



**Office of Human Resources**  
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Annapolis, MD 21401-2535

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## Position Vacancy Announcement

Position	Environmental Compliance Inspector	Opening date	June 24, 2015
Department	DNEP	Closing date	July 8, 2015
Salary range	\$44,114 - \$70,582 (A10)		

Employment Type Full Time Job Category Code Compliance and Inspections

### General statement of duties

Primary inspector for stormwater management and sediment and erosion control compliance.

### Distinguishing features of the class

General inspection for erosion and sediment control, inspections of construction sites for conformance with approved stormwater management and enforcement of Maryland Department of the Environment Erosion and Sediment Control regulations and inspection for on-going maintenance of stormwater management facilities.

### Examples of work (illustrative only)

- Inspection of construction sites for compliance with state and local regulations as they pertain to erosion and sediment control, stormwater management (including bond releases), and general environmental compliance;
- Reads and interprets construction plans, specifications and blueprints quickly and accurately to determine construction site compliance with state and local regulations;
- Assists with the preparation and management of grants to support the implementation of watershed improvement programs;
- \* Performs inspections required for MS4 and TMDL compliance;
- \* Assists with community environmental education programs as assigned;
- Receives supervision from the Director of the Department or his/her designee;
- Serves as on-site project manager for stormwater projects constructed on city property;
- Performs other related duties as required or assigned by the Director of the Department or his/her designee.

### Required knowledge, skills and abilities

Possession of Level I certification in Land Management and Water Control, Erosion and Sediment Control (Green Card); experience in reading and interpreting construction plans, specifications and blueprint; experience with environmental permitting requirements as they relate to land development; experience providing technical guidance to staff, permittees, contractors, community representatives, governmental representatives and citizens in a timely, professional and competent manner; five years of progressively responsible experience; graduation from an accredited four year college or university with major concentration in public administration, urban planning, environmental sciences, architecture, engineering or any equivalent combination of experience and training which provides the required knowledge, skills and abilities. Ability to enter data in a timely fashion into an electronic permit tracking system. Good physical condition.

### Americans with Disabilities Act

Physical ability: ability to perform required inspections on construction sites; ability to ambulate over rugged terrain and climb ladders; ability to operate a vehicle; ability to operate standard office equipment including copier, computer, fax machine, etc.; ability to reach into file drawers in standard four-drawer filing cabinets.

Visual ability: to effectively operate standard office equipment; ability to read and write reports, correspondence, instructions, etc.

Hearing ability: sufficient to hold conversation with other individuals both in person, over a telephone and/or radio.

Speaking ability: sufficient to communicate effectively with other individuals both in person, over a telephone and/or a radio.

Freedom from mental disorders which would interfere with performance of duties as described.

**Application process**

Candidates must complete a City of Annapolis application form. The application is on-line at [www.annapolis.gov](http://www.annapolis.gov) and must be filed by the closing date.

All qualified applicants will receive consideration for employment, without regard to political or religious opinion or affiliation, age, race, creed, color, sex, national origin, marital status, physical or mental disability, sexual orientation or genetic information. The City of Annapolis is an Equal Employment Opportunity/ADA Compliant Employer.