

**Staff Meeting Notes: September 19, 2011 CDAC Meeting**

Committee members present:

Kurt Schmoke, chair	Ann Jensen
Adriana Apolito-Bevis	Orlando Ridout
Karen Theimer Brown	Chris Schein
Joe Budge	Joe Schein
Anthony Clarke	Gary Schwerzler
Catherine Durkan	NT Sharps
Debbie Gosselin	Robert Waldman
Matt Grubbs	Chance Walgran
John Guild	Carol Nethen West
Kitty Higgins	

City Staff present:

Jon Arason	Flip Walters
Sally Nash	Virginia Burke

3 members of the public were in attendance.

The meeting began at 7:06.

- I. The chair welcomed Committee members back from the summer break
- II. The Committee discussed reactions to the Phase One Report—from the City Council as well as their own reactions to the presentation.
- III. Moving into Phase Two: the Committee discussed different ideas for subcommittees.
  - A. Cheap and Experimental
    - Deb Schwab described her participation in “Park(ing) Day” to the Committee. On September 16, 2011, she and other landscape architects turned two City Dock parking spaces into pocket parks. She reported that people really enjoyed the interactive parts of the experiment, such as getting to draw or write comments. She said one of the challenges of the experiment was that their parking spaces were removed from the flow of pedestrians, making it harder for people to approach them.
    - Committee member Bob Waldman discussed an idea he has helped put in motion—turning approximately 8 parking spaces near Market House into an area of tables and chairs during boat show. He is working with the vendors in Market House and the Department of Public Works to find tables and umbrellas and to work out details of how they will be stored each night and the layout of the space. The Committee supported this experiment, and agreed that it would be very important to get feedback on how people felt about how the experiment worked.

- Flip Walters, Harbormaster, then discussed an idea to leave part of the floating dock that goes in the water during boat show in place until spring. The Committee also supported this idea.
- Under “Other Ideas,” the organizer of the First Sunday Arts Festival on Inner West Street, Pamela Godfrey Stevens, discussed ways to make special events successful.

B. Market House/Market Space/Hopkins Plaza

1. Given the upcoming construction work on Market House and Market Space to install the geothermal wells, the Committee discussed how now is a good time to look at that area from a traffic standpoint and from a design standpoint. In terms of traffic, the consultant that previously presented a traffic and pedestrian safety analysis to the Committee (Sabra Wang and Associates) will be further studying the Memorial Circle intersection and will present their findings at the next CDAC meeting.
2. Also, the Hopkins Plaza Design Subcommittee is now ready to get underway. There are 10 Committee members who will serve on this subcommittee.

C. The Committee then discussed other potential subcommittees. Committee member Debbie Gosselin agreed to be the point person to gather information on a management entity, possibly in advance of forming a subcommittee. It was agreed that it would be important to get all interested groups, such as Main Street, ABA, AEDC, and the Annapolis Sustainable Business Alliance to be coordinated with one another. The Green Street parking garage idea was also discussed, and Joe Budge agreed to work on a subcommittee that would look at the feasibility of the garage and parking issues.

D. Staff from the Department of Planning and Zoning then proposed the idea of working on a request for proposals for a master plan, in order to start the process of taking the Committee’s ideas and developing them visually. There were questions about the process and timing of such a plan. The Committee will discuss the RFP at the next meeting.

IV. In terms of next steps, the Committee will be working on subcommittee formation and the Hopkins Plaza Subcommittee will begin meeting by the end of September.

The next CDAC meeting will be on October 19, 2011. The Committee will be meeting at the Pip Moyer Recreation Center at Truxtun Park at 7:00 pm.

The meeting ended at 8:50.