

CITY OF ANNAPOLIS

**BUILDING AND RELATED PERMITS**

**FEE SCHEDULE**



**Planning & Zoning**  
145 GORMAN STREET  
3<sup>RD</sup> FLOOR  
ANNAPOLIS, MARYLAND 21401

**PERMITS COUNTER**  
8:30 AM - 4:00 PM  
(Phone) 410-260-2200  
(Fax) 410-263-9158

Visit our website at  
[www.annapolis.gov](http://www.annapolis.gov)

**INVESTIGATION FEE .....\$ 75.00**

Whenever any work for which a permit is required under this code has been commenced without authorization of such permit, a special investigation shall be made before a permit may be issued for such work. In addition to the regular permit fee or any penalty fees, an investigation fee shall be collected.

**SPECIAL PERMITS and FEES**

See fee schedule section 17.20.070 for fees. A permit is required for: Open air burning, bonfires, trash fires, rally fires, outdoor dumpsters, outdoor barbecue grills, fireplaces, ovens and pits. The FEE for these permits is the same as those for mechanical permits. EXCEPTION: Portable barbecue grills, portable ovens and similar devices do not require a permit.

**BUILDING BOARD of APPEALS ..... \$250.00**

**REVISED PLANS FEE - PAID AT TIME OF REVISED PLAN SUBMITTAL**

<u>Cost of Original Construction</u>	<u>Revised Plans FEE</u>
\$ 0 to \$10,000.....	\$ 100.00
\$10,001 to \$15,000.....	\$ 150.00
\$15,001 to \$25,000.....	\$ 200.00
\$25,001 to \$100,000.....	\$ 350.00
\$100,001 AND OVER.....	\$ 350.00 plus 0.1% OF TOTAL COST OVER \$100,000

*(At option of Director, the fee to submit revised construction drawings and submittals for outside review is \$100 plus an hourly fee of \$150.00.)*

**GENERAL INFORMATION**

1. All fees are NON-REFUNDABLE unless the permit application has been DENIED by the City.
2. The permits counter is open from 8:30 a.m. to 4:00 p.m.
3. All checks shall be made payable to: CITY OF ANNAPOLIS.
4. ALL CHECKS RETURNED FOR NON-SUFFICIENT FUNDS WILL RESULT IN A STOP WORK ORDER, VOIDING OF PERMIT, AND A CHARGE BY THE CITY.
5. RE-INSPECTION FEE -\$100.00- \$250.00 per violation per day (if assessed) must be paid before another inspection is performed.
6. A building permit is void unless issued within thirty days from the date of the notification to the applicant.
7. THE ISSUED PERMIT CARD MUST BE POSTED WITHIN TWENTY-FOUR HOURS OF ISSUANCE AND MADE VISIBLE FROM THE FRONTING ROADWAY OR STREET. The permit card shall be posted regardless of construction start date and remain for the duration of the project. Owner/contractor is responsible for protecting the card from damage.
8. Construction Work Hours. No construction work or machinery shall start prior to 7:00 a.m. and shall finish no later than dusk, and there shall be no outside Sunday work unless specifically approved otherwise.

<b>PORT WARDEN/ HEARING NOTIFICATION</b>	
<b>SIGNS</b> .....	\$10.00 EACH
<b>PORT WARDEN APPLICATION</b> .....	
	\$200.00

<b>GRADING, EROSION and SEDIMENT CONTROL</b>	
NON-REFUNDABLE APPLICATION FEE - (Collected at the time application is submitted and deducted from permit fee when permit is issued)	
\$ 0 to 500.....	110.00
501 to 2,000.....	160.00
2,001 to 50,000.....	265.00
50,001 to 100,000.....	370.00
100,000 to 200,000.....	475.00
200,000 and over.....	580.00

<b>GRADING PERMIT FEE</b> (Paid at time of permit pick-up)	
\$ 0 to \$500 .....	\$110.00
\$501 to \$2,000.....	\$160.00
\$2,001 and OVER.....	3% of estimated cost of site work plus \$265.00

<b>ANNE ARUNDEL SOIL CONSERVATION FEE</b> .....	\$200.00
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<b>GRADING RE-INSPECTION FEE</b> .....	\$110.00
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<b>OCCUPANCY INSPECTION PERMIT</b> (PAID AT TIME OF PICK -UP)	
<b>RESIDENTIAL (PER UNIT)</b> .....	\$250.00

<b>USE PERMIT COMMERCIAL</b>	
900 sq. ft. or less .....	\$0.325/sf
901-1,800 sq. ft. ....	\$300.00
1,801-2,700sq. ft. ....	\$325.00
2,701-3,600sq. ft. ....	\$350.00
3,601-5,000sq. ft. ....	\$375.00
5,001-10,000sq. ft. ....	\$400.00
10,000-25,000sq. ft. ....	\$0.05/sf
25,001sq. ft. and over.....	\$0.04/sf

<b>FENCE PERMITS</b>	
NON-REFUNDABLE APPLICATION FEE and PERMIT FEE are the same as following BUILDING PERMIT schedule.	

<b>DEMOLITION PERMITS</b>	
RESIDENTIAL .....	100.00
COMMERCIAL .....	\$ 150.00

<b>BUILDING PERMITS</b>	
NON-REFUNDABLE APPLICATION FEE (Collected at the time application is submitted and deducted from permit fee when issued)	
<b>Value of Construction</b>	<b>FEE</b>
\$500 TO \$25,000.....	\$ 100.00
\$25,001 TO \$50,000.....	\$ 150.00
\$50,001 TO \$75,000.....	\$ 200.00
\$75,001 and over .....	0.25% of construction cost

<b>BUILDING PERMIT FEE</b> (PAID AT TIME OF PICKUP)	
<b>Value of Construction</b>	<b>FEE</b>
\$ 500 TO \$ 3,000.....	\$ 100.00
3,001 TO \$ 5,000.....	\$ 125.00
5,001 TO \$10,000.....	\$150.00
10,001 and over .....	\$200.00 PLUS 0.8% OF COST
OVER \$10,000	

<b>TEMPORARY STRUCTURE PERMIT</b> .....	100.00
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**SCHOOL IMPACT FEE (BASED ON COUNTY FEE SCHEDULE)**

Anne Arundel County requires the City of Annapolis to collect SCHOOL IMPACT FEES for all NEW single family and multi-family dwellings.

<b>RENTAL OPERATING LICENSE</b>	
PER UNIT/ PER YEAR.....	\$ 100.00
LATE FEE.....	\$ 25.00
PER UNIT FOR EVERY 30 DAYS LATE	
SHORT TERM RENTAL .....	\$200.00

<b>SIGN PERMITS</b>	
NON-REFUNDABLE APPLICATION FEE....	\$ 30.00
(Collected at the time application is submitted and deducted from permit fee when permit is issued)	

<b>SIGN PERMIT FEE</b> (Paid at time of pick-up)	
<b>Estimated Cost of Sign Installation</b>	<b>FEE</b>
Up to \$299.....	\$ 30.00
\$300 to \$500.....	35.00
OVER \$500.....	\$ 2.25 for each add'l \$100.00

<b>PEDDLERS &amp; HAWKERS LICENSE FEE</b>	
Non-Refundable Application Fee .....	\$35.00
30 Days or Less (Single Vendor).....	\$35.00
Annual Fee.....	\$300.00
Special Event \$15/day per 150 Vendors	
Application filed 5 days or less of event date	\$100.00

<b>TREE RELATED</b>	
Tree Removal Permit.....	\$ 100.00
Fee -in-lieu of planting .....	\$1,250.00