



City of Annapolis
Office of the City Clerk
160 Duke of Gloucester Street
Annapolis, MD 21401-2517

CityClerk@annapolis.gov • 410-263-7942 • Fax 410-280-1853 • TDD use MD Relay or 711 • www.annapolis.gov

Memorandum

To: Towing License Applicants
From: Regina C. Watkins-Eldridge, MMC
City Clerk
RE: RENEWAL July 1st - June 30th

Your Towing License for the City of Annapolis will expire on June 30th. Please complete the enclosed application and return it to this office **no later than the second Friday in May**. Your application will be considered by the Annapolis City Council at their Regular Meeting to be held on the second Monday in June. Upon approval of your renewal application, you must submit the following:

1. **\$25,000.00 Bond effective July 1st - June 30th;**
2. Pursuant to City Code [Section 7.52.040](#) Towing License Fees:

[Annual Fee Schedule](#)

If you have any questions regarding these procedures, please contact this office immediately.



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Towing License Application

City Code [Section 7.52.040](#)

Applicant _____

Resident address _____

Telephone, day _____

Trading as _____

Business address _____

Telephone, day _____

Storage location _____

Vehicle	License plate number	Vehicle Identification Number (VIN)
1		
2		
3		
4		
5		
6		
7		

I hereby certify under the penalties of perjury that:

1. I am not directly or indirectly financially interested in any other towing license issued by the City of Annapolis;
2. I have reviewed and will charge the standard towing and storage fees approved by the City Council; and
3. I have **filed a Twenty-Five Thousand (\$25,000) bond with the Annapolis City Clerk** to protect the owner of any automobile from any property damage occurring while it is in my possession.

Signature _____ Date _____

FOR CITY USE ONLY					
Dept.	Sent	Returned	Approved	Disapproved	Signature
Chief of Police					
Council					