

**CITY OF ANNAPOLIS
WORK SESSION AND
SPECIAL MEETING OF THE CITY COUNCIL**

June 2, 2011 3:00 – 6:00 p.m.

Call to Order	Mayor Cohen
Invocation	Alderman Kirby
Pledge of Allegiance	Mayor Cohen
Roll Call	City Clerk Watkins-Eldridge

CLOSED SESSION AGENDA

3:00-4:00 p.m.

BUSINESS AND MISCELLANEOUS

Proposed Closed Session - Pursuant to State Government Article § 10-508 (a) (7) and (9)

WORK SESSION AGENDA

Agenda subject to change at the time of meeting

O-27-11 The Issuance of Tax Anticipation Notes

- Presentation by Finance Director Miller with Paul Shelton, Bond Counsel, McKennon, Shelton & Henn; and Sam Ketterman and Joe Mason, Davenport and Company

Presentation by City Manager Mallinoff and Finance Director Miller:

- Proposed FY 2012 budget cuts
- Real property tax increase and constant yield tax rate; and
- Discussion of proposed amendments to O-10-11, R-15-11, R-17-11, O-23-11 and R-30-11

O-10-11 Annual Operating Budget: FY 2012

R-15-11 FY 2012 Fees Schedule Effective July 1, 2011

R-17-11 Capital Improvement Budget and Program: FY 2012 to FY 2017

O-23-11 Positions Added to the Exempt Service

R-30-11 Updated Job Descriptions

SPECIAL MEETING AGENDA

LEGISLATIVE ACTIONS

ORDINANCES AND RESOLUTIONS – 2ND READING

For the consideration of proposed amendments.

O-10-11 Annual Operating Budget: FY 2012 – For the purposes of adopting an operating budget for the City of Annapolis for the Fiscal Year 2012; appropriating funds for expenditures for the Fiscal Year 2012; defraying all expenses and liabilities of the City of Annapolis and levying same for the purposes specified; specifying certain duties of the Director of Finance; and, specifying a rate of interest to be charged upon overdue property taxes. *Third public hearing set for Monday, June 6, 2011.*

LEGISLATIVE HISTORY			
First Reading	Public Hearing	Fiscal Impact Note	120 Day Rule
3/14/11	4/25/11 5/23/11	4/15/11	7/12/11
Referred to	Referral Date	Meeting Date	Action Taken
Finance Committee	3/14/11	5/12/11	Favorable w/ amd.
Financial Advisory Commission	3/14/11	5/20/11	Favorable w/ amd.

R-15-11 **FY 2012 Fees Schedule Effective July 1, 2011** – For the purpose of specifying fees that will be charged for the use of City services for FY 2012. *Third public hearing set for Monday, June 6, 2011.*

LEGISLATIVE HISTORY			
First Reading	Public Hearing	Fiscal Impact Note	120 Day Rule
3/14/11	4/25/11 5/23/11	4/19/11	7/12/11
Referred to	Referral Date	Meeting Date	Action Taken
Finance Committee	3/14/11	5/12/11	Favorable w/ amd.
Financial Advisory Commission	3/14/11	5/20/11	Favorable w/ comments

R-17-11 **Capital Improvement Budget and Program: FY 2012 to FY 2017** – For the purposes of adopting a capital improvement budget for the Fiscal Year 2012, and a capital improvement program for the six-year period from July 1, 2011, to June 30, 2017. *Third public hearing set for Monday, June 6, 2011.*

LEGISLATIVE HISTORY			
First Reading	Public Hearing	Fiscal Impact Note	120 Day Rule
3/14/11	4/25/11 5/23/11	4/18/11	7/12/11
Referred to	Referral Date	Meeting Date	Action Taken
Finance Committee	3/14/11	5/12/11	Favorable w/ amd.
Financial Advisory Commission	3/14/11	5/20/11	Favorable w/ amd.
Planning Commission	3/14/11	4/7/11	Comments

O-23-11 **Positions Added to the Exempt Service** – For the purpose of adding the positions of Assistant City Attorney, Boards and Commissions/Council Associate, Community Relations Specialist, Development/Events Specialist, Grants Coordinator, Human Services Officer, and Administrative Associate, to the exempt service and changing the position title from Public Information Officer to Communications Officer.

LEGISLATIVE HISTORY			
First Reading	Public Hearing	Fiscal Impact Note	120 Day Rule
4/25/11	5/23/11	5/16/11	8/23/11
Referred to	Referral Date	Meeting Date	Action Taken
Rules and City Gov't Finance	4/25/11 4/25/11	5/26/11	

R-30-11 Updated Job Descriptions – For the purpose of approving the new job descriptions for the GIS Coordinator (MIT), GIS Technician (MIT), MIT Support Analyst (MIT), Facilities Maintenance Engineer I and II (Public Works), Fleet Maintenance/Asset Forfeiture (Police), Mobility and Parking Specialist (Transportation), Community Health/Aquatics Supervisor (Recreation and Parks), Facility Supervisor (Recreation and Parks), Front Desk Supervisor (Recreation and Parks), Marketing/Membership Coordinator (Recreation and Parks), Dance and Fitness Coordinator (Recreation and Parks), Harbormaster (Harbormaster), Harbormaster Administrative Coordinator (Harbormaster), Fire Administrative Specialist (Fire), Digital Media and Marketing Administrator (Mayor’s Office), and Executive Office Associate (Mayor’s Office).

LEGISLATIVE HISTORY			
First Reading	Public Hearing	Fiscal Impact Note	120 Day Rule
4/25/11	5/23/11	5/16/11	8/23/11
Referred to	Referral Date	Meeting Date	Action Taken
Finance Rules and City Gov't	4/25/11 4/25/11	5/12/11 5/26/11	Favorable w/ amd.

UPCOMING CITY COUNCIL EVENTS

Special Meeting; Monday, June 6, 2011 7:00 p.m. City Council Chambers
 Regular Meeting; Monday, June 13, 2011 7:30 p.m. City Council Chambers
 Work Session; Thursday, June 16, 2011 2:30-5:00 p.m. City Council Chambers
 Special Meeting; Monday, June 20, 2011 7:00 p.m. City Council Chambers