



# CITY MANAGER'S UPDATE

Monthly report to the City of Annapolis City Council

July 2014

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# PERFORMANCE MEASURES

## 1. Police calls and service times

Month	2011	2012	2013	2014	Average Emergency Response Time	PI Accident/ Response	Armed Subject/ Response	Shots Fired/ Response
January	2,957	3,153	2,596	2,894	1:29 minutes	8 = 3:05	3 = 0:58	5 = 0:24
February	2,909	2,725	2,399	2,714	1:43 minutes	14 = 1:44	2 = 1:41	9 = 1:43
March	3,357	3,217	3,117	2,885	1:29 minutes	15 = 2:08	2 = 0:20	12 = 2:01
April	3,103	2,997	2,931	3,005	1:44 minutes	6 = 1:58	3 = 0:04	7 = 3:41
May	3,593	3,259	3,145	3,197	2:40 minutes	18 = 1:43	3 = 2:36	7 = 3:42
June	3,409	3,100	3,051	3,161	2:21 minutes	16 = 1:58	13 = 2:27	14 = 2:39
July	3,348	3,123	3,176	3,515	1:33 minutes	16 = 1:25	2 = 0:37	11 = 02:36
August	3,471	3,033	2,995					
September	3,289	3,180	3,342					
October	3,309	3,239	3,269					
November	3,011	2,748	3,472					
December	2,995	2,667	2,670					
<b>Totals</b>	<b>38,751</b>	<b>36,441</b>	<b>36,163</b>	<b>21,371</b>				
<b>Avg Per Day</b>	<b>106.1 cfs</b>	<b>99.5 cfs</b>	<b>98.5 cfs</b>	<b>100.8 cfs</b>				

## 2. Crime

Crime	Murder	Rape	Rob Arm	Rob NWU	Agg Aslt	Burg- Res	Burg- Com	Larc	MV	Total
July 14	0	0	2	5	10	17	8	85	3	130
July 13	0	1	4	2	9	10	11	79	11	127
Diff +/-	0.0%	-100.0%	-50.0%	150.0%	11.1%	70%	-27.2%	7.5%	-72.7%	2.3%
			<b>Monthly</b>	<b>Total</b>				<b>Monthly</b>	<b>Total</b>	
	Violent Crime Diff +/-		17/16	6.25%		Property Crime Diff +/-		113/111	1.8%	
YTD 14	0	5	25	23	66	83	18	452	32	710
YTD 13	2	3	23	13	56	58	40	497	50	729
YTD%	-100.00%	66.00%	8.69%	76.92%	17.85%	43.10 %	-55.00%	-9.05%	-36.00%	-2.60%
YTD	Violent Crime YTD (Diff # / %)		22	22.68%		Property Crime YTD (Diff #/ %)		-60	-9.30%	

## 3. Condition index for streets

- Total length of City streets – approximately 90 miles of roadway are City maintained.
- Weighted average “Remaining Surface Life” of City streets – 8.1 years
- Year-to-date paving (lineal feet) – 9,752 feet, or 1.84 miles (2013 paving completed: 11,925 feet, or 2.25 miles)

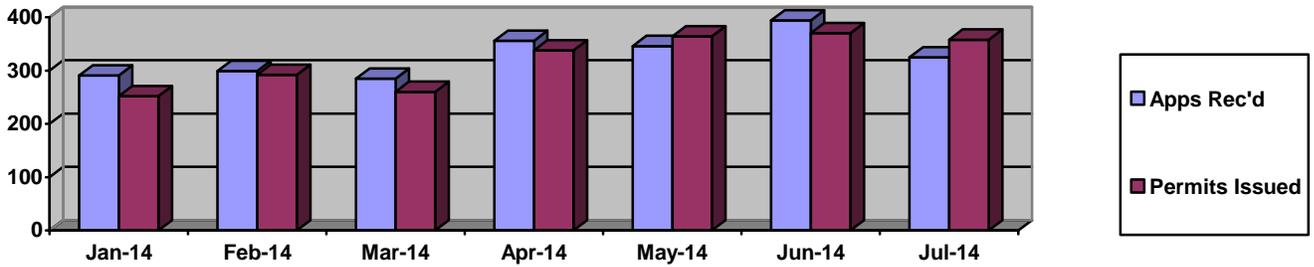
**4. Diversion rate of solid waste from disposal at a landfill**

- July diversion rate – 44.7%
- 12-month (August 2013 – July 2014) diversion rate – 40.7%

**5. Water quality testing results**

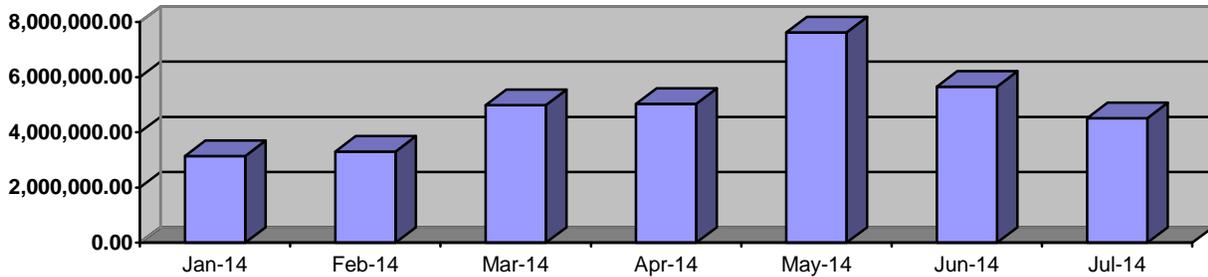
- There were no water quality issues with the July water samples.
- There have been no water quality issues with water samples taken in 2014.

**6. Permits**

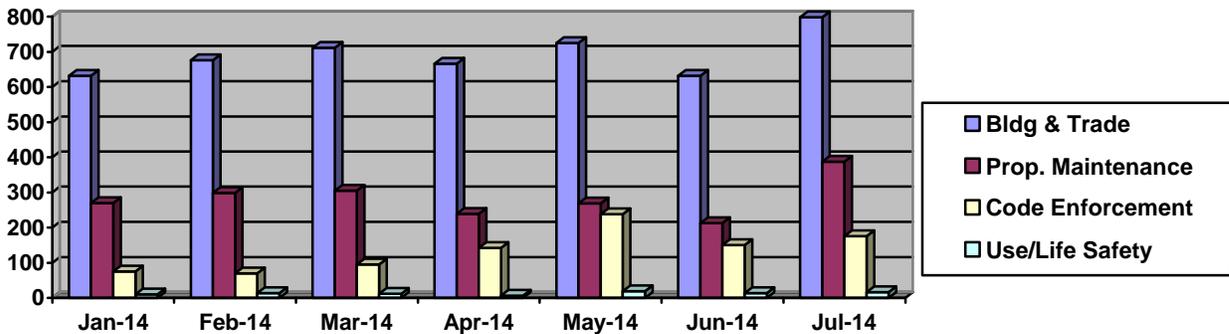


325 permit applications were received. 358 permits were issued. Value of the work for which permits were issued: \$4,516,565.

**7. Value of Private Construction**



**8. Private Construction Inspections Performed**



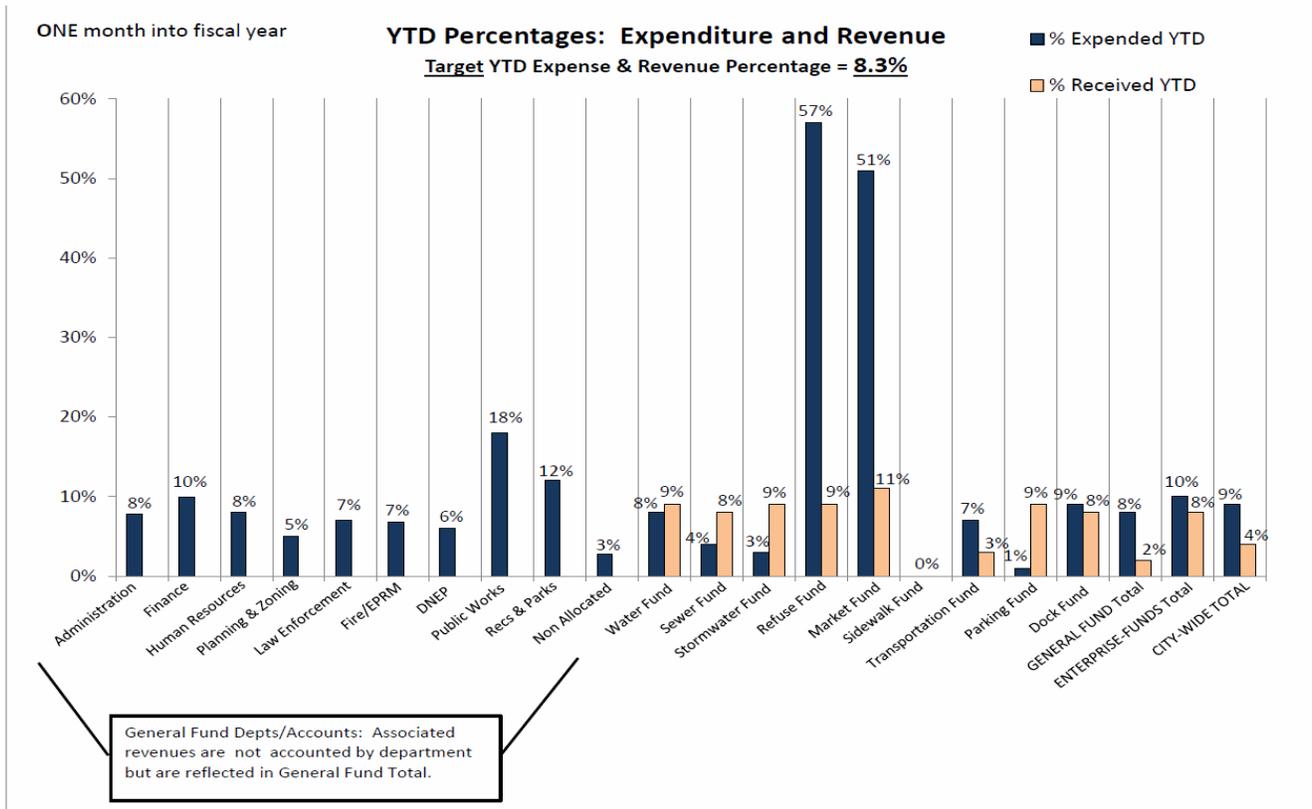
**9. Transit Passenger Trips**

<b>Unlinked Passenger Trips</b>			
<b>Route</b>	<b>July 2014</b>	<b>July 2013</b>	<b>% Change</b>
Red	7,503	8,117	-7.56%
Yellow	3,499	3,336	4.89%
Green	8,029	10,834	-25.89%
Orange	1,626	2,234	-27.22%
Gold	5,467	6,824	-19.89%
Brown	10,583	10,685	-0.95%
Purple	3,374	3,190	5.77%
Circulator (city side)	16,003	22,041	-27.39%
State Shuttle	5,840	6,544	-10.76%
Paratransit	438	488	-10.25%
<b>Total (system-wide)</b>	<b>62,362</b>	<b>74,293</b>	<b>-16.06%</b>

**10. Transit Farebox Revenue**

<b>Farebox Revenue</b>			
<b>Route</b>	<b>July 2014</b>	<b>July 2013</b>	<b>% Change</b>
Red	10,739	11,001	-2.38%
Yellow	1,814	2,023	-10.33%
Green	12,311	11,210	9.82%
Orange	3,207	3,159	1.52%
Gold	5,865	4,450	31.80%
Brown	14,308	12,546	14.04%
Purple	3,204	4,464	-28.23%
Circulator*	0	0	0.00%
State Shuttle**	20,380	19,818	2.84%
Paratransit	732	670	9.25%
<b>Total (system-wide)</b>	<b>72,560</b>	<b>69,341</b>	<b>4.64%</b>

# BUDGET STATUS



## CAPITAL PROJECTS

1. **Pump Station Replacement/Rehabilitation** – Pump Replacements – The new Second St. pump is expected to be delivered to installer soon. A new pump is expected to be ordered for Newtowne Pump Station in August. Pump Station Rehabilitation – The MDE Construction Permit has been received and notification of award of the contract for the Bywater Road Pumping Station Rehabilitation project has been issued.
2. **Sewer Rehabilitation** - USNA Flowmeter - Proposals in response to RFP 14-21 for the evaluation of the existing flumes and design of a new flow meter at the Navy 1 location, have been reviewed and award of the contract is expected soon. Buried Asset Evaluation – Proposals in response to RFP 14-22 for Utilities Buried Asset Evaluation, have been reviewed and notification of award of the contract has been issued.
3. **Pump Station Supervisory, Control and Data Acquisition (SCADA) System Upgrade** - Field work has been completed and closeout of electrical permits is expected soon. Manufacturer O&M manuals are under review by the City.
4. **New Water Treatment Plant (WTP)** - WTP Design/Build (D/B) – The 90% design plans and specifications were delivered by the Joint Venture on July 1. A Phase 2 Guaranteed Maximum Price (GMP) review meeting was held with the Design/Builder Joint Venture (JV) on July 11. The Phase 1 Pre-construction meeting with MDE was held on 7/17. The ceremonial groundbreaking was held on 7/21. An additional meeting with the JV to finalize GMP Phase 1 and to address outstanding questions on GMP Phase 2, was held on 7/25. 90% design comments from the City and its Owner’s Representative (O.R.), were returned to the JV at the end of the month. Weekly conference calls with entire team continue. WTP Financing – Invoice #7 from the JV has been submitted and reviewed by the City’s O.R. and has been

submitted for payment. The City has received MDE reimbursement of all previous invoices. Permitting – The AACo. Building Permit application was submitted on July 1. The AACo. Phase 2 Grading Permit application comments need to be addressed by the JV. The AACo. Public Sewer Permit was received.

5. **Water Distribution** - Installation of the approximately 430 new meters as part of a new Automatic Meter Reading system is complete. The project will be closed out once the next round of meter readings and MUNIS billing is complete.
6. **Road Reconstruction** - Permanent pavement markings will be placed on Spa Road and Hilltop Lane/Tyler Avenue. Milling and paving was done on Windell Avenue, Poplar Avenue, and Gross Avenue.
7. **Dam Repair at Waterworks Park** - The permit plans and specs were re-submitted to MDE on July 18th. The City is in the process of identifying and notifying all adjacent property owners and downstream property owners of the upcoming dam repairs. A Standard Grading Plan Application is being prepared for AACO as the property is situated in the County.
8. **City Hall Restoration** - Waiting for energy analysis and HVAC design from Consultant. Contractor ordered equipment to begin generator installation project.
9. **Landfill Gas Mitigation** - In November 2013, MDE provided comments on the Nature and Extent Study (NES). A work plan designed to address these comments was approved by MDE in April 2014 and includes additional investigation, sampling and analysis. A revised NES must be submitted in December 2014. Sampling work continues for the semi-annual monitoring events.
10. **Eastport Fire Station Storage Building** - Project complete, need to schedule electrical final inspection.
11. **New Public Works Maintenance Facility** - A Design-Build team has been selected, but has not been notified pending final site selection.
12. **Stanton Center Windows and Roof** - Additional work, which includes repair of the existing chimney, is underway.
13. **Stormwater Management Retrofit** - Construction has been completed at the 163 Williams Drive, 151/153 Williams Drive, and Halsey Road outfalls. Additional potential repair projects have been identified and inspected in the field, and are being prioritized for implementation.
14. **Maynard Burgess House** - Contract for project executed. Waiting for updated schedule from Contractor.
15. **Wayfinding Sign Program** - Investigating ownership of Veterans Park in Eastport (NE corner of Sixth and Severn) as potential location of information kiosk. An RFP is being prepared for the fabrication of the pedestrian wayfinding signs.
16. **Main Street Reconstruction** - Proposals for design services have been received and reviewed, and a recommendation for award has been made. Issuance of contract and purchase order are expected in August.
17. **Sidewalk Repair/Replacement** - The following table lists the completed sidewalks and the sidewalks planned for repair in the coming months:

Schedule may change due to budget constraints, weather conditions or City scheduled events				
Month	Street	Segment From	Segment To	Completed Date
May	Janwal	Tyler	Barbud	May-2014
	S Southwood	West St	Virginia	May-2014
	Virginia St	Corner Virginia	S Southwood	May-2014
	Carver St	Oaklawn Ave	Dorsey Ave	May-2014
	Bunche St	Oaklawn Ave	Dorsey Ave	May-2014
June	Munroe Ct	Entire Street		June-2014
	Compromise St	Entire Street		June-2014
	St Mary's St	Entire Street		June-2014

July	Hicks Ave	Rosewood St	Holeclaw St	July-2014
	Parole St	Vincent St	West St	July-2014
	Dorsey Ave	Bunche St	Hicks Ave	July-2014
	S. Cherry Grove	End	West St	July-2014
	Brewer Ave	West St	Ridgewood St	July-2014
	Virginia St	McKendree Ave	End	July-2014
	McKendree Ave	End	McGuckian St	July-2014
	McGuckian St	S Cherry Grove	McKendree Ave	July-2014
	Woodlawn Ave	West St	Poplar Ave	July-2014
August	Green St	Entire Street		
	Newman St	Entire Street		
	N. Cherry Grove	West St	Poplar Ave	
	N. Southwood Ave	Entire Street		
	Poplar Ave	N. Southwood	Woodlawn Ave	
	Maple Ave	Entire Street		
	Locust Ave	Entire Street		
	Glen Ave	Entire Street		
	Beech St	Entire Street		
	Ridgewood St	Entire Street		
	Linden Ave	Entire Street		
	Russell St	S. Villa Ave	West St	
	Giddings Ave	Annapolis St	Tolson St	
	Dominoe Rd	Bausum Dr	Circle	
		Forest Dr	Drew St	
	Drew St	Parole St	Gilmer St	
	Vincent St	Entire Street		
Bausum Dr	Dominoe Rd	Forest Dr		
September	Bay Ridge Ave	Jefferson St	State St	
	Adams St	Entire Street		
	Boucher Ave	Jefferson St	Washington St	
	Windsor Ave	Entire Street		
	Wells Ave	Jefferson St	Adams St	
	Washington St	Entire Street		
	State St	Severn Ave	End	
	Burnside St	Severn Ave	Creek View Ave	
Severn Ave	Burnside St	Sixth St		
October	Spa View Ave	Entire Street		
	Spa View Cir	Entire Street		
	Jefferson St	Entire Street		
November	Southgate Ave	West St	Franklin St	
	Thompson St	Entire Street		
	Madison Pl	Entire Street		
	South St	Church Circle	Cathedral St	
	Cathedral St	West St	Franklin St	
December	Duke of Gloucester St	Charles St	Conduit St	
		Market St	Newman St	

## PERSONNEL UPDATE

### New Hires

Police – Police Communications Operator  
Recreation & Parks – Recreation Temps (4)  
PW – Fleet Manager

### Promotions/Internal Vacancies Filled

Finance – Accounting Associate III  
Recreation & Parks – Parks Maintenance Worker III (2); Stanton Center Manager  
DNEP – Plumbing/Utility Inspector

### Retirements:

None

## ADOPTED LEGISLATION

- O-2-14 Passed 7/28/2014 Water Service to the Chesapeake Harbour Subdivision- For purpose of authorizing and approving an agreement regarding the provision of water service to the Chesapeake Harbour Subdivision.
- O-6-14 Passed 7/14/2014 Seasonal Outdoor Sales - For the purpose of amending the zoning code to address seasonal outdoor sales.
- O-13-14 Passed 7/14/2014 Repeal of Police Residency Requirement - For the purpose of repealing the requirement that sworn employees of the Police Department reside within a thirty-mile road radius from the City line.
- O-15-14 Passed 7/14/2014 Bulk Regulations for Educational Institutions - For the purpose of amending the bulk regulations for educational institutions to allow for a flexible design-oriented approach to the development or redevelopment of schools.
- O-18-14 Passed 7/28/2014 Admission and Amusement Taxes - For the purpose of codifying the City of Annapolis' laws related to the admission and amusement tax authorized by the Tax-General Article, § 4-102(c), of the Annotated Code of Maryland.
- O-22-14 Passed 7/28/2014 Special Residential Parking District 1 - State Circle - For the purpose of authorizing a resident who occupies a dwelling unit in a building located on State Circle to be eligible for a permit in special residential parking district No. 1; and all other matters related to special residential parking district No. 1.
- O-23-14 Passed 7/28/2014 Financial Disclosure for Employees and Appointed Officials - For the purpose of requiring certain City of Annapolis employees and appointed officials to file a financial disclosure statement with the Ethics Commission 15 days after commencing employment or service pursuant to their appointment; requiring employees or appointed officials who provide advice or counsel to the City on acquisitions or public policy matters to file a financial disclosure statement with the Ethics Commission; and making the changes necessary to the City Code in order to comply with the State of Maryland ethics requirements.
- O-24-14 Passed 7/28/2014 Police and Fire Retirement Plan Cost of Living Adjustments - For the purpose of providing that effective July 1, 2013, and each July 1st thereafter, each Retired Member or survivor of any such Retired Member, entitled to receive a retirement benefit as of June 30th of any year, shall receive a fixed annual two-percent (2%) increase above the amount the Retired Member or survivor had received on June 30th of the same year.

- R-22-14 Passed 7/14/2014 Waiver of Commercial Mooring Permit Fees for Annapolis Community Boating - For the purpose of waiving the commercial mooring permit fees (\$1,920 per commercial mooring permit per year in fiscal year 2015) for Annapolis Community Boating, a local 501(c)(3) organization.
- R-24-14 Passed 7/28/2014 Special Event Applications - For the purpose of authorizing City Council approval of selected special events per R-14-12, implementing a moratorium on administrative approvals for events at City Dock; designating specific dates for the sale of merchandise in the Historic District in conjunction with only the approved special events; waiving City fees for Eastport Yacht Club 32nd Annual Eastport Yacht Club Lights Parade and the Annapolis Jaycees Grand Illumination; waiving parking fees for the Maritime Republic of Eastport Tug of War; and the reimbursement of full fees to the City for the cost associated with the other approved events.
- R-25-14 Passed 7/28/2014 The Approval of a Community Legacy and/or a Strategic Demolition and Smart Growth Impact Fund Application (Bowman Building) - For the purpose of approving the application and receipt of financing for Community Legacy Projects and/or Strategic Demolition and Smart Growth Impact Fund projects in the City of Annapolis for the Bowman Building Redevelopment, to be financed either directly by the Department of Housing and Community Development (the Department) of the State of Maryland, or through other departments or agencies of the State of Maryland.
- R-26-14 Passed 7/28/2014 The Approval of a Community Legacy and/or a Strategic Demolition and Smart Growth Impact Fund Application (Newtowne Twenty) - For the purpose of approving the application and receipt of financing for Community Legacy Projects(s) and/or Strategic Demolition and Smart Growth Impact Fund project(s) in the City of Annapolis for the Newtowne Twenty Redevelopment project, to be financed either directly by the Department of Housing and Community Development (the Department) of the State of Maryland, or through other departments or agencies of the State of Maryland.

## **PUBLIC SAFETY UPDATE**

### **Fire Department**

#### Monthly News/New Projects

- There were no departmental vehicle accident(s) reported in July 2014.
- The Department responded to 910 calls for service in July.
- Completed 46 new fire safety building inspections and 51 re-inspections (includes inspections conducted by station personnel)
- The Eastport station conducted a Fire Safety program to 50 youth at the Summer Enrichment Camp held at Tyler Heights Elementary School.
- Completed 8 public education event(s) and installed 5 smoke detectors and 0 CO monitors.
- Training hours completed –575
- ISO rating – Class 2
- The Fire & Explosive Services Unit responded to 9 Explosive Services Requests and 5 K-9 requests in and completed 1 fire safety inspections.
- The Fire Marshal's Office issued a violation notice to the Harbor Master to have the stand pipe system at City dock repaired. The system has been out of service for almost two years. (follow-up 8/6/14, system still not repaired)
- The Department including OEM participated in the 4<sup>th</sup> Ward Unity Day.

- The Department looked into a complaint received from the Law Office regarding the condition of 195 Clay Street. This is an on-going problem that is being handled by DNEP.
- The new phone system installation is still not complete – This has been going on since July 2013.
- Several units participated in the July 4<sup>th</sup> parade.
- Captain Grimes attended the Police/Fire Retirement Commission Meeting.
- Conducted annual July 4<sup>th</sup> Cookout.
- Stations along with the FMO continued to conducted smoke detector inspections throughout various communities in the City.
- The EMS Division is conducting a price comparison for our EMS supplies.
- Chief Stokes & Chief Remaley attended Hurricane preparation Training at OEM.
- All Stations attended Training for Gas & Electrical Emergencies. (sponsored by BGE)
- Chief Stokes & Remaley attended an EOC sponsored post incident review of the July 4<sup>th</sup> parade and review of the upcoming Raven's practice at the USNA Stadium.
- The Marine Division (our Fire Boat) was featured on WNAV Radio weekly boating segment.

## **Police Department**

### Monthly News/New Projects

- Eleven officers were sidelined due to medical issues, FMLA, administrative issues or military leave.
- Two civilians were sidelined during the month as well. One is expected to be out for 6-9 months.
- Sergeant Tim Lowe is attending the FBI National Academy. This is a twelve week command leadership school.
- Heroin Overdoses – The department has trained staff in the use of Narcan. Since the training officers have used it twice to revive overdose victims.
- Explorers - Attended the National Explorer Conference in Indiana in July. They placed in the top ten out of over 3,800 Explorers in Traffic Accident Reconstruction and Bomb Threat. The events were judged by Indiana State Police, ATF and the FBI. The Explorers also competed in individual events.
- Officers reviewed 8 reports for the 10 juveniles arrested during this period. Of these cases, one (1) case met the JOINS Criteria, this case is currently awaiting a JOINS Hearing. Nine (9) of the youth charged did not qualify or youth had prior offenses. There are currently 7 youth in the program. A total of 15 home visits and no school visits were made. Officer Smikle continues to meet with community members to develop additional resources for offenders. Year-to-date, reports reviewed 110, 165 juveniles arrested. Since the inception of this program, (127) JOINS qualified students have been accepted in the program. Officers in CSS also worked with the records section to close and/ or serve older juvenile citations. JOINS youth performed community service in and around APD.
- A total of 1,904 speed camera citations were issued during the month.
- Officers responded to 52 traffic accidents during the month.
- Officers issued a total number of 522 traffic citations, 293 traffic warnings and 57 Equipment Repair Orders.
- The Auxiliary Police Officers volunteered 44.5 hours during the month.
- The APD's administrative volunteers worked a total of 44 hours.
- Traffic Safety Unit made 26 arrests, handled 55 calls for service, wrote 44 police reports, 76 citations, 23 equipment repair orders and made 84 traffic stops. Traffic officers spent 5 hours in court, 1 hour in training and were detailed 18 hours in the month of July.

### Notable Incidents

- 14-3350 – 7/8/14 Kidnapping / Area of S. Cherry Grove Ave. - At 1509 hrs. Officers responded to South Cherry Grove for a female juvenile who stated that a black male had grabbed her and put her in his car. She was able to get away and provided officers with the location of the vehicle. Detectives were notified and subsequently a subject was arrested and charged with Kidnapping, False Imprisonment and Sex Offenses.

- 14-3441- 7/10/14 Shooting / area of 1900 block Copeland St. – Juvenile victim states that he was shot from the wood-line. Non- Life Threatening wound to his wrist.
- 14-3652-Owen-Strong Arm Robbery-61 Franklin Street – Two victims were robbed by a group. Both victims sustained injuries and had items taken. Both subjects refused medical attention.
- Armed Robbery: On 7-15-14 at approx. 10:15 p.m. Officers responded to the area the Exxon Gas Station located at 1926 West St for a reported armed robbery that occurred ten minutes prior. The victim reported that he picked up two Hispanic males in the area of Tyler Ave. The suspects then asked him to take them to the Annapolis Mall, but before getting there they asked him to turn onto Moreland Parkway. The suspects then grabbed him from behind and brandished a knife. Green advised that they said nothing to him, but he turned over the money he had in his hand. 180.00. Mr. Green is a cab driver for Annapolis Bay Area Cab.
- 14-3423 - Recovered Stolen Handgun – Harbour House - Officers responded to the area of President St. and Madison St. for the report of shots fired and a dark-colored SUV carrying the gunman leaving the area. Officers arrived on scene and observed the suspect vehicle traveling on Washington St. Officers conducted a felony traffic stop and a passenger exited the SUV with a handgun visible on his right side. The handgun was confirmed stolen from Charles County.
- 14-3512 – Fleeing and Eluding and Handgun Possession - Upon attempting to initiate a traffic stop the driver of the vehicle refused to stop. All units involved were instructed to not pursue the vehicle. The vehicle then traveled outbound West Street, but turned onto Gibraltar Ave/Moreland Pkwy. The vehicle was later located in the 400 block of Captains Circle, in which the driver of the vehicle was taken into custody. Approximately 1g of Heroin was recovered from the vehicle, and a .38 caliber handgun was located along the route traveled by the fleeing suspect. Video footage was also discovered displaying the suspect throwing the handgun from the vehicle after the attempted traffic stop.

## **BUILDING ACTIVITY**

1. Aeroterm Properties (201 West Street – #BLD14-0212) Permit issued 5/30/14 for alterations. Revisions submitted 7/9/14 are under review. No inspections to date.
2. Annapolis Elementary (180 Green Street - #BLD12-0160) – Performed footing inspections on playground equipment. Field Correction Notice issued for 4 punch list items to be completed by 8/23/2014. Temporary occupancy for staff and teachers approved until Field Correction Notice is completed.
3. Annapolis Marriott Hotel (80 Compromise Street – #BLD14-0236) Permit issued 5/30/14 for interior renovations. Close to finals.
4. Annapolis Summer Garden Theater (143 Compromise Street –#BLD14-0201) Permit issued 5/21/14 for exterior repairs. No action to date.
5. Anne Arundel County (1740 Forest Drive – #GRD11-0031) Anne Arundel County – Grading for step pool storm conveyance to be constructed as part of widening of Forest Drive - Permit issued 11/14/13. There are erosion issues with the community downstream. Matt Waters is investigating. Erosion downstream is not being caused by the construction. It was caused from existing conditions per Matt Waters. Area should be monitored to make sure erosion does not worsen. Close to finals.
6. Bank of America (920 Bay Ridge Road – BLD14-0093) Alterations permit issued 3/14/14. Finaled 7/23/14.
7. Boucher Place (23-30B –#BLD13-0172-BLD13-0180) Waiting for submittal of permits for 3 new SFD’s, which will be the last permits to complete this project. The last 4 townhomes are under construction.
8. Boys & Girls Club (121 S. Villa Avenue - #GRD13-0020) – Grading permit issued 10/02/13 for new turf field.
9. Celebree Learning Center – (504 S. Cherry Grove Avenue - #BLD13-0905) New Commercial Building - Permit issued 3/19/14. Last inspection done 6/4/14.

10. Celebree Learning Center – (504 S. Cherry Grove Avenue - #BLD14-0100) – Permit issued 6/17/14 for interior fit-out of new building. Progressing.
11. Celebree Learning Center – (504 S. Cherry Grove Avenue –GRD13-0041) Permit issued 3/19/14 for grading for new commercial building. Job moving along.
12. Chesapeake Children’s Museum (25 Silopanna Road - #BLD13-0436) Exterior repairs permit issued 6/26/13. Job is progressing.
13. Fox’s Den (179 Main Street - #BLD12-0511) - New Restaurant permit issued 6/3/13. Job is progressing.
14. Graul’s Market (607 Taylor Avenue - #BLD13-0201) –Permit issued 9/6/2013 for interior alterations.
15. R. Islamic Society of Annapolis (13 & 15 Solomons Island Road – #BLD14-0246) Permit issued 5/30/14 for tenant fit-out. Footing Inspection 7/14/14.
16. Java Hair & Nail Salon (914 Bay Ridge Road, #145- #BLD14-0126) — Tenant Fit-Out for New Salon – Permit issued 3/24/14. Job is progressing.
17. Julie St. Marie, LLC (1981 Moreland Parkway - #BLD14-0199) – Permit issued 6/9/14 for tenant fit-out. No inspections to date.
18. Kenwood Kitchens – (1415 Forest Drive – #BLD13-0802) – Tenant fit-out permit issued 11/21/2013. Work is on-going. Job is progressing.
19. MD Hall for the Creative Arts (801 Chase Street – #BLD14-0195) Permit issued 5/27/14 for renovations to the auditorium. Job is progressing.
20. Mercedes Benz of Annapolis (1910 Forest Drive-Rear– #BLD14-0130) – Permit issued 4/22/14 to Convert manual car wash to automatic car wash. Slab inspection passed.
21. Mills-Parole Elementary School (103 Chinquapin Round Road - #BLD12-0844) – Addition/alterations permit issued 5/22/13. Framing inspection passed 7/7/14.
22. Osteria (177 Main Street – #BLD12-0932) Permit issued 4/10/13 to add seating in basement. Has major plumbing issues. Building and Plumbing Inspectors have met with the plumber.
23. Pamper Pretty Spa (109 Main Street -#BLD14-0307) Permit issued 7/18/14 for tenant fit-out.
24. Preserve Restaurant (164 Main Street - #BLD14-0073) Permit issued 5/13/14 for alterations for new restaurant. Progress inspection 6/23/14.
25. Rocky Gorge (Aris T. Allen Blvd - #GRD14-0006) – Grading permit issued for new development.
26. Rocky Gorge (Aris T. Allen Blvd - #BLD14-0252) – Permit issued for 1<sup>st</sup> single family dwelling in development.
27. Spa Gate Development –(701-711 Shelton Avenue- BLD12-0502-BLD12-0507) New Townhomes – The last six permits were issued 2/27/14. Footing inspections are being performed for 3 of the units on Shelton Avenue.
28. USNA Stadium (511 Taylor Avenue - #GRD14-0022) – Grading for next construction phase.
29. USNA Stadium (511 Taylor Avenue - #BLD14-0253) – Permit issued for foundations, stair towers, etc. Job is progressing.
30. USNA Marine Corps Stadium (511 Taylor Avenue - #BLD13-0226) – Alterations to locker room permit issued 5/16/13.
31. Village Greens (S. Cherry Grove Avenue, starting with #BLD11-0026 et al) – Job progressing. Townhouses are under construction.

32. 503–507-B Oaklawn Avenue – (#BLD14-0076 – BLD14-0079) Small Subdivision –3 of the 4 permits for new single family modular homes have been issued. Job is progressing. Awaiting revised plans as the last home will not be a modular like the others.
33. 505 Oaklawn Avenue – (#GRD13-0019) Permit issued for 3/13/14 for grading associated with subdivision. No inspections to date.
34. 1803 West Street – Formerly The Whiskey - #GRD13-0030) Permit issued 3/11/14 for grading for the demolition. Site looks good. No inspections to date.

## **PLANNING ACTIVITY**

### **1. Comprehensive Planning**

- Wayfinding Master Plan - RFP for fabrication will be released soon
- US50 Overflow Analysis/West Annapolis Circulation Study - Sent draft plan to committee for review
- Zoning map update - Draft maps on P&Z webpage
- SHA study of West Street/Admiral Drive/Chinquapin Round Road - 7/1 and 7/23 meetings - report will be finished in September
- Brown Bag Lunch - July presentation on GIS

### **2. Current Planning**

- Special Exception w/Variance (SE2014-001/VAR2014-003) for a two-family dwelling consisting of a main residence and a below-grade apartment, including side and rear yard variances, located at 16 Maryland Ave.,
- Subdivision (SUB2014-004) for Christopher Tietje, for a two lot subdivision, located at 1209 Barbud Ln.,
- Forest Conservation Review of Crystal Springs
- Planned Development application for Primrose Hill

### **3. Historic Preservation**

- Historic Tax Credit (HTC) applications for 2015 Tax Year
  - 2 new application received for \$51,167 of work in qualifying expenditures, pending approval.
  - Current pending applications -- 48 with estimated \$1,234,371 in pending property improvements. Cut off-date for filing for final certification of this program for FY15 tax year was May 31, 2014. Final notification to County on total property tax credits pending review and approval by Finance Office.
- Working with Office of Law to address poorly maintained properties in the Historic District. Staff is currently tracking 32 reported violations in the Historic District. 27 of these violations involve vinyl windows report by SPAH, LLC through the MPIA process. Of the 27 properties, 3 owners have replace vinyl with wood windows through the administrative approval process, 1 is currently under reconsideration under economic hardship (150 South St.). The remainder of the property owners are being addressed on a case-by-case basis in consultation with the Office of Law and the Mayor's Office.

## **RECREATION AND BOATING**

### **1. Recreation**

- Provided 36 different camps throughout this summer, servicing children from 4 through 15 years of age. Record Attendance this year with more than 1000 children attending our camps this summer.
- Held the Annual Youth Triathlon with 180 Kids ages 7 to 17 participating

- Offered three Maryland Safe Boating Courses this summer with higher than usual attendance.
- Had a perfect State Licensing Inspection for our camps which keeps us in “Good Standing” with the Department of Mental Health and Hygiene. This will result in lower State License Fees for the next 3 years.
- Had an excellent inspection for our Food Service program with Anne Arundel County School Food Services.

## 2. Boating

- The warranty claim for the Pumpout Boat *DAHLGREN* was presented to the boat builder MetalCraft Marine with copies to the other interested parties. While not yet formally accepting liability, MetalCraft has taken all appropriate steps to correct the deficiencies and has provided us a suitable “Loaner” pumpout boat. During the interim down-time the West/Rhode Riverkeeper lent us their pumpout boat for use on days they do not normally operate (Monday, Tuesday, and Wednesday). With their cooperation we were able to maintain pumpout services (at a reduced level) for the boaters and to the benefit of our harbor. With Pumpout Boat Two in service after her new-engine break-in we resumed full seven day a week pumpout services in time for the Independence Day holiday weekend.
- City Dock Slip 11 was severely damaged by an intoxicated boat operator eliding the finger pier. The finger pier was completely separated from the bulkhead. Repairs were effected within a few days, plumbing and electrical wiring installations inspected; and the pier was back in full revenue service within only a few days, in time for the busy Independence Day holiday.
- The waterside events for the annual celebration of Independence Day including firework display in the Harbor went well with no significant problems and were well attended.

## TRANSPORTATION

- Public Hearing on Proposed Transit Fare and Service Changes - On July 30, 2014, a public meeting was held to seek public comments on proposed transit fare increases and service reductions on select routes. The hearing was well attended. More than 80 written comments were received, the most ever in five public hearings since 2010.
- Parking - Total revenue from parking activities (garages and lots only) in July 2014 was \$459,666. A total of 49,405 vehicles were parked in all city-owned garages and lots. Parking data for on-street parking activities is not readily available.
- Transit Operations - Total ridership in July 2014 was 62,362, down by 16.06% compared to July 2013. However, total farebox revenue was up 4.64% compared to the same month in 2013. The farebox revenue includes fares from state employees which is an average of \$18,750 a month. However, sale of weekly and monthly passes is not included in the farebox revenue. The Circulator is free.