and to solicit citizen opinion. At this hearing, ARC of the Chesapeake region discussed problems with housing for the developmentally disabled. The City also held a public hearing in May 2013 to hear comments on the Action Plan.

Besides the CDBG requirements, the City regularly solicits citizen opinion through its Housing and Community Development Committee (HCDC). The Committee reviews and approves all CDBG funding applications and any other matters relating to affordable housing or community development. The Committee consists of seven members, including three members of the City Council Housing and Human Welfare Committee, the chair of the Annapolis Housing Authority or the chair's designee, and three citizens with interest in housing and community development concerns. HCDC meets monthly in the City Council chambers. All meeting dates and meeting agendas are posted in City Hall and on the City's web site, and are open to the public.

The City also participates in the Anne Arundel County and Annapolis Coalition to End Homelessness . ACDS conducts the meetings to provide for continuous evaluations of programs and to provide a forum to discuss and plan for issues of the special populations served. The Coalition meets bimonthly to provide comprehensive community-based homeless assistance planning and to oversee the implementation of Continuum of Care grants.

## **8. Actions to Reduce the Number of People Living Below Poverty**

### **a. Community Action Agency**

A major participant in the war against poverty in the City is the Anne Arundel County Community Action Agency (AACCAA). AACCAA is the federally designated anti-poverty agency for Anne Arundel County and is located in the heart of the City in the Inner West Street Corridor. AACCAA provides the following programs for eligible residents of the City and County: Annapolis Youth Services Bureau, Case Management, Early Head Start, Fuel fund, Head Start, Housing Counseling/Rental Assistance, Extended Care (childcare), Maryland energy Assistance Program, Electric Universal Service program, Utility Service Program, Green Summer Works, and Senior Services. Community Action serves over 10,000 County and City families annually.

Community Action Agency's Annapolis Youth Services Bureau (AYSB), which counsels youth with behavior problems, provides youth and their families with the following services:

- Formal counseling (individual, family, and group)
- Crisis intervention
- Substance Abuse/Mental Health Assessment & Referral
- Community Education
- Referral and Information Services

AYSB accepts referrals for youth between the ages of five and eighteen (5-18) through self-referral, families, Social and Community Agencies, and Schools.

In addition to counseling services, AYSB has added the Green Summer Works program. Green Summer Works is a program developed to offer low-income youth the opportunity to have a paid summer internship, while also undergoing comprehensive workforce preparation, life skills, and financial literacy training. AYSB is also working on the development of a series of youth summits developed to assist low-income youth and their families develop a plan for college and career.

AACCAA has three programs that serve small children and their families, Early Head Start, Head Start, and Extended Care. The Early Head Start program focuses on serving pregnant women and children from birth to three years old. Services from this program are coordinated with the Infant and Toddlers Program and the Literacy Incentive Program, a new initiative that provides books to families who have made literacy a priority. The Agency also administers two Head Start Centers in the City's Annapolis Gardens and Obery Court public housing complexes. This program provides early education for income-eligible three and four-year old children, their families, and their peers with special needs. Extended Care provides childcare after the regular Head Start hours.

Community Action Agency administers four programs that help households with utilities: the Fuel Fund, Maryland Energy Assistance Program (MEAP), Electric Universal Service Program, and Utility Service Protection Program.

All programs provide assistance with electricity costs, and heating fuel expenses for income-eligible residents. While these programs provide emergency assistance to clients with a utility turn-off notice, MEAP also assists emergency shelters.

AACCAA was instrumental in helping HACA transfer the responsibility for paying tenant's gas and electric bills from HACA to individual tenants. AACCAA also refers clients to Weatherization Assistance Program and helps families replace broken furnaces and refrigerators. Over the past several years over 8500 families have been assisted annually.

AACCAA's Empowerment Services Department forms a cornerstone for the City's homeownership activities. Empowerment Services includes Case Management, and Housing (emergency eviction prevention, first time homebuyers, and mortgage default, homeless prevention, financial literacy and re-housing program.)

Two hundred and twenty one (221) families (Annapolis) are served by Empowerment programs annually. All programs work directly with individual families ranging from one to ten household members. HUD certified counselors assist renters and homeowners with their rental and mortgage problems. All participants in the City's homeownership programs must complete the required classes through either AACCAA or ACDS. Services to the homeless were discussed in the Continuum of Care Section.

## **b. Children, Youth, and Families**

Many childcare services are available to low and moderate-income children. DSS administers the Childcare Voucher Program, which provides childcare subsidies to income-eligible families. DSS also has a Family Support Center in Annapolis that provides support to parents of young children. This program is designed to strengthen the family by enhancing parenting skills. Services include parenting programs, parent/child activities, individual counseling, support groups, job readiness, career exploration, nutrition, household budgeting, health assessments, and immunizations. Additionally, DSS manages a Community Resource Center that houses the following organizations: DSS, Job Services, OHLA, Literacy Council, A. A. Co. Workforce Development Corporation, and Volunteer Services.

The Community Action Agency offers a Head Start Program in two public housing complexes in the City. This program serves three and four-year-old income eligible preschoolers, including those with disabilities, and their families.

The City also supports youth intervention and prevention programs, such as the RCDC's "YES" Program. In addition, the Mayor's Office provides constituent service, acting as the liaison between the government and the citizens, businesses, nonprofit organizations, faith-based groups and service clubs. The office also works directly with the City's Commission on Aging and the Education Commission.

The Stanton Community Center, a renovated historic city building located at 92 West Washington Street in Annapolis has provided its community with a plethora of services for a number of years. Moreover, the center has a rich historical background, which still has a visual presence in the building today. The center displays historical portraits of Annapolis' diverse community and features many offices, multi-purpose gymnasium, a commercial kitchen, fitness area, historic classroom, media center with computers, and two conference/meeting rooms. The Stanton Community Center serves as a community resource for children and adults. The following community organizations' offices are located in the center and provide children and adults with recreational and cultural enrichment opportunities and health, medical, therapeutic, and counseling services.

Annapolis Youth Services Bureau (AYSB), which provides a broad spectrum of programs for City youth ranging in ages 5 - 18. AYSB designed the programs to help youth from at-risk environments in addressing social problems. AYSB community-based programs are coordinated through partnerships, e.g., HACA and the County Public School System. Services include counseling (individual, family, and group), crisis intervention, tutoring, substance abuse assessment and referral, community education, employment assistance, referral and information services and cultural enhancement.

The Center also has several programs such as computer classes, After-School Homework Club, Start the Initiative in Reading (STAIR), Friday Night Out, Friday Night Splash, Kids of Honor Program, a Youth Indoor Soccer League, Preschool physical education classes, Adult Basic Skills, Tiny Tots Play Time, a Co-ed Basketball League, a Boys Basketball League, and Competitive Cheering.

The Stanton Community Center is home to the Wellness Center, sponsored by the Anne Arundel Medical Center (AAMC). The Wellness Center is open every Tuesday and provides free medical services, such as health screening, health risk appraisals, nutrition counseling and information, and diabetes and exercise information. They offer support services on parenting issues, stress management, and domestic violence support for victims or concerned loved ones. Physician

volunteers, registered nurses, and nurse practitioners staff the clinic. AAMC also has a free dental clinic to the Wellness Center that is staffed by about five dozen local volunteer dentists. The clinic focuses on basic dental care, including exams, X-rays, cleaning, fillings, and treating infections. The clinic is equipped with new donated equipment, including two chairs and X-ray equipment.

Also in the Stanton Center is "We Care and Friends," a community-based organization that helps people who have "slipped through the cracks" of current community services. The organization provides transitional services to people who are in crisis and are trying to improve their quality of life. We Care provides a Thanksgiving dinner each year, which feeds 3,500 homeless, disabled, and low-income families, a Christmas toy drive, crisis counseling, ongoing counseling and referral coordination. Anne Arundel Community College holds English Basic Skills and GED classes.

The Anne Arundel County Partnership for Children, Youth, and Families was created in 1993. Each County in Maryland was charged by the Governor's Office for Children to convene a collaborative board to manage the implementation of a local, interagency, community based human service delivery system for children, youth and families.

Partnership funded activities are driven by the needs outlined in a comprehensive Community Needs Assessment that is updated every three years. The current areas of focus include:

- Prevention Service
- Mental Health Services
- School Completion
- Outcomes, Measures, and Evaluation
- Community Resourcing

By design, Partnerships do not provide traditional "direct services" to individual clients but instead work with citizens, public agencies, private organizations, and community groups to expand existing resources and develop new and innovative services. Appointed by the County Executive, each Board Member serves a four-year term. The Anne Arundel County Partnership for Children, Youth and Families membership includes:

- Anne Arundel County Public Schools
- Department of Social Services
- Department of Juvenile Services
- Department of Health/Mental Health
- Anne Arundel County Mental Health Agency, Inc. (Core Service Agency)
- Anne Arundel County Government
- Anne Arundel County Police Department
- Private Citizens
- Public Sector
- Community Non-profit

### **c. Job Training**

The City continued to work with the Opportunities Industrialization Center (OIC), which provides job-training programs including vocational assessment, job search counseling, life skills training, and training linked to the differing levels of skills and experience required by industry. OIC also provides GED preparation courses and computer training, and English as a second Language

courses. This program, provided through the Anne Arundel County Business and Workforce Development Center, constitute the basis of the City's strategy against poverty.

#### **d. Transportation**

The City's Department of Transportation provides bus transit services through regular fixed route services, downtown shuttle routes and paratransit services. The paratransit services operate during the fixed route bus service hours. Through the paratransit service, ADOT offers transportation for the elderly and persons with disabilities.

In November 2010, Annapolis Transit revised the entire transit system to run as an arterial system. This enabled services that are more efficient with fewer transfers and better on-time performance. The arterial system continues to serve commercial areas such as the burgeoning Bestgate Road and Riva Road corridors, which have greatly enhanced employment opportunities. In addition, service has continued to the Annapolis Mall, Annapolis Harbour Center, Gateway Village, and Admiral Cochrane complex, all major employment and retail areas. Additionally in 2011, the Gold transit route was extended to include a stop at the vocational college in nearby Edgewater, MD, providing enhanced educational opportunities for City and County residents. This route was also improved by adding service vehicles to decrease headways.

In July 2011, the City's Circulator Trolley route was implemented to provide a free shuttle route throughout the City's Downtown area while also connecting the public parking garages. This was coupled with a reduction in parking rates to encourage residents, employees and visitors to the City to utilize parking away from the historic core and thus reducing the traffic burden in that area.

In 2013, after a round of public hearings, the Annapolis Transit services were revised to better reflect the demand during weekends. Historically, transit service on Saturdays had been the same as weekdays but with significantly reduced ridership. As such, the Saturday service was rescheduled to provide the same geographical service with increased headways.

Discounts on bus fares are available to senior citizens and students. Such discounts can be Senior Pass, Student Discount, and Summer Youth Pass. Age-eligible riders with valid ID are allowed to ride the bus for half-off base fare during specific non-rush hour. The Summer Youth Pass is a flat-fee pass for students ages 12-21 (only if they still have a valid college ID) that operates June through Labor Day. In '09, a special discount pass was created to encourage ridership among Anne Arundel Community College students. The \$40 pass is for AACC students only to ease costs for those using the Gold route between Annapolis and the community college as well as summer school classes at South River High school. This has continued every summer since.

The staff also develops and manages partnerships between the department, State of Maryland, Anne Arundel County Government and private entities such as Box of Rain and local bicycle stores. Through various partnerships, the department has:

- Implemented several commuter outreach initiatives including Fare-Less Cab (a guaranteed Ride Home program), Taxi-Valet (shared-ride taxi program for downtown hospitality workers of the late shift) program
- Coordinated Free Wheelin' - a bike rental program located at City Dock
- Assisted with various forums on transportation related issues affecting the region including BRAC, Maryland Live and service coordination..

- Created an “Earn-a-Bike” program for City youth in conjunction with the Police Dept, Recreation and Parks Dept and Box of Rain.

FY 2011 also saw the City develop and approve its first Bicycle Master Plan to lay out the short and long term need and demands for bicycle infrastructure, facilities, and education. The plan has already been put to use in acquiring FY12 and FY13 Maryland Department of Transportation funding for bikeway projects. In 2013, the City saw the creation of a local bicycle advocacy group, which was a direct result of the Bicycle Master Plan.

#### **e. The Hispanic Community**

The total number of Hispanic residents in Annapolis has increased from 483 to 2,301 over the past five years, a 376 percent hike. The highest concentration of Hispanics in the City is the Forest Drive Corridor, which includes the Parole neighborhood. Many Hispanic residents recently arrived from Central America. Besides not speaking English, some are illiterate in Spanish. Their primarily agrarian background and previous exposure to repressive political regimes makes their social integration into society challenging. Services for this population are available in Annapolis through the city, county, Centro de Ayuda (Center of Help) and the Organization of Hispanics and Latinos of Anne Arundel County (OHLA).

The Hispanic Liaisons Office of the Annapolis Police Department is available on a daily basis to receive telephone calls from Spanish speaking residents. Callers are referred to the proper person(s) or agencies to address their needs. Interpretation is rendered as needed to begin the process. Non- Spanish speakers also may call in if they are dealing with a Spanish speaker, and telephone interpretation is provided to address any immediate concerns. The liaison also mediates many disputes between English and non-English speakers when possible.

The Hispanic Liaisons Office provides walk in service for issues that cannot be resolved over the phone. Spanish speaking residents often use this service to file police reports for non-immediate matters requiring a police report. Officers that encounter Spanish-speaking residents in the field may refer them to the walk-in service for non- immediate matters as well. While the primary concern is law-enforcement issues, the Liaison often provides referral assistance for other concerns. Appointments are not necessary, but appointments may be made for the more in-depth matters. For those who do not wish to meet at the Police Station, appointments can be made to meet in one of our sub-stations.

The Latino Liaison Office was developed to meet the safety needs of the Latino community and to increase the trust and communication between Latino community and Annapolis Police Department (APD).

- Help Annapolis Latino residents understand Maryland laws, and cultural customs allowing the community to become responsible and productive members of society.
- Provide a place for the Latino community to seek help and report crimes without fear of deportation.
- Seek to improve trust and cooperation between the Latino community and the APD.
- Give residents a better access to valuable resources.
- Help people understand the legal process, both in criminal and traffic related cases.
- Provide interpretation and translation assistance to APD, making it easier for the Latino community to report crimes.
- Conduct home and business visit's providing training to the Latino community to inform them of the programs provided by the APD and Community Services.
- Conduct outreach, citywide, to the Latino community.

The County Office of Minority Affairs also has a Hispanic/Latino Liaison who provides information on the following services:

- County Resources
- Up-to-date Information and Referrals
- Small Business Opportunities
- Human Relations Issues (Discrimination, Racism, etc.)
- Emergency Preparedness
- Citizenship Courses
- Educational Seminars
- Community Leadership

OHLA's Referral and Assistance Program (a bilingual hotline and a network support system) was initiated to facilitate access to services and resources in the community, to build communication among community members, to facilitate improved societal norms, to provide services that are relevant and meaningful, and to show that Hispanic community members are valued. A bilingual staff offers assistance with employment, English proficiency, and access to community services.

The community resources include, but are not limited to social service agencies, health providers, police, fire, code compliance, public transportation, parks and recreation, battered women's' shelter, child abuse prevention services, legal aid, cultural awareness and citizenship programs.

The Center's services includes adult literacy and continuing education, translation and clerical services, Mama San (prenatal and healthcare for expectant mothers) housing counseling, leadership and empowerment training, problem/conflict assistance, placement assistance, legal Aid assistance, domestic violence information and support, vision and HIV testing, parenting education, counseling and referrals. In addition, the Center of Help hosts events throughout the year to help Hispanic families build bonds between themselves and the local community.

## F. LEVERAGING RESOURCES

To leverage additional funds from other sources and work toward meeting the goals and objectives of the City of Annapolis Consolidated Plan, the City works with many partners including the County government, the State, nonprofit organizations and other companies and agencies who are able to bring additional resources to desired projects and programs.

During Local Fiscal Year 2013, the City and its partners worked to increase the amount of funds obtained from other public and private sources. Efforts to secure additional funds are summarized below:

- The City successfully applied for in Emergency Shelter grant funds from the Maryland Department of Housing and Community Development receiving \$50,625 for operating expenses and \$21,000 for homeless prevention for the Light House Shelter.
- The City secured \$50,000 in Community Legacy funds from DHCD to help the Annapolis and Anne Arundel County build a turf ball field in the Bates Heritage Youth Park.
- ACDS leveraged \$112,000 in state Maryland Housing Rehabilitation funds and Lead Paint funds for the City's Housing Rehabilitation Program.

In Local Fiscal Year 2013, Anne Arundel County applied through the competitive application process and was awarded a total of \$2,360,347 in Continuum of Care (CoC) funds. Specifically, the funds were awarded to: (i) continue to fund eleven permanent supportive housing programs, (ii) continue to fund a supportive services program, and (iv) continue funding three transitional housing programs for the homeless. The County plans to apply for approximately \$2,000,000 in CoC program funds through the competitive 2013 Continuum of Care NOFA

## **G. CITIZENS' COMMENTS**

The City of Annapolis held two public hearings to give City residents the opportunity to comment on housing and community development programs and activities to further the goals and objectives in the Consolidated Plan. The first public hearing was held December 3, 2012 to give the public and subrecipients information on the amount of funds available from HUD and give the participants an opportunity to describe the activities for which they had requested funding. The ARC discussed problems with housing for the developmentally disabled.

A second public hearing on February 4, 2013, twelve organizations presented their potential CDBG projects to the Housing and Community Development Committee and City staff.

The third hearing was held in May 2013. At this hearing, staff presented the Action Plan including the recommendations for projects to be funded in the Action Plan for the upcoming year. The public was invited to comment on the recommendations. However, no comments were made. In addition to the public hearings, the City Council holds annual budget hearings. The City Council votes on the projects that go into the Action Plan during the budget process.

In addition to the public hearings, the City's Housing and Community Development Committee (HCDC) met monthly during the reporting period. All meetings were held in the evening in the City Council chamber and were open to the public. Meeting notices and agendas are posted monthly in City Hall and on the City's website.

Notice of the availability of the draft Consolidated Annual Performance and Evaluation Report (CAPER) was published on August 30, 2013 in the Capital Gazette newspaper. The draft CAPER was made available for review and public comment at The City of Annapolis Planning and Zoning Department. A 15-day comment period was provided as indicated in the attached announcement. The City of Annapolis did not receive any comments.

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Annapolis, MD, August 31, 20 13

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for

CDBG FY 2013

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once a week for one successive weeks

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## **PUBLIC NOTICE**

September 1, 2013

### NOTICE OF AVAILABILITY OF THE CITY OF ANNAPOLIS CONSOLIDATED ANNUAL PERFORMANCE & EVALUATION REPORT FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM (CDBG) FOR LOCAL FY 2013

In accordance with Title 1 of the National Affordable Housing Act, The City of Annapolis, has prepared its FY 2013 (July 1, 2012 - June 30, 2013) Consolidated Annual Performance and Evaluation Report governing its performance applicable to the Community Development Block Grant Program (CDBG) and progress in meeting consolidated plan priority needs and objectives. Copies of the report are available for inspection at the Department of Planning and Zoning, 145 Gorman Street, 3rd floor, Annapolis, MD 21401 between the hours of 8:30 a.m. and 4:30 p.m., at [annapolis.gov](http://annapolis.gov), and at the Anne Arundel County Library at 1410 West Street, Annapolis, MD 21401.

The City intends to submit the Fiscal Year 2013 report to the U.S. Department of Housing and Urban Development on October 1, 2013. Interested persons are encouraged to review and comment on the report. Written comments will be accepted by the City until September 22, 2013 and should be sent to the Department of Planning and Zoning. Written comments will be evaluated and incorporated into the final document as appropriate. Individuals who want to review the report in an accessible format should call the Community Development Administrator at 410-263-7961 x7798 or Telephone for the Hearing Impaired at Maryland Relay service (711).

Theresa C. Wellman  
Community Development Administrator  
Department of Planning and Zoning

568959 8/31

## **H. SELF EVALUATION**

At the beginning of this report, goals and accomplishments were listed for each activity undertaken during FY 2012 to meet the goals and objectives of the Five-Year 2011-2015 Consolidated Plan. The Comparison of Proposed versus Actual Outcome Measures Chart in the Additional Narratives section depicts how the City achieved its high priority goals, as indicated in the Plan.

None of the activities funded in FY 2012 are behind, all disbursements have been timely, and the city has not identified any differences between actual expenditures and letter of Credit disbursements.

The City is on target to meet major goals as evidenced by the narrative in the beginning of this report and the outcome table in the next section. At this point, the city does not need to adjust its strategies and activities to meet its needs. However, there is always room for improvement and the city staff continually seeks new resources and creative solutions to address the city's housing and community development needs.

## **II. Additional Narratives**



## II. ADDITIONAL NARRATIVES

### A. Proposed vs. Actual Outcomes

Table 3 below is a comparison of the City's proposed versus actual outcomes for each outcome measure submitted with the Consolidated Plan.

Priority Need/Objectives	Goal/ Outcome Measures	Priority Need	Annual Goal	1 <sup>st</sup> Year Actual	2 <sup>nd</sup> Year Actual	3 <sup>rd</sup> Year Actual	5 yr goal	Three year Total
1. Provide assistance to low income homeowners for house rehabilitation.	Decent Housing Sustainability	High	4	3	6	9	20	18
2. Preserve and expand the supply of affordable housing through acquisition with rehabilitation and/or new construction.	Decent Housing Affordability	High	1	3	8	0	5	11
3. Provide opportunities for first-time homebuyers.	Decent Housing Affordability	High	1	3	7	0	5	11
4. Support housing counseling for first-time low-income homebuyers for homeownership and other housing issues	Decent Housing Affordability	High	100	350	304	179	500	833
5. Continue financial support to homeless shelter programs	Decent Housing Availability/ Accessibility	High	200	208	266	443	1000	1117
6. Continue support for prevention of homelessness	Decent Housing Availability/ Accessibility	High	200	154	231	1000	1000	1385
7. Support improvement or construction of public facilities serving LMI neighborhoods	Suitable Living Environment Availability/Accessibility	Medium	1	0	0	0	5	1
8. Support programs that assist children with mentoring, persons with office skills training, and persons with information and referral	Suitable Living Environment Availability/	High	1130	6579	6928	5009	5650	18516
9. Support job creation and economic development by assisting microenterprises	Economic Opportunity Availability/Accessibility	High	1	0	0	7	5	8
10. Provide assistance to supportive housing providers	Decent Housing Availability/ Accessibility	High	4	4	6	19	20	29

## B. GEOGRAPHIC DISTRIBUTION

The City of Annapolis has identified and carried out several community-based initiatives to promote neighborhood revitalization and to foster stable, safe communities. These initiatives formed the basis of the overall housing and community development priorities in FY 2013. The neighborhoods that received priority attention were Eastport, Parole, and Clay Street. These neighborhoods are small, cohesive geographic areas, which have the highest minority concentration, the highest number of people below the poverty level and the greatest housing rehabilitation needs.

The 2010 Census indicated that 60 percent of the Annapolis population is white and 26 percent is African American. Other race categories constituted 14 percent of the total population. The Hispanic population in the City is 6,448 persons. The attached map (Appendix C) shows the concentration of minority population by Census Block groups according to the 2010 Census. For purposes of this document, areas of minority concentration mean areas where the proportion of the ethnic or racial minority population is greater than the proportion within the total City population.

The City targeted comprehensive, multi-year assistance, especially owner-occupied rehabilitation and homeownership development in these areas. The balance of housing and community development assistance was dispersed throughout the City. Homeless and special needs assistance was provided to agencies located throughout the City.

The following chart shows the racial and ethnic status of persons assisted with CDBG funds in FY 2013. This information is also available in Appendix B IDIS Reports CO4PR23.

CDBG Beneficiaries by Racial/Ethnic Category	Persons		Households	
	Total	Hispanic	Total	Hispanic
White	5598	5244	1	
Black/African American	828	2	17	
Asian	2			
American Indian/Alaska Native	10	1		
Native Hawaiian/Other Pacific Islander	7			
Black African American and White	1			
American Indian/Alaska Native/ Black African American				
Other Multi-Racial	4			

## **III. CDBG Narratives**



### III. CDBG NARRATIVES

#### A. FEDERAL FUNDS AVAILABLE

Anticipated Program Year 2013 funds available for addressing needs identified in the City's FY 2013 Action Plan were as follows:

CDBG Entitlement Funds	\$212,110.00
CDBG Program Income	<u>\$35,166.88</u>
Total	\$247,276.88

Please see Financial Summary Form in Appendix A for the use of CDBG resources during Program Year 2013.

#### B. ASSESSMENT OF RELATIONSHIP OF USE OF CDBG FUNDS TO CONSOLIDATED PLAN

As previously discussed, CDBG funds are the only source of federal funds awarded directly to the City by HUD. Thus, these funds are the only federal source of financing the City has used to achieve its housing and community development goals and meet its investment priorities. Section I. A, Assessment of Five Year Goals, reviews in detail the accomplishments of the City during FY 2013. All of the City's CDBG resources were used to further its housing and community development goals as stated in the FY 2013 Action Plan. Table 3 on Page 39, *Proposed versus Actual Outcomes FY 2013*, lists the projects financed with CDBG funds and their relationship to the City's housing and community development goals and their priorities.

All of the activities met the low and moderate-income national objective and served a limited clientele, or housing activity at a 100 percent benefit level.

#### C. CHANGES IN PROGRAM OBJECTIVES

The City did not change any program objectives in FY 2013.

#### D. ASSESSMENT OF EFFORTS TO FOLLOW A CONSOLIDATED PLAN

The City pursued all the resources indicated in the FY 2013 Action Plan as described in sections I.C1, I.D and I.F. as well as new non-federal resources made available during the program year. The City certified all applications for consistency with the Consolidated Plan including the HACA Local Agency Annual and Five-Year Plans. The City did not hinder Consolidated Plan implementation by action or willful inaction as evidenced by the activities completed and discussed in this report.

#### E. COMPLIANCE WITH NATIONAL OBJECTIVES

The Housing and Community Development Act of 1975, as amended, requires that no less than 70 percent of a grantee's entitlement funds, including program income, for the year be used for activities that benefit low and moderate-income persons. During the local fiscal year 2013, 100 percent of the City's CDBG funds were used to benefit low and moderate-income persons.

## F. DISPLACEMENT ISSUES

All housing rehabilitation was completed without having to displace any residents.

## G. JOB CREATION

The City has as Priority Activity #9: Support job creation and economic development by assisting 5 microenterprises. In this program year, the city funded the Newtowne Community Development Corporation, which provided microenterprise assistance to seven micro businesses of residents of HUD assisted housing. The purpose of the project was to create five microenterprises.

## H. LIMITED CLIENTELE NARRATIVE

As outlined in the following table, the City implemented 11 limited clientele activities in program year 2013. Of these, eight did not exclusively benefit a presumed group listed at paragraph 570.208(a) (2) (i) (A). Of these nine activities, five were designed to benefit 100 percent low and moderate persons based on family size by verifiable certification. Three were designed to benefit 100 percent low and moderate-income persons, based on nature and location.

	<b>Activity #</b>	<b>Activity</b>	<b>Criterion and Other Information</b>
1	1308	ARC of the Chesapeake	PB; severely disabled persons
2	1309	Center of Help	100 percent, incomes documented through verifiable certification
3	1301	Community Action Agency	100 percent, incomes documented through verifiable certification
4	1311	Community Health Center of Parole	Nature and Location: Serves only those below the poverty level
5	1307	Arundel Lodge	PB; severely disabled persons
6	1313	OHLA	Nature and Location: located in DSS which serves predominately low and moderate income
7	1304	OIC	100 percent, incomes documented through verifiable certification
	1312	Newtowne CDC	100 percent, incomes documented through verifiable certification
8	1314	RCDC	100 percent, incomes documented through verifiable certification
9	1303	Volunteer Center	Nature and Location: Services provided to HUD assisted housing residents which serve low and moderate income
10	1302	Light House Shelter	PB Homeless
11	1310	Annapolis Youth Services Bureau	100 percent, incomes documented through verifiable certification

## **I. PROGRAM INCOME AND OTHER FINANCIAL INFORMATION**

The City received \$35,166.88 in program income in this program year that it used to support the previously discussed housing rehabilitation activities. The City does not have float-funded activities, income from the sale of real property, other loan repayments, prior period adjustments, loans outstanding or written off, parcels of CDBG-acquired property available for sale, or lump sum draw down payments.

## **J. HOUSING REHABILITATION**

In FY 2012, the City transferred the operation of its Housing Rehabilitation Program to ACDS, Inc. During the twelve-month program year, the ACDS rehabilitated nine owner-occupied housing units. Specifically, the City provided deferred loans to low-income (60 percent of median household income) homeowners. The City puts liens on the properties for a 15-year period. If the homeowners remain in their homes for the entire 15-year period, the loans are forgiven.

## **K. NEIGHBORHOOD REVITALIZATION STRATEGY AREAS**

The City does not have a HUD approved neighborhood revitalization strategy (NRS) or any federally designated Empowerment Zones or Enterprise Communities.

## **L. CDBG FINANCIAL SUMMARY FORM**

Please see Appendix A for the Financial Summary Form that was prepared on Form HUD 4949.3

## **M. SECTION 108, EDI, AND BEDI PROJECTS**

The City did not have any Section 108, EDI, or BEDI projects in Program year 2013.

## **N. ARC SECTION 214 PROJECTS**

The City did not have any active ARC Projects in Program Year 2013.



# **Appendix A**

## **Financial Summary Report**



FINANCIAL SUMMARY		U.S. Department of Housing and Urban Development	
Grantee Performance Report		Office of Community Planning and Development	
Community Development Block Grant Program		OMB Approval No. 2506-0077 (Exp.3/31/94)	
<p>Public Reporting Burden for this collection of information is estimated to average 12 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Reports Management Officer, Office of Information Policies and Systems, U.S. Department of Housing and Urban Development, Washington, D.C. 20410-3600 and to the Office of Management and Budget, Paperwork Reduction Project (2506-0077), Washington, D.C. 20503. Do not send this completed form to either of these addresses.</p>			
1. Name of Grantee City of Annapolis	2. Grant Number B-12-MC240014	3. Reporting period 7/1/2012   6/30/2013	
<b>Part I: Summary of CDBG Resources</b>			
1. Unexpended CDBG funds at end of previous reporting period (Balance from prior program years)		\$	\$530,718
2. Entitlement Grant from form HUD-7082		\$	\$212,110.00
3. Surplus Urban Renewal Funds		\$	\$0
4. Section 108 Guaranteed Loan Funds (Principal Amount)		\$	\$0
5. Program Income received by:		Grantee (Column A)	Subrecipient (Column B)
a. Revolving Funds	\$35,166		
b. Other (Identify below. If more space is needed use an attachment)			
Loan Repayments; Fees.			
Housing rehabilitation			
c. Total Program Income (Sum of columns a and b)		\$	\$35,166
6. Prior Period Adjustments (if column is a negative amount, enclose in brackets)		\$	
7. Total CDBG Funds available for use during this reporting period (sum of lines 1 through 6)		\$	\$777,994
<b>Part II: Summary of CDBG Expenditures</b>			
8. Total expenditures reported on Activity Summary, forms HUD-4949.2 & 4949.2A		\$	\$421,286
9. Total expended for Planning & Administration, form HUD-4949.2			\$0
10. Amount subject to Low/Mod Benefit Calculation (line 8 minus line 9)		\$421,286	\$421,286
11. CDBG funds used for section 108 principal & interest payments		\$	\$0
12. Total expenditures (line 8 plus line 11)		\$	\$421,286
13. Unexpended balance (line 7 minus line 12)		\$	\$356,708
<b>Part III: Low/Mod Benefit This Reporting Period</b>			
14. Total Low/Mod credit for multi-unit housing expenditures from form HUD-4949.2A		\$	\$0
15. Total from all other activities qualifying as low/mod expenditures from forms HUD-4949.2 and 4949.2A		\$	\$421,286
16. Total (line 14 plus line 15)		\$	\$421,286
17. Percent benefit to low/mod persons (line 16 divided by line 10 this reporting period)			100%
<i>Prior period adjust was to reconcile IDIS funds with City Finance Office Records</i>			
This form may be reproduced on local office copiers previous editions are obsolete. Retain this record for 3 years		Page ( 1 ) of ( 2 )	form HUD-4949.3(06/24/93) ref Handbook 6510.2

Program Year 2011 (Page 2 of 2)		
<b>Part IV: Low/Mod Benefit for Multi-Year Certifications (Complete only if certification period includes prior years)</b>		
Program years (PY) covered in certification	PY ____ PY ____ PY ____	
18. Cumulative net expenditures subject to program benefit calculation		\$0
19. Cumulative expenditures benefiting low/mod persons		\$0
20. Percent benefit to low/mod persons (line 19 divided by line 18)		\$0
<b>Part V: For Public Service (PS) Activities Only: Public Service Cap Calculation</b>		
21. Total PS expenditures from column h, form HUD-4949.2A (1)		\$40,400
22. Total PS unliquidated obligations from column r, form HUD-4949.2A		
23. Sum of line 21 and line 22		\$40,400
24. Total PS unliquidated obligations reported at the end of the previous reporting period		\$0
25. Net obligations for public services (line 23 minus line 24)		\$40,400
26. Amount of Program Income received in the preceding program year		\$52,417.00
27. Entitlement Grant Amount (from line 2)		\$212,110
28. Sum of line 26 and line 27		\$264,527
29. Percent funds obligated for Public Service Activities (line 25 divided by line 28)		15%
<b>Part VI: Planning and Program Administration Cap Calculation</b>		
30. Amount subject to Planning & Administrative Cap (grant amount from line 2 plus line 5c)		\$247,276
31. Amount expended for Planning and Administration (from Line 9 above)		\$0
32. Percent funds expended (line 31 divided by line 30)		0.0%
Page ( 2 ) of ( 2 )		
		form HUD-4949.3 (06/24/93) ref Handbook 6510.2

# **Appendix B**

## **IDIS Reports**





U.S. Department of Housing and Urban Development  
Office of Community Planning and Development  
Integrated Disbursement and Information System  
CDBG Activity Summary Report (GPR) for Program Year 2012  
ANNAPOLIS

Date: 23-Aug-2013  
Time: 10:37  
Page: 1

**PGM Year:** 2011  
**Project:** 0014 - Arundel Community Development Services, Inc. Construction  
**IDIS Activity:** 1280 - Property Rehabilitation

**Status:** Completed 6/30/2013 12:00:00 AM  
**Location:** Address Suppressed  
**Objective:** Provide decent affordable housing  
**Outcome:** Affordability  
**Matrix Code:** Rehab; Single-Unit Residential (14A)      **National Objective:** LMH

**Initial Funding Date:** 09/21/2010  
**Financing:** Provide property rehabilitation deferred loans to City of Annapolis owner occupants with incomes of 60% or less of the median household income for Anne Arundel County.

Funded Amount: 350,000.00  
 Drawn Thru Program Year: 350,000.00  
 Drawn In Program Year: 33,438.13

**Proposed Accomplishments**

Housing Units : 9

**Actual Accomplishments**

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	1	0	0	0	1	0	0	0
Black/African American:	8	0	0	0	8	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>9</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>9</b>	<b>0</b>	<b>0</b>	<b>0</b>
Female-headed Households:	0		0		0		0	

Income Category:

	Owner	Renter	Total	Person
Extremely Low	4	0	4	0
Low Mod	4	0	4	0
Moderate	1	0	1	0
Non Low Moderate	0	0	0	0
Total	9	0	9	0
Percent Low/Mod	100.0%		100.0%	

2010  
 2011  
 2012      ACDS rehabilitated 9 homes.

**PGM Year:** 2011  
**Project:** 0014 - Arundel Community Development Services, Inc. Construction  
**IDIS Activity:** 1292 - Homeowner Rehabilitation

**Status:** Open      **Objective:** Provide decent affordable housing  
**Location:** Address Suppressed      **Outcome:** Sustainability  
**Matrix Code:** Rehab; Single-Unit Residential (14A)      **National Objective:** LMH

**Initial Funding Date:** 08/31/2011      **Description:**

**Financing**  
 Funded Amount: 193,600.00  
 Drawn Thru Program Year: 175,718.80  
 Drawn In Program Year: 175,718.80

**Proposed Accomplishments**  
 Housing Units : 5

**Actual Accomplishments**  
 Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	0	0
Black/African American:	9	0	0	0	9	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>9</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>9</b>	<b>0</b>	<b>0</b>	<b>0</b>
Female-headed Households:	3		0		3			

**Income Category:**

	Owner	Renter	Total	Person
Extremely Low	1	0	1	0
Low Mod	5	0	5	0



Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	0
Percent Low/Mod				

**Annual Accomplishments**

Years	Accomplishment Narrative	# Benefiting
-------	--------------------------	--------------

2012 Accomplishments of nine homeowners provided with property rehabilitation services were reported in activity 1292 Property Rehabilitation.

**PGM Year:** 2011  
**Project:** 0011 - Newtowne Community Development Corporation  
**IDIS Activity:** 1297 - Destination More Microenterprise Project

**Status:** Completed 6/30/2013 12:00:00 AM  
**Location:** 703 Newtowne Dr Apt C Annapolis, MD 21401-4521

**Objective:** Create economic opportunities  
**Outcome:** Availability/accessibility  
**Matrix Code:** Micro-Enterprise Assistance (18C) National Objective: LMCMC

**Initial Funding Date:** 08/31/2011  
**Financing**

Funded Amount: 20,000.00  
 Drawn Thru Program Year: 20,000.00  
 Drawn In Program Year: 4,214.95

**Proposed Accomplishments**

Businesses : 5

**Actual Accomplishments**

Number assisted:

	Owner		Renter		Total	
	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0
Black/African American:	0	0	0	0	0	0
Asian:	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0

**Total:** 0 0 0 0 0 0 0 0 0 0 27 2

Female-headed Households: 0

**Income Category:**

	Owner	Renter	Total	Person
Extremely Low	0	0	0	17
Low Mod	0	0	0	3
Moderate	0	0	0	6
Non Low Moderate	0	0	0	1
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>27</b>
Percent Low/Mod				96.3%

**Annual Accomplishments**

Years	Accomplishment Narrative	# Benefiting
-------	--------------------------	--------------

2011 Twenty-seven individuals received microbusiness training in FY 2012.

**PGM Year:** 2010

**Project:** 0012 - Stanton Community Center

**IDIS Activity:** 1298 - Stanton Center Facilities Improvements

**Status:** Open

**Location:** 92 W Washington St 145 Gorman St. Annapolis, MD 21401-2432

**Objective:** Create suitable living environments  
**Outcome:** Sustainability  
**Matrix Code:** Neighborhood Facilities (03E)

**National Objective:** LMC

**Initial Funding Date:** 10/04/2011

**Description:** Repair/Replace 17 windows and replace roof at historic Stanton Community Center which provides recreation, education and health services to the Clay Street neighborhood.

**Financing**

Funded Amount: 72,148.00

Drawn Thru Program Year: 3,649.75

Drawn In Program Year: 3,649.75

**Proposed Accomplishments**

Public Facilities : 1

**Actual Accomplishments**

Number assisted:

	Owner		Renter		Total	
	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0
Black/African American:	0	0	0	0	0	0
Asian:	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0

Other multi-racial: 0 0 0 0 0 0 0 0  
 Asian/Pacific Islander: 0 0 0 0 0 0 0 0  
 Hispanic: 0 0 0 0 0 0 0 0  
**Total:** 0 0 0 0 0 0 0 0  
 Female-headed Households: 0 0

*Income Category:*

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	0
Percent Low/Mod				

**Annual Accomplishments**

Years	Accomplishment Narrative	# Benefiting
2011	Proposed Improvements have been approved by MHT. City staff reviewed proposed design and specifications.	
2012	City contracted window replacement work and improvements are underway. Expect to complete window project Fall 2013.	

**PGM Year:** 2012  
**Project:** 0003 - Anne Arundel County Community Action Agency, Inc. (AACCCAA)  
**IDIS Activity:** 1301 - Housing Counseling

**Status:** Completed 6/30/2013 12:00:00 AM  
**Location:** 251 West St Annapolis, MD 21401-3427  
**Objective:** Provide decent affordable housing  
**Outcome:** Availability/accessibility  
**Matrix Code:** Public Services (General) (05) National Objective: LMC

**Initial Funding Date:** 09/19/2012  
**Financing**  
 Funded Amount: 3,400.00  
 Drawn Thru Program Year: 3,400.00  
 Drawn In Program Year: 3,400.00

**Proposed Accomplishments**  
 People (General) : 250

**Actual Accomplishments**  
*Number assisted:*

	Owner		Renter		Total	
	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0
Black/African American:	0	0	0	0	0	11
Asian:	0	0	0	0	0	157
American Indian/Alaskan Native:	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	7





**Actual Accomplishments**

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	8	8
Black/African American:	0	0	0	0	0	0	17	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>25</b>	<b>8</b>

Female-headed Households: 0

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	16
Low Mod	0	0	0	9
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	25
Percent Low/Mod				100.0%

**Annual Accomplishments**

Years	Accomplishment Narrative	# Benefiting
2012	The Treasure Hunter's Clearing House reached its goal of providing mentoring services to 25 youth.	

**PGM Year:** 2012  
**Project:** 0008 - OJC Job Readiness Center  
**IDIS Activity:** 1304 - OJC Job Readiness Program

**Status:** Completed 6/30/2013 12:00:00 AM  
**Location:** 2600 Solomons Island Rd Edgewater, MD 21037-1102

**Objective:** Create economic opportunities  
**Outcome:** Availability/accessibility  
**Matrix Code:** Employment Training (05H)

National Objective: LMC

**Initial Funding Date:** 10/04/2012  
**Financing**  
 Funded Amount: 9,000.00  
 Drawn Thru Program Year: 9,000.00

**Description:**  
 Provide free evening instruction in Adult Basic Education (ABE), Introduction to Basic Computers (IBC), English for Speakers of other Languages (ESOL), and job placement services to the City of Annapolis' low and moderate-income residents.

Drawn In Program Year: 9,000.00

**Proposed Accomplishments**

People (General) : 150

**Actual Accomplishments**

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	81	14
Black/African American:	0	0	0	0	0	0	44	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>125</b>	<b>14</b>

Female-headed Households: 0

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	112
Low Mod	0	0	0	8
Moderate	0	0	0	5
Non Low Moderate	0	0	0	0
Total	0	0	0	125
Percent Low/Mod				100.0%

**Annual Accomplishments**

Years	Accomplishment Narrative	# Benefiting
-------	--------------------------	--------------

2012 OIC served 125 individuals. Budget cuts impacted number the organization was able to serve.

**PGM Year:** 2012

**Project:** 0001 - Arundel Community Development Services, Inc. Construction

**IDIS Activity:** 1305 - Rehabilitation Construction

Status: Open

Objective: Provide decent affordable housing

Location: 2666 Riva Rd Annapolis, MD 21401-7345

Outcome: Sustainability

Matrix Code: Rehab; Single-Unit Residential (14A) National Objective: LMH

**Initial Funding Date:** 10/05/2012  
**Financing**  
 Funded Amount: 151,259.00  
 Drawn Thru Program Year: 0.00  
 Drawn In Program Year: 0.00

**Description:**  
 Owner-occupied housing rehabilitation services for low and moderate income homeowners.

**Proposed Accomplishments**

Housing Units : 6

**Actual Accomplishments**

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	0	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>0</b>							
Female-headed Households:	0		0		0		0	

**Income Category:**

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	0
Percent Low/Mod				

**Annual Accomplishments**

No data returned for this view. This might be because the applied filter excludes all data.

**PGM Year:** 2012  
**Project:** 0002 - Arundel Community Development Services, Inc. - Advisory Services  
**IDIS Activity:** 1306 - Housing Rehabilitation Advisory Services

**Status:** Open  
**Location:** 2666 Riva Rd Annapolis, MD 21401-7345  
**Objective:** Provide decent affordable housing  
**Outcome:** Sustainability  
**Matrix Code:** Rehabilitation Administration (14H) **National Objective:** LMH

**Initial Funding Date:** 10/05/2012  
**Financing** Funded Amount: 55,286.00  
 Drawn Thru Program Year: 20,091.84  
 Drawn In Program Year: 20,091.84

**Description:**  
 Housing Rehabilitation advisory services for the homeowner housing rehabilitation program for low and moderate income homeowners.

**Proposed Accomplishments**

**Actual Accomplishments**

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	0	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>0</b>							
Female-headed Households:	0		0		0		0	

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	0
Percent Low/Mod				

**Annual Accomplishments**

2012 Accomplishments for this activity were reported in activity 1292.

**PGM Year:** 2012  
**Project:** 0010 - Arundel Lodge  
**IDIS Activity:** 1307 - Arundel Lodge Facilities Improvement

**Status:** Completed 4/29/2013 12:00:00 AM  
**Location:** Address Suppressed

**Objective:** Provide decent affordable housing  
**Outcome:** Availability/accessibility  
**Matrix Code:** Public Facilities and Improvement (General) (03)  
**National Objective:** LMC

**Initial Funding Date:** 10/05/2012  
**Financing**  
 Funded Amount: 20,385.00  
 Drawn Thru Program Year: 20,385.00  
 Drawn In Program Year: 20,385.00

**Description:**  
 Arundel Lodge will rehabilitate six residential facilities. The Subrecipient will use CDBG funds will be used to replace flooring, windows, and a patio door.

**Proposed Accomplishments**

Public Facilities : 6

**Actual Accomplishments**

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	7	0
Black/African American:	0	0	0	0	0	0	11	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>18</b>	<b>0</b>

Female-headed Households: 0

**Income Category:**

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	0	0	0	18
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>18</b>

**Annual Accomplishments**

**# Benefiting**

**Years Accomplishment Narrative**

2012 Work complete

**PGM Year:** 2012  
**Project:** 0014 - ARC of the Chesapeake Region  
**IDIS Activity:** 1308 - ARC Residential Facility Rehabilitation

**Status:** Completed 4/29/2013 12:00:00 AM  
**Location:** Address Suppressed

**Objective:** Provide decent affordable housing  
**Outcome:** Availability/accessibility  
**Matrix Code:** Public Facilities and Improvement (General) (03) National Objective: LMC

**Initial Funding Date:** 10/10/2012  
**Financing**  
 Funded Amount: 13,780.00  
 Drawn Thru Program Year: 13,780.00  
 Drawn In Program Year: 13,780.00

**Proposed Accomplishments**

Public Facilities : 1

**Actual Accomplishments**

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	0	0
Black/African American:	0	0	0	0	0	0	1	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>0</b>

Female-headed Households: 0

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	1
Low Mod	0	0	0	0

Moderate 0 0 0 0  
 Non Low Moderate 0 0 0 0  
 Total 0 0 0 1  
 Percent Low/Mod 100.0%

**Annual Accomplishments**

Years	Accomplishment Narrative	# Benefiting
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2012 Rehabilitation project is complete.

**PGM Year:** 2012  
**Project:** 0011 - Center of Help  
**IDIS Activity:** 1309 - Center of Help - Information and Referral

**Status:** Completed 6/30/2013 12:00:00 AM  
**Location:** 1906 Forest Dr Annapolis, MD 21401-4349

**Objective:** Create economic opportunities  
**Outcome:** Availability/accessibility  
**Matrix Code:** Public Services (General) (05)

**National Objective:** LMC

**Initial Funding Date:** 10/10/2012

**Financing**  
**Funded Amount:** 4,000.00  
**Drawn Thru Program Year:** 4,000.00  
**Drawn In Program Year:** 4,000.00

**Proposed Accomplishments**

People (General) : 1,000

**Actual Accomplishments**

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	2,330	2,330
Black/African American:	0	0	0	0	0	0	4	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	2	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,336</b>	<b>2,330</b>
Female-headed Households:	0		0		0			

*Income Category:*

	Owner	Renter	Total	Person
Extremely Low	0	0	0	1,504
Low Mod	0	0	0	809
Moderate	0	0	0	23
Non Low Moderate	0	0	0	0
Total	0	0	0	2,336
Percent Low/Mod				100.0%

**Annual Accomplishments**

Years	Accomplishment Narrative	# Benefiting
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2012 The Center of Help far exceeded its goal of providing services to 1,000 residents.

**PGM Year:** 2012

**Project:** 0015 - Anne Arundel County Community Action Agency, Inc. (AACCAA)

**IDIS Activity:** 1310 - Annapolis Youth Services Bureau

**Status:** Completed 6/30/2013 12:00:00 AM

**Location:** 92 W Washington St Annapolis, MD 21401-2432

**Objective:** Create economic opportunities

**Outcome:** Availability/accessibility

**Matrix Code:** Youth Services (05D)

**National Objective:** LMC

**Initial Funding Date:** 10/10/2012

**Financing**

Funded Amount: 3,000.00

Drawn Thru Program Year: 3,000.00

Drawn In Program Year: 3,000.00

**Proposed Accomplishments**

People (General) : 45

**Actual Accomplishments**

Number assisted:

	Owner		Renter		Total	
	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	12
Black/African American:	0	0	0	0	0	17
Asian:	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	1
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	1
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	1
Other multi-racial:	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0





Asian White: 0 0 0 0 0 0 0 0  
 Black/African American & White: 0 0 0 0 0 0 0 0  
 American Indian/Alaskan Native & Black/African American: 0 0 0 0 0 0 0 0  
 Other multi-racial: 0 0 0 0 0 0 0 0  
 Asian/Pacific Islander: 0 0 0 0 0 0 0 0  
 Hispanic: 0 0 0 0 0 0 0 0  
**Total:** 0 0 0 0 0 0 0 7

Female-headed Households: 0

*Income Category:*

	Owner	Renter	Total	Person
Extremely Low	0	0	0	4
Low Mod	0	0	0	2
Moderate	0	0	0	1
Non Low Moderate	0	0	0	0
Total	0	0	0	7
Percent Low/Mod				100.0%

**Annual Accomplishments**

Years	Accomplishment Narrative	# Benefiting
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2012 Newtowne CDC exceeded goal of 5 microbusinesses in this program year.

**PGM Year:** 2012

**Project:** 0012 - OHLA

**IDIS Activity:** 1313 - OHLA-Bridge the Gap

**Status:** Completed 6/30/2013 12:00:00 AM

**Location:** 80 West St Annapolis, MD 21401-2401

**Objective:** Create economic opportunities

**Outcome:** Availability/accessibility

**Matrix Code:** Public Services (General) (05)

**National Objective:** LMC

**Initial Funding Date:** 10/10/2012

**Financing**

Funded Amount: 2,000.00

Drawn Thru Program Year: 2,000.00

Drawn In Program Year: 2,000.00

**Proposed Accomplishments**

People (General) : 2,400

**Actual Accomplishments**

Number assisted:

White:

Black/African American:

Asian:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	2,482	2,482
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0

American Indian/Alaskan Native:	0	0	0	0	0	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>0</b>	<b>2,482</b>	<b>2,482</b>										
Female-headed Households:	0	0	0	0	0	0	0	0	0	0	0	0	0

<i>Income Category:</i>	<b>Owner</b>	<b>Renter</b>	<b>Total</b>	<b>Person</b>
Extremely Low	0	0	0	0
Low Mod	0	0	0	2,482
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	2,482
Percent Low/Mod				100.0%

**Annual Accomplishments**

Years	Accomplishment Narrative	Owner	Renter	Total	Person	# Benefiting
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2012 OHLA exceeded its goal of providing services to 2,000 individuals.

**PGM Year:** 2012  
**Project:** 0009 - Restoration Community Development Corporation (RCDC)  
**IDIS Activity:** 1314 - RCDC-Youth Empowerment Services

**Status:** Completed 6/30/2013 12:00:00 AM  
**Location:** 1812 Virginia St Annapolis, MD 21401-4034

**Objective:** Create economic opportunities  
**Outcome:** Availability/accessibility  
**Matrix Code:** Youth Services (05D) National Objective: LMC

**Initial Funding Date:** 10/10/2012

**Financing**  
 Funded Amount: 9,000.00  
 Drawn Thru Program Year: 9,000.00  
 Drawn In Program Year: 9,000.00

**Description:**  
 Provide a safe haven during after school hours, 30 hours of risk reduction instruction and 10 hours of parental involvement to first time, nonviolent male and female offenders who have been identified by the school system, community, local authorities or parents as needing support services in behavior management.  
 Session shall last 3-4 hours per day and include homework assistance, team building activities, healthy life choices, cultural arts, guest speakers, field trips, recreational activities, and business planning.

**Proposed Accomplishments**

People (General) : 40

**Actual Accomplishments**

Number assisted:

<b>Owner</b>	<b>Renter</b>	<b>Total</b>	<b>Owner</b>	<b>Renter</b>	<b>Total</b>
Total	Hispanic	Total	Total	Hispanic	Total



## OFFICE OF COMMUNITY PLANNING AND DEVELOPMENT

PR06 - Summary of Consolidated Plan Projects for Report  
Year

Plan IDIS Year Project	Project Title and Description	Program	Project Estimate	Committed Amount	Amount Drawn Thru Report Year
2012 1	Arundel Community Development Services, Inc. Construction Housing Rehabilitation Construction services for low and moderate income owner occupants.	CDBG	\$0.00	\$151,259.00	\$0.00
2	Arundel Community Development Services, Inc. - Advisory Services	CDBG	\$0.00	\$55,286.00	\$20,091.84
3	Anne Arundel County Community Action Agency, Inc. (AACCAA)	CDBG	\$3,400.00	\$3,400.00	\$3,400.00
4	Community Health Center of Parole	CDBG	\$70,000.00	\$70,000.00	\$67,958.26
6	Light House Inc.	CDBG	\$3,000.00	\$3,000.00	\$3,000.00
7	Volunteer Center for Anne Arundel County	CDBG	\$0.00	\$7,000.00	\$7,000.00
8	OIC Job Readiness Center	CDBG	\$0.00	\$9,000.00	\$9,000.00
9	Restoration Community Development Corporation (RCDC)	CDBG	\$0.00	\$9,000.00	\$9,000.00
10	Arundel Lodge	CDBG	\$0.00	\$20,385.00	\$20,385.00

## OFFICE OF COMMUNITY PLANNING AND DEVELOPMENT

PR06 - Summary of Consolidated Plan Projects for Report  
Year

Plan IDIS Year Project	Project Title and Description	Program	Amount Available to Draw	Amount Drawn in Report Year
2012 1	Arundel Community Development Services, Inc. Construction Housing Rehabilitation Construction services for low and moderate income owner occupants.	CDBG	\$151,259.00	\$0.00
2	Arundel Community Development Services, Inc. - Advisory Services	CDBG	\$35,194.16	\$20,091.84
3	Anne Arundel County Community Action Agency, Inc. (AACCAA)	CDBG	\$0.00	\$3,400.00
4	Community Health Center of Parole	CDBG	\$2,041.74	\$67,958.26
6	Light House Inc.	CDBG	\$0.00	\$3,000.00
7	Volunteer Center for Anne Arundel County	CDBG	\$0.00	\$7,000.00
8	OIC Job Readiness Center	CDBG	\$0.00	\$9,000.00
9	Restoration Community Development Corporation (RCDC)	CDBG	\$0.00	\$9,000.00
10	Arundel Lodge	CDBG	\$0.00	\$20,385.00

PR06 - Summary of Consolidated Plan Projects for Report Year

Plan IDIS Year Project	Project Title and Description	Program	Project Estimate	Committed Amount	Amount Drawn Thru Report Year
2012 11	Center of Help	CDBG	\$0.00	\$4,000.00	\$4,000.00
	The Center of Help (Centro de Ayuda) will provide information and referral services for the Hispanic community in Annapolis.				
12	OHLA	CDBG	\$0.00	\$2,000.00	\$2,000.00
	OHLA will provide referral and information services for the City's Hispanic Community.				
13	Newtowne Community Development Corporation	CDBG	\$2,000.00	\$2,000.00	\$2,000.00
	The Newtowne CDC will hire a contractor to train low and moderate income residents of Newtowne Twenty, Woodside Gardens and Homes at the Glen in microenterprise development.				
14	ARC of the Chesapeake Region	CDBG	\$13,780.00	\$13,780.00	\$13,780.00
	The Subrecipient, Inc. will renovate a residential facility that houses five developmentally disabled adults. CDBG funds will be used to make accessibility modifications.				
15	Anne Arundel County Community Action Agency, Inc. (AACCAA)	CDBG	\$3,000.00	\$3,000.00	\$3,000.00
	Provide prevention, intervention, and treatment services to children and youth to prevent and reduce incidents of juvenile delinquency. AYSB provides both formal and informal individual, family, and group counseling targeting issues of anger management, decision-making, overly aggressive and risky behaviors, depression, and helping clients learn effective life skills				

OFFICE OF COMMUNITY PLANNING AND DEVELOPMENT

PR06 - Summary of Consolidated Plan Projects for Report Year

Plan IDIS Year Project	Project Title and Description	Program	Amount Available to Draw	Amount Drawn in Report Year
2012 11	Center of Help	CDBG	\$0.00	\$4,000.00
	The Center of Help (Centro de Ayuda) will provide information and referral services for the Hispanic community in Annapolis.			
12	OHLA	CDBG	\$0.00	\$2,000.00
	OHLA will provide referral and information services for the City's Hispanic Community.			
13	Newtowne Community Development Corporation	CDBG	\$0.00	\$2,000.00
	The Newtowne CDC will hire a contractor to train low and moderate income residents of Newtowne Twenty, Woodside Gardens and Homes at the Glen in microenterprise development.			
14	ARC of the Chesapeake Region	CDBG	\$0.00	\$13,780.00
	The Subrecipient, Inc. will renovate a residential facility that houses five developmentally disabled adults. CDBG funds will be used to make accessibility modifications.			
15	Anne Arundel County Community Action Agency, Inc. (AACCAA)	CDBG	\$0.00	\$3,000.00
	Provide prevention, intervention, and treatment services to children and youth to prevent and reduce incidents of juvenile delinquency. AYSB provides both formal and informal individual, family, and group counseling targeting issues of anger management, decision-making, overly aggressive and risky behaviors, depression, and helping clients learn effective life skills			



ANNAPOLIS

Count of CDBG Activities with Disbursements by Activity Group & Matrix Code

Activity Group	Activity Category	Underway		Underway		Completed		Program Year Count	Total Activities Disbursed
		Count	Disbursed	Count	Disbursed	Count	Disbursed		
Economic Development	Micro-Enterprise Assistance (18C)	0	\$0.00	2	\$6,214.95	2	\$6,214.95	2	\$6,214.95
	<b>Total Economic Development</b>	<b>0</b>	<b>\$0.00</b>	<b>2</b>	<b>\$6,214.95</b>	<b>2</b>	<b>\$6,214.95</b>	<b>2</b>	<b>\$6,214.95</b>
Housing	Rehab; Single-Unit Residential (14A)	2	\$175,718.80	1	\$33,438.13	3	\$209,156.93	3	\$209,156.93
	Rehabilitation Administration (14H)	1	\$20,091.84	1	\$39,650.00	2	\$59,741.84	2	\$59,741.84
	<b>Total Housing</b>	<b>3</b>	<b>\$195,810.64</b>	<b>2</b>	<b>\$73,088.13</b>	<b>5</b>	<b>\$268,898.77</b>	<b>5</b>	<b>\$268,898.77</b>
Public Facilities and Improvements	Public Facilities and Improvement (General) (03)	0	\$0.00	2	\$34,165.00	2	\$34,165.00	2	\$34,165.00
	Neighborhood Facilities (03E)	1	\$3,649.75	0	\$0.00	1	\$3,649.75	1	\$3,649.75
	Health Facilities (03P)	1	\$67,958.26	0	\$0.00	1	\$67,958.26	1	\$67,958.26
	<b>Total Public Facilities and Improvements</b>	<b>2</b>	<b>\$71,608.01</b>	<b>2</b>	<b>\$34,165.00</b>	<b>4</b>	<b>\$105,773.01</b>	<b>4</b>	<b>\$105,773.01</b>
Public Services	Public Services (General) (05)	0	\$0.00	4	\$12,400.00	4	\$12,400.00	4	\$12,400.00
	Youth Services (05D)	0	\$0.00	3	\$19,000.00	3	\$19,000.00	3	\$19,000.00
	Employment Training (05H)	0	\$0.00	1	\$9,000.00	1	\$9,000.00	1	\$9,000.00
	<b>Total Public Services</b>	<b>0</b>	<b>\$0.00</b>	<b>8</b>	<b>\$40,400.00</b>	<b>8</b>	<b>\$40,400.00</b>	<b>8</b>	<b>\$40,400.00</b>
<b>Grand Total</b>		<b>5</b>	<b>\$267,418.65</b>	<b>14</b>	<b>\$153,868.08</b>	<b>19</b>	<b>\$421,286.73</b>	<b>19</b>	<b>\$421,286.73</b>



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**CDBG Sum of Actual Accomplishments by Activity Group and Accomplishment Type**

Activity Group	Matrix Code	Accomplishment Type	Open Count	Completed Count	Program Year Totals
Economic Development	Micro-Enterprise Assistance (18C)	Persons	0	7	7
		Business	0	27	27
	<b>Total Economic Development</b>		<b>0</b>	<b>34</b>	<b>34</b>
Housing	Rehab. Single-Unit Residential (14A)	Housing Units	9	9	18
	Rehabilitation Administration (14H)	Housing Units	0	0	0
	<b>Total Housing</b>		<b>9</b>	<b>9</b>	<b>18</b>
Public Facilities and Improvements	Public Facilities and Improvement (General) (03)	Public Facilities	0	19	19
	Neighborhood Facilities (03E)	Public Facilities	0	0	0
	Health Facilities (03P)	Public Facilities	3,464	0	3,464
	<b>Total Public Facilities and Improvements</b>		<b>3,464</b>	<b>19</b>	<b>3,483</b>
Public Services	Public Services (General) (05)	Persons	0	5,440	5,440
	Youth Services (05D)	Persons	0	216	216
	Employment Training (05H)	Persons	0	125	125
	<b>Total Public Services</b>		<b>0</b>	<b>5,781</b>	<b>5,781</b>
<b>Grand Total</b>			<b>3,473</b>	<b>5,843</b>	<b>9,316</b>



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CDBG Beneficiaries by Racial / Ethnic Category

Housing-Non Housing	Race	Total Persons	Total Hispanic Persons	Total Households	Total Hispanic Households
Housing	White	0	0	1	0
	Black/African American	0	0	17	0
	<b>Total Housing</b>	<b>0</b>	<b>0</b>	<b>18</b>	<b>0</b>
Non Housing	Unspecified & DO NOT USE	2,847	4	0	0
	White	5,598	5,244	0	0
	Black/African American	828	2	0	0
	American Indian/Alaskan Native	10	1	0	0
	Native Hawaiian/Other Pacific Islander	7	0	0	0
	Asian & White	2	0	0	0
	Black/African American & White	1	0	0	0
	Amer. Indian/Alaskan Native & Black/African Amer.	1	0	0	0
	Other multi-racial	4	0	0	0
	<b>Total Non Housing</b>	<b>9,298</b>	<b>5,251</b>	<b>0</b>	<b>0</b>
Grand Total	White	5,598	5,244	1	0
	Black/African American	828	2	17	0
	American Indian/Alaskan Native	10	1	0	0
	Native Hawaiian/Other Pacific Islander	7	0	0	0
	Asian & White	2	0	0	0
	Black/African American & White	1	0	0	0
	Amer. Indian/Alaskan Native & Black/African Amer.	1	0	0	0
	Other multi-racial	4	0	0	0
	<b>Total Grand Total</b>	<b>6,451</b>	<b>5,247</b>	<b>18</b>	<b>0</b>



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**CDBG Beneficiaries by Income Category**

Income Levels	Owner Occupied	Renter Occupied	Persons
Housing			
Extremely Low (<=30%)	5	0	0
Low (>30% and <=50%)	9	0	0
Mod (>50% and <=80%)	4	0	0
Total Low-Mod	18	0	0
Non Low-Mod (>80%)	0	0	0
Total Beneficiaries	18	0	0
Non Housing			
Extremely Low (<=30%)	0	0	5,806
Low (>30% and <=50%)	0	0	3,383
Mod (>50% and <=80%)	0	0	70
Total Low-Mod	0	0	9,259
Non Low-Mod (>80%)	0	0	12
Total Beneficiaries	0	0	9,271

Public Facilities and Infrastructure

	Create Suitable Living			Provide Decent Housing			Create Economic Opportunities			Total	
	Access	Afford	Sustain	Access	Afford	Sustain	Access	Afford	Sustain		
Number of Persons Assisted											
with new access to a facility	0	0	0	0	0	0	0	0	0	0	0
with improved access to a facility	0	0	0	1	0	0	0	0	0	0	1
with access to a facility that is no longer substandard	0	0	0	18	0	0	0	0	0	0	18
Totals :	0	0	0	19	0	0	0	0	0	0	19

Number of Households Assisted

with new access to a facility	0	0	0	0	0	0	0	0	0	0	0
with improved access to a facility	0	0	0	0	0	0	0	0	0	0	0
with access to a facility that is no longer substandard	0	0	0	0	0	0	0	0	0	0	0
Totals :	0	0	0	0	0	0	0	0	0	0	0

Public Services

	Create Suitable Living			Provide Decent Housing			Create Economic Opportunities			Total	
	Access	Afford	Sustain	Access	Afford	Sustain	Access	Afford	Sustain		
Number of Persons Assisted											
with new (or continuing) access to a service	25	0	0	577	0	0	5,134	0	0	0	5,736
with improved (or continuing) access to a service	0	0	0	0	0	0	0	0	0	0	0
with new access to a service that is no longer substandard	0	0	0	0	0	0	0	0	0	0	0
Totals :	25	0	0	577	0	0	5,134	0	0	0	5,736











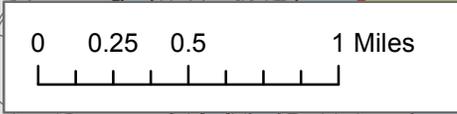
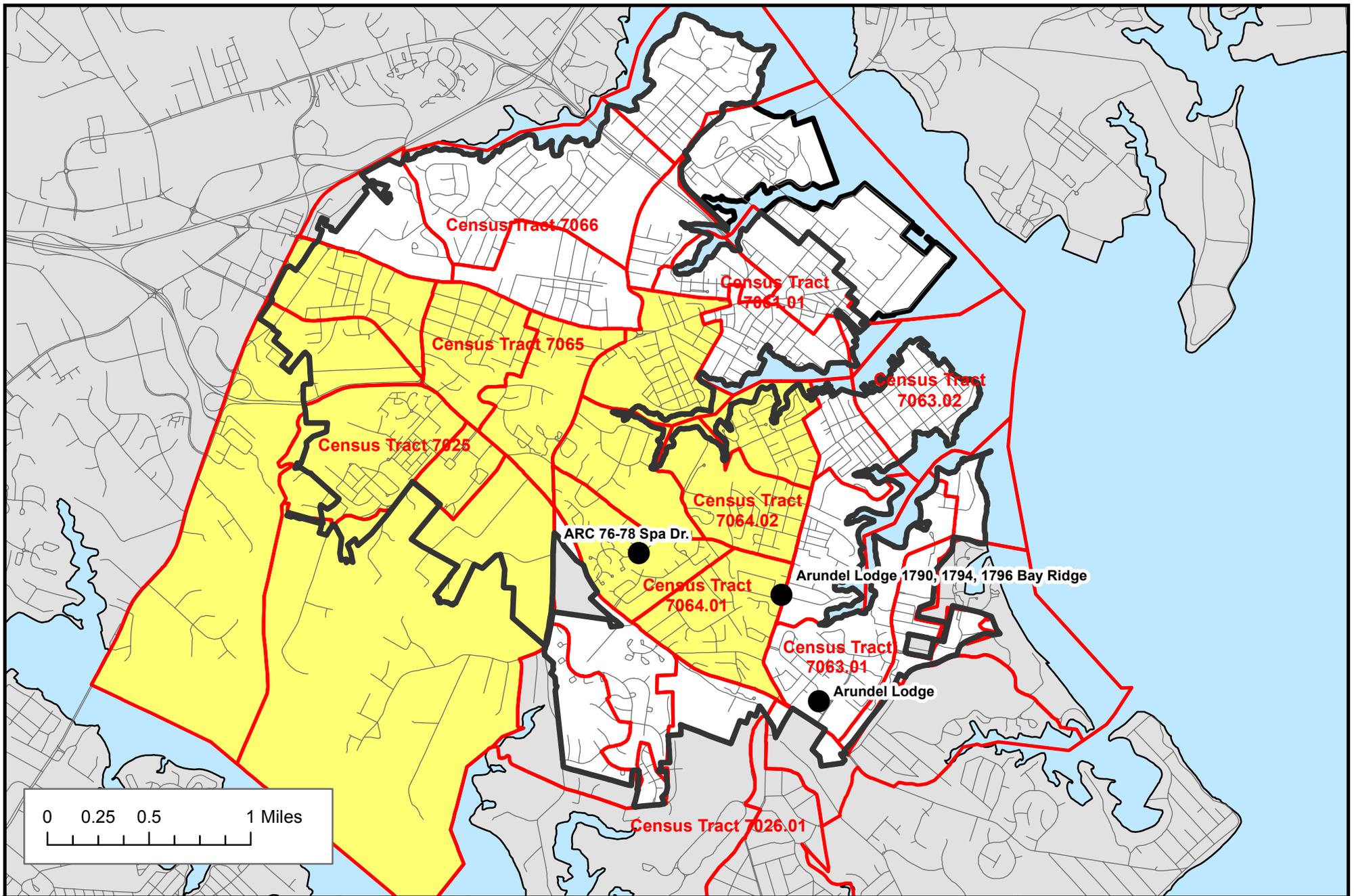




# **Appendix C**

## **Map**





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## City of Annapolis CDBG Projects FY 2013 With Areas of Minority Concentrations

City of Annapolis Planning & Zoning

Source for Minority Concentrations: 2010 Census Data

### Legend

- CDBG Sites
- Streets
- ▭ City Boundary
- ▭ Census Tracts
- ▭ Areas of Minority Concentration