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Community Grant Program Quarterly Progress Report

Organization Name _____ Date _____

Project/Program Name _____

Fiscal Year 2011 Quarter 1 2 3 4

Program/Project Goals, Objectives and Performance Measures (as identified in your grant agreement)

Please describe how you have or have not met these goals, objectives and performance measures. Do you anticipate meeting your annual measures by end of the grant period? If not, please explain why.

Please describe the program activities and/or outcomes achieved this quarter. How many participants were engaged in these activities?

Were there any unexpected outcomes, positive or negative, from this grant?

Please note specific successes or obstacles this quarter. If there were obstacles how did you overcome them?

How does your project's current status compare with your originally anticipated timeframe and results?

Is there anything else you would like to tell us?

Budget to Actual -- Expenditures to Date

Were grant funds spent for any purpose other than those outlined in your grant agreement? If so, please explain.

Actual Year to Date Budget
(You may attach a separate spreadsheet.)

Item/Description	Budgeted Amount	Actual				Year to Date Total
		1 st Qtr	2 nd Qtr	3 rd Qtr	4 th Qtr	
Totals						