



City of Annapolis

Office of the City Clerk

160 Duke of Gloucester
Annapolis, MD 21401-2535

elections@annapolis.gov · 410-263-7929 · MD Relay or 711 (text telephone) · www.annapolis.gov

To: Candidates for Mayor, Alderperson,
City Central Committees and Continuing Committees

From: Regina C. Watkins-Eldridge, MMC
City Clerk/Election Administrator

RE: 2013 Municipal Election Information & Forms:

- 2013 Election Calendar
- Title 4 – Elections (please visit the city's website www.annapolis.gov)
- Article II – Election of Mayor and Alderman (please visit the city's website www.annapolis.gov)
- Polling Precincts (locations to be announced 6/18/13)
- Certificate of Candidacy
- Resignation, Replacement & Acceptance of Office
- Affidavit of Candidate & Treasurer Limiting Campaign Contributions & Expenditures
- Campaign Fund Reports (due no later than 4:30 p.m.)
 - 1st report due 8/20/13 for transaction period: *Incumbents* 6/25/12 – 8/18/13 *Non-incumbent*: 11/3/09 – 8/18/13
 - 2nd report due 9/10/13 for transaction period of: 8/19/13 – 9/8/13
 - 3rd report due 10/8/13 for transaction period of: 9/9/13 – 10/6/13
 - 4th report due 10/29/13 for transaction period of: 10/7/13 – 10/27/13
 - 5th report due 12/2/13 for transaction period of: 10/28/13 – 11/5/13
- Nomination by Petition
- Petition to File as an Indigent Candidate
- Certificate of Withdrawal
- Challenger & Watchers Certificate
- 2012 Financial Disclosure Statement
- Ordinance 0-1-12 Election Ward Boundaries w/ Ward Map

Candidates seeking positions to an elected office must submit the following completed forms to the election office located at the above address by Monday, August 5, 2013 no later than 9:00p.m.

- Certificate of Candidacy
- Nomination by Petition
- 2012 Financial Disclosure Statement
- Copy of Maryland Driver's License

Please have all forms that require a notary, notarized prior to submission. Should there be any questions, please feel free to contact the office using the information above.



City of Annapolis
Office of the City Clerk
160 Duke of Gloucester Street
Annapolis, MD 21401-2535

2013 Municipal Election Calendar

Board of Supervisors of Elections

Michael R. Parmele, Chairperson
Pamela A. Johnson, Member
Peter M. Wirig, Member

160 Duke of Gloucester Street
Annapolis, Maryland 21401
410-263-7929

ALTHOUGH EVERY EFFORT HAS BEEN MADE TO ENSURE THE ACCURACY OF THE INFORMATION IN THIS CALENDAR, THE RESPONSIBILITY FOR MEETING THE DEADLINES, AS PROVIDED BY THE CHARTER OR CODE, IS SOLELY THAT OF THE CANDIDATES AND OTHERS SUBJECT TO THE DEADLINES.



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 160 Duke of Gloucester Street
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elections@annapolis.gov • 410-263-7929 • Fax 410-280-1853 • TDD 410-263-7943 • www.annapolis.gov

2013 Annapolis Election Calendar

This calendar has been prepared by the City Clerk for the Board of Supervisors of Election for the 2013 Municipal Election. The reference to the "Code" is to the Annapolis City Code, not the State Election Code. For the provision in the Code on the computation of time, see the last page of this calendar.

Election Cycle

Wednesday, November 4, 2009 - Tuesday, November 5, 2013

Code Sec. 4.04.010 Definitions

"Election cycle" means that period of time beginning on the day after the day of a general election and ending on the day of the next general election.

March 2010

Monday, March 8, 2010

- Members of the board of supervisors of elections shall be appointed by the City Council on the second Monday of March every four (4) years, beginning in 1986.

Charter, Art. II, Sec. 6(b)

Members of the Board of Supervisors of Elections shall be appointed by the City Council for a term that begins on the second Monday of March following the General City Election in the preceding November and ends four years later on the second Monday in March. In the event of a vacancy, the City Council shall immediately fill the vacancy only for the remainder of the four year term. A member must be reappointed for a new term in order to serve beyond any four year term. A chair of the Board of Supervisors of Elections shall be chosen annually by its members.

November 2011

Friday, November 4, 2011

- Deadline for being registered to vote in the City for mayoralty candidates.

Charter, Art. II, Sec. 3(b)

The mayor must be a registered voter in the city for at least two (2) years immediately preceding the date of the general election. A person may not hold office as mayor for more than two (2) full consecutive terms to which elected in the manner provided by City Code.

Note: The provision in the Code in computing time applies only to the Code and not to the Charter. See *Code Sec. 4.04.020*

November 2012

Monday, November 5, 2012

- Deadline for being registered to vote in the City for aldermanic candidates.

Charter, Art. II, Sec 3 (c)

Aldermen, except those first elected from areas annexed to the city, shall be registered voters in the city for at least one (1) year immediately preceding their election and a registered voter in the ward from which they are elected for at least six months and must have resided in that ward for at least six (6) months immediately preceding the date of the general election.

Note: The provision in the Code on the computation of time only applies to the Code and not to the Charter. See Code Sec. 4.04.020

June 2013

Tuesday, June 18, 2013

- Deadline for changing polling places

Code Sec. 4.08110 B

Except in emergencies a new polling place may not be designated, nor may the location of an existing polling place be changed, after the Tuesday which is thirteen weeks prior to any primary election. Where possible and feasible, the polling places utilized for the immediately preceding presidential election shall be used.

August 2013

Monday, August 5, 2013

- Deadline for filing certificate of candidacy, except for write-in candidates.

Code Sec. 4.20.030 B

Except for certificates of candidacy filed by write-in candidates and as otherwise provided in this chapter, certificates of candidacy shall be received and filed in the office of the board not later than nine p.m. on the Monday which is seven weeks before the day on which the primary election should be held under the primary election law. If the filing date should occur on a legal holiday, the certificates must be received and filed not later than nine p.m. on the next regular business day which is not a legal holiday.

Code Sec. 4.20.090 B

A candidate for public office seeking nomination by petition shall file a certificate of candidacy at the time and place and in the manner provided in this chapter and shall comply with all other applicable provisions of this title, in the same manner as candidates for nomination at a primary election.

Code Sec. 4.08.080 C

The Offices of the Board shall be open from nine a.m. to nine p.m. on the last day for the filing of a certificate of candidacy.

Monday, August 5, 2013

- Deadline for filing petition for nomination by petition

Code Sec. 4.20.100 A

The entire petition shall be filed with the board at the time of the filing of the certificate of candidacy.

- Deadline for Council to certify ballot questions to the Board

Code Sec. 4.40.010 A

Whenever a proposed Charter amendment or other question is to be submitted for popular approval to the voters of the City or to the voters of any area proposed to be annexed to the City, the City Council shall certify the question to the board on or before the day on which a certificate of candidacy must be filed under this title.

Monday, August 12, 2013

- Deadline for withdrawing as candidate for nomination

Code Sec. 4.20.150 B 1

Whenever any person who has filed a certificate of candidacy for nomination in any primary election, in a writing signed by the person withdrawing, and acknowledged before a notary public or any other person empowered to take oaths, notifies the board within seven days after the filing date established in this chapter that the person desires to withdraw as a candidate for such nomination, the certificate of candidacy shall be void. The name of the person so withdrawing shall not be printed upon the ballots to be used at the primary election. The filing of a valid certificate of withdrawal of candidacy is a final act of withdrawal; and a person who files such a certificate of withdrawal may not reinstate the person's candidacy, unless the time limit for the filing of candidacies has not expired.

Code Sec. 4.20.150 B 2

A certificate of withdrawal of candidacy shall be accepted until four-thirty on the last day for withdrawing.

- Deadline for voter registration for primary. The Board's office will be open from 9:00 A.M. to 9:00 P.M.

Code Sec. 4.16.040 A

A person may not vote in a municipal election if the person registers after the fifth Monday preceding the election.

Code Sec. 4.16.040 B.

A notification of change of address or name, or request for party designation or change in party affiliation, received by the Board of Supervisors of Elections of the County after the fifth Monday preceding a municipal election is not effective for that election.

Tuesday, August 13, 2013

- Deadline for posting of ballot

Code Sec. 4.24.070 B

No less than twenty-five days before any election, the form and arrangement of all ballots to be used in the election, showing the offices, names of candidates, charter amendments and questions, shall be prepared by the board and made available for inspection by any registered voter. Following five days of public display, a court may not entertain a suit or grant injunctive relief to any party seeking to challenge the form or arrangement of the ballots or the wording of a charter amendment or question on a ballot. If the ballot titles of charter amendments and questions are certified prior to twenty-five days before the election, they shall be made available for inspection by any registered voter.

Monday, August 19, 2013

- End of Ballot Posting
- Deadline for central committee to fill vacancy resulting from failure of any candidate of party to file

Code Sec. 4.20.040 B

In case of any vacancy which may exist in respect to a candidate for any officer elected by the voters by reason of there being no candidate of a political party to file for the same in the primary election, the central committee

authorized to fill such vacancy shall file the certificate of nomination with the board not later than the fifth day after the date on which candidates may withdraw their candidacy before the primary election.

Tuesday, August 20, 2013

- Deadline for appointment of election judges

Code Sec. 4.08.050 D.

The judges shall be appointed not later than the Tuesday which is four weeks prior to any city primary election. Unless excused for good cause by the board, they shall be bound to serve in the position until the Tuesday which is four weeks prior to the next city primary election.

- **Deadline for first campaign finance report**

Code Sec. 4.44.080 A(1)

A candidate to public or party office, and the treasurer designated by that candidate shall file and sign the report or statement of contributions, loans and expenditures as prescribed in accordance with this chapter with the board. Election reports as specified below are required by all candidates for public or party office, whether or not the candidate's name appears on the primary ballot, the candidate withdraws subsequent to filing the candidate's certificate of candidacy or the candidate is unsuccessful in the election. Each report filed shall contain all contributions received and expenditures made in furtherance of the candidate's nomination or election by the candidate personally or, with the knowledge of the candidate, by any other person or groups of persons. The report shall be completed, except as otherwise provided in this section, through and including the Sunday immediately preceding the day by which that report is to be filed. The initial report filed shall contain all contributions and loans received and expenditures made since the date of the last preceding election to fill the office for which the person is a candidate. Each subsequent report shall contain all contributions and loans received and expenditures made since the end of the period for which the last preceding report was filed. A statement to that effect must be included on the forms prescribed pursuant to this chapter. The reports shall be filed as follows:

1. No later than the fourth Tuesday preceding any primary election;

Tuesday, August 27, 2013

- Report on party registration

Code Sec. 4.16.050 Reports of Registration.

Within fifteen days after the commencement of the five-week period before a primary election in which voters already registered are not allowed to affiliate with a party or change party affiliation for purposes of this chapter, the board shall prepare a report of registration setting forth the following information, as shown on the books of the board as of the date of the commencement of the five-week period:

- A. The name of each political party with which one or more registered voters in the City are then affiliated; and
- B. The total number of registered voters affiliated with each such political party.

Note: Reports may be obtained from The Anne Arundel County Election Board, 7320 Ritchie Highway, 2nd Floor, Glen Burnie, Maryland 21061 or by Email @ elections@aaacounty.org

September 2013

Tuesday, September 10, 2013

- Deadline for applying for registration list

Code Sec. 4.16.090

Requests for copies of current registrations shall be referred to the Anne Arundel County Board of Elections, 7320 Ritchie Highway, 2nd Floor, Glen Burnie, Maryland 21061 or by Email @ elections@aacounty.org

Notes: The provision in the Code on the computation of time only applies to the Code and not to the Charter. See *Code Sec. 4.04.020*

Tuesday, September 10, 2013

- Deadline for receipt of application for regular absentee ballot

Code Sec. 4.28.040

Except for persons who become eligible to cast an emergency absentee ballot, a qualified voter desiring to vote at any election as an absentee voter shall make application in writing to the board for an absentee ballot, and the application must be received not later than the close of business Tuesday preceding the election.

- **Deadline for second campaign finance report**

Code Sec. 4.44.080 A (2)

No later than the Tuesday immediately preceding any primary election;

Wednesday, September 11 - Tuesday, September 17

- Deadline for application for emergency absentee ballot

Code Sec. 4.28.030 A

After the Tuesday preceding an election and on the day of the election prior to the time the polls close, any person registered and otherwise qualified to vote may apply for an emergency absentee ballot if the person is notified after the time for making application for an absentee ballot that, as a condition of employment, the person is required to be absent from the City on the day of an election, if the person is one described in Section 4.28.010(A), if the person is unable to be physically present at the polls as a result of illness or accident occurring after the time of making application for an absentee ballot, or if the person is unable to be present because of a death or serious illness in the person's immediate family occurring after the time for making application.

Friday, September 13 - Monday, September 16

- Publication of election notice in newspaper

Code Sec. 4.08.090

Except as otherwise provided by law, the board shall publish, for all elections, for two consecutive days prior to each election, in one or more newspapers of general circulation within the City, the time and place and names of the candidates for nomination, or for members of central committees of a political party. The list of nominations published by the board shall be arranged to the extent practicable, in the order and form in which they are to be printed upon the ballots. In the discretion of the board, notice may also be given by handbills set up in those public places in each precinct as the board determines.

Tuesday, September 17, 2013

- Primary Election Day (Third Tuesday of September) The Board's office will be open from 5:45 A.M. to 9:00 P.M.

Code Sec. 4.24.020 Hours for voting.

The polling places throughout the City shall be opened by the judges at seven a.m. on the day of election and the polling places shall remain open until eight p.m. on the same day, when the polling places shall be closed.

Code Sec. 4.24.190(A)

The polls shall be officially closed at eight p.m., except that all qualified voters who are then waiting in line to vote shall be permitted to do so by the judges.

Code Sec. 4.08.080 Office hours on certain days.

The Office of the Election Board shall be open on Election Day no later than seven a.m. and close no earlier than eight p.m., and the members of the board shall be available when needed on such day.

Wednesday, September 11 -Tuesday, September 17

- Deadline for receipt by Board of absentee ballots, including emergency absentee ballots, but excluding ballots which are mailed

Code Sec. 4.28.030 (A) Emergency ballot.

After the Tuesday preceding an election and on the day of the election prior to the time the polls close, any person registered and otherwise qualified to vote may apply for an emergency absentee ballot if the person is notified after the time for making application for an absentee ballot that, as a condition of employment, the person is required to be absent from the City on the day of an election, if the person is one described in Section 4.28.010(A), if the person is unable to be physically present at the polls as a result of illness or accident occurring after the time of making application for an absentee ballot, or if the person is unable to be present because of a death or serious illness in the person's immediate family occurring after the time for making application.

Code Sec. 4.28.100 C (1)

A ballot shall be considered as received timely, provided:

- It has been received by the board prior to the closing of the polls on Election Day; or
- It was mailed before Election Day, the United States Postal Service, or postal service of any other country, has provided verification of that fact by affixing a mark so indicating on the covering envelope, and the board receives the ballot from the United States Postal Service not later than the close of business on the Wednesday following election day.

Wednesday, September 18

- Deadline for receipt by the Board of absentee ballots which have been mailed by the day before the election

Code Sec. 4.28.100 C (1 b)

Timeliness of absentee ballots:

1. A ballot shall be considered as received timely, provided:

- It has been received by the board prior to the closing of the polls on Election Day; or
- It was mailed before Election Day, the United States Postal Service, or postal service of any other country has provided verification of that fact by affixing a mark so indicating on the covering envelope, and the board receives the ballot from the United States Postal Service not later than the close of business on the Wednesday following election day.

Thursday, September 19

- Board of Canvass conducts canvass

On the Thursday following every election, the Board of Elections shall be reconstituted as the Board of Canvassers. Each member of the Board of Canvassers shall recite an oath, under the penalty of perjury, to truly canvass, add up and declare the votes as required by law. The Board of Canvassers has the same powers as the Board of Supervisors of Elections.

Note: The Primary Election Canvass (*Location to be Determined*)

Monday, September 23

- Deadline for transmitting statement of returns to City Council and Clerk Of The Circuit Court

Code Sec. 4.32.050 A Certified returns--Transmission for record.

Within forty-eight hours after the completion of the canvass, the Board of Canvassers shall transmit one of each of the statements made by it, attested by the signature of its chair and secretary, to the City Council and to the Clerk of the Circuit Court for Anne Arundel County, who shall enter the same of record.

Thursday, September 26

- Deadline for removal of campaign signs by defeated candidates

Code Sec. 4.48.170 E

Any election campaign sign which has been erected or posted shall be removed within seven days after the election to which the sign was applicable.

Friday, September 27

- Deadline for declining nomination.

Code Sec. 4.20.150 C (1) and (2)

(1) Any person nominated for Mayor or Alderman may decline such nomination by notifying the board that the nomination is declined. The statement of declination shall be in writing, signed by the person nominated and acknowledged before a notary public or any person empowered to take oaths, and shall be filed with the board within ten days after the date of the primary election. If the person nominated complies with the provisions of this subdivision for declining nomination, the nomination shall be void; and the name of any person so withdrawing shall not be printed upon the ballots.

(2) A certificate of declination of candidacy shall be accepted until four-thirty p.m., on the last day for declining.

- Deadline for petitioning for recount in primary election

Code Sec. 4.20.190 Recount--Petition deadline.

Within ten days after the day of any primary election, or within two days after the results of the canvass are declared official, any candidate for a nomination or for member of a central committee who has been defeated on the face of the returns, may petition the board for an appeal from and review of the action and decision of the judges in counting the ballots, and for a re-canvass and recount of the ballots cast in any or all of the precincts of the City.

Note: Should the declaration of the results of the canvass be delayed to within two days of the above deadline or beyond, the deadline for filing a recount petition is within two days of the declaration of the results of the canvass.
Code Sec. 4.20.190.

October 2013

Friday, October 4 (time adjusted computations)

- Deadline for filling vacancy in nomination

Code Sec. 4.20.160 A

Vacancies in nomination may be filled by the central committee of the political party to which the nominee belongs. The person filling the vacancy shall satisfy the requirements of Section 4.20.010. In the event of any vacancy occurring because of the declination, disqualification or death of any person nominated, or because of a tie vote in

any primary election, except as provided in this section, the vacancy shall be filled at least thirty days before the election. Where the vacancy results from a tie vote, the nominee selected to fill the vacancy shall be one of the candidates receiving the tie vote.

Monday, October 7

- Deadline for voter registration. The Board's office will be open from 9:00 A.M. to 9:00 P.M.

Code Sec. 4.16.040 A

A person may not vote in a municipal election if the person registers after the fifth Monday preceding the election.

Code Sec. 4.08.080 B

The Offices of the Board shall be opened from nine a.m. to nine p.m. on the fifth Monday prior to any election to provide for voter registration and to receive registration by mail applications. Registrars shall permit all qualified persons who, at the official closing time of nine p.m., are waiting to register to do so.

- Deadline for change of address or name, request for party designation, or change of party affiliation

Code Sec. 4.16.040 B

A notification of change of address or name, or request for party designation or change in party affiliation, received by the Board of Supervisors of Elections of the County after the fifth Monday preceding a municipal election is not effective for that election.

- Deadline for third campaign finance report

Code Sec. 4.44.080 A (3)

No later than the fourth Tuesday preceding any general election;

Thursday, October 10 thru Wednesday, October 16

- Deadline for posting ballot for five days of public inspection

Code Sec. 4.24.070 (B)

No less than twenty-five days before any election, the form and arrangement of all ballots to be used in the election, showing the offices, names of candidates, charter amendments and questions, shall be prepared by the board and made available for inspection by any registered voter. Following five days of public display, a court may not entertain a suit or grant injunctive relief to any party seeking to challenge the form or arrangement of the ballots or the wording of a charter amendment or question on a ballot. If the ballot titles of charter amendments and questions are certified prior to twenty-five days before the election, they shall be made available for inspection by any registered voter.

Friday, October 14 (time adjusted computations)

- Deadline for application of voter list

Code Sec. 4.16.090 Copies of registration lists.

Requests for copies of current registrations shall be referred to the Anne Arundel County Board of Elections, 7320 Ritchie Highway, 2nd Floor, Glen Burnie, Maryland 21061 or by Email @ elections@aacounty.org

Tuesday, October 29

- Deadline for receipt of application for regular absentee ballot

Code Sec. 4.28.040

Except for persons who become eligible to cast an emergency absentee ballot, a qualified voter desiring to vote at any election as an absentee voter shall make application in writing to the board for an absentee ballot, and the application must be received not later than the close of business Tuesday preceding the election.

Code Sec. 4.28.020 A

Any registered voter whose physical disability, illness or accident that are serious in nature to cause confinement, will prevent the voter from being present and personally voting at the polls on any election day also is entitled to vote as an absentee voter under this chapter. The voter shall make application for an absentee ballot as provided in this chapter. The application shall be filed in the office of the board not later than the close of business of the Tuesday preceding any election. Upon receipt of the application, the board shall mail an absentee ballot to the voter entitled to the ballot. In all other respects, absentee voting as provided for in this section shall be similar to and controlled by the applicable procedure provided by law for absentee voting.

Tuesday, October 29

- **Deadline for fourth campaign finance report**

Code Sec.4.44.080 A

No later than the Tuesday immediately preceding any general election;

October / November 2013

Wednesday, October 30 - Tuesday, November 5

- Deadline for application for emergency absentee ballot

Code Sec. 4.28.030

After the Tuesday preceding an election and on the day of the election prior to the time the polls close, any person registered and otherwise qualified to vote may apply for an emergency absentee ballot if the person is notified after the time for making application for an absentee ballot that, as a condition of employment, the person is required to be absent from the City on the day of an election, if the person is one described in Section 4.28.010(A), if the person is unable to be physically present at the polls as a result of illness or accident occurring after the time of making application for an absentee ballot, or if the person is unable to be present because of a death or serious illness in the person's immediate family occurring after the time for making application.

Thursday, October 31 - Friday, November 1

- Publication of election notice

Code Sec. 4.08.090

Except as otherwise provided by law, the board shall publish, for all elections, for two consecutive days prior to each election, in one or more newspapers of general circulation within the City, the time and place and names of the candidates for nomination, or for members of central committees of a political party. The list of nominations published by the board shall be arranged to the extent practicable, in the order and form in which they are to be printed upon the ballots. In the discretion of the board, notice may also be given by handbills set up in those public places in each precinct as the board determines.

Code Sec. 4.40.080A

To the extent not otherwise provided by State law, the board shall advertise the title and a concise statement, prepared by the City Attorney, of every question to be submitted for approval of the voters at the same time and in the same manner as is required for the election of candidates at the general election (if applicable).

November 2013

Wednesday, October 30 - Tuesday, November 5

- Deadline for receipt by Board of absentee ballots

Code Sec. 4.28.030 F

Any emergency absentee ballot received by the board after the time for closing of the polls may not be counted.

Tuesday, November 5 (Board's office will be open from 5:45 A.M. to 9:00 P.M.)

- General Election Day

City Charter, Art. II, Sec. 2

The citizens and residents of the City of Annapolis qualified to vote for members of the General Assembly of Maryland, and otherwise qualified by the registration and election laws for such cases made and provided, shall elect by ballot, every four (4) years, beginning in 1985, on the first Tuesday after the first Monday in November, a mayor; and the qualified voters, in each ward shall at the same time elect by ballot one (1) resident of the ward as alderman.

Code Sec. 4.24.020

The polling places throughout the City shall be opened by the judges at seven a.m. on the day of election and the polling places shall remain open until eight p.m. on the same day, when the polling places shall be closed.

Wednesday, November 6

- End election cycle

Code Sec. 4.04.010

"Election cycle" means that period of time beginning on the day after the day of a general election and ending on the day of the next general election.

- Deadline for receipt by Board of absentee ballots mailed by day before election

Code Sec. 4.28.100 C 1(b)

Ballots mailed before Election Day, the United States Postal Service, or postal service of any other country has provided verification of that fact by affixing a mark so indicating on the covering envelope, and the board receives the ballot from the United States Postal Service not later than the close of business on the Wednesday following election day.

Thursday, November 7

- Board of Canvassers conducts canvass

On the Thursday following every election, the Board of Elections shall be reconstituted as the Board of Canvassers. Each member of the Board of Canvassers shall recite an oath, under the penalty of perjury, to truly canvass, add up and declare the votes as required by law. The Board of Canvassers has the same powers as the Board of Supervisors of Elections.

Note: The General Election Canvass (*location to be determined*)

Tuesday, November 12 (Monday is a Holiday)

- Deadline for transmitting statement of returns to City Council and Clerk of the Circuit

Code Sec. 4.32.050 A

Within forty-eight hours after the completion of the canvass, the Board of Canvassers shall transmit one of each of the statements made by it, attested by the signature of its chair and secretary, to the City Council and to the clerk of the circuit court for Anne Arundel County, who shall enter the same of record.

Thursday, November 14

- Deadline for removal of all campaign signs

Code Sec. 4.48.170 E

Any election campaign sign which has been erected or posted shall be removed within seven days after the election to which the sign was applicable.

Friday, November 15

- Deadline for petitioning for recount

Code Sec. 4.36.010

In a general or special election, a recount may be requested in accordance with *Section 4.20.190 and 4.20.200*. A recount in such an election shall be conducted in the manner provided.

Note: Should the declaration of the results of the canvass be delayed to within two days of the above deadline or beyond, the deadline for filing a recount petition is within two days of the declaration of the results of the canvass.

December 2013

Monday, December 2

- Deadline for fifth campaign finance report

Code Sec. 4.44.080 A (7)

No later than December 1st following a general election. This report shall cover the balance of the preceding election cycle which ends on the day of the general election.

Monday, December 7

- Mayor and Aldermen take oath of office

July 2014

July 1, 2014, 2015, 2016

- Deadline for campaign finance report in year in which there is no election

Code Sec. 4.44.080 A (6)

No later than July 1st in any year in which there is no election for City Council notwithstanding special elections;

The following is the provision from the Annapolis Election Code on the computation of time:

Code Sec. 4.04.020 Time computation.

Code Sec. 4.44.080 A (6)

No later than July 1st in any year in which there is no election for City Council notwithstanding special elections;

The following is the provision from the Annapolis Election Code on the computation of time:

Code Sec. 4.04.020 Time computation.

In computing the times of notice to be given, or for the performing of any other act under this title, Saturday, Sunday, or a legal holiday shall be included, except when the day on which notice should be given or an act should be performed occurs on a Saturday, Sunday or legal holiday, in which case the notice shall be given or the act performed on the next regular business day following the Saturday, Sunday or legal holiday. In the computation, the day of giving notice or performing any act and the day of registration or election shall be excluded.

The members of the Board of Supervisors of Elections are: Chair, Michael R. Parmele, Members Pamela Johnson and Peter M. Wirig. The Elections Administrator is Regina C. Watkins-Eldridge and the Assistant Election Administrator is Kevin Blouin. The Board of Supervisors of Elections Office is located at 160 Duke of Gloucester Street, Annapolis, Maryland 21401. Except as otherwise indicated the office hours are 8:30 A.M. to 4:30 P.M., Monday through Friday, except holidays. The telephone number is 410-263-7929.

Mailing address:

City of Annapolis
Board of Supervisors of Elections
160 Duke of Gloucester
Annapolis, MD 21401

The Board of Supervisors of Elections Office is located in the City Clerk's Office, 160 Duke of Gloucester Street, Annapolis, Maryland 21401. Except as otherwise indicated the office hours are 8:30 A.M. to 4:30 P.M., Monday through Friday, except holidays. The telephone number is 410-263-7929; mailing address is listed on the cover page.

2013 Municipal Election Calendar Approved by the Board of Supervisors of Elections

Chair: 
Michael PARMELE, CHAIR

Member: 
Peter Wirig

Member: 
Pamela JOHNSON

FY 2013 Municipal Election POLLING PRECINCTS

To be announced on 6/18/13

Please visit the City's Election Page on the ABOVE date for more information.

Thank you

City of Annapolis Board of Supervisors of Elections

Certificate of Candidacy

City of Annapolis, MD

Candidate			
Name _____			
Address _____		Annapolis, MD 2140 _____ # of Years at this Address _____	
Daytime Telephone _____		Home Telephone _____	Work Telephone _____
Ward # _____	Date of Birth _____	Registered Voter <input type="checkbox"/> Yes <input type="checkbox"/> No	Pct. # _____
Party Affiliation _____		Desired Office <input type="checkbox"/> Mayor (fee \$120) <input type="checkbox"/> Alderman (fee \$60) <input type="checkbox"/> Central Committee (\$30)	
Statement of Organization (if applicable): Check Type			
<input type="checkbox"/> Political Committee, Partisan Organization supporting a candidate <input type="checkbox"/> Political Committee, Partisan Organization supporting candidates <input type="checkbox"/> Slate (or Ticket) supporting candidates <input type="checkbox"/> Political Committee, Partisan Organization supporting a principle or proposition			
Name of Organization _____			
Will this continue from year to year? <input type="checkbox"/> Yes <input type="checkbox"/> No			
Nomination by the _____ Central Committee because a vacancy exists and here is no candidate running in the primary election. Section 4.20.040 <input type="checkbox"/> Yes <input type="checkbox"/> N/A			
Date _____		Signature _____	
Treasurer			
Name _____			
Address _____		Annapolis, MD 2140 _____ # of Years at this Address _____	
Daytime Telephone _____		Home Telephone _____	Work Telephone _____
Ward # _____	Date of Birth _____	Registered Voter <input type="checkbox"/> Yes <input type="checkbox"/> No	Pct. # _____
Date _____		Signature _____	
Committee Chairman (if applicable)			
Name _____			
Address _____		Annapolis, MD 2140 _____ # of Years at this Address _____	
Daytime Telephone _____		Home Telephone _____	Work Telephone _____
Ward # _____	Date of Birth _____	Registered Voter <input type="checkbox"/> Yes <input type="checkbox"/> No	Pct. # _____
Date _____		Signature _____	
Campaign Manager			
Name _____			
Address _____		Annapolis, MD 2140 _____ # of Years at this Address _____	
Daytime Telephone _____		Home Telephone _____	Work Telephone _____
Ward # _____	Date of Birth _____	Registered Voter <input type="checkbox"/> Yes <input type="checkbox"/> No	Pct. # _____
Date _____		Signature _____	

Candidate

I do certify that:

I meet the qualifications for the above-mentioned office as set forth in the Charter of the City of Annapolis. (Annapolis Charter, Art. II, Section 3)

I have filed or caused to be filed such campaign finance reports as are required by law. (Section 4.44.100 Annapolis City Code)

I AM NOT A CANDIDATE FOR ANY OTHER PARTY OR PUBLIC OFFICE. (Section 4.20.010, Annapolis City Code) I AM NOT A TREASURER, SUBTREASURER, OR CAMPAIGN MANAGER FOR ANY CANDIDATE OR POLITICAL COMMITTEE. (Section 4.44.020, Annapolis City Code)

Nicknames, titles, degrees or other professional designations on the certificate of candidacy are prohibited. (Designate any given name or names, plus the initial letter of other given name or names, if any, and surname, as you wish it to appear on the ballot.(Section 4.20.020 B)

Signature of Candidate _____ Name as it is to appear on ballot _____

Sworn and Subscribed before me, in my presence, this _____ day of _____ 2013 __, a Maryland Notary Public, in and for _____ County. (4.20.030A)

Person authorized to administer oath or Notary Public _____ My Commission Expires _____

Candidate's Treasurer

I do certify that:

I accept the appointment of treasurer until the final campaign fund report required by Section 4.44.080, Annapolis City Code is filed or until my successor is duly chosen and qualifies as provided by law.

I understand that I am required to follow the provision of Chapter 4.44, Annapolis City Code with regard to the manner in which the candidate or organization receives, spends and reports money or valuable things on behalf of candidates, principles, or propositions.

I understand that if I wish to resign as treasurer, I must do so in writing and file the resignation with the Election Board.

I also certify that I am not the treasurer of any other candidate.

Signature of Treasurer _____

Committee Chairman (if applicable)

I do certify that:

I accept the appointment of chairman until the final campaign fund report required by Section 4.44.080, Annapolis City Code is filed or until my successor is duly chosen and qualifies as provided by law.

I understand that I am required to follow the provisions of Chapter 4.44, Annapolis City Code with regard to the manner in which this organization receives, spends and reports money or valuable things on behalf of candidates, principles, or propositions.

I understand that if I wish to resign as chairman, I must do so in writing and file the resignation with the Election Board.

Signature of Committee Chairman _____

Candidate & Treasurer (if applicable)

In accordance with the provisions of Section 4.44.080C, Annapolis City Code, we hereby declare that we do not intend to receive contributions or make expenditures of \$100.00 or more, exclusive of the candidate's filing fee and understand that under this condition no further campaign reports need be filed pursuant to this section.

If, at any time, the cumulative contributions to or expenditures by the candidate equal or exceed \$100.00, we will thereafter file all reports required by Ch. 4.44.080 and understand that failure to do so constitutes a failure to file and a commission of a misdemeanor subject to the penalties of Ch. 1.20, Annapolis City Code. See Section 4.44.160.

IMPORTANT: This affidavit must be filed no later than the deadline for filing a certificate of candidacy.

Signature of Candidate _____

Signature of Treasurer _____



City of Annapolis
 Ethics Commission
 c/o Office of Law
 93 Main Street, Suite 300
 Annapolis, MD 21401

Khsteele@annapolis.gov • 410-263-7954 • Fax 410-268-3916 • www.annapolis.gov

2012 Financial Disclosure Statement

Introduction

The attached statement of financial interests seeks disclosure of potential conflicts between your duties as a municipal representative and your personal or business interests. Under the provisions of Section 2.08.050 of the Annapolis City Code (1996 Edition and Supplement), you must complete and file the statement in accordance with the following instructions.

Who must file

Statements are supplied to all persons who are required by law to make disclosure. If you have received a statement, you must complete and file it in the manner specified below.

What to file

You must complete and file the attached questionnaire regarding your financial interests, together with any supporting schedules required under the terms of the questionnaire. In completing the questionnaire, you are not required to provide dollar values for the interests covered by the questions.

When to file

Fully completed statements and the necessary schedules must be filed with the Ethics Commission on or before the 31st day of January of each year.

Where to file

The statement must be mailed or delivered to the City Ethics Commission, c/o City of Annapolis Office of Law, address listed at the top, by the applicable filing deadline.

Definitions

As used in these instructions and the attached forms, the underlined terms have the meanings stated:

1. Interest means any legal or equitable interest, whether or not subject to an encumbrance or condition, which was owned or held, in whole or in part, jointly or severally, directly or indirectly, *at any time during the calendar year* for which a required statement is to be filed.

As so defined, interest includes an interest in any stock or similar security, pre-organization certificate of subscription, investment contract, or voting trust certificate; a limited or general partnership, joint venture, or business trust; a certificate of interest or participation in an oil, gas or other mineral royalty or lease, or any other profit-sharing agreement, a certificate or instrument of deposit for any of the foregoing; a certificate or instrument (including convertible instruments) of interest or participation in a guarantee of, or warrant or right to subscribe to or purchase, any of the foregoing; a put, call, straddle, or other option or privilege of subscribing to or purchasing any of the foregoing; or any other equity interest, however evidenced, which entitles the owner or holder thereof, directly or indirectly, along or in concert with others, to receive or

direct any part of the profits from, or to exercise any part of the control over, a business entity, as well as any interest which, conditionally or unconditionally, with or without consideration is convertible thereto. Interest also includes an interest in a note, bond, debenture, or other evidence of interest as a creditor.

Interest does *not* include an interest held solely in the capacity of personal representative, agent, custodian, fiduciary or trustee, nor does it include an interest in a time or demand deposit in a financial institution, nor an interest in an insurance or endowment policy or annuity contract under which an insurance company promises to pay a fixed number of dollars either in a lump sum or periodically for life or some other specified period.

2. Business entity includes a corporation, general or limited partnership, sole proprietorship, joint venture, unincorporated association, real estate investment trust or other business trust.
3. Person includes any natural person, corporation, partnership, trust, unincorporated association, or other organization, entity, or enterprise.
4. Business with the municipality means any one or any combination of sales, purchases, leases or contracts to, from, or with the municipality or any agency thereof, involving consideration of one thousand dollars or more on a cumulative basis during the calendar year for which a statement is required to be filed.
5. Child includes a child, adopted child, stepchild, foster child or grandchild, of whatever age.
6. Gift means the transfer of anything of economic value (regardless of form) without adequate and lawful consideration, whether or not it relates to the performance of official duties. However, gift does *not* include the solicitation, acceptance or receipt of any campaign contributions regulated in accordance with any law pertaining to the conduct of elections or the receipt of political campaign contributions.

Other Reportable Interests

In addition to interests held directly, you must also disclose the following indirect interests:

7. Any interest held by your spouse or child, if such interest was, at any time during the year for which the statement is filed, directly or indirectly controlled by you.
8. Any interest held by a business entity in which you had an interest at any time during the year for which the statement is filed.
9. Any interest held by a trust (other than a common trust fund) under which you held a reversionary interest at any time during the year for which the statement is filed, or under which you were at any time during that year a beneficiary or a trustor (but only if a revocable trust).

Additional Information

All incomplete forms will be returned. If this form is not received by the Ethics Commission on or before its due date (January 31, 2013) you may be subpoenaed to appear before the Commission.

If you need additional information or clarification regarding the completion of the statement, please contact the City of Annapolis Office of Law at 410-263-7954.



City of Annapolis

Ethics Commission
c/o Office of Law
93 Main Street, Suite 300
Annapolis, MD 21401

Khsteele@annapolis.gov • 410-263-7954 • Fax 410-268-3916 • www.annapolis.gov

2012 Statement of Financial Interests

Name _____

Office/Position _____

Reporting period **January 1, 2012 through December 31, 2012**

This Statement of Financial Interests, together with any required supporting schedules, describes all financial interests and related transactions and other matters required to be disclosed by me under Section 2.08.050, Financial Disclosure, of the Code of the City of Annapolis.

1. Did you during this reporting period hold interest(s) in real property, i.e. land and/or improvements including leasehold(s) and interest(s) in any oil, gas or other mineral royalty or lease? This includes all properties that are leased or owned. Answer yes if you own your residence or live in a rental property.
If yes, complete the attached Schedule 1, using one page for each property or interest. Yes No
2. Did you during this reporting period hold interest(s) in a business entity, whether or not the business entity did business with the City of Annapolis?
If yes, complete the attached Schedule 2. Yes No
3. Did you during this reporting period hold interest(s) in a business entity which does business with the City of Annapolis?
If yes, complete the attached Schedule 3. Yes No
4. Did you during this reporting period hold an office, directorship or salaried position in a corporation or other business entity doing business with the City of Annapolis?
If yes, complete the attached Schedule 4. Yes No
5. Did you or another person at your direction during this reporting period receive a gift of property or a gift of monetary value? This includes the forgiveness of any liability, directly or indirectly, from, or on behalf of, any person who does business with the City of Annapolis or is regulated by the City, exclusive of campaign contributions otherwise reported and exclusive of gifts received from a spouse, or from a relative or the spouse of such relative, but including only the following relatives: parent, grandparent, great grandparent, child, grandchild, great grandchild, brother, sister, uncle, aunt, nephew or niece.
If yes, complete the attached Schedule 5. Yes No
6. Did you during this reporting period have debt(s) (excluding retail credit accounts) owed to a person doing business with the City of Annapolis, or did you during this reporting period become involved in transaction(s) giving rise to debt(s) (excluding retail credit accounts) owed by your spouse or child to a person doing business with the City of Annapolis?
If yes, complete the Schedule 6. Yes No
7. During this reporting period was your spouse or a dependent child employed by the City of Annapolis?
If yes, complete the attached Schedule 7. Yes No

8. I wish to disclose additional interest(s) or information.

If yes, complete the attached Schedule 8.

Yes No

I HEREBY CERTIFY AND AFFIRM, under penalty of perjury, that the information contained in this statement and on the attached schedules (if any) is accurate and complete to the best of my knowledge and belief.

Signature _____ Date _____

Mailing address _____

City _____ State _____ Zip _____

Phone(s), day _____

Questions 1-8 above must be answered. Do not leave any blank. If you answer "yes" to any question, you must complete the corresponding schedule. If this form is not received by the ethics commission on or before its due date (January 31, 2013) you may be subpoenaed to appear before the commission.

Name _____

Reporting period: January 1, 2012 through December 31, 2012

**SCHEDULE 1
Interests in Real Property**

Property information

Use one sheet for each property reported; photocopies of this form are acceptable.

Location by street address, mailing address or legal description

Nature of property, e.g. zoning, current use, etc. _____

Acquisition information

Date acquired _____

From: Name _____

Address _____

Manner of acquisition, e.g. purchased, rented, etc. _____

Interest held

Nature of interest e.g. owner in fee, lessee, etc. _____

Extent, i.e. 1/3, 50%; do not include dollar value _____

If your interest is attributed to you, rather than held directly by you (i.e., you hold indirectly, such as through a trust), explain the basis of the attribution below.

List below any conditions and the name of the holder of any encumbrances on the property (mortgages, leases, etc., not including dollar value).

Other holders: Name _____

Address _____

Interest transferred

Description of transferal if sold, gifted, or transferred during this period.

To: Name _____

Address _____

Signature _____ Date _____

CITY of ANNAPOLIS – NOMINATION by PETITION

We the undersigned voters of _____ County, hereby nominate this candidate(s) named below to the Charter Board.
 Please provide Full Name(s) and Address(es) of the candidate(s).



NOTICE TO SIGNERS: *Please print or type all information other than your signature. Post Office Box addresses are not generally accepted as valid.* By signing this petition, you agree that the above-named candidate(s) should be placed on the ballot for the office indicated and that, to the best of your knowledge, you are registered to vote in Maryland and are eligible to have your signature counted for petition purposes.

PLEASE NOTE: The information you provide on this petition may be used to change your Voter Registration address.

DATE(mm/dd/yy)	PRINT FULL NAME	PERMANENT REGISTRATION ADDRESS	CITY	ZIP CODE	DATE OF BIRTH	SIGNATURE/Same as printed
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

FOR ELECTION BOARD USE ONLY

TOTAL Number of Signatures _____
 Number of Invalid Signatures _____
 Number of Valid Signatures _____

Endorsed by: _____

Individual Circulator's Printed or Typed Name _____
 Residence Address _____
 City _____ State _____ Zip _____

Telephone Number _____

CIRCULATOR'S AFFIDAVIT
 Under penalties of perjury, I swear (or affirm) that: (a) I was at least 18 years old when each signature was obtained; (b) the information given to the left identifying me is true and correct; (c) I personally observed each signer as he or she signed this page; and (d) to the best of my knowledge and belief, (1) all signatures on this page are genuine; and (2) all signers are registered voters of Maryland.

Circulator's Signature _____ Date (mm/dd/yy) _____
 (Sign and date when signature collection is COMPLETED.)



City of Annapolis

Regina C. Watkins-Eldridge, MMC,
City Clerk/ Election Administrator
160 Duke of Gloucester Street
Annapolis, MD 21401-2535

CityClerk@annapolis.gov • 410-263-7942 • Fax 410-280-1853 • TDD use MD Relay or 711 • www.annapolis.gov

Candidate's information,

Some of you may have questions regarding ward lines for the purpose of campaigning in the upcoming 2013 Municipal Elections. Ordinance O-1-12 Election Ward Boundaries w/ Ward Map attached:

O-1-12 states the following:

SECTION II: AND BE IT FURTHER ESTABLISHED AND ORDAINED BY THE ANNAPOLIS CITY COUNCIL that this Ordinance shall take effect ~~at the conclusion of the current term of office~~ for the 2013 REGULAR CITY PRIMARY AND GENERAL ELECTIONS AND FOR ALL SUBSEQUENT SPECIAL AND REGULAR ELECTIONS FOR Mayor and Aldermen and Alderwomen.

ADOPTED this 23rd day of July, 2012.

CITY COUNCIL OF THE
City of Annapolis

Ordinance No. O-1-12 Amended

Introduced by: Mayor Cohen

LEGISLATIVE HISTORY			
First Reading	Public Hearing	Fiscal Impact Note	90 Day Rule
1/9/12	2/13/12	2/3/12	4/9/12
Referred to	Referral Date	Meeting Date	Action Taken
Rules and City Gov't	1/9/12	2/14/12	Favorable w/ amd.

A ORDINANCE concerning

Election Ward Boundaries

FOR the purpose of altering the eight election wards of the City of Annapolis; and all matters generally relating to said wards.

BY repealing and re-enacting with amendments the following portions of the Code of the City of Annapolis, 2011 Edition
Chapter 1.16

WHEREAS, Article II, Section 1 of the Charter of the City of Annapolis states that, "the city shall be divided by ordinance into eight (8) wards of approximately equal proportion."

WHEREAS, Article III, Section 2 of the Charter of the City of Annapolis states that the City Council has the power to, "...divide the city into election districts, define their bounds and limits, and correct the same from time to time, so as to preserve as accurately as may be an equal number of inhabitants in each of said districts..."

WHEREAS, since the 1970 federal census, the City Council has sought citizen assistance with reevaluating the boundaries of its wards; and

WHEREAS, the last time the City of Annapolis conducted redistricting activities was in 2001 after the 2000 United States census data was released; and

WHEREAS, as a result of the 2010 Census, it necessary to adjust the boundaries of the aldermanic wards in the City so that the eight wards will be composed of approximately equal population; and

WHEREAS, Resolution R-2-11 established the Annapolis Ward Redistricting Commission; and this matter was referred to the Annapolis Ward Redistricting Commission for their recommendations; and

WHEREAS, the Annapolis Ward Redistricting Commission provided their final report with their recommendations for realignment of the various wards to the Annapolis City

1 Council in December 2011 and the full report is available at
2 <http://www.annapolis.gov/Government/Boards/annapoliswardboundarycommission.aspx>.

3
4 **SECTION I: BE IT ESTABLISHED AND ORDAINED BY THE ANNAPOLIS CITY**
5 **COUNCIL** that the Code of the City of Annapolis shall be amended to read as follows:

6
7 **CHAPTER 1.16 – ELECTION WARDS**

8 **1.16.010 - Division of City.**

9 The City shall be laid off and divided into eight wards, the boundaries of which are shown by
10 description and on a map on file in the office of the City Clerk. The descriptions of the ward
11 boundaries are as set out in this chapter.

12
13 **1.16.020 - First ward.**

14 The Ffirst Wward is as follows:

15 Beginning at the junction of the centerline of Taylor Avenue and the abandoned WB&A Railroad
16 bed, with the point so fixed; thence running with the centerline of the abandoned railroad bed
17 and its extension running in an easterly direction to the centerline of Calvert Street; thence
18 northerly along the centerline of Calvert Street northeasterly to its intersection with the
19 centerline of the northwest bound lane of Rowe Boulevard (also known as Bladen Boulevard
20 and a Bladen Street); thence northwesterly along the northwest bound lane of Rowe Boulevard
21 to its intersection with JUNCTION OF THE CENTERLINE OF THE NORTHBOUND LANE OF
22 BLADEN STREET (AKA, ROWE BOULEVARD, BLADEN BOULEVARD) AND the centerline of
23 College Creek; thence following the centerline of College Creek generally northeasterly to its
24 intersection with the Annapolis and Anne Arundel County boundary line in the Severn River;
25 thence following the Annapolis and Anne Arundel County line southeasterly to its point of
26 intersection with the extended centerline of Spa Creek; thence following the centerline of Spa
27 Creek generally westerly to intersect the extended centerline of the south fork of Spa Creek
28 between "Truxtun Heights" and "Truxtun Park" AND WEST FORK OF SPA CREEK BETWEEN
29 "TRUXTUN HEIGHTS" AND "SPA VIEW HEIGHTS"; THENCE, FOLLOWING THE CENTER
30 LINE OF THE WEST FORK OF SPA CREEK TO ITS INTERSECTION WITH TAX MAP 51F,
31 PARCEL 858, THENCE WITH THE HIGH WATER LINE OF THE SOUTHERN SIDE OF THE
32 WEST FORK OF SPA CREEK; THENCE WITH THE HIGH WATER LINE OF THE WESTERN
33 SIDE OF THE SOUTH FORK OF SPA CREEK TO INTERSECT thence southerly with the
34 centerline of said south fork to the extended centerline of Pumphouse Road; thence following
35 the boundary of "Truxtun Heights" PLAT (AS RECORDED AT 10:6) in a clockwise or southerly
36 then westerly direction to INTERSECT WITH THE SOUTHEASTERN BOUNDARY LINE OF
37 THE CHATHAM LANE PLAT (AS NOW RECORDED AT 69:38), THENCE IN A
38 COUNTERCLOCKWISE DIRECTION WITH THE BOUNDARY LINE OF THE CHATHAM LANE
39 PLAT, NORTHEASTLY, NORTHWESTLY, SOUTHWESTLY, NORTHWESTLY AND
40 WESTERLY TO INTERSECT THE SOUTHEASTERN BOUNDARY OF TAX MAP 51F,
41 PARCEL 1318, THENCE WITH SAID BOUNDARY IN A COUNTER CLOCKWISE DIRECTION,
42 NORTHEASTERLY AND NORTHWESTERLY TO INTERSECT THE SOUTHEASTERN
43 BOUNDARY OF SPINDRIFT 52 (AS NOW RECORDED AT 69:14); THENCE WITH THE

1 BOUNDARY LINE IN A COUNTERCLOCKWISE DIRECTION, NORTHEASTLY AND
2 NORTHWESTLY, WITH THE EXTENTION OF THE LAST LINE INTERSECTING THE
3 centerline of Spa Road; thence with the centerline of Spa Road in a northeasterly direction to
4 the extension of the westerly boundary of "Capitol Hill Manor"; thence with the boundary of
5 "Capitol Hill Manor" in a counterclockwise or southerly then easterly direction to intersect the
6 centerline of Greenfield Street; thence continuing in a northeasterly direction following the rear
7 property lines of addresses #817 through #51 Spa Road; thence with the eastern boundary of
8 #51 Spa Road in a northerly direction to the centerline of Spa Road; thence in a THENCE IN A
9 northerly direction to the center of Westgate Circle; thence following the centerline of Taylor
10 Avenue in a GENERALLY northerly DIRECTION TO INTERSECT THE ABANDONED WB&A
11 (SOUTH SHORE LINE) RAILROAD BED; THENCE FOLLOWING CENTER LINE OF THE
12 ABANDONED WB&A (SOUTH SHORE LINE) RAILROAD BED IN A EASTERLY DIRECTION
13 TO THE POINT OF INTERSECTION WITH THE WESTERN AND SOUTHERN BOUNDARY
14 LINE OF TAX MAP 51C, PARCEL 437; THENCE WITH THE SOUTHERN BOUNDARY LINE
15 OF TAX MAP 51C, PARCEL 437, EASTERLY TO INTERSECT THE CENTERLINE OF W.
16 WASHINGTON STREET; THENCE IN A NORtherly DIRECTION WITH THE CENTERLINE
17 OF W. WASHINGTON STREET TO INTERSECT THE WESTERN EXTENTION OF THE
18 NORTHERN BOUNDARY OF PARCEL 379; THENCE WITH THE WESTERN EXTENTION,
19 THE NORTHERN BOUNDARY LINE OF TAX MAP 51C, PARCEL 379 AND THE EASTERN
20 EXTENTION OF THE NORTHERN BOUNDARY LINE TO INTERSECT THE CENTERLINE OF
21 CALVERT STREET; THENCE, IN A NORTHLY DIRECTION WITH THE CENTERLINE OF
22 CALVERT STREET TO ITS POINT OF INTERSECTION WITH THE CENTERLINE OF THE
23 NORTHBOUND BLADEN STREET (AKA, ROWE BOULEVARD, BLADEN BOULEVARD);
24 THENCE IN A NORTHWESTLY DIRECTION WITH THE CENTERLINE OF BLADEN STREET
25 (AKA, ROWE BOULEVARD, BLADEN BOULEVARD) TO THE POINT OF BEGINNING. and
26 then westerly direction to the point of beginning.

27 This ward will be known as the Ffirst Wward, but the ward does not include any of the land
28 contained therein which is the property of the U.S. Naval Academy UNITED STATES
29 GOVERNMENT OWNED BY THE UNITED STATES GOVERNMENT AND USED BY THE
30 UNITED STATES DEPARTMENT OF THE NAVY.

31
32
33 **1.16.030 - Second ward.**

34 The Ssecond Wward is as follows:

35 Beginning at the junction of the centerline of Admiral Drive and the Annapolis and Anne Arundel
36 County boundary line with the point so fixed; thence following the Annapolis and Anne Arundel
37 County boundary line generally easterly along the centerline of Weems Creek to its intersection
38 with the centerline of the Severn River; then southerly with the centerline of the Severn River to
39 its intersection with the extended centerline of College Creek; thence following the centerline of
40 College Creek generally southwesterly to its intersection with the northwest bound lane of
41 BLADEN STREET (AKA, ROWE BOULEVARD BLADEN BOULEVARD); thence running
42 southeasterly along the centerline of the northwest bound lane BLADEN STREET (AKA, ROWE
43 BOULEVARD BLADEN BOULEVARD) of Rowe Boulevard to its intersection with the centerline
44 of Calvert Street; thence southwesterly along the centerline of Calvert Street to its intersection
45 with the EASTERLY EXTENTION OF THE NORTHERN BOUNDARY LINE OF TAX MAP 51C,
46 PARCEL 379; THENCE WITH THE EASTERN EXTENTION OF THE NORTHERN
47 BOUNDARY LINE, THE NORTHERN BOUNDARY LINE AND THE WESTERN EXTENTION
48 OF THE NORTHERN BOUNDARY LINE TO ITS INTERSECTION WITH THE CENTERLINE

1 OF W. WASHINGTON STREET; THENCE, WITH THE CENTERLINE OF W. WASHINGTON
2 STREET IN A SOUTHERNLY DIRECTION TO ITS INTERSECTION WITH THE EASTERLY
3 EXTENTION OF THE SOUTHERN BOUNDARY LINE OF TAX MAP 51C, PARCEL 437;
4 THENCE WITH THE EASTERN EXTENTION OF THE SOUTHERN BOUNDARY LINE AND
5 THE SOUTHERN BOUNDARY LINE IN A WESTERLY DIRECTION TO ITS INTERSECTION
6 WITH THE WESTERN BOUNDARY LINE OF TAX MAP 51C, PARCEL 437; THENCE, FROM
7 SAID POINT OF INTERSECTION AND RUNNING IN A WESTERLY DIRECTION WITH THE
8 CENTERLINE OF THE ABANDONED WB&A RAILROAD BED (SOUTH SHORE LINE) TO ITS
9 POINT OF INTERSECTION WITH THE CENTERLINE OF TAYLOR AVENUE; ~~extended~~
10 ~~centerline of the abandoned WB&A Railroad bed; thence running in a westerly direction with the~~
11 ~~extended line of the WB&A Railroad bed and with the centerline of the WB&A Railroad bed to its~~
12 ~~intersection with the centerline of Taylor Avenue; thence running with the centerline of Taylor~~
13 ~~Avenue in an easterly and then southerly direction to the center of Westgate Circle; thence~~
14 ~~running with the centerline of SPA ROAD IN A SOUTHWESTERLY DIRECTION TO ITS~~
15 ~~INTERSECTION WITH THE CENTERLINE OF SMITHVILLE STREET; THENCE WITH THE~~
16 ~~CENTERLINE OF SMITHVILLE STREET IN A WESTERLY DIRECTION TO ITS~~
17 ~~INTERSECTION WITH THE CENTERLINE OF JOHNSON PLACE; THENCE WITH~~
18 ~~CENTERLINE OF JOHNSON PLACE TO INTERSECT THE SOUTHERN BOUNDARY LINE~~
19 ~~OF TAX MAP 51C, PARCEL 2019; THENCE IN A NORTHERLY DIRECTION TO INTERSECT~~
20 ~~THE DIVISION LINE BETWEEN TAX MAP 51C, PARCELS 2018 AND 2059; THENCE~~
21 ~~RUNNING WITH SAID DIVISION LINE, AND ITS PROJECTION TO INTERSECT WITH THE~~
22 ~~CENTERLINE OF WEST STREET (MD RT. 450); THENCE, IN A WESTERLY DIRECTION~~
23 ~~WITH THE CENTERLINE OF WEST STREET (MD RT 450) TO ITS INTERSECTECTION~~
24 ~~WITH THE CENTERLINE OF RUSSELL STREET; THENCE, IN A SOUTHERLY DIRECTION~~
25 ~~AND WITH THE CENTERLINE OF RUSSELL STREET TO ITS INTERSECTION WITH THE~~
26 ~~EASTERLY PROJECTION OF THE NORTHERN PROPERTY LINE OF TAX MAP 51C,~~
27 ~~PARCEL 1949; THENCE IN A WESTERLY DIRECTION WITH SAID PROJECTION OF SAID~~
28 ~~BOUNDARY LINE TO ITS INTERSECTION WITH EASTERN BOUNDARY OF LINE "DAVIS~~
29 ~~ADDITION TO GERMANTOWN" (AS NOW RECORDED AT 13:38); THENCE WITH SAID~~
30 ~~EASTERN BOUNDARY LINE IN A SOUTHERNLY DIRECTION TO INTERSECT THE~~
31 ~~CENTERLINE OF THE WEST FORK OF SPA CREEK; THENCE WITH THE CENTERLINE OF~~
32 ~~THE WEST FORK OF SPA CREEK TO ITS INTERSECTION WITH A SOUTHERLY~~
33 ~~PROJECTION OF THE CENTERLINE OF MCKENDREE STREET; THENCE RUNNING IN A~~
34 ~~NORTHERLY DIRECTION WITH THE PROJECTION OF THE CENTERLINE OF~~
35 ~~MCKENDREE STREET AND THEN THE CENTERLINE OF MCKENDREE STREET TO ITS~~
36 ~~FIRST INTERSECTION WITH THE CENTERLINE OF KENTWOOD STREET; THENCE WITH~~
37 ~~THE CENTERLINE OF KENTWOOD STREET IN A WESTERLY DIRECTION TO ITS~~
38 ~~INTERSECTION WITH THE CENTERLINE OF SOUTH CHERRY GROVE AVENUE;~~
39 ~~THENCE WITH THE CENTERLINE OF SOUTH CHERRY GROVE AVENUE TO ITS~~
40 ~~INTERSECTION WITH THE THE CENTERLINE OF West Street (MD RT 450); THENCE WITH~~
41 ~~THE CENTERLINE OF WEST STREET (MD RT 450) AND in a westerly direction to its junction~~
42 ~~INTERSECTION with the centerline of Legion Avenue; thence running with an extension of the~~
43 ~~centerline of Legion Avenue in a northerly direction to the junction of the centerlines of Poplar~~
44 ~~Avenue and Windell Avenue; thence with the centerline of Windell Avenue in a northerly~~
45 ~~direction to its intersection with the south property line of "Admiral Heights, 6th plat", recorded~~
46 ~~among the land records of Anne Arundel County in book 49 30, page 19; thence southwesterly~~
47 ~~with the south property line of Admiral Heights, TO ITS POINT OF INTERSECTION WITH THE~~
48 ~~SOUTHERN BOUNDARY LINE OF TAX MAP 51B, PARCEL 449; THENCE WITH THE~~
49 ~~SOUTHERN BOUNDARY LINE OF TAX MAP 51B, PARCEL 449 AND THE WESTERNLY~~
50 ~~EXTENTION OF SAID SOUTHERN BOUNDARY LINE TO ITS INTERSECTION WITH THE~~
51 ~~CENTERLINE OF ADMIRAL DRIVE; THENCE, WITH THE CENTERLINE OF ADMIRAL DRIVE~~

1 IN A NORTHWESTERNLY AND NORTHERNLY DIRECTION TO one thousand four hundred
2 and five feet, more or less; thence leaving the property line of Admiral Heights and running
3 northwesterly to the intersection of the centerline of Admiral Drive with the extended centerline
4 of Moreland Parkway; thence northerly along the centerline of Admiral Drive in a northwesterly
5 direction to the point of beginning.

6 This ward will be known as the Ssecond Wward, but the ward does not include any of the land
7 contained therein which is the property of the U.S. Naval Academy. UNITED STATES
8 GOVERNMENT.

11 **1.16.040 - Third ward.**

12 The Tthird Wward is as follows:

13 Beginning at the junction of the centerline of Admiral Drive and the Annapolis and Anne Arundel
14 County boundary line, with the point so fixed; thence running southerly SOUTHERNLY AND
15 SOUTHEASTERNLY WITH along the centerline of Admiral Drive to its intersection with the
16 extended centerline of Moreland Parkway; thence in a southeasterly direction to its intersection
17 WITH THE WESTERNLY PROJECTION OF THE SOUTHERN BOUNDARY LINE OF TAX
18 MAP 51B, PARCEL 449; THENCE NORTHEASTERLY WITH THE WESTERN
19 PROJECTION OF THE SOUTHERN BOUNDARY LINE OF TAX MAP 51B, PARCEL 449 AND
20 THE SOUTHERN BOUNDARY LINE OF TAX MAP 51B, PARCEL 449 TO ITS POINT OF
21 INTERSECTION WITH with the southeast SOUTHERN property line of "Admiral Heights, 6th
22 plat" as recorded among the land records of Anne Arundel County in plat book 30, page 19;
23 thence running NORTHEASTERLY easterly with the south SOUTHERN BOUNDARY line of
24 Admiral Heights to its intersection with the centerline of Windell Avenue; thence southerly with
25 the centerline of Windell Avenue to its junction with the centerline of Poplar Avenue; thence
26 southerly to the junction of the centerlines of West Street and Legion Avenue; thence running IN
27 A SOUTHEASTERLY DIRECTION with the centerline of West Street TO ITS INTERSECTION
28 WITH THE NORTHERLY PROJECTION OF THE CENTERLINE OF SOUTH CHERRY GROVE
29 AVENUE; THENCE IN A SOUTHERLY DIRECTION WITH SAID PROJECTION AND THE
30 CENTERLINE OF SOUTH CHERRY GROVE AVENUE TO INTERSECT WITH THE
31 WESTERLY PROJECTION OF THE CENTERLINE OF KENTWOOD STREET; THENCE IN AN
32 EASTERLY DIRECTION WITH SAID PROJECTION, THE CENTERLINE OF KENTWOOD
33 STREET AND THE EASTERLY PROJECTION OF SAID CENTERLINE TO ITS
34 INTERSECTION WITH THE CENTERLINE OF MCKENDREE AVENUE; THENCE IN A
35 SOUTHERLY DIRECTION WITH THE CENTERLINE OF MCKENDREE AVENUE AND THE
36 SOUTHERLY PROJECTION THEREOF TO ITS INTERSECTION WITH THE CENTERLINE OF
37 THE WEST BRANCH OF SPA CREEK; THENCE IN AN EASTERLY DIRECTION WITH THE
38 CENTERLINE OF THE WEST BRANCH OF SPA CREEK TO ITS INTERSECTION WITH THE
39 EASTERNLY BOUNDARY OF "HERITAGE SECTION 2" (AS NOW RECORDED AT 32:56);
40 THENCE WITH SAID BOUNDARY IN SOUTHERLY DIRECTION TO THE END OF THE
41 SOUTH 40 DEGREE 00 MINUTE 00 SECOND 141.13 FOOT LINE, SAID POINT ALSO BEING
42 THE BEGINNING OF THE SOUTH 8 DEGREE 32 MINUTE 55 SECOND 150 FOOT LINE OF
43 THE SOUTHERN BOUNDARY OF HERITAGE SECTION 1 (AS NOW RECORDED AT 32:55);
44 THENCE REVERSELY WITH SAID BOUNDARY LINE TO THE POINT OF INTERSECTION
45 OF THE NORTHWESTERLY PROJECTION OF THE NORTH 32 DEGREE 00 MINUTE 00
46 SECOND 144.90 FOOT LINE WITH THE CENTERLINE OF SOUTH CHERRY GROVE
47 AVENUE; THENCE IN A SOUTHERLY DIRECTION WITH THE CENTERLINE OF SOUTH
48 CHERRY GROVE AVENUE TO ITS INTERSECTION WITH THE CENTERLINE OF FOREST

1 DRIVE: THENCE IN A NORTHWESTERLY DIRECTION WITH THE CENTERLINE OF
2 FOREST DRIVE TO ITS INTERSECTION WITH THE CENTERLINE OF GREENBRIAR LANE;
3 with the centerline of Russell Street; thence with the centerline of Russell Street in a southerly
4 direction to the northeast corner of the boundary of #100 South Villa Avenue; thence running
5 along the northern boundary of #100 South Villa Avenue in a westerly direction to its junction
6 with the boundary of the McGuckian subdivision; thence running with the boundary of the
7 McGuckian subdivision and with the rear boundary of the properties fronting on South Villa
8 Avenue in a southerly direction extending to a junction with the northern boundary of "Heritage";
9 thence running along the boundary of "Heritage" in a counterclockwise or westerly then
10 southerly direction to its southwestern corner being also the northeastern corner of the lot now
11 occupied by the Annapolis Fire Department headquarters; thence following the eastern
12 boundary of said Fire Department lot in a southwesterly direction to the centerline of Forest
13 Drive; thence following the centerline of Forest Drive in a southeasterly direction to its junction
14 with the centerline of Greenbriar Lane; thence running with the centerline of Greenbriar Lane in
15 a southwesterly direction to its junction with the centerline of Belle Drive; thence running with
16 the centerline of Belle Drive in a northwesterly direction to its junction INTERSECTION with the
17 centerline of Bywater Road; thence running with the centerline of Bywater Road in a
18 northeasterly direction to its junction INTERSECTION with the centerline of Yawl Road; thence
19 running with the centerline of Yawl Road in a generally westerly AND NORTHWESTERLY
20 direction TO ITS INTERSECTION WITH THE NORTHWESTERLY BOUNDARY OF OXFORD
21 LANDING, SECTION 3 (NOW RECORDED AT 177.23); THENCE IN A NORTHEASTERLY
22 DIRECTION WITH SAID BOUNDARY TO ITS INTERSECTION WITH THE SOUTHERN
23 RIGHT OF WAY LINE OF MD RT. 665 (ARIS T. ALLEN BOULAVARD); THENCE, LEAVING
24 SAID RIGHT OF WAY LINE AND RUNNING REVERSELY AT A RIGHT ANGLE TO THE
25 CENTERLINE OF MD RT. 665 (ARIS T. ALLEN BOULEVARD) TO INTERSECT SAID
26 CENTERLINE; extending to its junction THENCE WESTERLY AND THEN
27 SOUTHWESTERLY DIRECTION WITH THE CENTERLINE OF MD RT 665 (ARIS T. ALLEN
28 BOULEVARD) TO ITS INTERSECTION WITH THE NORTHERLY PROJECTION OF THE
29 DIVISION LINE BETWEEN TAX MAP 51E, PARCELS 363 AND 245 (1 OF 3); THENCE WITH
30 SAID DIVISION LINE IN A SOUTHERLY DIRECTION AND CONTINUING WITH SAID
31 DIVISION LINE IN SEVERAL COURSES IN A SOUTHERN AND SOUTHWESTERLY
32 DIRECTION TO ITS INTERSECTION WITH with the Annapolis and Anne Arundel County
33 boundary; thence running clockwise with the Annapolis and Anne Arundel County boundary to
34 its intersection with the centerline of Admiral Drive and the point of beginning. This ward will be
35 known as the Tthird Wward BUT THE WARD DOES NOT INCLUDE ANY OF THE LAND
36 CONTAINED THEREIN WHICH IS THE PROPERTY OF THE UNITED STATES
37 GOVERNMENT.
38
39

40 **1.16.050 - Fourth ward.**

41 The fFourth wWard is as follows:

42 Beginning in the INTERSECTION OF SPA ROAD AND THE NORTH FORK OF SPA CREEK
43 center of Westgate Circle, with the point so fixed; thence running in a southerly direction to the
44 northeast corner of #51 Spa Road; WITH THE CENTERLINE OF SPA ROAD TO ITS
45 INTERSECTION WITH A WESTERLY PROJECTION OF "OLD FOREST DRIVE"; THENCE IN
46 A WESTERLY DIRECTION AND WITH THE WESTERLY PROJECTION OF "OLD FOREST
47 DRIVE" TO ITS INTERSECTION WITH THE ANNAPOLIS AND ANNE ARUNDEL COUNTY
48 BOUNDARY; THENCE, WITH THE ANNAPOLIS AND ANNE ARUNDEL COUNTY
49 BOUNDARY IN A CLOCKWISE DIRECTION TO THE BEGINNING OF THE NORTH 89

1 DEGREE 44 MINUTE 10 SECOND WEST 568.38 FOOT LINE; THENCE LEAVING SAID
2 ANNAPOLIS AND ANNE ARUNDEL COUNTY AND RUNNING IN A NORTHERLY AND
3 NORTHEASTERLY DIRECTION WITH THE DIVISION LINE BETWEEN TAX MAP 51E,
4 PARCEL 245 (1 OF 3) AND PARCEL 363 TO ITS INTERSECTION WITH THE SOUTHERN
5 RIGHT OF WAY LINE OF MD. RT. 665 (ARIS T. ALLEN BOULEVARD); THENCE, WITH THE
6 NORTHERLY PROJECTION OF THE DIVISION LINE BETWEEN TAX MAP 51E PARCEL 245
7 (1 OF 3) AND 363 TO ITS INTERSECTION WITH THE CENTER LINE OF MD RT 665 (ARIS T.
8 ALLEN BOULEVARD); THENCE, IN A NORTHEASTERLY THEN EASTERLY DIRECTION
9 WITH THE CENTERLINE OF MD RT 665 (ARIS T. ALLEN BOULEVARD) TO A POINT ON
10 THE CENTERLINE OF MD RT 665 (ARIS T. ALLEN BOULEVARD) WHERE A LINE
11 PROJECTED PERPENDICULAR TO SAID CENTERLINE IN A SOUTHERLY DIRECTION
12 WILL INTERSECT POINT NUMBER 5 (SAID POINT ALSO BEING THE POINT OF
13 INTERSECTION BETWEEN THE SOUTHERN RIGHT OF WAY LINE MD RT 665 (ARIS T.
14 ALLEN BOULEVARD AND THE NORTHWESTERN BOUNDARY OF OXFORD LANDING,
15 SECTION 3 (NOW RECORDED AT 177:23) AS SHOWN ON THE PLAT OF OXFORD
16 LANDING, SECTION 3 (NOW RECORDED AT 177:23); THENCE, WITH SAID
17 PERPENDICULAR LINE AND SOUTHERLY DIRECTION TO POINT NUMBER 5 SHOWN ON
18 THE PLAT OF OXFORD LANDING, SECTION 3 (NOW RECORDED AT 177:23); THENCE,
19 LEAVE SAID POINT AND RUNNING IN A SOUTHWESTERLY DIRECTION AND WITH THE
20 NORTHWESTERN BOUNDARY LINE OF OXFORD LANDING, SECTION 3 (NOW
21 RECORDED AT 177:23) TO ITS INTERSECTION WITH YAWL ROAD; ~~thence with the eastern~~
22 ~~boundary line of said property in a southerly direction to the rear property corner; thence in a~~
23 ~~westerly direction with the rear or southerly boundaries of #51 through #817 Spa Road to the~~
24 ~~southeastern corner of "Capitol Hill Manor"; thence running clockwise or westerly and then~~
25 ~~northerly with the boundary of "Capitol Hill Manor" to the centerline of Spa Road; thence with~~
26 ~~said centerline in a southerly direction to an extension of the southwestern boundary of "Truxtun~~
27 ~~Heights"; thence following said boundary in a counterclockwise or southeasterly direction to its~~
28 ~~intersection with the western boundary of "Admiral Farragut Apartments"; thence with said~~
29 ~~western boundary in a southerly direction to the centerline of Hilltop Lane; thence with said~~
30 ~~centerline in a northwesterly direction to its junction with the centerline of Spa Road; thence~~
31 ~~running with the centerline of Spa Road in a southwesterly direction to its intersection with the~~
32 ~~Annapolis and Anne Arundel County boundary; thence running northwesterly with said~~
33 ~~Annapolis and Anne Arundel County boundary in a clockwise direction to its junction with an~~
34 ~~extension of the centerline of Yawl Road; thence running with the centerline of Yawl Road in a~~
35 ~~generally easterly direction to its junction INTERSECTION with the centerline of Bywater Road;~~
36 ~~thence running with the centerline of Bywater Road in a southwesterly direction to its~~
37 ~~INTERSECTION junction with the centerline of Belle Drive; thence with the centerline of Belle~~
38 ~~Drive in a southeasterly direction to its junction INTERSECTION with the centerline of~~
39 ~~Greenbriar Lane; thence running with the centerline of Greenbriar Lane in a northeasterly~~
40 ~~direction to its junction INTERSECTION with the centerline of Forest Drive; thence running with~~
41 ~~the centerline of Forest Drive in a northwesterly SOUTHEASTERLY direction to its intersection~~
42 ~~with CENTERLINE OF SOUTH CHERRY GROVE AVENUE; THENCE IN A NORTHERLY~~
43 ~~DIRECTION WITH SAID CENTERLINE TO ITS INTERSECTION WITH THE~~
44 ~~NORTHWESTERLY PROJECTION OF THE NORTH 32 DEGREE 00 MINUTE 00 SECOND~~
45 ~~144.90 FOOT LINE OF THE SOUTHERN BOUNDARY OF THE "HERITAGE, SECTION 1"~~
46 ~~PLAT (AS NOW RECORDED AT 32:55); THENCE REVERSELY WITH SAID LINE AND THEN~~
47 ~~CONTINUING WITH SAID BOUNDARY OF "HERITAGE SECTION 1" TO THE BEGINNING OF~~
48 ~~THE SOUTH 08 DEGREE 32 MINUTE 55 SECOND 150 FOOT LINE, SAID POINT ALSO~~
49 ~~BEING THE END OF THE SOUTH 40 DEGREE 00 MINUTE 00 SECOND 141.13 FOOT LINE~~
50 ~~OF THE BOUNDARY OF "HERITAGE, SECTION 2" (AS NOW RECORDED AT 32:56);~~
51 ~~THENCE REVERSELY WITH SAID LINE AND THEN CONTINUING WITH SAID BOUNDARY~~

1 OF "HERITAGE, SECTION 2" TO ITS INTERSECTION WITH THE WEST BRANCH OF SPA
2 CREEK; THENCE WITH SAID WEST BRANCH OF SPA CREEK IN A WESTERLY
3 DIRECTION TO ITS INTERSECTION WITH THE SOUTHERLY PROJECTION OF THE
4 EASTERLY BOUNDARY LINE OF "DAVIS ADDITION TO GERMANTOWN" (AS NOW
5 RECORDED AT 13:38); THENCE IN A NORTHERLY DIRECTION WITH SAID BOUNDARY
6 LINE TO ITS INTERSECTION WITH THE NORTHERN PROPERTY LINE OF TAX MAP 51C,
7 PARCEL 1949; THENCE IN A EASTERLY DIRECTION WITH SAID PROPERTY LINE AND
8 SAID PROPERTY PROJECTION TO ITS INTERSECTION WITH THE CENTERLINE OF
9 RUSSELL STREET; THENCE IN A NORTHERLY DIRECTION WITH THE CENTERLINE OF
10 RUSSELL STREET TO ITS INTERSECTION WITH THE CENTERLINE OF WEST STREET
11 (MD RT 450); THENCE IN A EASTERLY DIRECTION WITH THE CENTERLINE OF WEST
12 STREET (MD 450) TO ITS INTERSECTION WITH THE NORTHERN PROJECTION OF THE
13 DIVISION LINE BETWEEN TAX MAP 51C, PARCELS 2018 AND 2059; THENCE
14 SOUTHERLY WITH SAID PROJECTION AND DIVISION LINE TO THE END OF SAID
15 DIVISION LINE; THENCE IN A SOUTHERLY DIRECTION TO THE POINT OF
16 INTERSECTION BETWEEN THE CENTERLINE OF JOHNSON PLACE AND THE
17 BOUNDARY LINE OF TAX MAP 51C, PARCEL 2019; THENCE WITH THE CENTERLINE OF
18 JOHNSON PLACE TO ITS INTERSECTION WITH THE CENTERLINE OF SMITHVILLE
19 STREET; THENCE IN AN EASTERLY DIRECTION WITH THE CENTERLINE OF
20 SMITHVILLE STREET TO INTERSECT THE CENTERLINE OF SPA ROAD; THENCE IN A
21 SOUTHWESTERLY DIRECTION WITH THE CENTERLINE OF SPA ROAD TO THE
22 NORTHFORK OF SPA CREEK AND POINT OF BEGINNING. ~~the extension of the~~
23 ~~southeasterly property line of the lot now occupied by the Annapolis Fire Department~~
24 ~~headquarters; thence following said property line in a northeasterly direction to the southwestern~~
25 ~~corner of "Heritage"; thence following the boundary of "Heritage" clockwise or in a northerly~~
26 ~~then northeasterly direction to its junction with a southerly extension of the eastern boundary of~~
27 ~~the McGuckian subdivision; thence running with the eastern boundary of the McGuckian~~
28 ~~subdivision and with the rear boundary of the properties fronting on South Villa Avenue to the~~
29 ~~northwestern corner of #100 South Villa Avenue; thence running along the northern boundary of~~
30 ~~#100 South Villa Avenue in an easterly direction to its junction with the centerline of Russell~~
31 ~~Street; thence running with the centerline of Russell Street in a northerly direction to its junction~~
32 ~~with the centerline of West Street; thence following the centerline of West Street in an easterly~~
33 ~~direction to the center of Westgate Circle and the place of beginning. This ward will be known as~~
34 ~~the fFourth wWard.~~

35
36 **1.16.060 - Fifth ward.**

37 The fFifth wWard is as follows:

38 Beginning at the junction of the centerline of Hilltop Lane and Primrose Road, with the point so
39 fixed; thence running with the centerline of Primrose Road in a southerly direction to the
40 extension of the rear or northwest property line of #1150 Tyler Avenue; thence with the
41 boundary of said property counterclockwise or in a southwesterly then southeasterly direction to
42 the northern property corner of #1152 Tyler Avenue; thence following the northwestern
43 boundary line of the following properties, respectively: #1152 Tyler Avenue, #2 Woods Drive, #1
44 Woods Drive, #1170 Tyler Avenue, #1172 Tyler Avenue, #1174 Tyler Avenue, and #1176 Tyler
45 Avenue to intersect the northeastern boundary line of #1178 Tyler Avenue; thence with said
46 boundary line in a northwesterly direction to the boundary of "Primrose Acres"; thence following
47 said boundary in a southwesterly direction to the centerline of Forest Drive; thence following the
48 centerline of Forest Drive in a southeasterly direction to its intersection WITH A NORTHERLY

1 PROJECTION OF THE NORTHEASTERN BOUNDARY LINE OF THE "ANNAPOLIS
2 OVERLOOK PLAT" (NOW RECORDED AT 124:1); THENCE WITH SAID PROJECTION AND
3 BOUNDARY LINE IN A SOUTHERN AND THEN WESTERN DIRECTION TO INTERSECT
4 WITH THE "HUNT MEADOWS PLAT" (NOW RECORDED AT 111:2); THENCE WITH SAID
5 BOUNDARY LINE IN A SOUTHERLY DIRECTION TO INTERSECT WITH THE NORTHERN
6 BOUNDARY LINE OF "HUNT MEADOWS" AS NOW RECORDED AT 147.24 AND 163:40),
7 THENCE SAID BOUNDARY LINE IN AN EASTERLY AND THEN SOUTHERLY DIRECTION
8 TO ITS INTERSECTION with the Annapolis and Anne Arundel County boundary; thence
9 following said boundary in a clockwise direction to its intersection with the centerline of Spa
10 Road NEAR THE INTERSECTION OF A WESTERLY PROJECTION OF THE CENTERLINE
11 OF "OLD FOREST DRIVE; thence following the centerline of Spa Road in a northerly direction
12 to its INTERSECTION WITH THE NORTHWESTLY PROJECTION OF THE
13 NORTHEASTERLY BOUNDARY LINE OF THE "SPINDRIFT 52" PLAT (NOW RECORDED AT
14 69:14); THENCE IN A CLOCKWISE, OR SOUTHEASTERLY DIRECTION WITH SAID
15 PROJECTION AND BOUNDARY LINE; THENCE, CONTINUING WITH SAID BOUNDARY
16 LINE IN A SOUTHWESTERLY DIRECTION TO ITS INTERSECTION WITH THE
17 NORTHEASTERN BOUNDARY LINE OF TAX MAP 51F, PARCEL NO 1318; THENCE WITH
18 SAID BOUNDARY LINE IN A SOUTHEASTERLY AND THEN SOUTHWESTERLY DIRECTION
19 TO ITS INTERSECTION WITH THE BOUNDARY OF THE "CHATHAM LANE" PLAT (NOW
20 RECORDED AT 69:38); THENCE WITH SAID BOUNDARY IN A CLOCKWISE DIRECTION TO
21 ITS INTERSECTION WITH ~~junction with the centerline of Hilltop Lane; thence with the~~
22 ~~centerline of Hilltop Lane in a southeasterly direction to its intersection with the extension of the~~
23 ~~western boundary of "Admiral Farragut Apartments"; thence following said boundary in a~~
24 ~~northerly direction to its intersection with the southern boundary of "Truxtun Heights" (AS~~
25 ~~RECORDED AT 10:6); thence with said boundary counterclockwise or in a southeasterly then~~
26 ~~northerly direction to its intersection with the extended centerline of Pumphouse Road; thence~~
27 ~~with the centerline of Pumphouse Road in an easterly direction to its junction with the centerline~~
28 ~~of Primrose Road; thence with the centerline of Primrose Road in a southerly direction to its~~
29 ~~junction with the centerline of Hilltop Lane and the place of beginning. SAVING AND~~
30 ~~EXCEPTING FROM THIS DESCRIPTION ARE ANY LANDS CONTAINED WITHIN THE~~
31 ~~ANNAPOLIS CITY HOUSING AUTHORITY PROPERTY SOUTH OF FOREST DRIVE AND~~
32 ~~SURROUNDING TYLER AVENUE; SAID PROPERTY KNOW AS "ROBINWOOD."~~

33 This ward will be known as the fFifth wWard, but the ward does not include any of the land
34 contained within the "Robinwood" subdivision.

35
36 **1.16.070 - Sixth ward.**

37 The sSixth wWard is as follows:

38 Beginning at the INTERSECTION OF THE CENTERLINES ~~junction of the centerlines of Bay~~
39 Ridge Ave and Forest Hills Avenue AND BRICIN STREET, with the point so fixed; thence
40 running along the centerline of Forest Hills Avenue in a westerly direction to its junction with the
41 centerline of Bricin Street; thence running with the centerline of Bricin Street in a northeasterly
42 NORTHWESTERLY direction to its junction with the centerline of Janwall Street; thence
43 southeasterly and then northeasterly with the centerline of Janwall Street extending to intersect
44 the centerline of the right of way of the abandoned Washington, Baltimore and Annapolis
45 Railroad (ALSO KNOWN AS THE BAY RIDGE RAILROAD); thence following said right of way
46 centerline in a northerly direction to its common junction with the centerlines of Tyler Avenue
47 and Hilltop Lane; thence following the centerline of Tyler Avenue in an easterly direction to its

1 junction with the centerline of President Street; thence running northerly with the centerline of
2 President Street to its junction with the centerline of Boucher Avenue; thence following the
3 centerline of Boucher Avenue in a westerly direction to its junction with the centerline of
4 Madison Street; thence with the centerline of Madison Street in a southerly direction to its
5 junction with the centerline of Windsor Avenue; thence following the centerline of Windsor
6 Avenue in a westerly direction extending to its junction with the centerline of Hawkins Cove;
7 thence along the centerline of Hawkins Cove in a northerly direction to the centerline of Spa
8 Creek; thence with the centerline of Spa Creek in a southwesterly direction to its junction with
9 the centerline of THE SOUTH FORK OF SPA CREEK an unnamed fork to the south separating
10 "Truxtun Heights" and Truxtun Park AND WEST FORK OF SPA CREEK BETWEEN
11 "TRUXTUN HEIGHTS" AND "SPA VIEW HEIGHTS"; THENCE, FOLLOWING THE CENTER
12 LINE OF THE WEST FORK OF SPA CREEK TO ITS INTERSECTION WITH TAX MAP 51F,
13 PARCEL 858, THENCE WITH THE HIGH WATER LINE OF THE SOUTHERN SIDE OF THE
14 NORTH FORK OF SPA CREEK; THENCE WITH THE HIGH WATER LINE OF THE WESTERN
15 SIDE OF THE SOUTH FORK OF SPA CREEK TO INTERSECT; ~~thence following said south~~
16 ~~fork in a southeasterly direction extending to its junction with the extended centerline of~~
17 ~~Pumphouse Road; thence along the centerline of Pumphouse Road in an easterly direction to~~
18 ~~its junction with the centerline of Primrose Road; thence following the centerline of Primrose~~
19 ~~Road in a southerly direction to the extension of the rear or northwest property line of #1150~~
20 ~~Tyler Avenue; thence with the boundary of said property counterclockwise or in a southwesterly~~
21 ~~then southeasterly direction to the northern property corner of #1152 Tyler Avenue; thence~~
22 ~~following the northwestern boundary line of the following properties, respectively: #1152 Tyler~~
23 ~~Avenue, #2 Woods Drive, #1 Woods Drive, #1170 Tyler Avenue, #1172 Tyler Avenue, #1174~~
24 ~~Tyler Avenue, and #1176 Tyler Avenue to intersect the northeastern boundary line of #1178~~
25 ~~Tyler Avenue; thence with said boundary line in a northwesterly direction to the boundary of~~
26 ~~"Primrose Acres"; thence following said boundary in a southwesterly direction to the centerline~~
27 ~~of Forest Drive; thence following the centerline of Forest Drive in a southeasterly direction to its~~
28 ~~junction with an extension of the northern boundary line of THE HOUSING AUTHORITY OF~~
29 ~~THE CITY OF ANNAPOLIS PROPERTY KNOWS AS "Robinwood" (TAX MAP 51I, PARCEL~~
30 ~~2000); thence following the boundary of SAID "Robinwood" counterclockwise around its limits or~~
31 ~~in a southwesterly then southeasterly then northeasterly direction extending to its junction with~~
32 ~~the centerline of Forest Drive; thence with the centerline of Forest Drive in a southeasterly~~
33 ~~direction to its intersection with the Annapolis and Anne Arundel County boundary; thence~~
34 ~~following said boundary in a counterclockwise direction to its junction with the centerline of~~
35 ~~Forest Drive; thence following the centerline of Forest Drive further in a southeasterly past its~~
36 ~~common junction with the centerlines of Hillsmere Drive, Bay Ridge Road and southbound Bay~~
37 ~~Ridge Avenue to its junction with the centerline of the northbound exit from Bay Ridge Road~~
38 ~~onto Bay Ridge Avenue; TO THE INTERSECTION OF THE CENTERLINE OF BAY RIDGE~~
39 ~~ROAD AND THE SOUTHWESTERLY PROJECTION OF THE SOUTHEASTERLY BOUNDARY~~
40 ~~LINE OF THE "ANNAPOLIS WOODS APARTMENTS" PLAT (NOW RECORDED AT 40:17);~~
41 ~~thence running in a northeasterly direction WITH SAID PROJECTION AND SAID BOUNDARY~~
42 ~~LINE to the southeastern corner of THE "ANNAPOLIS WOODS APARTMENTS" PLAT "Bay~~
43 ~~Ridge Gardens"; thence following the boundary of "ANNAPOLIS WOODS APARTMENTS"~~
44 ~~PLAT "Bay Ridge Gardens" in a counterclockwise or northeasterly then northwesterly direction~~
45 ~~extending to its junction with the centerline of Bay Ridge Avenue; thence with the centerline of~~
46 ~~Bay Ridge Avenue in a southwesterly direction to its junction with the centerline of Forest Hills~~
47 ~~Avenue; THENCE WITH THE CENTERLINE OF FOREST HILLS AVENUE TO ITS~~
48 ~~INTERSECTION WITH THE CENTERLINE OF BRICIN STREET and the place of beginning.~~
49 This ward will be known as the sSixth wWard.

1 **1.16.080 - Seventh ward.**

2 The sSeventh wWard is as follows:

3 Beginning at the junction of the centerlines of Bay Ridge Avenue and Forest Hills Avenue AND
4 BRICIN STREET, with the point so fixed; thence running generally westerly with the centerline
5 of Forest Hills Avenue to its junction with the centerline of Bricin Street; thence in a
6 northeasterly NORTHWESTERLY direction with the centerline of Bricin Street to its junction
7 with the centerline of Janwall Street; thence with the centerline of Janwall Street in a
8 northeasterly direction extending to intersect the centerline of the right of way of the abandoned
9 Washington, Baltimore and Annapolis Railroad (ALSO KNOWN AS THE BAY RIDGE
10 RAILROAD); thence following said right of way centerline in a northerly direction to its common
11 junction with the centerlines of Hilltop Lane and Tyler Avenue; thence following the centerline of
12 Tyler Avenue in a southeasterly direction to its junction with the centerline of BAY RIDGE
13 AVENUE; President Street; thence with the centerline of President Street in a northeasterly
14 direction to its junction with the centerline of Jackson Street; thence following the centerline of
15 Jackson Street in a southeasterly direction to its junction with the centerline of Bay Ridge
16 Avenue; thence running with the centerline of Bay Ridge Avenue in a southerly direction to THE
17 INTERSECTION OF SAID CENTERLINE WITH A PROJECTION TO THE SOUTHERN
18 BOUNDARY LINE OF TAX MAP 52G, PARCEL NO. 1358; THENCE WITH SAID
19 PROJECTION AND BOUNDARY LINE IN A SOUTHEASTERLY DIRECTION TO INTERSECT
20 THE BOUNDARY LINE OF THE "GEORGETOWN GROVE PLAT 3" PLAT (NOW RECORDED
21 AT 94:50); THENCE, WITH SAID BOUNDARY LINE OF THE GEORGETOWN GROVE PLAT
22 TO THE BEGINNING OF THE NORTH 83 DEGREE, 14 MINUTE, 38 SECOND EAST, 181.25
23 FOOT LINE, SAID LINE BEING LOCATED AT THE HIGH WATER LINE OF BACK CREEK;
24 THENCE, WITH A LINE PERPENDICULAR TO SAID LINE TO ITS INTERSECTION WITH
25 THE CENTERLINE OF BACK CREEK; intersect an extension of the centerline of a stream the
26 common boundary line between "Greenacres" and "Parkwood"; thence following said common
27 boundary in an easterly direction to the shoreline of an unnamed cove; thence running with the
28 centerline of the unnamed cove in a southeasterly direction then easterly to the centerline of
29 Back Creek; thence running along WITH the centerline of Back Creek to a point where it
30 intersects the Annapolis and Anne Arundel County boundary; thence running clockwise along
31 WITH the Annapolis and Anne Arundel County boundary to a point where it intersects the
32 centerline of Forest Drive approximately 1150 feet northwesterly from the centerline of Hillsmere
33 Drive; thence following the centerline of Forest Drive in a southeasterly direction past its
34 common junction with TO ITS INTERSECTION WITH THE BOUNDARY OF THE "HUNT
35 MEADOWS PLAT (NOW RECORDED AT 147:24 AND 163:40); THENCE WITH SAID
36 BOUNDARY LINE IN A NORTHERLY, WESTERLY DIRECTION TO INTERSECTION WITH
37 THE BOUNDARY LINE OF THE "HUNT MEADOWS" PLAT (NOW RECORDED AT 111:2);
38 THENCE WITH SAID BOUNDARY AND IN A NORTHERLY DIRECTION TO ITS
39 INTERSECTION WITH THE SOUTHERN BOUNDARY LINE OF "ANNAPOLIS OVERLOOK"
40 PLAT (NOW RECORDED AT 124:1); THENCE WITH SAID BOUNDARY LINE IN AN
41 EASTERLY AND NORTHERLY DIRECTION TO INTERSECT THE SOUTHERN RIGHT OF
42 WAY LINE OF FOREST DRIVE; THENCE, WITH A PROJECTION OF THE LAST BOUNDARY
43 LINE IN A NORTHERLY DIRECTION, TO INTERSECT THE CENTERLINE OF FOREST
44 DRIVE; THENCE FOLLOWING THE CENTERLINE OF FOREST DRIVE IN A
45 SOUTHEASTERLY DIRECTION THROUGH THE COMMON JUNCTION OF BAY RIDGE
46 ROAD, BAY RIDGE AVENUE AND HILLSMERE DRIVE INTERSECTION TO THE
47 INTERSECTION OF THE CENTERLINE OF BAY RIDGE ROAD AND THE SOUTHWESTERLY
48 PROJECTION OF THE SOUTHEASTERLY BOUNDARY LINE OF THE "ANNAPOLIS WOODS
49 APARTMENTS" PLAT (NOW RECORDED AT 40:17); the centerlines of Hillsmere Drive, Bay

1 ~~Ridge Road and southbound Bay Ridge Avenue to its junction with the centerline of the~~
2 ~~northbound exit from Bay Ridge Road onto Bay Ridge Avenue; thence running in a~~
3 ~~northeasterly direction WITH SAID PROJECTION AND BOUNDARY LINE to the southeastern~~
4 ~~corner of THE "ANNAPOLIS WOODS APARTMENTS" PLAT (NOW RECORDED AT 40:17);~~
5 ~~"Bay Ridge Gardens"; thence following the boundary of THE "ANNAPOLIS WOODS~~
6 ~~APARTMENTS" PLAT "Bay Ridge Gardens" in a counterclockwise or northeasterly then~~
7 ~~northwesterly direction extending to its junction with the centerline of Bay Ridge Avenue; thence~~
8 ~~with the centerline of Bay Ridge Avenue in a southwesterly direction to its INTERSECTION~~
9 ~~WITH THE CENTERLINE OF FOREST HILLS AVENEUE, THENCE WITH THE CENTERLINE~~
10 ~~OF FOREST HILLS AVENUE IN A WESTERLY DIRECTION TO ITS INTERSECTION WITH~~
11 ~~THE CENTERLINE OF BRICIN STREET AND junction with the centerline of Forest Hills~~
12 ~~Avenue and the place of beginning. This ward will be known as the sSeventh wWard.~~

13

14 **1.16.090 - Eighth ward.**

15 The eEighth wWard is as follows:

16 Beginning at the junction of the centerlines of Jackson Street and President Street, with the
17 beginning point so fixed; thence running along the centerline of President Street NORTHERNLY
18 AND THEN NORTHWESTERLY ~~northeasterly~~ to its intersection with the centerline of Boucher
19 Avenue; thence following the centerline of Boucher Avenue in a SOUTHWESTERLY westerly
20 direction to its junction with the centerline of Madison Street; thence running with the centerline
21 of Madison Street in a southerly direction to its junction with the centerline of Windsor Avenue;
22 thence following the centerline of Windsor Avenue in a SOUTHWESTERLY westerly direction to
23 its ~~junction~~ INTERSECTION with the centerline of Hawkins Cove; thence running along the
24 centerline of Hawkins Cove in a northerly direction to its with the centerline of Spa Creek;
25 thence with the centerline of Spa Creek generally easterly to its ~~junction with the~~
26 INTERSECTION WITH THE ANNAPOLIS AND ANNE ARUNDEL COUNTY BOUNDARY
27 ~~junction centerline of the Severn River; thence following the centerline of the Severn~~
28 River; THENCE FOLLOWING SAID BOUNDARY in a southeasterly direction to INTERSECT the
29 extended centerline of Back Creek; thence following the centerline of Back Creek generally
30 westerly TO INTERSECT A LINE PROJECTED PERPENDICULAR TO THE BEGINNING OF
31 THE NORTH 83 DEGREE, 14 MINUTE, 38 SECOND EAST, 181.25 FOOT LINE OF THE
32 "GEORGETOWN GROVE" PLAT (NOW RECORDED AT 94:50) BOUNDARY; THENCE WITH
33 SAID PEPENDICULAR LINE TO INTERSECT THE BEGINNING OF THE NORTH 83
34 DEGREE, FOURTEEN MINUTE, 38 SECOND, 181.25 FOOT LINE, SAID BEGINNING OF
35 LINE LOCATED AT THE HIGH WATER LINE OF BACK CREEK, THENCE, REVERSELY
36 WITH THE BOUNDARY LINE OF SAID PLAT TO INTERSECT THE SOUTHERN BOUNDARY
37 LINE OF TAX MAP 51I, PARCEL 1358; THENCE WITH SAID BOUNDARY LINE AND
38 PROJECTION OF SAID BOUNDARY LINE IN A NORTHWESTERLY DIRECTION TO
39 INTERSECT THE ~~to its junction with the centerline of a cove to the north between "Parkwood"~~
40 ~~and "Greenacres"; thence running westerly with the common boundary line between~~
41 "Parkwood" and "Greenacres" and along a stream to the centerline of Bay Ridge Avenue;
42 thence following the centerline of Bay Ridge Avenue in a northerly direction to its junction with
43 the centerline of Jackson Street; INTERECTION WITH TYLER AVENUE; THENCE IN A
44 NORTHWESTERLY DIRECTION WITH THE CENTERLINE OF TYLER AVENUE TO ITS
45 INTERSECTION WITH THE CENTERLINE OF PRESIDENT STREET; THENCE WITH THE
46 CENTERLINE OF PRESIDENT STREET TO ITS INTERSECTION WITH CENTERLINE OF
47 JACKSON STREET, BEING THE POINT OF BEGINNING. ~~thence running in a westerly~~
48 direction ~~with the centerline of Jackson Street to its junction with the centerline of President~~

1 Street, being the point of beginning. This ward will be known as the eEighth wWard. BUT THE
2 WARD DOES NOT INCLUDE ANY LAND WHICH IS THE PROPERTY OF THE UNITED
3 STATES GOVERNMENT.

4
5 **1.16.020 – First ward.**

6 The first ward is as follows:

7 Metes and bounds are reserved until City Council action on the election ward boundary map at:
8 http://www.annapolis.gov/Government/BoardsCommissions/working%20groups/ward%20boundary/adopted_AWRC_nov2011.pdf

9 **1.16.030 – Second ward.**

10 The second ward is as follows:

11 Metes and bounds are reserved until City Council action on the election ward boundary map at:
12 http://www.annapolis.gov/Government/BoardsCommissions/working%20groups/ward%20boundary/adopted_AWRC_nov2011.pdf

13 **1.16.040 – Third ward.**

14 The third ward is as follows:

15 Metes and bounds are reserved until City Council action on the election ward boundary map at:
16 http://www.annapolis.gov/Government/BoardsCommissions/working%20groups/ward%20boundary/adopted_AWRC_nov2011.pdf

17 **1.16.050 – Fourth ward.**

18 The fourth ward is as follows:

19 Metes and bounds are reserved until City Council action on the election ward boundary map at:
20 http://www.annapolis.gov/Government/BoardsCommissions/working%20groups/ward%20boundary/adopted_AWRC_nov2011.pdf

21 **1.16.060 – Fifth ward.**

22 The fifth ward is as follows:

23 Metes and bounds are reserved until City Council action on the election ward boundary map at:
24 http://www.annapolis.gov/Government/BoardsCommissions/working%20groups/ward%20boundary/adopted_AWRC_nov2011.pdf

25 **1.16.070 – Sixth ward.**

26 The sixth ward is as follows:

27 Metes and bounds are reserved until City Council action on the election ward boundary map at:
28 http://www.annapolis.gov/Government/BoardsCommissions/working%20groups/ward%20boundary/adopted_AWRC_nov2011.pdf

29 **1.16.080 – Seventh ward.**

30 The seventh ward is as follows:

31 Metes and bounds are reserved until City Council action on the election ward boundary map at:
32 http://www.annapolis.gov/Government/BoardsCommissions/working%20groups/ward%20boundary/adopted_AWRC_nov2011.pdf

33 **1.16.090 – Eighth ward.**

34 The eighth ward is as follows:

1 ~~Metes and bounds are reserved until City Council action on the election ward boundary map at:~~
2 ~~<http://www.annapolis.gov/Government/BeardsCommissions/working%20groups/ward%20boundary/adopted-AWRC-nov2011.pdf>~~
3

4 **SECTION II: AND BE IT FURTHER ESTABLISHED AND ORDAINED BY THE**
5 **ANNAPOLIS CITY COUNCIL** that this Ordinance shall take effect ~~at the conclusion of the~~
6 ~~current term of office~~ for the 2013 REGULAR CITY PRIMARY AND GENERAL ELECTIONS
7 AND FOR ALL SUBSEQUENT SPECIAL AND REGULAR ELECTIONS FOR Mayor and
8 Aldermen and Alderwomen.

9
10 **ADOPTED** this 23rd day of July, 2012.

11
12 ATTEST:

THE ANNAPOLIS CITY COUNCIL

BY

Regina C. Watkins-Eldridge, MMC, City Clerk

Joshua J. Cohen, Mayor

13
14
15 **EXPLANATION:**

16 CAPITAL LETTERS indicate matter added to existing law.

17 ~~Strikeout indicates matter deleted from existing law.~~

18 Underlining indicates amendments.
19
20



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Campaign Fund Report

This report consists of a Summary Sheet and 5 Schedules. Failure to provide all the information required by these 6 forms will be regarded as a *failure to file*. Do not number pages until entire report is completed.

Instructions

Summary sheet

- § Name of candidate or committee: state complete fund name or committee name.
- § Transaction period: indicate time period transactions cover (transactions through and including the day the petition is filed with the city council).
- § Type of report: indicate type of report. The report may not be final as long as any cash balance, deficit or outstanding debt (including loans) exist. If the cash balance, deficit, and outstanding debt (including loans) have been eliminated and no further activity will occur, the report must be clearly marked "final." Failure to do so will cause the election office to believe that there will be further activity, continued reporting will be required and subject to daily late fees.
- § Cash balance: all initial reports should have a zero opening balance, and subsequent reports should have a beginning balance equal to the closing balance of preceding reports.
- § Receipts from Schedule 1: enter total receipts for transaction period from Schedule 1, column 4.
- § Loans and transfers: enter total proceeds for period from Schedule 2, column 4.
- § Total cash available: enter total for the transaction period.
- § Disbursements from Schedule 3: enter totals of each column from Schedule 3.
- § Total disbursements: total of columns 3, 4 and 5 from Schedule 3 for transaction period.
- § Cash balance at end of transaction period: this amount should equal bank balance and the beginning balance for next report.
- § Total outstanding obligations from Schedule 4: insert total from column 4.
- § In-kind contributions from Schedule 5: insert total from column 4.
- § Signatures: all reports must bear two signatures. Improperly signed reports will be considered incomplete.

Schedule 1 Contributions and Receipts

This form is used to report all funds received from any source; excluding transfers, loans and "in-kind" contributions. Transfers and loans are to be reported on Schedule 2. In-kind contributions are to be reported on schedule 5.

- § Insert name of Fund or Committee.
- § Indicate time period transactions cover.
- § Columns
 - 1 List date contribution or money received
 - 2 Complete name and residence address of Payer. If corporation, give name and address of corporation.
 - 3 Description of receipt
 - Code, price per ticket, check or cash. Identify type of receipt using code table below.

Code	Description
C	Contributions of cash or check. Include check or receipt number.
T	Tickets. List price per ticket.
I	Items sold. List total gross sales.
R	Rebates, refunds or discounts.
O	Other items not covered above. If this code is used, a description is required.

- Aggregate received from Payer to date - If prior funds have been received from the contributor, record the total of all amounts received to date from such individual or organization.

4 Amount

- § Report the amount received from source in column 2 for the report period.
- § Total amounts in column 4 at bottom of page.

Schedule 2 Loans and Transfers

This form is used to report all funds from loans and transfers.

- § Insert name of Fund or Committee.
- § Indicate time period transactions cover.
- § Columns
 - 1 List date proceeds of loan or transfer were received.
 - 2 List complete name and address of lender or transferor.
 - 3 Describe whether proceeds are from loans or transfers. Also, aggregate proceeds of all loans or transfers from this source.
 - 4 Report the amount of loans or transfers from this source for the report period.
- § Total amounts in column 4 at bottom of page.

Schedule 3 Disbursements

- § Insert name of Fund or Committee.
- § Indicate time period transactions cover.
- § Columns
 - 1 Date of disbursement
 - 2 Payee and address. Provide complete name and address of payee.
 - 3 Salaries and all payments other than loan payments. Record in this column all disbursements not recorded in column 4 or 5. Identify all such expenses by reference to *one* of the following codes, listing check or receipt numbers, if available.

Code	Description
S	Salaries and payroll taxes
C	Compensation for personal services
CO	Contributions to candidates or committees
FE	Field expenses - gas, meals, etc.
B	Broadcasting
PL	Publicity - literature, advertising, bill boards, etc.
R	Rent
OS	Office supplies and expenses
P	Postage
F	Fund-raising expenses
O	Other - items not covered above. If this code is used, a description is required.

4 Loan payments. Record in this column all payments of loans.

5 Transfers to other funds. Record in this column all funds which are being transferred to another fund. Name and address of treasurer is required in column 3; name of fund or committee and amount in column 5.

§ Total this page. Record totals at bottom of columns 3, 4 and 5 respectively.

Schedule 4 Outstanding obligations as of end of report period

All debts, including loans, which are unpaid as of the date of this report must be recorded on Schedule 3.

§ Insert name of Fund or Committee.

§ Indicate time period transactions cover.

" Columns

1 Name and address. Record complete name and principal address of person or firm to whom debt or loan is owed.

2 Description of debt. State purpose of debt, or if loan so state.

3 Date debt incurred. Indicate date debt was incurred.

4 Amount. Total amount due.

§ Total column 4 at bottom of page.

Schedule 5 In-kind contributions

§ Name of candidate or committee as registered with election office.

§ Indicate time period transactions cover.

§ Columns

1 Date in-kind contribution received

2 Name and address of contributor. List full name and residence address of contributor.

3 Description of in-kind contributions. List the nature of any gift or service, i.e., use of office space, automobiles, aircraft, boats, mobile units or any valuable thing or service made available for use by the candidate, committee or representative of any political party to be used in promoting or aiding the success or defeat of any candidate, political party, principal or proposition submitted to a vote at any election.

4 Fair market value. List the approximate fair market value of this gift or service.



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Campaign Fund Report
Summary of Receipts and Disbursements

Name of candidate or committee as filed with the election office _____	Office _____	Ward _____
Bank information	<u>Bank name</u>	<u>Account number</u>
1. Checking _____	_____	_____
2. Other _____	_____	_____
_____	_____	_____

Transaction period from: _____ to _____
 Due no later than 4:30PM on the last day of each transaction period. (See Candidate Packet Memo for dates)

Final Surplus funds distributed to (4.44.040):

Summary of Receipts and Disbursements

- | | | |
|---|----|-------|
| 1. Cash balance - beginning of transaction period | \$ | _____ |
| 2. Receipts from Schedule 1, column 4 | | _____ |
| 3. Proceeds from Schedule 2, column 4 | | _____ |
| 4. Total cash available (Add lines 1, 2 and 3) | \$ | _____ |
| 5. Disbursements from Schedule 3: | | |
| Column 3 | \$ | _____ |
| Column 4 | | _____ |
| Column 5 | | _____ |
| 6. Total disbursements | \$ | _____ |
| 7. Cash balance - end of transaction period (Subtract line 6 from line 4) | | _____ |
| 8. Total outstanding obligations from Schedule 4 | \$ | _____ |
| 9. In-kind contributions from Schedule 5, column 4 | \$ | _____ |

Under penalty of perjury, I declare that I have examined this report, including accompanying schedules and statements, and to the best of my knowledge and belief it is true, correct and complete. (If report of candidate, candidate and treasurer must sign report; if committee, treasurer and chairman must sign report.)

Candidate _____	Date _____
Treasurer _____	Date _____
Chairman of Committee or Slate _____	Date _____



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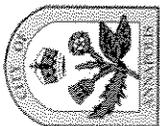
Name of candidate or committee _____
 Report period - transactions from _____ to _____

Schedule 2 - Loans and Transfers

Date received	Complete name and residence address of Payer	Description of loan or transfer	Amount
		Aggregate amount of loan or transfer \$	
		Aggregate amount of loan or transfer \$	
		Aggregate amount of loan or transfer \$	
		Aggregate amount of loan or transfer \$	
		Aggregate amount of loan or transfer \$	
		Aggregate amount of loan or transfer \$	
		Aggregate amount of loan or transfer \$	
		Aggregate amount of loan or transfer \$	
		Aggregate amount of loan or transfer \$	
		Aggregate amount of loan or transfer \$	
		Aggregate amount of loan or transfer \$	

Total this page \$ _____

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Name of candidate or committee _____ to _____
 Report period - transactions from _____ to _____

Schedule 3 - Disbursements

1 Date	2 Payee and address	3 Salaries and all payments other than loan payments			4 Loan payments			5 Transfers to other funds (candidate or committee name required)	Amount
		Code	Amount	Method	Amount	Method	Method		
				Check #		Check #			
				Cash		Cash			
				Rcpt #		Rcpt #			
				Check #		Check #			
				Cash		Cash			
				Rcpt #		Rcpt #			
				Check #		Check #			
				Cash		Cash			
				Rcpt #		Rcpt #			
				Check #		Check #			
				Cash		Cash			
				Rcpt #		Rcpt #			
				Check #		Check #			
				Cash		Cash			
				Rcpt #		Rcpt #			

Totals this page \$ _____



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Affidavit of Candidate and Treasurer

Limiting Campaign Contributions and Expenditures

IMPORTANT: The affidavit must be filed no later than Tuesday, August 6, 2013 at close of business.

In accordance with the provisions of Section 4.44.080C, Annapolis City Code, we hereby declare that we do not intend to receive contributions or make expenditures of \$100.00 or more, exclusive of the candidate's filing fee and understand that under this condition no further campaign reports need be filed pursuant to this section.

If, at any time, the cumulative contributions to or expenditures by the candidate equal or exceed \$100.00, we will thereafter file all reports required by Chapter 4.44 and understand that failure to do so constitutes a failure to file and a commission of a misdemeanor subject to the penalties of Chapter 1.20, Annapolis City Code. See Section 4.44.160.

_____ and _____
 Name of candidate Name of treasurer

being duly sworn, declare that the matters and facts set forth above are true to the best of our knowledge and belief.

Signature of candidate _____ Date _____

Signature of treasurer _____ Date _____

Subscribed and sworn before me this _____ day of _____, _____

Notary Public _____ My Commission expires: _____



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Resignation, Replacement and Acceptance of Officer
Treasurer or Chair for a Candidate, Committee or Organization

Resignation

Pursuant to Annapolis City Code Section 4.44.020 or 4.44.030 as applicable, I (print name),

_____, RESIGN as: ___ Chair ___ Treasurer ___ for

Candidate _____

Committee _____

Organization _____

As of _____, _____, I have returned all records relating to the above candidate, committee, or organization to the remaining officer or candidate and that the final campaign fund reported required by section 4.44.080, of Annapolis City Code has been filed or my successor has been duly chosen and qualifies as provided by law.

Signature _____ Date _____

Replacement

Name _____

Address _____ Annapolis, MD _____

of years at this address _____ Ward # _____ Date of birth _____

Phones Home _____ Work _____ Cell _____

Registered voter? Yes No Pct # _____ Party affiliation _____

Certifications

Candidate

I do certify that:

- I accept the appointment of chairman or treasurer until the final campaign fund report required by Annapolis City Code Section 4.44.080 is filed or until my successor is duly chosen and qualifies as provided by law.
- I understand that I am required to follow the provision of Annapolis City Code Chapter 4.44 with regard to the manner in which this organization receives, spends and reports money or valuable things on behalf of candidates, principles, or propositions.
- I understand that if I wish to resign as treasurer, I must do so in writing and file the resignation with the Election Board.
- I also certify that I am not the treasurer of any other candidate.

Signature _____ Date _____

Resignation, Replacement and Acceptance of Officer

Treasurer or Chair for a Candidate, Committee or Organization

Treasurer

I do certify that:

- I accept the appointment of treasurer until the final campaign fund report required by Annapolis City Code Section 4.44.080 is filed or until my successor is duly chosen and qualifies as provided by law.
- I understand that I am required to follow the provision of Annapolis City Code Chapter 4.44.080 with regard to the manner in which the candidate or organization receives, spends and reports money or valuable things on behalf of candidates, principles, or propositions.
- I understand that if I wish to resign as treasurer, I must do so in writing and file the resignation with the Election Board.
- I also certify that I am not the treasurer of any other candidate.

Signature _____ Date _____

Committee Chairman

I do certify that:

- I accept the appointment of chairman until the final campaign fund report required by Annapolis City Code Section 4.44.080 is filed or until my successor is duly chosen and qualifies as provided by law.
- I understand that I am required to follow the provisions of Annapolis City Code Chapter 4.44 with regard to the manner in which this organization receives, spends and reports money or valuable things on behalf of candidates, principles, or propositions.
- I understand that if I wish to resign as chairman, I must do so in writing and file the resignation with the Election Board.

Signature _____ Date _____

CITY OF ANNAPOLIS

BOARD OF SUPERVISORS OF ELECTIONS

CHALLENGERS & WATCHERS CERTIFICATE

Pursuant to Charter and Code Sec. 4.24.030 (A) - Challengers and Watchers.

Each candidate, political party or other body of voters has a candidate, candidates, principal or proposition appearing on the ballot, shall have the right to designate a registered voter as a challenger and watcher at each place of registration and election. Challengers and watchers shall be assigned to a position near the judges, inside the registration or polling room, as to enable them to observe and hear the name of each person as the person offers to register or vote. They shall be protected in the discharge of their duty by the judges and the police, but a judge is not required to assist any watcher or challenger in the performance of the watcher's or challenger's duties.

TO THE JUDGES OF ELECTION:

This is to certify that _____, a registered voter, has been designated by me/us/this organization to act as a Challenger and Watcher for the Primary / General Election, _____ Ward, _____ Precinct _____, during the election to be held on _____ 2013.

Signature of candidate or organization officer

Office sought or name of organization

The challenger and watcher shall have access to the polling room from ½ hour before 6:30 a.m. the polls are opened until the returns are completed.

He shall NOT converse with voters, or enquire or ascertain for what candidate(s) any voter may intend to vote or has voted. He shall NOT assist any voter with the operation of the voting machine.